

Guthrie County Board of Supervisors

Regular Session

June 13, 2023

The Guthrie County Board of Supervisors met this 13th day of June, 2023, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Maggie Armstrong, Mike Dickson, Brian Johnson, Jerome "J.D." Kuster and Steve Smith.

The meeting came to order at 9:05 a.m.

Board recited the Pledge of Allegiance.

Motion by Kuster second by Smith to approve consent agenda items, minutes from June 6, 2023, claims from May 31, 2023 – June 13, 2023 in the amount of \$316,953.88, liquor license for Adair Casey Tour Abroad. Motion carried: Ayes: 5 Nays: 0.

Motion by Johnson second by Smith to approve payroll change notice for Marci Schreck, part-time civil clerk, Sheriff Department for \$20/hr. Motion carried: Ayes: 4 Nays: 1 (Dickson).

C.W. Thomas and Don Slaybaugh updated the Board on the cornerstone ceremony for the Guthrie County Law Enforcement Center. The ceremony is to be held at 1:00 pm on Friday, June 16th, members from the Grand Lodge will be in attendance to conduct the ceremony.

Board discussed the process for hiring deputies, jailers and dispatchers. Armstrong met with Sheriff Arganbright and HR Coordinator Jamie Lindsay to outline the hiring process, and how those two departments should work together when onboarding deputies, jailers and dispatchers. The process outlines that the Sheriff's department coordinates with HR once they've made an offer to an applicant for one of the previous listed positions. Dickson thinks that HR should be included from the beginning to make sure that local advertisement is taking place, and making sure that all procedures are followed. Armstrong and Dickson will work with HR to streamline an overall process that would cover all new hires.

Dickson stated he would like to withhold \$14,016.51 on Samuels Group pay app #31, amount due to the Samuels Group.

Motion by Dickson second by Johnson to approve payment of \$65,677.99 on the Samuels Group Pay App #31. Motion carried: Ayes: 5 Nays: 0.

Motion by Dickson second by Johnson to approve Substantial Completion for Lang Construction Group. Motion carried: Ayes: 5 Nays: 0.

Board discussed the Ribbon Cutting Ceremony and Open House for the Law Enforcement Center which is to be held on June 24th and June 25th. The ribbon cutting ceremony will take place at 10:00 am on Saturday, June 24th.

There being no further business to come before the Board at this time, the Board adjourned at 9:44 a.m. until its regularly scheduled meeting on Tuesday, June 20, 2023. Motion by Kuster second by Smith. Motion carried: Ayes: 5 Nays: 0.

Brian Johnson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor