

2022-2023
Guthrie County Board of Supervisors Meeting Minutes
Meeting Place: Guthrie County Courthouse

Guthrie County Board of Supervisors

Regular Session

July 5, 2022

The Guthrie County Board of Supervisors met this 5th day of July, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Jerome "J.D." Kuster and Jack Lloyd. Everett Grasty was absent from the meeting.

The meeting came to order at 9:00 a.m.

Motion by Kuster Second by Lloyd to approve Agenda for July 5, 2022. Motion carried: Ayes: 4 Nays: 0.

Board recited the Pledge of Allegiance.

Darci Alt, CEO, Heart of Iowa Region, presented the 28E Agreement for Heart of Iowa Region. Dickson does not like that the agreement states Dallas County shall have sole independent authority for employment. Dallas County, as the Regions fiscal agent, completes the budget, payroll and accounts payable, which they are compensated 1% of the mental health budget to do so. Dickson doesn't think that Dallas County should be profiting off of us. A 60-day notice must be given prior to termination of agreement to leave the region. Dickson would like to discuss the employment question with Guthrie County Attorney Brenna Bird, which was a portion she pointed out to the Board as well.

Jotham Arber, Guthrie County Health Services Director, presented the 28E Agreement with Audubon County Public Health. He provided this to the Board for their review, and is waiting for approval from Audubon County. He will bring this back to the Board once he hears back from Audubon.

Jon Mackres, Unplugged Wireless and Chad Gappa, Motorola, presented the Iowa Statewide Interoperable Communications System (ISICS), supported by Motorola. The system covers 95% of the State, Carney asked why not 100% coverage? Gappa explained that due to some geographical factors 100% coverage isn't guaranteed. The County would maintain their own radios and consoles. Mackres explained that County Road departments, Schools and utility companies are also going to ISICS. The estimated cost to set up new communication system and dispatch radio console is \$820,000.00. The cost for just the consoles is \$440,000, and an additional \$380,000 for the optional microwave. The microwave would make the system more reliable. Guthrie County currently has an interoperability problem communicating with other Counties. Mackres stated that there should be a minimum 5-year plan to upgrade the system. All of the neighboring Counties are moving forward with or have completed these changes. Carney asked if this system is expandable? Mackres stated that the system is not going away, and will continue to be improved and upgradable. Board will review financing options.

Board reviewed new Fiscal Year Resolutions for employee salaries and authorizing the Auditor to issue payroll checks.

Motion by Kuster second by Lloyd to approve Resolution 23-01: Guthrie County Salaries and Wages Effective July 1, 2021. Motion carried on a roll call vote: Lloyd: Ayes, Kuster: Aye, Carney: Aye, Dickson: Aye, Grasty: Absent.

Motion by Lloyd second by Kuster to approve Resolution 23-02: Resolution Authorizing the Guthrie County Auditor to Issue Payroll Checks without Prior Board Approval per Iowa Code Section 331.506. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Carney: Aye, Dickson: Aye, Grasty: Absent.

Motion by Kuster second by Lloyd to table Resolution 23-03: Adair/Guthrie County Emergency Management Periodic Funds Transfer and Resolution 23-04: Guthrie County Secondary Roads Department Periodic Funds Transfer. Motion carried: Ayes: 4 Nays: 0.

Motion by Kuster second by Lloyd to Samuels Group Pay App #19 in the amount of \$301,650.15. Motion carried: Ayes: 4 Nays: 0.

Board reviewed change order 117: sewer investigation and repair \$22,000, which will be back charged to the contractors as they are the ones who broke it.

Motion by Kuster second by Lloyd to approve Change Order 117: Sewer Investigation and Repair in the amount of \$22,000, which the County is not responsible for. Motion carried: Ayes: 4 Nays: 0.

Cody Lawrence, Superintendent, The Samuels Group, discussed construction change directives which are all potential change orders that have been approved, but Lang will not sign them because payment is being withheld from Lang. The Board needs to approve the construction change directives so Dickson can sign it so that the process can be completed.

Motion by Lloyd second by Kuster to approve construction change directive with Lang. Motion carried: Ayes: 4 Nays: 0.

Motion by Carney second by Kuster to approve minutes from June 28, 2022 as amended. Motion carried: Ayes: 4 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:06 a.m. until its regularly scheduled meeting on Tuesday, July 12, 2022. Motion by Kuster second by Carney. Motion carried: Ayes: 4 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

July 12, 2022

The Guthrie County Board of Supervisors met this 12th day of July, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jerome "J.D." Kuster and Jack Lloyd.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for July 12, 2022. Motion carried: Ayes: 5 Nays: 0.

Board recited the Pledge of Allegiance.

R&S Waste was not present. Dani Fink, Guthrie County Auditor, explained that the County has been being billed more than the contracted rate. Fink contacted R&S with no responses, so issue payment for the contracted amount, and sent a copy of the contract with the payment and letter of explanation. Ron with R&S called Fink and doesn't agree with the contracted rate. Fink explained that the Board would have to approve any contract changes and he needed to come to the Board to discuss. Fink will follow up with R&S to get them in to discuss a contract.

Brenda Campbell, Guthrie County Deputy Treasurer, presented the Fiscal Year 2022 Semi-Annual Report for Board review and approval.

Motion by Carney second by Grasty to accept Fiscal Year 2022 Semi-Annual Report. Motion carried: Ayes: 5 Nays: 0.

Board reviewed a payroll change notice for Ki Flemming, a new hire Jailer for the Sheriff's Office. He currently works for Oakdale

Motion by Grasty second by Lloyd to approve payroll change notice for Ki Flemming at \$20/hr. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Grasty to approve Resolution 22-03: Adair/Guthrie County Emergency Management Periodic Funds Transfer. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson: Aye.

Motion by Grasty second by Lloyd to approve Resolution 22-04: Guthrie County Secondary Roads Department Periodic Funds Transfer. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson: Aye.

Board discussed 28E Agreement for Heart of Iowa Region. Dickson does not agree that Dallas County has the sole control over the mental health region employees. One County has to employ the workers, the Region can't have employees. Dickson would like there to be some wording that the region has to have some say in the employees and that Dallas County can't just do what they want with the employees. Dickson would like to have another couple of weeks to figure out wording and discuss again.

Motion by Grasty second by Lloyd to table 28E Agreement with mental health for a couple of weeks. Motion carried: Ayes: 4 Nays: 1 (Carney).

Board reviewed 2022 Homestead Tax Credit, Military Exemption and Disabled Veteran Homestead Tax applications.

Motion by Carney second by Kuster to approve 2022 Homestead Tax Credit Applications as presented. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Lloyd to approve 2022 Military Exemption Applications as presented. Motion carried: Ayes: 5 Nays: 0.

Motion by Lloyd second by Kuster to approve 2022 Disabled Veteran Homestead Tax Credit Applications as presented. Kuster asked if someone is able to receive the credit for more than one property? The Board would like to hold one until it is determined the credit is only being received on the

primary residence. Motion by Kuster second by Lloyd to amend the motion to approve 8 of the 9 2022 Disabled Veteran Homestead Tax Credits. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Grasty to approve Samuels Group Pay App #20 in the amount of \$281,704.51. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Carney to table shive hattery invoices. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Kuster to table all makes, Camblin Mechanical and Clean Des Moines invoices. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Grasty to approve claims from June 29, 2022 through July 12, 2022 in the amount of \$486,454.19

Motion by Carney second by Lloyd to approve minutes from July 5, 2022 as amended. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:42 a.m. until its regularly scheduled meeting on Tuesday, July 19, 2022. Motion by Kuster second by Grasty. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

July 19, 2022

The Guthrie County Board of Supervisors met this 19th day of July, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Everett Grasty, Jerome "J.D." Kuster and Jack Lloyd. Mike Dickson was absent from the meeting.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for July 19, 2022. Motion carried: Ayes: 4 Nays: 0.

Board recited the Pledge of Allegiance.

Brad Halterman, Guthrie County Conservation Director, presented minutes from the June 8, 2022 Conservation Board meeting.

Brandon Thompson, Guthrie County Facilities Manager, presented building specifications and bid letting for a Transfer Station Maintenance Building. Thompson is looking for approval from the Board on the specifications and notice to bidders. He would like to have it published for a bid deadline of August 5, 2022.

Motion by Grasty second by Lloyd to approve building specifications for Transfer Station Maintenance Building. Motion carried: Ayes: 4 Nays: 0.

Motion by Grasty second by Carney to approve notice to bidders for Transfer Station Maintenance Building. Motion carried: Ayes: 4 Nays: 0.

Josh Sebern, Guthrie County Engineer, discussed the roadside mowing contract cancellation initiated by Steve Eischeid. Sebern stated that the cancellation notice is within the required timeline, and that the contract was set to end after 2022. Sebern stated that he has considered taking on the roadside mowing within Secondary Roads, but he had not gotten to the labor side of how to take that on. There is one mowing left for the season, and the Board discussed if that third mowing is necessary.

Motion by Grasty second by Lloyd to accept cancellation on roadside mowing contract with Steve Eischeid Motion carried: Ayes: 4 Nays: 0.

Sebern discussed TIF expenditure planning. Sebern stated that he is looking into a study of White Pole Road to review the structure of the base, and next steps. Sebern has met with Veenstra & Kim to outline what he wants to look at, and they will put together a cost estimate for the study.

Sebern presented a Payroll Change Notice for Tracy Foster, who is changing positions from truck driver to road grader.

Motion by Grasty second by Carney to approve Payroll Change Notice for Tracy Foster in the amount of \$25.59/hr. Motion carried: Ayes: 4 Nays: 0.

Sebern provided a Secondary Roads Department update.

Board reviewed a draft resolution to declare EMS an Essential Service.

EMA rental agreement, agreement for estimated 25% of utilities was approved by the Adair and Guthrie County Emergency Management Commission. Bob Kempf, EMA Director, is reviewing how other organizations handle space rentals.

Motion by Kuster second by Grasty to approve 2022 Disabled Veteran Homestead Tax Credit. Motion carried: Ayes: 4 Nays: 0.

Motion by Carney second by Grasty to pay invoices for All Makes in the amount of \$1500.00 and Clean Des Moines in the amount of \$5800.00. Motion carried: Ayes: 4 Nays: 0.

Board reviewed a payroll change notice for Roger Willms who is a new hire truck driver at the Transfer Station.

Motion by Kuster second by Lloyd to approve payroll change notice for Roger Willms in the amount of \$22.50/hr. Motion carried: Ayes: 4 Nays: 0.

Motion by Carney second by Kuster to approve minutes from July 12, 2022 as amended. Motion carried: Ayes: 4 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:30 a.m. until its regularly scheduled meeting on Tuesday, July 26, 2022. Motion by Lloyd second by Carney. Motion carried: Ayes: 4 Nays: 0.

Jerome “J.D.” Kuster, Vice Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

July 26, 2022

The Guthrie County Board of Supervisors met this 26th day of July, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jerome “J.D.” Kuster and Jack Lloyd.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for July 26, 2022. Motion carried: Ayes: 5 Nays: 0.

Board recited the Pledge of Allegiance.

Chip Schultz, Northland Public Finance, presented proposed financing for dispatch radio consoles. Schultz recommended obtaining financing through local bank placement. A public hearing would be required for the financing since emergency radio equipment is considered an essential county service by Iowa Code. Schultz proposed an interest rate of 2.5% with net funding of \$820,000 for five years, for a gross total debt of \$923,000. Motorola previously sent over lease to own options, and for their 5-year option it would cost the county a gross total debt of \$970,228, with a 4.470% interest rate. Board expressed that this upgrade is needed, but is hesitant to add more debt to the County. Board will discuss again next week.

Jotham Arber, Guthrie County Health Services Director, presented a 28E Agreement with Audubon County for public health services. Arber provided department updates for public health, environmental health and the transfer station.

Motion by Kuster second by Lloyd to approve 28E Agreement with Audubon County. Motion carried: Ayes: 5 Nays: 0.

Josh Sebern, Guthrie County Engineer, presented Resolution 22-05: Participation in “Safe Streets and Roads for All” SS4A Grant Application. Sebern stated that in order to obtain grant funding through the State this Resolution needs approved.

Motion by Carney second by Grasty to approve Resolution 22-05: Participation in “Safe Streets and Roads for All” SS4A Grant Application. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson: Aye.

Sebern presented a Secondary Roads Department Update.

Board reviewed a draft resolution for EMS as an Essential Service. The Board had a few questions on adding language to follow Iowa Code 422D. Grasty will check with the Brenna Bird, Guthrie County Attorney, and the Board will discuss again next week.

Board discussed space at the Health Services building that is currently occupied by Adair and Guthrie County Emergency Management. Bob Kempf, Adair and Guthrie County Emergency Management Coordinator, was instructed by the EMA Commission to draft a payment agreement, which is roughly 25% of the annual utility expenses at the Health Services building. The Board thinks that a simple rental agreement would be easier, and will have an agreement drawn up and approved to be presented to the EMA Commission at their September 15, 2022 meeting.

Motion by Carney second by Kuster to approve minutes from July 19, 2022 as amended. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Carney to approve claims from July 13, 2022 through July 26, 2022 in the amount of \$310,504.36. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:03 a.m. until its regularly scheduled meeting on Tuesday, August 2, 2022. Motion by Kuster second by Lloyd. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

August 2, 2022

The Guthrie County Board of Supervisors met this 2nd day of August, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, and Jack Lloyd. Jerome "J.D." Kuster was absent from the meeting.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for August 2, 2022. Motion carried: Ayes: 4 Nays: 0.

Board recited the Pledge of Allegiance.

Brian Hoffman, Guthrie County IT Administrator, asked for approval to purchase 40 hours of block time from Guthrie Center Communications (GCC). There are 2.4 hours remaining from the previous purchase and those hours will roll over. Carney asked if the contract with GCC needs to continue on since Hoffman hired a full time IT Specialist, and Hoffman stated that his goal would be to do more in house next year. Dickson stated that it would be nice to do more in house, but he doesn't want to pin down the County's own IT department if GCC is an option for back up.

Motion by Grasty second by Lloyd to approve Guthrie Center Communications block time agreement. Motion carried: Ayes: 4 Nays: 0.

Hoffman provided an IT Department update.

Nikki Carrick, presented a homestead application for 2022, which was originally received by the Iowa Department of Revenue (IDR). IDR recommended that since it was timely filed with them, the County should accept it.

Motion by Grasty second by Lloyd to approve 2022 Homestead Tax Credit as presented. Motion carried: Ayes: 4 Nays: 0.

Board discussed a draft resolution to declare EMS as an essential service. Board reviewed language, from Iowa Code 422D, to add to the resolution to specify that the Board is the appointing authority for an advisory council, and will coordinate with EMS to appoint members. This draft will go back to the County Attorney for review with the updated language.

Board reviewed a letter of engagement from Chip Schultz with Northland Public Finance so that they may provide the County with advice on the issuance of municipal securities in the capacity of placement agent. The Board would like advice on financing options for a communications system and dispatch radio console. The Board is checking with the County Attorney to determine if a bid letting process is required before entering into any purchase agreements on a communications and console project.

Motion by Grasty second by Dickson to approve letter of engagement with Northland Securities. Carney asked what the County is locked into with this engagement letter, Schultz explained that nothing is locked in, it is just a formality to be compliant with security regulations. Motion carried: Ayes: 4 Nays: 0.

Cody Lawrence, The Samuels Group, discussed floor repairs being needed from one of Lang Construction's trades. Lawrence has reached out to 3 different companies for bid amounts, and Excel Concrete Coatings came in with the lowest bid at an amount not to exceed \$25,000.00.

Motion by Carney second by Lloyd to approve bid, not to exceed \$25,000, from Elite Concrete Coatings. Motion carried: Ayes: 4 Nays: 0.

Lawrence provided an updated on the Law Enforcement Center project.

Motion by Carney second by Grasty to approve minutes from July 26, 2022 as presented. Motion carried: Ayes: 4 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:19 a.m. until its regularly scheduled meeting on Tuesday, August 9, 2022. Motion by Lloyd second by Carney. Motion carried: Ayes: 4 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

August 9, 2022

The Guthrie County Board of Supervisors met this 9th day of August, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Jerome "J.D." Kuster and Jack Lloyd. Everett Grasty was absent.

The meeting came to order at 9:00 a.m.

Motion by Lloyd Second by Carney to approve Agenda for August 9, 2022. Motion carried: Ayes: 4 Nays: 0.

Board recited the Pledge of Allegiance.

On behalf of the City of Panora, Andy Randol, head of Panora Telco, and Panora City Clerk, Lisa Grossman, approached the board regarding an extension of the city's TIF from 5 years to 15 years. The reason for this extension is a proposed housing development of 18 lots near the Panorama schools. Dickson requested a drafted resolution be sent to review and the item would go back on the agenda.

Ian Steensen, Guthrie Center council member, spoke with the board concerning the damage to the brick portion of Grand St., asking the board for help in figuring out how to pay for repairs. Dickson told Steensen to get an estimate from the city's insurance and the conversation could then continue.

Josh Sebern, Guthrie County Engineer, met with the board for a Secondary Roads update and two payroll changes. Mike Kenyon's position changed from equipment operator to truck driver and Jeremy Wolfe went from laborer to equipment operator. There is now an open position for laborer.

Motion by Kuster second by Carney to approve payroll change for Mike Kenyon. Motion carried: Ayes: 4 Nays: 0.

Motion by Lloyd second by Carney to approve payroll change for Jeremy Wolfe. Motion carried: Ayes: 4 Nays: 0.

Brandon Thompson, Facilities Manager, joined the meeting for the maintenance building bid opening which will be located at the Transfer Station. Irlmeier Construction and Gingerich Structures both submitted bids for the project. Irlmeier had two options; one with footings and knee wall and one without. The option without had a cost of \$255,063 where the one with footings and knee wall was \$283,140. Both of these options were with soft, open cell insulation. For an additional \$17,859 hard, closed cell insulation could be used. Irlmeier's bid stipulated they would need a down payment of \$90,000 and could not guarantee a 2022 project start date. Gingerich included three options in their bid. The first option was for open cell insulation with no footings or knee wall in the amount of \$281,400. The second option had the same type of insulation but included footings and knee wall for the amount of \$293,300. Footings, knee wall, and 3-inch hard cell insulation had a cost of \$315,200. Thompson stated he would go over bids more carefully and award the bid at next week's meeting.

Current LEC projects were briefly discussed.

Motion by Kuster second by Carney to approve claims in the amount of \$239,874.98. Motion carried: ayes: 4 Nays: 0.

Motion by Carney second by Lloyd to approve minutes as presented. Motion carried: Ayes: 4 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned until its regularly scheduled meeting on Tuesday, August 16, 2022. Motion by Kuster second by Carney. Motion carried: Ayes: 4 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

August 16, 2022

The Guthrie County Board of Supervisors met this 16th day of August, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jerome "J.D." Kuster and Jack Lloyd.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for August 16, 2022. Motion carried: Ayes: 5 Nays: 0.

Board recited the Pledge of Allegiance.

Michelle Bowden, Ankeny Sanitation, presented a new garbage contract, since R&S Waste bought out Jensen Sanitation. The County is currently contracted with Jensen Sanitation until June 30, 2023, a contract that Bowden stated was null and void when R&S Waste bought out Jensen Sanitation. Dickson stated that when R&S bought out Jensen, they also bought out Jensen's contracts. The Board needs to look into the contract side further, and determine if that contract is null and void if they need to go back out to bid.

Brad Halterman, Guthrie County Conservation Director, presented minutes from the July 13, 2022 Conservation Board meeting. Camping fees will be increased January 1, 2023 from \$15/night for electric site and \$10/night for nonelectric site to \$20/night for all sites. Conservation held a Grand Opening for the Pullman Car on August 5th. Halterman would like to be involved in the next contract for Garbage pick-up. Halterman presented their annual report to the Board for Fiscal Year 2022.

Motion by Kuster second by Grasty to approve Conservation Board Annual Report. Motion carried: Ayes: 5 Nays: 0.

Board discussed the 28E Agreement with Heart of Iowa Region. Brenna Bird, Guthrie County Attorney, stated that she has no legal concerns with the agreement. Bird stated that if the Board would like to change some of the language the Board would have to discuss it with Audubon and Dallas County. Bird would then be able to assist them with the legal language of adding it to the agreement. Dickson stated that he would like language added so that the Mental Health region has say in who the employees are. Darci Alt, CEO, Heart of Iowa Region, stated that DHS has approved that there could be separate MOU's (memorandum of understanding), our region does not currently have that, but they could create that to

alleviate the concern of Dallas County having the entire control over the region's employees. Dickson and Carney will work with Alt to draft an MOU.

Mindshare joined the meeting to present on communications systems and dispatch consoles. They are not a core-based system, but a control-based system. Dickson asked how this system hooks into ISICS. There are 20 talk groups with 10-15 different channels, and Mindshare stated that they would have to do more research on how to connect with ISICS. Mindshare will work with the Sheriff's office to assess their needs, and put together a proposal.

Becky Benton, State Street Insurance, discussed the fiscal year 2023 property insurance renewal with ICAP. Benton discussed work comp insurance, and stated there are a few small claims out still, but overall claims have been down.

Brandon Thompson, Facilities Manager, joined the meeting to award the contract for the transfer station maintenance building. Thompson recommended that Gingerich Structures be awarded the bid contract.

Motion by Carney second by Kuster to award contract for Transfer Station Maintenance building to Gingerich Structures in the amount of \$315,200.00. Motion carried: Ayes: 5 Nays: 0.

Board reviewed Resolution 23-06: Resolution for City of Panora 5-Year TIF Extension.

Motion by Grasty second by Lloyd to approve Resolution 23-06: Resolution for City of Panora 5-Year TIF Extension. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson: Aye.

Motion by Kuster second by Grasty to set public hearing November 1, 2022 at 9:00 a.m. for the first reading of the Resolution to Declare EMS as an Essential Service. Motion carried: Ayes: 5 Nays: 0.

Board reviewed Change Order 116: Kitchen Fixture Install.

Motion by Kuster second by Lloyd to approve Change Order 116: Kitchen Fixture Install in the amount of \$2,977.52. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Grasty to table minutes from August 9, 2022. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:22 a.m. until its regularly scheduled meeting on Tuesday, August 23, 2022. Motion by Kuster second by Carney. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

August 23, 2022

The Guthrie County Board of Supervisors met this 23rd day of August, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members

present: Clifford Carney, Mike Dickson, Everett Grasty, Jerome “J.D.” Kuster. Jack Lloyd was absent from the meeting.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Kuster to approve Agenda for August 23, 2022. Motion carried: Ayes: 4 Nays: 0.

Board recited the Pledge of Allegiance.

Arnie Kesselring, Bayard City Council, asked the Board what their plan is with the Bayard property, located at 100 Justice Rd, that Secondary Roads recently purchased. The city was thinking that the office space in the building could be used as a rest stop for State Troopers and Sheriff’s Deputies. Josh Sebern, Guthrie County Engineer, stated that they don’t know what their plans are yet, and won’t know until they take possession of the property. Dickson thanked Kesselring for coming, and said the immediate need was to get the property purchased, and once they can clean up the property, they can properly evaluate what they can do from there.

Sebern then provided a Secondary Roads Department update. Sebern stated he is looking into options to improve White Pole Rd in Stuart.

Tami Johannsen, Region XII Regional Housing Authority, joined the meeting to provide an update on the Region XII Regional Housing Authority. Johannsen stated that they cover 9 Counties, and she passed around a handout that lists income requirements to receive housing assistance. Johannsen described their process for vetting applicants, and stated that a yearly update is required by each recipient.

Motion by Kuster second by Grasty to reappoint Marty Arganbright to the Region XII Regional Housing Authority Board of Directors for a term from October 1, 2022 through September 30, 2023. Motion carried: Ayes: 4 Nays: 0.

Cody Lawrence, Superintendent, The Samuels Group, joined the meeting to discuss change orders for the Law Enforcement Center.

Motion by Carney second by Grasty to approve PCO 120: Admin glass correction in the amount of \$4230.00. Motion carried: Ayes: 4 Nays: 0.

Motion by Kuster second by Carney to approve PCO 125: Cleaning Fee in the amount of \$1509.18. Motion carried: Ayes: 4 Nays: 0.

Motion by Grasty second by Carney to approve PCO 126: Additional Holding for Delays and Damages, amount being held is \$200,046.84. Motion carried: Ayes: 4 Nays: 0.

Motion by Kuster second by Grasty to approve PCO 121: Missing detention bunk in the amount of \$1536.00. Motion carried: Ayes: 4 Nays: 0.

Motion by Carney second by Kuster to approve PCO 122: Schindler Remobilization in the amount of \$3800.00, no charge to county. Motion carried: Ayes: 4 Nays: 0.

Motion by Carney second by Grasty to approve PCO 123: Signage Changes in the amount of \$965.00. Motion carried: Ayes: 4 Nays: 0.

Motion by Kuster second by Carney to approve PCO 124: Samuels Group Cost for July 2022 in the amount of \$21,406.95. Motion carried: Ayes: 4 Nays: 0.

Motion by Carney second by Kuster to approve minutes from August 16, 2022 as amended. Motion carried: Ayes: 4 Nays: 0.

Motion by Carney second by Grasty to table minutes from August 9, 2022. Motion carried: Ayes: 4 Nays: 0.

Motion by Kuster second by Grasty to approve claims in the amount of \$592,667.92. Motion carried: Ayes: 4 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:49 a.m. until its regularly scheduled meeting on Tuesday, August 30, 2022. Motion by Kuster second by Grasty. Motion carried: Ayes: 4 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

August 30, 2022

The Guthrie County Board of Supervisors met this 30th day of August, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jerome "J.D." Kuster and Jack Lloyd.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for August 30, 2022. Motion carried: Ayes: 5 Nays: 0.

Board recited the Pledge of Allegiance.

Marci Schreck, Guthrie County Treasurer, asked the Board to abate the taxes on City of Bagley parcel 0001058200, located at 210 Main St, for \$88.00.

Motion by Lloyd second by Kuster to abate delinquent property taxes for parcel 0001058200, City of Bagley, in the amount of \$88.00. Motion carried: Ayes: 5 Nays: 0.

Jon Mackres, Unplugged Wireless, presented an updated dispatch console proposal for the Sheriff's Office, for a total of \$415,552.00. The Board questioned why this proposal amount was cut in half from the previous proposal presented. Mackres explained that this proposal doesn't include redundancy, and includes a temporary back up of 5 radios if something would ever happen to the fiber. Board will review the proposal.

Josh Sebern, Guthrie County Engineer, provided a Secondary Roads Department update.

Motion by Carney second by Lloyd to open public hearing at 10:01 a.m. for an Ordinance Amending the Guthrie County Zoning Ordinance and Official Zoning Map.

Those in attendance for the public hearing were: Logan Mantz, Brian Johnson, KSOM, J, Zane Douglas, Guest, Luann Waldo, Maggie Armstrong, Jeremy Cooper, Bob Schemmel, Leslie Stork and Keith Stork.

Chris Whitaker, Zoning, Region XII, presented an ordinance to amend the Guthrie County zoning ordinance and official zoning map for parcel 0000613301. The amendment is to rezone the parcel from Residential District (R-1) to Highway Commercial District (C-1). Written comments were received from Bob Schemmel, he explained to the Board, in person, concerns over a light on the on the south side of the building, which shines into his neighbor's picture window. Keith and Leslie Stork, property owners, were present, and stated that they would change the lights so that they point straight down, the main purpose of the light right now is that there is no fence keeping anyone out.

Motion by Grasty second by Lloyd to close public hearing at 10:13 am. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Carney to introduce and read Ordinance Amending the Guthrie County Zoning Ordinance and Official Zoning map. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to waive 2nd and 3rd Reading on Ordinance Amending the Guthrie County Zoning Ordinance and Official Zoning map. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to approve Ordinance Amending the Guthrie County Zoning Ordinance and Official Zoning map. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson: Aye.

Board reviewed rental agreement to present to the Adair and Guthrie County Emergency Management Commission. The agreement proposes a rental rate of \$10/sqft. Dickson is waiting on an answer from the insurance company, in regards to liability held by emergency management, then will have the agreement presented to the Commission at their September meeting.

Motion by Carney second Lloyd to approve Resolution 23-07: Resolution Establishing an Opioid Settlement Fund. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson: Aye.

Dickson provided an update on the law enforcement center project.

Motion by Carney second by Grasty to approve Pay apps with Jensen in the amount of \$78,361.81. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Lloyd to approve Elder Pay app in the amount of \$5082.50. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Grasty to approve minutes from August 9 and August 23, 2022 as amended. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:36 a.m. until its regularly scheduled meeting on Tuesday, September 06, 2022. Motion by Kuster second by Lloyd. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

September 6, 2022

The Guthrie County Board of Supervisors met this 6th day of September, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jerome "J.D." Kuster and Jack Lloyd.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for January 6, 2022. Motion carried: Ayes: 5 Nays: 0.

Board recited the Pledge of Allegiance.

Brandon Thompson, Facilities Manager, asked the Board for approval of an invoice for a semi purchased for the Transfer Station. This purchase will be reimbursed by the American Rescue Plan Act (ARPA) funds.

Jotham Arber, Guthrie County Health Services Director, joined the meeting to update the Board on the status of previously approved projects funded by the ARPA funds. Arber also presented newly added projects to the plan, which consist of digitization of record books, GIS mapping additions, fairground sewer project and Public Health clinic remodel. Dickson brought up using ARPA funds to upgrade dispatch consoles, which has been an ongoing discussion that the Board has considered funding via a bond. This suggestion would potentially eliminate the newly presented projects, as the suggested funding allocation would be needed for the console upgrade. Grasty agreed that it would be better to use ARPA funds to take that burden off county tax payers. Carney stated that the public won't 'see' many of the ARPA projects, but the fairground sewer they would. Kuster also stated that there are a lot of people that go to the fair and he wouldn't want to scrap the sewer project. Grasty stated it gets down to which is a priority, and what is being considered is using the money for emergency communications versus recreation. Dickson reminded the Board that the County already contributes \$38,000 to the fair board annually. Kuster stated it's much more about education, it's a lot for the youth, and what it's teaching them and their parents who are taxpayers. Grasty reiterated that the console being paid by ARPA would take burden off all taxpayers. Dickson suggested re-obligating funds for the console, and monies remaining to be obligated could be obligated to the sewer project. Carney stated that they would probably scratch the project if the county doesn't obligate the funds presented. The ARPA committee will meet to go over the projects.

Motion by Kuster second by Lloyd to approve claims from August 24, 2022 through September 6, 2022 in the amount of \$330,750.43. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to approve minutes from August 30, 2022 as amended. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:16 a.m.

until its regularly scheduled meeting on Tuesday, September 13, 2022. Motion by Kuster second by Carney. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

September 7, 2022

The Guthrie County Board of Supervisors met this 7th day of September, 2022, in a special session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Everett Grasty, Jerome "J.D." Kuster and Jack Lloyd. Mike Dickson was absent.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for September 7, 2022. Motion carried: Ayes: 4 Nays: 0.

Board recited the Pledge of Allegiance.

Motion by Carney second by Grasty to enter into closed session at 10:04 am, pursuant to Iowa Code Section 21.5(1)(i). Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye.

Motion by Grasty second by Carney to exit closed session at 10:34 am. Motion carried: Ayes: 4 Nays: 0.

Motion by Carney second by Grasty to enter into closed session at 10:36 am, pursuant to Iowa Code Section 21.5(1)(i). Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye.

Motion by Carney second by Grasty to exit closed session at 11:10 a.m. Motion carried: Ayes: 4 Nays: 0.

Motion by Carney second by Lloyd to enter closed session at 11:12 am, pursuant to Iowa Code Section 21.5(1)(i). Motion carried on roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye.

Mike Dickson joined the meeting at 11:40 during closed session.

Motion by Grasty second by Carney to exit closed session 11:55 a.m. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:56 a.m. until its regularly scheduled meeting on Tuesday, September 13, 2022. Motion by Kuster second by Lloyd. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

September 13, 2022

The Guthrie County Board of Supervisors met this 13th day of September, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jerome "J.D." Kuster and Jack Lloyd.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for September 13, 2022. Motion carried: Ayes: 5 Nays: 0.

Board recited the Pledge of Allegiance.

Brad Halterman, Guthrie County Conservation Director, presented minutes from the August 10, 2022 Conservation Board meeting.

Motion by Carney second by Grasty to approve minutes from September 6, 2022 and September 7, 2022 as presented. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 9:31 a.m. until its regularly scheduled meeting on Tuesday, September 20, 2022. Motion by Kuster second by Lloyd. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

September 20, 2022

The Guthrie County Board of Supervisors met this 20th day of September, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jerome "J.D." Kuster and Jack Lloyd.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for September 20, 2022. Motion carried: Ayes: 5 Nays: 0.

Board recited the Pledge of Allegiance.

Marci Schreck, Guthrie County Treasurer, presented a 28E Agreement with Iowa DOT to continue services for Driver's License.

Motion by Kuster second by Grasty to approve 28E Agreement with Iowa DOT. Motion carried: Ayes: 5 Nays: 0.

Schreck presented abatements of delinquent property taxes for various City owned parcels.

Motion by Kuster second by Carney to abate delinquent property taxes on Guthrie Center City owned parcel 0001172001 in the amount of \$214.00 and parcel 0001181800 in the amount of \$238.00. Motion carried: Ayes: 5 Nays: 0.

Motion by Dickson second by Grasty to abate delinquent property taxes on Stuart City owned parcel 0001352400 in the amount of \$1082.00. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to abate delinquent property taxes on Casey City owned parcel 000115200 in the amount of \$284.00. Motion carried: Ayes: 5 Nays: 0.

Motion by Dickson second by Grasty to abate the 2021 taxes on City of Menlo owned parcel 0001267400 in the amount of \$86.00. Motion carried: Ayes: 5 Nays: 0.

Schreck then discussed hiring a new employee in the Treasurer's office as Schreck will be leaving the office at the end of her term in December 2021, current Deputy Treasurer Brenda Campbell would take over January 2nd, once she is elected on November 8, 2022. Schreck stated they would like to have someone hired by the middle of November, and there is enough money in the budget to cover hiring someone by then. Schreck stated she would advertise the position at 65%.

Brian Hoffman, Guthrie County IT Administrator, discussed a proposed IT Use Policy. Hoffman stated that he is still working out some details within the policy, and having it reviewed legally.

Chad Gappa, Motorola, joined the Board to discuss the previously presented 2 position radio proposal. Motorola is requiring the County to purchase spare equipment to have around for the warranty. Motorola is updating the proposal to take the spare equipment and make a 3rd position. The previous proposal amount was \$415,000.00, and has now gone to \$441,000.00 since working with County IT, and assessing the needs. The 6-year maintenance agreement cost went from \$163,000.00 to \$195,000.00. Dickson stated that 2 other companies are wanting to provide proposals to the Board as well for the consoles.

Josh Sebern, Guthrie County Engineer, presented Resolution 23-08: Approving an Agreement Between Guthrie County SRD and Iowa DOT for a Living Roadway Trust Fund Grant. This resolution will allow the Secondary Roads to receive a \$15,000.00 grant for a 500-gallon skid sprayer with actuated spray arm.

Motion by Carney second by Lloyd to approve Resolution 23-08: Approving an Agreement Between Guthrie County SRD and Iowa DOT for a Living Roadway Trust Fund Grant. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson: Aye.

Sebern stated he is working to purchase a disk mower from VanWall for \$15,000.00. He would like to purchase a bush hog for \$29,900 and an arm for \$38,800.

Sebern provided a department update.

Board canvassed Election Results from the September 13, 2022 Special Election.

Motion by Kuster second by Lloyd to approve payroll change notice for new hire Beth Watson as the Veteran Affairs and General Relief Administrator for \$50,000 annually. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Carney to approve liquor license for Adair Casey Tour Abroad Group. Motion carried: Ayes: 5 Nays: 0.

Cody Lawrence, Superintendent, The Samuels Group, joined the meeting to review change orders for the law enforcement center. Board reviewed the budget of the law enforcement center project.

Motion by Kuster second by Grasty to approve PCO 136: Security Controls in the amount of \$22,753.62. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to approve PCO 135: Watch Guard Install in the amount of \$1,994.01. Motion carried: Ayes: 5 Nays: 0

Board discussed PCO 134: Lighting Controls. There is a request for proposal for light dimmers, the Board chose not to act on this as an appropriate solution is still being explored.

Motion by Carney second by Grasty to approve PCO 132: Northeast Drive Intercom in the amount of \$164.12. Motion carried: Ayes: 5 Nays: 0.

Grasty stepped out of the meeting at 11:06 a.m.

Motion by Kuster second by Lloyd to approve PCO 131: Relocation of Conduit in the amount of \$1,196.70. Motion carried: Ayes: 4 Nays: 0.

Motion by Carney second by Lloyd to approve PCO 127: Additional Ceiling Access in the Dormitory in the amount of \$1,815.84. Motion carried: Ayes; 4 Nays: 0.

Motion by Carney second by Lloyd to approve PCO 128: Dress Metal for Ceiling around Elevator in the amount of \$1220.00. Motion carried: Ayes: 4 Nays: 0.

Motion by Kuster second by Lloyd to approve PCO 130: Safety Rail for Mechanical Room in a deduct amount from Lang of \$1,970.14. Motion carried: Ayes: 4 Nays: 0.

Grasty rejoined the meeting at 11:15 a.m.

Motion by Kuster second by Carney to approve Samuels Group Pay App #21 in the amount of \$161,287.78. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Carney to approve claims from September 7, 2022 through September 20, 2022 in the amount of \$718,098.96. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Grasty to approve minutes from September 13, 2021 as presented. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 12:00 p.m. until its regularly scheduled meeting on Tuesday, September 27, 2022. Motion by Kuster second by Lloyd. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

September 27, 2022

The Guthrie County Board of Supervisors met this 27th day of September, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jerome "J.D." Kuster and Jack Lloyd.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for September 27, 2022. Motion carried: Ayes: 5 Nays: 0.

Board recited the Pledge of Allegiance.

Brent Hinders and Hugh Cain, Hopkins and Huebner, P.C. joined the meeting as legal counsel for the County.

Motion by Kuster second by Carney to enter into closed session at 9:03 a.m., pursuant to Iowa Code 21.5(1)(c). Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson: Aye.

Motion by Grasty second by Lloyd to exit closed session at 9:17 a.m. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to approve agreement to settle CP# 01-21-76147 EEOC#26A-2021-00252C John Lyall v. Guthrie County and allow Chairman to sign. Motion carried: Ayes: 5 Nays: 0.

Board reviewed a Payroll Change Notice for Dana Minter. Dickson expressed his disagreement with needing 2 Assistant County Attorneys, and recommended the Board not approve the payroll change notice as it's presented as an Assistant County Attorney. If Bird would present this as hiring as a legal secretary Dickson thinks that would be better. Grasty understood what Dickson was saying, but stated the office needs to keep running. Bird will have two vacancies in the office by November. Dickson doesn't agree with hiring a so close to the election, when the hire is running opposed on the ballot. Grasty stated it's still a vote of the people.

Motion by Grasty second by Lloyd to approve Payroll Change Notice for Dana Minter in the amount of \$55,000 annually. Motion carried: Ayes: 4 Nays: 1 (Dickson).

Board reviewed a lease agreement with Adair and Guthrie County Emergency Management for the current Fiscal Year, as well as an agreement to cover the next 3 fiscal years beginning July 1, 2023 and ending June 30, 2026.

Motion by Kuster second by Carney to approve lease agreement with Adair and Guthrie County Emergency Management for fiscal year 2023 in the amount of \$4,725.00. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to approve 3-year lease agreement with Adair and Guthrie County Emergency Management from July 1, 2023 through June 30, 2026. Motion carried: Ayes: 5 Nays: 0.

Board reviewed flooring contract with Iowa Epoxy Flooring.

Motion by Carney second by Grasty to approve Iowa Epoxy Flooring contract. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Lloyd to approve minutes from September 20, 2022 as amended. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:09 a.m. until its regularly scheduled meeting on Tuesday, October 4, 2022. Motion by Kuster second by Carney. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

October 4, 2022

The Guthrie County Board of Supervisors met this 4th day of October, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jerome "J.D." Kuster and Jack Lloyd.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for October 4, 2022. Motion carried: Ayes: 5 Nays: 0.

Board recited the Pledge of Allegiance.

Josh Sebern, Guthrie County Engineer, presented a payroll change notice for new hire Andrew Johnson as a laborer for \$23.22/hr.

Motion by Kuster second by Carney to approve payroll change notice for Andrew Johnson for \$23.22/hr. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to approve minutes from September 27, 2022 as amended. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Carney to approve claims in the amount of \$346,126.10, with the exception of holding the mileage claim from the County Attorney's office. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 9:44 a.m. until its regularly scheduled meeting on Tuesday, October 11, 2022. Motion by Kuster second by Carney. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

October 11, 2022

The Guthrie County Board of Supervisors met this 11th day of October, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jerome "J.D." Kuster and Jack Lloyd.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for October 11, 2022. Motion carried: Ayes: 5 Nays: 0.

Board recited the Pledge of Allegiance.

Brad Halterman, Guthrie County Conservation Director, presented minutes from the September 12, 2022 Conservation Board meeting. Halterman stated that the winterization of the campgrounds is evaluated on a week-by-week basis.

Jotham Arber, Guthrie County Health Services Director, provided a Transfer Station update, which included a report with monthly collection totals.

Jamie Lindsay, Guthrie County Human Resources Coordinator, presented a Seatbelt/Restraint Policy. Iowa Municipalities Workers' Compensation Association (IMWCA), which is the County's work comp insurance provider, is requiring the County to adopt a seatbelt/restraint policy. The policy presented was a template from IMWCA, to ensure that the County is meeting their requirements.

Motion by Kuster second by Grasty to approve the Guthrie County Seatbelt/Restraint Policy. Motion carried: Ayes: 5 Nays: 0.

Josh Sebern, Guthrie County Engineer, presented a payroll change notice for new hire Devon Oberholtz at \$23.22/hr. as a laborer. Sebern informed the Board that they have now taken possession of the Bayard property. Sebern provided a department update. Sebern and the Board discussed road conditions and potential fixes to White Pole Rd and P28.

Motion by Carney second by Lloyd to approve payroll change notice for Devon Oberholtz for \$23.22/hr. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Carney to call the Rural Improvement Zone Election for Lake Panorama and Diamondhead Lake on December 13, 2022.

Board reviewed Resolution 23-09: Resolution Authorizing the Periodic Fund Transfer from the American Rescue Plan Fund.

Motion by Grasty second by Lloyd to approve Resolution 23-09: Resolution Authorizing the Periodic Fund Transfer from the American Rescue Plan Fund. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson: Aye.

Board reviewed a project completion report for the Law Enforcement Center. They also reviewed Samuels Group Pay App #22 for July 2022 work completed. Dickson stated he would only like to pay Van Maanan Electric from the pay app. Cody Lawrence, Superintendent, Samuels Group, joined the meeting to answer questions for the Board. He suggested the Board place the pay app on hold for right now until they get answers from the contractors.

Motion by Carney second by Lloyd to table Samuels Group Pay App #22 because there are questions that need to be explained. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Carney to approve minutes from October 4, 2022 as presented. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:26 a.m. until its regularly scheduled meeting on Tuesday, October 18, 2022. Motion by Kuster second by Carney. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

October 18, 2022

The Guthrie County Board of Supervisors met this 18th day of October, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jerome "J.D." Kuster and Jack Lloyd.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for October 18, 2022. Motion carried: Ayes: 5 Nays: 0.

Board recited the Pledge of Allegiance.

Jotham Arber, Guthrie County Health Services, presented updated project listings for the American Rescue Plan. Tyler Carney and Spencer Sloss, Guthrie County Fair Board, joined the meeting and provided a proposal for the fairground's sewer project, which they are asking \$225,000.00 from ARPA Funds from Guthrie County. T. Carney stated that any future sewer connections will be on the fair board to fund. Dickson asked if they have asked the City of Guthrie Center to put the line in that needs connected to the city sewer, or if they have asked the city for any type of funding as Cities also received their own ARPA funds. T. Carney stated that they have not discussed assistance from the city. The other project discussed was Sheriff Dispatch Consoles. The board has received a proposal from Motorola, for \$441,000.00, to complete the dispatch console project. The Board has previously discussed bonding for the funds to complete the console project.

Motion by Carney second by Lloyd to delete the GIS mapping project, return \$36,432.00 back to be obligated, and split the remaining ARPA Funds, roughly \$210,000.00, between the Guthrie County Fairgrounds Sewer Project and Sheriff Dispatch Consoles. Dickson and Grasty disagreed with funding the fairgrounds sewer project because those funds could go towards the dispatch console, eliminating burden to the tax payers to bond for the remaining \$220,000.00 to complete the console project. Dickson stated he doesn't like that the fair board hasn't gone to the City of Guthrie Center to ask for funding, and again expressed concerns over how the County will pay for the dispatch consoles. Kuster asked if there wasn't any extra money, how would the consoles be paid for then? Dickson stated they would have to bond for it, but since the money is here, why burden the tax payers. Carney stated the Sheriff would have to find the remaining money to complete the dispatch project. Dickson suggested the fair board look into a bond for the sewer project, and use the County's \$30,000 they already contribute to the fairgrounds to cover the payments. T. Carney stated the money from the County is not guaranteed, and Dickson agreed, but said that agreement could be discussed. T. Carney emphasized that he does not take the yearly money, from the County, for granted. T. Carney stated they would go to the city and discuss funding with them as well. Motion carried: Ayes: 3 Nays: 2 (Dickson, Grasty).

Josh Sebern, Guthrie County Engineer, joined the meeting and presented the annual Weed Commissioner's Report.

Motion by Kuster second by Grasty to approve 22 Weed Commissioner's Report. Motion carried: Ayes: 5 Nays: 0.

Sebern provided a secondary roads department update.

Board discussed Samuels Group Pay App #22. Samuels Group is recommending that the Board approve the pay app.

Motion by Kuster second by Grasty to approve Samuels Group Pay App #22.

Motion by Carney second by Kuster to approve minutes from October 11, 2022 as presented. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Carney to approve claims in the amount of \$525,882.50. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:17 a.m. until its regularly scheduled meeting on Tuesday, October 25, 2022. Motion by Kuster second by Lloyd. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

October 25, 2022

The Guthrie County Board of Supervisors met this 25th day of October, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jerome "J.D." Kuster and Jack Lloyd.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for October 25, 2022. Motion carried: Ayes: 5 Nays: 0.

Board recited the Pledge of Allegiance.

Josh Sebern, Guthrie County Engineer, presented the 2023 Weed Commissioner Certification, reappointed Tim Masters, Weed Commissioner.

Motion by Lloyd second by Carney to approve 2023 Weed Commissioner Certification. Motion carried: Ayes: 5 Nays: 0.

Sebern provided a brief Secondary Roads Department update.

Becky Benton, State Street Insurance, presented the County's Liability and Property insurance renewal for calendar year 2023. Benton recommended that the Board consider increasing their personal property insurance coverage by 2-3%. Board agreed on 3%. Increase 5% on equipment. Will get quote for \$10M and \$15M in coverage for cyber security.

Motion by Kuster second by Lloyd to cancel Board Meeting November 8, 2022. Motion carried: Ayes: 5 Nays: 0.

Board reviewed liquor license for Guthrie Center Fire Department.

Motion by Kuster second by Lloyd to approve liquor license for Guthrie Center Fire Department. Motion carried: Ayes: 5 Nays: 0.

Dickson provided an update on the Law Enforcement Center.

Motion by Carney second by Kuster to table minutes from October 18, 2022. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 9:42 a.m. until its regularly scheduled meeting on Tuesday, November 1, 2022. Motion by Kuster second by Carney. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

November 1, 2022

The Guthrie County Board of Supervisors met this 1st day of November, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Everett Grasty, Jerome "J.D." Kuster and Jack Lloyd. Mike Dickson was absent.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for November 1, 2022. Motion carried: Ayes: 4 Nays: 0.

Board recited the Pledge of Allegiance.

Motion by Grasty second by Lloyd to open the public hearing at 9:02 am for Resolution 23-10: A Resolution Declaring Emergency Medical Services (EMS) An Essential Service in Guthrie County, Iowa and Appointing a Guthrie County EMS System Advisory Council. Motion carried: Ayes: 4 Nays: 0.

Those present for the hearing were as follows: Lisa Grossman, Luann Waldo, Maggie Armstrong, Brian Johnson, Steve Smith, Mike Herbert, Krysty Melton, Marty Arganbright, Levi Johnson.

Board held a brief discussion on the voting process, and timeline.

Motion by Grasty second by Carney to close public hearing at 9:17 am. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to approve 1st Reading of Resolution 23-10: A Resolution Declaring Emergency Medical Services (EMS) An Essential Service in Guthrie County, Iowa and Appointing a Guthrie County EMS System Advisory Council. Motion carried: Ayes: 4 Nays: 0.

Motion by Carney second by Grasty to set public hearing for November 15, 2022 at 9:00 am. Motion carried: Ayes: 4 Nays: 0.

Brandon Thompson, Facilities Manager, presented a payroll change notice for Jason Godwin at \$23.22/hr.

Motion by Carney second by Grasty to approve payroll change notice for Jason Godwin at \$23.22/hr. Motion carried: Ayes: 4 Nays: 0.

Motion by Grasty second by Lloyd to approve claims from October 19, 2022 through November 1, 2022 in the amount of \$219,888.64. Motion carried: Ayes: 4 Nays: 0.

Motion by Carney second by Lloyd to approve minutes from October 18th and 25th as presented. Motion carried: Ayes: 4 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 9:47 a.m. until its regularly scheduled meeting on Tuesday, November 15, 2022. Motion by Kuster second by Grasty. Motion carried: Ayes: 4 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

November 15, 2022

The Guthrie County Board of Supervisors met this 15th day of November, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jerome "J.D." Kuster and Jack Lloyd.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for November 15, 2022. Motion carried: Ayes: 5 Nays: 0.

Board recited the Pledge of Allegiance.

Motion by Grasty second by Carney to open public hearing at 9:04 am for Resolution 23-10: A Resolution Declaring Emergency Medical Services (EMS) An Essential Service in Guthrie County, Iowa and Appointing a Guthrie County EMS System Advisory Council. Motion carried: Ayes: 5 Nays: 0.

Those present for the hearing were as follows: Brad Hayes, Jo, KSOM, Luann Waldo, Zane Douglas, Steve Smith, Marci Schreck, Brad Halterman, Maggie Armstrong, Brian Johnson, Lisa Grossman, Marcus Mackey.

Motion by Grasty second by Lloyd to close public hearing at 9:07 am. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Carney to approve 2nd reading of Resolution 23-10: A Resolution Declaring Emergency Medical Services (EMS) An Essential Service in Guthrie County, Iowa and Appointing a Guthrie County EMS System Advisory Council. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Lloyd to set public hearing for third reading for November 22 at 9:00 am. Motion carried: Ayes: 5 Nays: 0.

Brad Halterman, Guthrie County Conservation Director, presented minutes from the October 10, 2022 Conservation Board meeting.

Motion by Kuster second by Grasty to abate delinquent property taxes in the amount of \$105.00 for parcel number 0001207600 (City of Guthrie Center). Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Lloyd to approve payroll change notice for Michelle Shlichte, for an annual salary of \$45,900, which is 65% of the Treasurer salary. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Grasty to approve payroll change notice for Casey Jones, County Attorney Legal Assistant, for an annual salary of \$47,052. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to approve liquor license for Lake Panorama National. Motion carried: Ayes: 5 Nays: 0.

Dickson provided an update on the law enforcement center project.

Board canvassed the 2022 General Election.

Motion by Carney second by Kuster to approve claims from November 2, 2022 through November 15, 2022 in the amount of \$311,695.99. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to approve minutes from November 1, 2022 as amended. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:17 a.m. until its regularly scheduled meeting on Tuesday, November 22, 2022. Motion by Kuster second by Carney. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

November 22, 2022

The Guthrie County Board of Supervisors met this 22nd day of November, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jerome "J.D." Kuster and Jack Lloyd.

Dickson amended the agenda to remove Marty Arganbright, Guthrie County Sheriff, from the agenda.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda, as amended, for November 22, 2022. Motion carried: Ayes: 5 Nays: 0.

Board recited the Pledge of Allegiance.

Motion by Carney second by Kuster to open public hearing at 9:03 am for the third reading of Resolution 23-10: A Resolution Declaring Emergency Medical Services (EMS) An Essential Service in Guthrie County, Iowa and Appointing a Guthrie County EMS System Advisory Council. Motion carried: Ayes: 5 Nays: 0.

Those in attendance: J, Jo, KSOM, Kylee, Luann Waldo, Zane Douglas, Marcus Mackey, Lisa Grossman, Maggie Armstrong, Steve Smith, Jotham Arber, Brian Johnson, Josh Sebern.

Motion by Grasty second by Kuster to close public hearing at 9:08 am. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to adopt resolution 23-10: A Resolution Declaring Emergency Medical Services (EMS) An Essential Service in Guthrie County, Iowa and Appointing a Guthrie County

EMS System Advisory Council. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson: Nay.

Josh Sebern, Guthrie County Engineer, discussed bridge posting changes. Sebern provided a secondary roads department update. Sebern discussed attending the national conference for engineers in Gulf Shores, Alabama in April 2023. The new Bayard property is now being utilized.

Board reviewed change orders for the law enforcement center.

Motion by Kuster second by Carney to approve PCO 139: dormitory lighting in the amount of \$4263.88. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to approve PCO 138: Electrical Outlet in the amount of 222.92. Motion carried: Ayes: 5 Nays: 0.

Motion by Lloyd second by Grasty to approve PCO 137: Data Rack Grounding in the amount of 188.14. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to decline PCO 134: Lighting Controls for Main Corridor. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Grasty to agree to pay \$29.45/ton of lime for 1 year on county farm, and contract will be re-worded next year. Motion carried: Ayes: 5 Nays: 0.

Board reviewed Family Farm Applications.

Motion by Carney second by Lloyd to approve and disapprove Family Farm Applications as Assessor Recommended. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Grasty to approve Fiscal Year 2022 Annual Financial Report. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Carney to approve publication of Fiscal Year 2022 Annual Financial Report. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Lloyd to table minutes from November 15, 2022. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:47 a.m. until its regularly scheduled meeting on Tuesday, November 29, 2022. Motion by Kuster second by Carney. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

November 29, 2022

The Guthrie County Board of Supervisors met this 29th day of November, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jerome “J.D.” Kuster and Jack Lloyd.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for November 29, 2022. Motion carried: Ayes: 5 Nays: 0.

Board recited the Pledge of Allegiance.

Board discussed appointing members to the EMS Advisory Council.

Board discussed fiscal year 2022/2023 appropriations. The Board appropriated 50% of the fiscal year budget, and will review a Resolution next week to approve the remaining 50%.

Jeff Stone, Simmons, Perrine & White, PC, joined the meeting via phone.

Motion by Kuster second by Carney to enter into closed session at 10:06 am, pursuant to Iowa Code 21.5(1)(c). Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson: Aye.

Motion by Grasty second by Lloyd to exit closed session at 10:40 am. Motion carried: Ayes: 5 Nays: 0.

Lloyd left the meeting at 10:40 am.

Motion by Carney second by Kuster to have Jeff Stone proceed with dispute resolution. Motion carried: Ayes: 4 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:48 a.m. until its regularly scheduled meeting on Tuesday, December 6, 2022. Motion by Kuster second by Carney. Motion carried: Ayes: 4 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

December 6, 2022

The Guthrie County Board of Supervisors met this 6th day of December, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jerome “J.D.” Kuster and Jack Lloyd.

The meeting came to order at 9:00 a.m.

Agenda was updated to correct a misprint of “Approve Minutes from November 12, 2022”, corrected to “Approve Minutes from November 15, 2022”.

Motion by Grasty Second by Lloyd to approve Agenda for December 6, 2022, as amended. Motion carried: Ayes: 5 Nays: 0.

Board recited the Pledge of Allegiance.

Brian Hoffman, Guthrie County IT Administrator, discussed the purchase of a 30-hour block from Panora Fiber. Hoffman received a payment of \$10,000 at the end of FY22 from public health, and would like to use some of those funds to purchase these hours from Panora Fiber. Hoffman provided an IT department update.

Motion by Carney second by Grasty to approve purchase of 30-hour block from Panora Fiber. Motion carried: Ayes: 5 Nays: 0.

Board reviewed a payroll change notice for Dana Minter, Assistant County Attorney. Minter’s pay is increasing from \$55,000 to \$88,399 following the resignation of Assistant County Attorney John Twillman.

Motion by Lloyd to table payroll change notice for Dana Minter, motion died due to lack of second.

Motion by Carney second by Kuster to approve payroll change notice for Dana Minter, Assistant County Attorney, increasing her salary from \$55,000 to \$88,399. Motion carried: Ayes: 3 Nays: 2 (Dickson, Lloyd).

Jesse Swensen, Deputy Sheriff, discussed payroll change notices for new hires Mike VanMeer, Joseph Laboy and Dillan Cooper, who are all new hire jailers. Swensen provided some background on each applicant. Swensen stated that they would like to bring the jailers in now so everyone can transition together into the new jail.

Motion by Grasty second by Carney to approve payroll change notices for jailers Michael VanMeer, Joseph Laboy and Dillan Cooper, each starting at \$20/hr. Motion carried: Ayes: 5 Nays: 0.

Dickson provided a brief update on the law enforcement center.

Board discussed members for the EMS Advisory Council.

Motion by Kuster second by Grasty to set the following members to the EMS Advisory Council: Tim McDermott (NE), Stacy Richter (SE), Tammy Bireline (SW), Don Schwartz (NW), Mark Laughery (Central), Dickson and Kuster as the Board of Supervisor Reps. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to approve Resolution 23-11: Resolution Authorizing a Periodic Transfer of Funds from TIF Fund to Debt Service Fund. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson: Aye.

Motion by Grasty second by Lloyd to approve Resolution 23-12: Appropriations Resolution for Fiscal Year 2022-2023 Budget. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson: Aye.

Lloyd left the meeting at 10:33 a.m.

Motion by Carney second by Grasty to approve minutes from November 15, 2022 as amended. Motion carried: Ayes: 4 Nays: 0.

Motion by Carney second by Kuster to approve minutes from November 22, 2022 and November 29, 2022 as presented. Motion carried: Ayes: 4 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:48 a.m. until its regularly scheduled meeting on Tuesday, December 13, 2022. Motion by Kuster second by Carney. Motion carried: Ayes: 4 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

December 13, 2022

The Guthrie County Board of Supervisors met this 13th day of December, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Everett Grasty, Jerome "J.D." Kuster and Jack Lloyd. Mike Dickson had to leave, prior to the start of the meeting, to walk through the Law Enforcement Center with the State Jail Inspector.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for December 13, 2022. Motion carried: Ayes: 4 Nays: 0.

Board recited the Pledge of Allegiance.

Brad Halterman, Guthrie County Conservation Director, presented minutes from the November 14, 2022 Conservation Board Meeting. Halterman provided a Conservation department update. Halterman thanked Lloyd, Grasty and Carney for their time served on the Board of Supervisors, and the good working relationship he had with each of them.

Dickson joined the meeting at 9:13 a.m.

Becky Benton, State Street Insurance, joined the meeting to provide updates on insurance. Benton stated that she would like to work with Brian Hoffman, Guthrie County IT Administrator, to determine cyber coverage necessary to meet the County's needs. Benton discussed the ICAP renewal, she stated that she is working on the breakdown for ICAP renewal. ICAP Renewal for 2023 is totaled at \$283,981, which is a \$50,000 increase from the 2022 premium. This premium included coverage for liability and property insurance.

Motion by Carney second by Grasty to approve payroll change notice for part-time dispatcher/jailer Harley Hester, starting pay at \$20.00/hr. Motion carried: Ayes: 5 Nays: 0.

Dickson provided a brief update on the Law Enforcement Center.

Motion by Carney second by Lloyd to approve claims from November 30, 2022 through December 13, 2022, in the amount of \$463,580.50. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Grasty to approve minutes from December 6, 2022 as amended. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:17 a.m. until its regularly scheduled meeting on Tuesday, December 20, 2022. Motion by Kuster second by Lloyd. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

December 15, 2022

The Guthrie County Board of Supervisors met this 15th day of December, 2022, in special session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, and Jack Lloyd. Jerome "J.D." Kuster was absent from the start of the meeting.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for December 15, 2022. Motion carried: Ayes: 4 Nays: 0.

Motion by Carney second by Grasty to enter into closed session at 9:01 a.m., pursuant to Iowa Code Section 21.5(1)(c). Motion carried on a roll call vote: Lloyd: Aye, Kuster: Absent, Grasty: Aye, Carney: Aye, Dickson: Aye.

Kuster joined the meeting during the closed session.

Motion by Grasty second by Lloyd to exit closed session at 3:29 p.m. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Carney to continue pursuing conflict management. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 3:34 p.m. until its regularly scheduled meeting on Tuesday, December 20, 2022. Motion by Kuster second by Lloyd. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

December 20, 2022

The Guthrie County Board of Supervisors met this 20th day of January, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jerome “J.D.” Kuster and Jack Lloyd.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for December 20, 2022. Motion carried: Ayes: 5 Nays: 0.

Board recited the Pledge of Allegiance.

Beth Watson, Guthrie County Veteran Affairs and General Relief Administrator, provided an update on Veterans Affairs.

Becky Benton, State Street Insurance, discussed insurance renewals again. She provided a breakdown of premiums for ICAP.

Motion by Kuster second by Carney to accept insurance proposal in the amount of \$283,981.00. Motion carried: Ayes: 5 Nays: 0.

Board canvassed the December 13, 2022 Special Election for the City of Jamaica, and Rural Improvement Zone Trustees for Lake Panorama and Diamondhead Lake.

Motion by Carney second by Grasty to approve minutes from December 13, 2022 as presented. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 9:56 a.m. until its regularly scheduled meeting on Tuesday, December 27, 2022. Motion by Kuster second by Lloyd. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

December 27, 2022

The Guthrie County Board of Supervisors met this 27th day of December, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jerome “J.D.” Kuster and Jack Lloyd.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for December 27, 2022. Motion carried: Ayes: 5 Nays: 0.

Board recited the Pledge of Allegiance.

Dickson informed the Board that Elder would like their final payment of \$34,574.36 released. Dickson stated that their work is complete, they have done a good job, and been easy to work with.

Motion by Carney second by Grasty to pay Elder their final payment of \$34,574.36. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Carney to approve minutes from December 15, 2022 and December 20, 2022 as presented. Motion carried: Ayes: 5 Nays: 0.

Dickson addressed Carney, Grasty and Lloyd as outgoing Supervisors. Dickson stated it was nice working with them and appreciated their work for the County. Kuster added that they represented their people. Josh Sebern expressed his appreciation, and thanked the Board for what they accomplished together in their time. Brandon Thompson stated that he appreciated working with the guys as well, and the growth in county maintenance and infrastructure. Brian Hoffman thanked them as well for standing behind him, and their understanding and interest in IT.

There being no further business to come before the Board at this time, the Board adjourned at 9:43 a.m. until its regularly scheduled meeting on Tuesday, January 3, 2023. Motion by Kuster second by Carney. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

January 3, 2023

The Guthrie County Board of Supervisors met this 3rd day of January, 2023, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Maggie Armstrong, Mike Dickson, Brian Johnson, Jerome "J.D." Kuster and Steve Smith.

The meeting came to order at 9:00 a.m.

Motion by Kuster second by Armstrong to approve Agenda for January 3, 2023. Motion carried: Ayes: 5 Nays: 0.

Board recited the Pledge of Allegiance.

Dickson welcomed Brian Johnson, Maggie Armstrong and Steve Smith, and recognized Armstrong as the first female Supervisor to Guthrie County.

Motion by Smith second by Armstrong to appoint Brian Johnson as Chair of the Board of Supervisors. Motion carried: Ayes: 3 Nays: 2 (Dickson, Kuster)

Johnson thanked Dickson for his chairmanship.

Motion by Smith second by Armstrong to appoint J.D. Kuster as Vice Chair of the Board of Supervisors. Motion carried: Ayes: 4 Nays: 0. Kuster sustained.

Motion by Johnson, table annual appointments so that each may be reviewed and approved as a bloc. Dickson asked why not approve individually, as has been done in the past. Johnson stated that it is more efficient, versus being voted on individually and each appointee's name being listed in separate motions in the minutes, and added that it is standard practice in Government. Dickson stated that it's more efficient in the minutes as is. Johnson withdrew his motion.

Motion by Armstrong second by Smith to table all board appointments until Thursday, and approve as a bloc the Boards and Commissions that the BOS doesn't sit on and discuss the ones the BOS does sit on or other appointees in question. Dickson said he doesn't know what the big deal is to do them separately if they are going to be discussed and walked through. Kuster stated that it doesn't take very long to run through them the first time. Dickson stated that he has been to meetings where items are voted on in a bloc and the public doesn't know what is going on. Johnson thinks it's inefficient to review documents for 15 minutes while the public sits and watches. Dickson stated that's why the claims and minutes are at the end of the agenda, so the public can leave while those are reviewed. Motion carried: Ayes: 3 Nays: 2 (Dickson, Kuster).

Motion by Smith second by Armstrong to approve Resolution 23-13: Resolution Appointing Members of the 2023 Compensation Commission, with the exception of removing Jim Beck, Terry Kemble and Jay Gerlich. Motion carried on a roll call vote: Dickson: Aye, Smith: Aye, Armstrong: Aye, Kuster: Aye, Johnson: Aye.

Motion by Kuster second by Smith to approve Resolution 23-14: Resolution Authorizing Auditor to Pay Fixed Charges and Other Claims Per Iowa Code Section 331.506 Without Prior Board Approval. Motion carried on a roll call vote: Dickson: Aye, Smith: Aye, Armstrong: Aye, Kuster: Aye, Johnson: Aye. Motion by Dickson second by Kuster to approve Resolution 23-15: Resolution Giving the County Engineer the Right of Final Acceptance. Motion carried on a roll call vote: Dickson: Aye, Smith: Aye, Armstrong: Aye, Kuster: Aye, Johnson: Aye.

Motion by Kuster second by Armstrong to approve Resolution 23-16: Construction Evaluation Resolution (Master Matrix for Large Animal Confinement Operations). Motion carried on a roll call vote: Dickson: Aye, Smith: Aye, Armstrong: Aye, Kuster: Aye, Johnson: Aye.

Jamie Lindsay, Guthrie County Human Resources Coordinator, presented an updated Guthrie County Employee Handbook. Dickson wanted to discuss overtime and comp time, which is allowing non-worked hours of comp, vacation and personal time to count as worked hours, and allowing a max of 160 hours of comp-time. The Board discussed the concerns over what is/should be considered time worked. Ultimately a decision was not made.

Motion by Smith second by Johnson to accept the Guthrie County Employee Handbook. Motion failed on a roll call vote: Dickson: Nay, Smith: Aye, Armstrong: Nay, Kuster: Nay, Johnson: Aye.

Motion by Armstrong second by Dickson to table the Guthrie County Handbook. Motion carried: Ayes: 5 Nays: 0.

Motion by Dickson second by Kuster to set the Guthrie County Board of Supervisors regularly scheduled meetings at 9:00 am on Tuesday and Thursday from January 3, 2023 through March 31, 2023 and on Tuesday from April 1, 2023 to December 31, 2023. Motion carried: Ayes: 5 Nays: 0.

The board reviewed claims to be paid Tuesday, January 3, 2023, Motion by Kuster second by Johnson to approve claims in the amount of \$373,757.18. Motion carried: Ayes: 5 Nays: 0.

Motion by Dickson second by Armstrong to approve minutes from December 27, 2023 as presented. Motion carried: Ayes: 5 Nays: 0.

Johnson stated in the next week or two he would like to get the Attorney and Sheriff in for an update on the jail, and would like a closed session to allow new members to get caught up on possible litigation.

Board received letters for official publication from The Stuart Herald and The News Gazette. Armstrong asked for time to reach out to the Guthrie County Times Vedette since the ownership has recently changes.

Motion by Dickson second by Kuster to accept applications from The Stuart Herald and The News Gazette as official papers. Armstrong maintained her request to reach out to the Guthrie County Times Vedette since ownership is recently new. Motion carried: Ayes: 5 Nays: 0.

Johnson would like to look at reconfiguring the BOS room and what options are available.

Motion by Armstrong second by Smith to approve the following paid holidays for 2023. Motion carried: Ayes: 5 Nays: 0.

Memorial Day: Monday, May 29, 2023

Independence Day: Monday, July 4, 2023

Labor Day: Monday, September 4, 2023

Veterans Day: Friday, November 10, 2023

Thanksgiving Day and the Day After: Thursday, November 23, 2023 and Friday, November 24, 2023

Christmas Eve and Christmas: Monday, December 25, 2023 and Tuesday, December 26, 2023

New Year's Day: Monday, January 1, 2024

Motion by Kuster second by Dickson to reappoint Beth Watson as the Guthrie County General Relief Director and the Veteran Affairs Administrator for Guthrie County for 2023. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:54 a.m. until its regularly scheduled meeting on Thursday, January 5, 2023. Motion by Kuster second by Armstrong. Motion carried: Ayes: 5 Nays: 0.

Brian Johnson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

January 5, 2023

The Guthrie County Board of Supervisors met this 5th day of January, 2023, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Maggie Armstrong, Mike Dickson, Brian Johnson, Jerome "J.D." Kuster and Steve Smith.

The meeting came to order at 9:01 a.m. Board recited the Pledge of Allegiance

Motion by Armstrong second by Smith to approve Agenda for January 4, 2023, Dickson asked when it was discussed to change the form of the agenda. Johnson asked who usually sets the form. Johnson stated he used his prerogative as, Board Chair, to change the format of the agenda, but that he is willing to be flexible. It is a form that he is familiar with and has seen from the federal to local level. Motion carried: Ayes: 4 Nays: 1 (Dickson).

Johnson addressed the public comment period, and stated that the goal was to bring some organization to the meeting, some do it at the beginning and some do it at the end. Dickson asked if the public can still address the board on agenda items as they are discussed. Johnson stated only if they are recognized, and Smith asked how they would be recognized. Johnson stated that needs to be worked out. Johnson thinks this allows the public to know that they can speak. Dickson preferred how it has worked in the past that the public has been able to speak on a topic at the time it comes up. Smith stated that there needs to be structure to the meetings, they are here to conduct business and while they do want to hear what the public has to say, they want to be able to streamline their meetings and continue with their business. Johnson proposes to start out this way, and then start moving forward and discuss as they go.

Motion by Armstrong second by Johnson to approve minutes from January 3, 2023 as amended. Motion carried: Ayes: 5 Nays: 0.

Board discussed en bloc confirmation calendar for Guthrie County Annual Appointments. The list of approved appointments is attached.

Motion by Armstrong second by Smith to approve en block confirmation calendar. Motion carried: Ayes: 5 Nays: 0.

Motion by Smith second by Johnson to approve Board of Supervisor appointments to respective Boards/Commissions (listing attached). Motion carried: Ayes: 5 Nays: 0.

Dickson stated he is still working on setting a meeting with the EMS Advisory council. With the holiday's it was hard to have everyone available.

Johnson would like to set IT, Brandon and the Auditor to look into options to reconfigure the Board room. Johnson stated he has no time frame, he just wanted to put it out there.

Motion by Smith second by Armstrong to appoint Brian Hoffman, Brandon Thompson and Dani Fink to task force to reconfigure Board room. Motion carried: Ayes: 5 Nays: 0.

Dickson asked to have 'approval of' added to indicate action items on the agenda.

Motion by Armstrong second by Kuster to enter into closed session at 10:26 am, pursuant to Iowa Code Section 21.5(1)(c). Motion carried on roll call vote: Dickson: Aye, Smith: Aye, Armstrong: Aye, Kuster: Aye, Johnson: Aye.

Motion by Kuster second by Armstrong to exit closed session at 11:42 am. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:43 a.m. until its regularly scheduled meeting on Tuesday, January 10, 2023. Motion by Kuster second by Smith. Motion carried: Ayes: 5 Nays: 0.

Brian Johnson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

January 10, 2023

The Guthrie County Board of Supervisors met this 10th day of January, 2023, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Maggie Armstrong, Mike Dickson, Brian Johnson, Jerome “J.D.” Kuster and Steve Smith.

The meeting came to order at 9:00 a.m.

Board recited the Pledge of Allegiance.

Motion by Smith second by Armstrong to approve Agenda for January 10, 2023. Motion carried: Ayes: 4 Nays: 1 (Dickson).

Sandra Jackson, Elderbridge Agency on Aging, joined the meeting to provide an overview of service deliveries over the past year in Guthrie County. Home delivered meals are the largest service provided in Guthrie County. Elderbridge is asking for a \$0.05 increase in County Match funding for a total amount of \$9,703.00. Bob Kempf informed the Board that he is the County Rep for Elderbridge, and his term expires 12/31/23.

Carla Hilgenberg, Bayard Library Director, asked the Board for a 5% increase in County contribution. The library directors touched on mental health, and being available to meet the needs of the community members who don't have access to information or materials necessary for daily living, along with the benefits to children in their communities to give them the chance to be successful and be encouraged. Dickson asked if the smaller town libraries see more town or rural people. Jamaica and Menlo both stated they see a mix. Menlo mentioned that they see a lot of kids after school.

Brad Halterman, Guthrie County Conservation Director, presented the minutes from the December 12, 2022 Conservation Board Meeting, along with the 2022 REAP report. Kuster asked why the decision was made to not charge for trail passes on Raccoon River Valley Trail (RRVT). Halterman explained that Dallas County decided to do away with trail passes on RRVT in Dallas County beginning January 1, 2024, and Greene County is doing the same. RRVT runs through Dallas County, Guthrie County and Greene County. Each county received their fees based off of the miles of trail each county had. This decision will be roughly a \$9,000 reduction in revenue to Guthrie County. Halterman provided an explanation of REAP.

Jotham Arber, Guthrie County Health Services Director, provided an update on public health, environmental health and the transfer station.

Josh Sebern, Engineer, discussed the road use agreement with MidAmerican energy. He stated the County entered into the road use agreement last year. With their project complete, Sebern asked for approval to close out the road use agreement with MidAmerican Energy (Eclipse Wind Farm Repower).

Motion by Kuster second by Dickson to approve closeout of Road Use Agreement with MidAmerican Energy (Eclipse Wind Farm Repower). Motion carried: Ayes: 5 Nays: 0.

Sebern then discussed All Systems Overweight Permit – County Option to Participate. Sebern shared a map, which is specific only to highways. The permit could cover all roads in the county, but there are mixed reviews coming from other counties on this. Some only designate 2 miles of county road, others have opted in with more miles. Sebern stated the highways were chosen based on bridges. Board would like to see what information Sebern comes back with from a meeting he is attending on January 11th, and will review again. Sebern stated he is leaning towards opting in, but with some limited measures.

Johnson proposed to complete the appointments of Guthrie County Township Clerks and Trustees. Last week it was discussed to put a hold on completing appointments of townships that are not meeting gender balance rules outlined by Iowa Code. Armstrong brought up gender balance on a larger scale, and needing to look at it across the county's appointed boards and commissions. Armstrong doesn't think its fair to make this change now, and short the townships of their 3-member representation at budget time. Dickson stated that only 1 appointed township has two trustees up that would affect their voting power for completing budgets. The remaining townships would still meet a quorum.

Motion by Johnson second by Armstrong to approve township appointments based on previous list reviewed, and attached, for 90 days. Dickson asked if this can be done, to appoint someone for 90 days? Johnson stated it goes back to Roberts rules, Dickson thinks it would go back to Iowa Code, and would like the County Attorney to look at this. Motion carried on a roll call vote: Johnson: Aye, Kuster: Aye, Armstrong: Aye, Smith: Aye, Dickson: Nay.

Armstrong discussed the selection of official newspapers that was done at the January 3, 2023 Board meeting. Armstrong doesn't believe the Board's job was done correctly prior to that first Board meeting in regards to specifically detailing on that meeting's agenda that the official newspapers would be selected. Armstrong specifically referenced Iowa Code 21.4(1)(a) regarding the responsibility for public notice for topics discussed during open meetings. Armstrong referenced that the January 3, 2023 agenda item "2023 Annual Appointments and Motions", under which the official newspapers were selected, was too vague as nowhere in there did it state they would be reviewing or taking action on the official newspapers. She added that it is not reasonable to suggest that a person would be expected to understand that agenda language would include the selection of official newspapers. Her opinion is that the Board did not adequately satisfy their burden of responsibility, according to Iowa Code 21.4(1)(a). Armstrong doesn't believe this should be considered an oversight, and needs to be gone back over and be very clear on what they are asking for. Dickson mentioned that other topics have not been specific either, and have been acted on, to which Armstrong stated she was specifically talking about this topic. Dickson's opinion was that if this topic was being brought up to discuss, all other actions should be discussed as well. Armstrong stated that not everyone knows the routine of past meetings. Dickson stated that newspapers know that they have to send to the county to be an official publication, and they know that it goes under those annual appointments. Dickson doesn't believe that Iowa Code Chapter 21 has been followed across the board.

To ensure Board of Supervisors legally complies with IA Code Chapter 21.4(1)(a) regarding Public Notice Requirements, Armstrong initially motioned and Johnson seconded to rescind the January 3, 2023, Board of Supervisors motion designation the county's official newspapers and place the item explicitly on the January 12, 2023 agenda as follows: Selection of County's Official Newspapers per IA Code Chapter

349. Smith states it is a hard one, because they have voted, and have made some decisions on this. Dickson asked if they were going to rescind motions on all other appointments and motions that were not specifically listed. Armstrong stated they could discuss that. Johnson asked if papers would be required to submit their letters of request again, to which Armstrong stated they would not, this is just to establish a deadline. Dickson asked for the motion to be restated; his opinion is the motion contained two motions in one, and that the motion to rescind should be a motion on its own.

To ensure Board of Supervisors legally complies with IA Code Chapter 21.4(1)(a) regarding Public Notice Requirements, Motion by Armstrong second by Johnson to rescind the January 3, 2023, Board of Supervisors motion designation the county's official newspapers. Motion carried: Ayes: 3 Nays: 2 (Dickson, Kuster).

Motion by Armstrong second by Smith to place the item explicitly on the January 12, 2023 agenda as follows: Selection of County's Official Newspapers per IA Code Chapter 349. Dickson pointed out that there is nothing on the agenda saying that any action would be taken on this motion or the previous motion. Motion carried: Ayes: 3 Nays: 2 (Dickson, Kuster).

Motion by Johnson second by Armstrong to Appoint Steve Smith to the Region XII Council of Governments Executive Board. Motion carried: Ayes: 5 Nays: 0.

Motion by Armstrong second by Smith to appoint Brian Johnson to the Region XII Council of Governments Policy Council. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Armstrong to set 2023 mileage rate at \$0.56, which is 85% of the federal mileage reimbursement rate. Motion carried: Ayes: 5 Nays: 0.

Kuster stated he and Smith attend the Guthrie Center City Council meeting in regards to the brick street on the north side of the Law Enforcement Center. The city is having trouble getting ahold of Jensen Builders insurance company. Kuster then asked how the township meeting with Panora Ambulance went the evening prior. Johnson, Armstrong and Auditor Dani Fink attended. Overall, it was a positive meeting that offered more clarity on what Panora Ambulance is asking. Fink explained that it will take some work on her part with the Townships to figure value for townships that have fire splits.

Motion by Kuster second by Armstrong to approve consent agenda. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:27 a.m. until its regularly scheduled meeting on Thursday, January 12, 2023. Motion by Kuster second by Smith. Motion carried: Ayes: 5 Nays: 0.

Brian Johnson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

January 12, 2023

The Guthrie County Board of Supervisors met this 12th day of January, 2023, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Maggie Armstrong, Mike Dickson, Brian Johnson, Jerome "J.D." Kuster and Steve Smith.

The meeting came to order at 9:00 a.m.

Board recited the Pledge of Allegiance.

Motion by Armstrong Second by Smith to approve Agenda for January 12, 2023. Motion carried: Ayes: 3 Nays: 2 (Dickson, Kuster).

Johnson asked if there were any public comments. Steve Brannan, 6502 Panorama Rd, Panora, addressed the Board to ask if the public could make comments on an agenda item, as it is being discussed Johnson stated it needs asked during the public comments section. Brannan asked if it could be discussed during the topic, Dickson thinks the public should be allowed to discuss topics as they come up.

Motion by Dickson second by Kuster to allow the public to address the Board as the meeting goes, and agenda topics are brought up. Armstrong stated that in Iowa Code they can allow for comments to be made, but the chair should be allowed to bring the room back into control. Motion carried: Ayes: 4 Nays: 1 (Johnson).

Johnson asked that the Chair recognize the crowd, and other Board members can let him know if they see someone who wants to speak.

Board discussed ordering of detention glass for law enforcement center. Dickson doesn't feel comfortable approving the option that has been presented, because it leaves the county to pay over \$90,000 in costs. Smith stated that he would prefer Dickson to continue to be the representative on the law enforcement center project because he knows the history.

Motion by Smith second by Kuster to appoint Mike Dickson the rep for the Law Enforcement Center Project. Motion carried: Ayes: 5 Nays: 0.

Dickson stated he would contact Jeff Stone, Attorney for the Board on the Law Enforcement Center, and make sure the county isn't on the line for any money on ordering the detention glass. Dickson then asked about a contract that Johnson signed yesterday for painting. Dickson is asking if the County can get out of that. The painting is incorporated with the detention windows. Dickson stated the Board should have acted on it. Johnson stated that he will look into if they can get out of that contract.

Motion by Kuster second by Smith to table ordering of detention glass for Law Enforcement Center. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Dickson to propose a meeting, if needed, Friday, January 13, 2023 at Noon. Motion carried: Ayes: 5 Nays: 0.

Motion by Armstrong second by Johnson to table selection of county's official newspapers per Iowa Code Chapter 349. Dickson asked that since there are 3 newspaper submissions, it is a contested submission, and what steps need to be taken to move forward with selection. Motion carried: Ayes: 5 Nays: 0.

Board held a Fiscal Year 2024 budget work session.

Motion by Armstrong second by Johnson to approve consent agenda; minutes from previous meeting; claims from January 4, 2023 through January 12, 2023 in the amount of \$205,081.32. Motion carried: Ayes: 5 Nays: 0.

Dickson explained, in his opinion, that a motion made at the previous meeting, appointing Townships clerks and trustees to 90-day terms, doesn't follow Iowa Code. Code states 4-year terms are applicable to appointed townships.

Motion by Dickson second by Kuster to rescind the motion passed at the previous meeting on appointment of trustees. Dickson questioned why an ad hasn't been placed yet to seek gender balance on the township appointments. Motion carried: Ayes: 4 Nays: 1 (Johnson).

Motion by Dickson second by Smith to cancel action on number 11 on the agenda, listed as: Iowa Code Chapter 21 – Board Action on Agenda, Rescind the Motion passed at the last meeting on motion to rescind county official publications. Motion carried: Ayes: 5 Nays: 0.

Dickson stated that he brought up item 12 on the agenda: Iowa Code Chapter 21, Rescind the motion passed at the January 5, 2023 meeting on motion to approve annual appointments en bloc, to stick with chapter 21 that was brought up at the January 10th meeting. Dickson stated that if the official publication is going to be brought up for not being specific then the en bloc needs brought up as well.

Motion by Dickson second by Kuster to rescind the motion passed at the January 5, 2023 meeting on Motion to Approve annual Appointments En Bloc. Armstrong stated that she is struggling with the fact that the 2023 annual appointments and motions were tabled at the January 3, 2023 meeting, and setting the official publications were part of that agenda item, but were then pulled back out at the January 3, 2023 meeting and voted on. Motion failed: Ayes: 2 Nays: 3 (Armstrong, Johnson, Smith).

The Board discussed agenda item 13, Iowa Code Chapter 21 – Open Meetings Violation; rescind motion passed at January 3, 2023 meeting on motion to approve BOS Chair. Johnson stated that the accusation is the BOS Chair violated open meetings law prior to the January 3, 2023 meeting and prior to Johnson being sworn in. Dickson and Johnson have both sought opinions on this topic. Johnson stated that the topic of violating open meetings laws would not be discussed as it should not be in a Board meeting forum. Dickson stated it could be discussed, as it is on the agenda, and proceeded to explain his concern.

Motion by Dickson second by Kuster to rescind motion passed at January 3, 2023 meeting on motion to approve BOS Chair based on open meetings violation on having a quorum outside of an open meeting. Motion failed: Ayes: 2 Nays: 3 (Armstrong, Johnson, Smith)

Steve Brannan stated to let the county attorney look into the matter and issue a final decision.

There being no further business to come before the Board at this time, the Board adjourned at 10:45 a.m. until its regularly scheduled meeting on Tuesday, January 17, 2023. Motion by Kuster second by Smith. Motion carried: Ayes: 5 Nays: 0.

Brian Johnson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

January 24, 2023

The Guthrie County Board of Supervisors met this 24th day of January, 2023, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Maggie Armstrong, Mike Dickson, Brian Johnson, Jerome “J.D.” Kuster and Steve Smith.

The meeting came to order at 9:00 a.m.

Board recited the Pledge of Allegiance.

Motion by Smith second by Armstrong to approve consent agenda; minutes from January 17, 2023 meeting, as amended. Motion carried: Ayes: 5 Nays: 0.

John Tews and Mike Moore, Guthrie County Compensation Board Representatives, recommended a 12% increase for Elected Official Salaries for Fiscal Year 2023-2024. The compensation board held their meeting last Friday.

Brandon Thompson, Facilities Manager, provided a department update.

Josh Sebern, County Engineer, discussed All Systems Permit Participation.

Sebern presented Resolution 23-17: Resolution Setting Right of Way and Temporary Easement Purchase Rates.

Motion by Kuster second by Dickson to approve Resolution 23-17: Resolution Setting Right of Way and Temporary Easement Purchase Rates. Motion carried on a roll call vote: Dickson: Aye, Smith: Aye, Armstrong: Aye, Kuster: Aye, Johnson: Aye.

Motion by Dickson second by Smith to table Resolution 23-18: Resolution Setting Fence Compensation Rates. Motion carried on a roll call vote: Dickson: Aye, Smith: Aye, Armstrong: Aye, Kuster: Aye, Johnson: Aye.

Motion by Kuster second by Johnson to approve Bridge Replacement Projects: LFM-C039(BG194) – 7X-39 & L-C039(D0327) – 73-39. Motion carried: Ayes: 5 Nays: 0.

Board discussed the Law Enforcement Center Project.

Motion by Dickson second by Kuster to approve PCO #144: Contract Correction – Jensen, in the amount of \$2284.99. Motion carried: Ayes: 5 Nays: 0.

Motion by Dickson second by Johnson to approve Samuels Group Pay App #25 in the amount of \$28,328.02. Motion carried: Ayes: 5 Nays: 0.

Schindler Elevator is still owed \$21,250, which has been withheld due to additional costs put on the county from items they’ve requested, and then changed their minds on.

Motion by Dickson second by Armstrong to release \$21,250 withholding to Schindler Elevator. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:54 a.m. until its regularly scheduled meeting on Thursday, January 26, 2023. Motion by Kuster second by Armstrong. Motion carried: Ayes: 5 Nays: 0.

Brian Johnson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

January 26, 2023

The Guthrie County Board of Supervisors met this 26th day of January, 2023, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Maggie Armstrong, Mike Dickson, Brian Johnson, Jerome “J.D.” Kuster and Steve Smith.

The meeting came to order at 9:00 a.m.

Board recited the Pledge of Allegiance.

Motion by Armstrong second by Smith to approve consent agenda, amendment of minutes from January 24, 2023 meeting, and claims from January 13, 2023 through January 26, 2023 in the amount of \$807,138.54. Motion carried: Ayes: 5 Nays: 0.

Motion by Smith second by Kuster to approve City of Bayard – Control Discharge Lagoon Facility Site Separation Waiver. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Smith to approve Resolution 23-18: Resolution Setting Fence Compensation Rates. Motion carried on a roll call vote: Dickson: Aye, Smith: Aye, Armstrong: Aye, Kuster: Aye, Johnson: Aye.

Motion by Kuster second by Armstrong to approve Midwest Partnership Contribution for Fiscal Year 2023-2024 in the amount of \$35,127.00. Motion carried: Ayes: 5 Nays: 0.

Motion by Smith second by Dickson to approve Samuels Group Pay App #26 in the amount of \$83,119.35. Motion carried: Ayes: 5 Nays: 0.

Motion by Dickson second by Armstrong that Auditor’s Office may employ 1 full-time clerk. Motion carried: Ayes: 5 Nays: 0.

Kuster left the meeting at 10:53 am.

There being no further business to come before the Board at this time, the Board adjourned at 11:15 a.m. until its regularly scheduled meeting on Tuesday, January 31, 2023. Motion by Armstrong second by Dickson. Motion carried: Ayes: 4 Nays: 0.

Brian Johnson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

January 31, 2023

The Guthrie County Board of Supervisors met this 31st day of January, 2023, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Maggie Armstrong, Mike Dickson, Brian Johnson, Jerome “J.D.” Kuster and Steve Smith.

The meeting came to order at 9:00 a.m.

Board recited the Pledge of Allegiance.

Motion by Kuster second by Armstrong to approve consent agenda, minutes from January 26, 2023 meeting as presented. Motion carried: Ayes: 5 Nays: 0.

Motion by Armstrong second by Smith to allow The News Gazette, Stuart Herald and Guthrie County Times Vedette, until 9:00 a.m. on February 9th to submit to the board their Guthrie County subscriber list in accordance with Iowa Code Chapter 349. Ayes: 3 Nays: 2 (Dickson, Kuster).

Motion by Dickson second by Smith to not contribute county funds to Heart of Iowa Habitat for Humanity for Fiscal Year 2023-2024. Motion carried: Ayes: 5 Nays: 0.

Motion by Dickson second by Smith to appoint J.D. Kuster as Board of Supervisor Representative for Farm Services Agency. Motion carried: Ayes: 5 Nays: 0.

Motion by Smith second by Armstrong to accept Substance Abuse Prevention and Treatment Semi Annual Report. Motion carried: Ayes: 5 Nays: 0.

Motion by Dickson second by Kuster to table Fiscal Year 2022-2023 Budget Amendment #1; Setting Public Hearing for Fiscal Year 2022-2023 Budget Amendment #1 and Notice of Public Hearing for Fiscal Year 2022-2023 Budget Amendment #1. Motion carried: Ayes: 5 Nays: 0.

Motion by Dickson second by Johnson to approve Samuels Group Pay App #27 in the amount of \$4,618.22. Motion carried: Ayes: 5 Nays: 0.

Motion by Smith second by Armstrong to approve PCO #151 – Elevator Fees, no charges. Motion carried: Ayes: 5 Nays: 0.

Motion by Armstrong second by Smith to cancel Board Meeting on Thursday, February 2, 2023 due to majority of Board members attending Statewide Supervisor Meeting. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:28 a.m. until its regularly scheduled meeting on Tuesday, February 7, 2023. Motion by Kuster second by Smith. Motion carried: Ayes: 5 Nays: 0.

Brian Johnson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

February 7, 2023

The Guthrie County Board of Supervisors met this 7th day of February, 2023, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Maggie Armstrong, Mike Dickson, Brian Johnson, Jerome “J.D.” Kuster and Steve Smith.

The meeting came to order at 9:00 a.m.

Board recited the Pledge of Allegiance.

Motion by Smith second by Johnson to approve consent agenda, with amended minutes from January 31, 2023. Motion carried: Ayes: 5 Nays: 0.

Josh Sebern, Guthrie County Engineer, presented the All Systems Permit – Proposed Highways.

Motion by Kuster second by Armstrong to approve All Systems Permit – Proposed Highways. Dickson asked if this is effective immediately. Sebern stated that it takes a little time, and it is all administered by the DOT. Motion carried: Ayes: 5 Nays: 0.

Motion by Smith second by Johnson to approve Resolution 23-19: Resolution to Withdraw from the Articles of Agreement which formed the Workforce Development Chief Elected Official Consortium for the Workforce Innovation and Opportunity Act of 2014. Motion carried on a roll call vote: Dickson: Aye, Smith: Aye, Armstrong: Aye, Kuster: Aye, Johnson: Aye.

Motion by Dickson second by Kuster to approve response to Shive Hattery. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:35 a.m. until its regularly scheduled meeting on Thursday, February 9, 2023. Motion by Kuster second by Johnson. Motion carried: Ayes: 5 Nays: 0.

Brian Johnson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

February 9, 2023

The Guthrie County Board of Supervisors met this 9th day of February, 2023, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Maggie Armstrong, Mike Dickson, Brian Johnson, Jerome “J.D.” Kuster and Steve Smith.

The meeting came to order at 9:00 a.m.

Board recited the Pledge of Allegiance.

Motion by Smith second by Armstrong to approve consent agenda, minutes from February 7, 2023, Veteran Affairs Quarterly Report and claims from 01/26/23-02/09/23 in the amount of \$405,490.11. Motion carried: Ayes: 5 Nays: 0.

Motion by Dickson second by Kuster to approve payroll change notice for Shane Martinson in the amount of \$25/hr. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Armstrong to approve payroll change notice for Ki Fleming in the amount of \$21/hr. Motion carried: Ayes: 5 Nays: 0.

Submissions for the County's official publication were received from the Stuart Herald, The News Gazette and the Guthrie County Times Vedette.

Motion by Johnson second by Smith to accept The News Gazette and the Guthrie County Times Vedette as the official newspapers. Motion carried: Ayes: 3 Nays: 2 (Dickson, Kuster).

Steve Smith left the meeting at 11:20 a.m.

There being no further business to come before the Board at this time, the Board adjourned at 11:54 a.m. until its regularly scheduled meeting on Tuesday, February 14, 2023. Motion by Kuster second by Armstrong. Motion carried: Ayes: 5 Nays: 0.

Brian Johnson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

February 14, 2023

The Guthrie County Board of Supervisors met this 14th day of February, 2023, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Maggie Armstrong, Mike Dickson, Brian Johnson, Jerome "J.D." Kuster and Steve Smith.

The meeting came to order at 9:00 a.m.

Board recited the Pledge of Allegiance.

Motion by Armstrong second by Smith to approve consent agenda, amended minutes from February 9, 2023. Motion carried: Ayes: 5 Nays: 0.

Motion by Armstrong second by Johnson to approve payroll change notice for new Assistant County Attorney Zoe Risdal for an annual salary of \$80,000. Motion carried: Ayes: 5 Nays: 0.

Motion by Dickson second by Kuster to abate taxes, in the amount of \$70.00, on City of Stuart owned parcel 0000788466. Motion carried: Ayes: 5 Nays: 0.

Motion by Smith second by Armstrong to approve Erica Finster as Deputy Treasurer. Motion carried: Ayes: 5 Nays: 0.

Motion by Dickson second by Armstrong to approve Coalition coverage for IT Liability of \$2M. Motion carried: Ayes: 5 Nays: 0.

Motion by Johnson second by Kuster to approve Jensen Request for Retainage. Motion carried: Ayes: 5 Nays: 0.

Motion by Dickson second by Armstrong to approve PCO#146: Exercise Area Walls in the amount of \$17,742. Motion carried: Ayes: 5 Nays: 0.

Motion by Dickson second by Smith to approve contract with Signature Masonry for exercise area wall. Motion carried: Ayes: 5 Nays: 0.

Motion by Smith second by Armstrong to recess at 11:29 a.m. for 10 minutes. Motion carried: Ayes: 5 Nays: 0.

Board reconvened at 11:42 a.m.

Board held a workshop on the Law Enforcement Center.

Kuster left the meeting at 12:22 p.m.

There being no further business to come before the Board at this time, the Board adjourned at 12:38 p.m. until its regularly scheduled meeting on Thursday, February 16, 2023. Motion by Armstrong second by Smith. Motion carried: Ayes: 5 Nays: 0.

Brian Johnson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

February 16, 2023

The Guthrie County Board of Supervisors met this 16th day of February, 2023, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Maggie Armstrong, Mike Dickson, Brian Johnson and Steve Smith. Jerome "J.D." Kuster was absent from the meeting.

The meeting came to order at 9:00 a.m.

Board recited the Pledge of Allegiance.

Motion by Smith second by Armstrong to approve consent agenda, amended minutes from February 14, 2023. Motion carried: Ayes: 4 Nays: 0.

Scott McClellan and Tyler Carney from the Guthrie County Fair Board attended the meeting, they discussed upcoming projects and uses for funding they receive from the County.

Motion by Armstrong second by Smith to approve Fireworks Permit for Lake Panorama Association. Motion carried: Ayes: 4 Nays: 0.

Motion by Smith second by Johnson to the set public hearing for the Fiscal Year 2022-2023 Budget Amendment #1 for March 7, 2023 at 10:00 am. Motion carried: Ayes: 4 Nays: 0.

Motion by Dickson second by Smith to approve notice of public hearing for Fiscal Year 2022-2023 Budget Amendment #1. Motion carried: Ayes: 4 Nays: 0.

Board held a budget work session for the fiscal year 2023-2024 budget.

There being no further business to come before the Board at this time, the Board adjourned at 11:12 a.m. until its regularly scheduled meeting on Tuesday, February 21, 2023. Motion by Smith second by Armstrong. Motion carried: Ayes: 4 Nays: 0.

Brian Johnson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

February 21, 2023

The Guthrie County Board of Supervisors met this 21st day of February, 2023, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Maggie Armstrong, Mike Dickson, Brian Johnson, Jerome "J.D." Kuster and Steve Smith.

The meeting came to order at 9:00 a.m.

Board recited the Pledge of Allegiance.

Motion by Armstrong second by Dickson to approve consent agenda, minutes from February 16, 2023 meeting and liquor license for Shootout Saloon, LLC. Motion carried: Ayes: 5 Nays: 0.

Lance Levis and Matt Pearey members of the Guthrie County Airport Authority joined the meeting to provide an update on the Guthrie County Airport.

Brian Hoffman, Guthrie County IT Administrator, asked for a block hour purchase from Panora Fiber of 40 hours at \$95/hr.

Motion by Kuster second by Dickson to approve IT to purchase 40 block hours from Panora Fiber of 40 hours at \$95/hr. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 12:14 p.m. until its regularly scheduled meeting on Tuesday, February 23, 2023. Motion by Smith second by Kuster. Motion carried: Ayes: 5 Nays: 0.

Brian Johnson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

February 23, 2023

The Guthrie County Board of Supervisors met this 23rd day of February, 2023, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Maggie Armstrong, Mike Dickson, Brian Johnson, Jerome “J.D.” Kuster and Steve Smith.

The meeting came to order at 9:00 a.m.

Board recited the Pledge of Allegiance.

Motion by Kuster second by Johnson to approve consent agenda, including minutes from February 21, 2023, claims from February 9 through February 23, 2023 in the amount of \$324,216.69 and appointments to Orange Township; Sara South, Clerk and Kyler South, Trustee.

Denise Ballard, IGHCP, joined the meeting to discuss Fiscal Year 2023-2024 Health Insurance Renewals

Motion by Dickson second by Smith to approve 3% insurance renewal for Fiscal Year 2023-2024 and to pay Employee Benefit Systems \$50,000 from the County health insurance fund for the partial self-fund account. Motion carried: Ayes: 5 Nays: 0.

John Thomas, Hungry Canyons Alliance, provided an update.

Josh Sebern, County Engineer, joined the meeting.

Motion by Kuster second by Johnson to approve Right-of-Way Contract (Temporary Easement) for Project LFM-C039(BG194) – 7X-39, with Charles and Ruth Owen Revocable Trust for \$758. Motion carried: Ayes: 5 Nays: 0.

Motion by Johnson second by Armstrong to approve Final Payment for Bridge Replacement Project BRS-SWAP-C039(96) – FF-39 in the amount of \$800,377.23. Motion carried: Ayes: 5 Nays: 0.

Sebern provided an overview of Secondary Roads.

Motion by Kuster second by Armstrong to approve Change Order 152: Exterior Security Cameras in the amount of \$639.14. Motion carried: Ayes: 5 Nays: 0.

Motion by Johnson second by Smith to approve Substantial Completions with Elder, Jensen, Midwest Automatic Fire Sprinkler, Noah Detention, Rapids Food Service, Van Mannan and Camblin. Motion carried: Ayes: 5 Nays: 0.

Motion by Dickson second by Smith to release retainage on Iowa Epoxy, Midwest Automatic Fire Sprinkler, Camblin and Rapids Food Service. Motion carried: Ayes: 5 Nays: 0.

Motion by Dickson to approve Guthrie County Libraries Funding at the current FY contribution of \$128,762, motion died due to lack of second.

Motion by Armstrong second by Johnson to approve a 3% increase in funding to the Guthrie County Libraries for a total of \$132,625. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Smith to approve funding to the Guthrie County Fairgrounds at \$30,000 and 4-H at \$8,000. Dickson suggested pulling back some of the contribution to the fairgrounds for this year due to the County's financial position, and the fact that the County is providing \$210,000 to the fair board from American Rescue Plan Funds. The amount would be re-evaluated next year, Dickson suggested contributing \$15,000. Smith and Armstrong suggested reducing to \$20,000. Motion failed: Ayes: 1 (Kuster) Nays: 4

Motion by Smith second by Armstrong to contribute \$20,000 to the Guthrie County Fairgrounds. Motion carried: Ayes: 4 Nays: 1 (Kuster)

Motion by Armstrong second by Dickson to contribute \$8,000 to 4-H. Motion carried: Ayes: 5 Nays: 0.

Motion by Dickson second by Johnson to approve Region XII contribution as requested, for a total of \$53,040.73. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Dickson to approve Elderbridge request of \$9,703. Motion carried: Ayes: 5 Nays: 0.

Motion by Johnson second by Kuster to approve Western IA Tourism request of \$500.00. Motion carried: Ayes: 5 nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 12:17 p.m. until its regularly scheduled meeting on Tuesday, February 28, 2023. Motion by Johnson second by Kuster. Motion carried: Ayes: 5 Nays: 0.

Brian Johnson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

February 28, 2023

The Guthrie County Board of Supervisors met this 28th day of February, 2023, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Maggie Armstrong, Mike Dickson, Brian Johnson, Jerome "J.D." Kuster and Steve Smith.

The meeting came to order at 9:00 a.m.

Board recited the Pledge of Allegiance.

Motion by Smith second by Kuster to approve consent agenda, amended minutes from February 23, 2023. Motion carried: Ayes: 5 Nays: 0.

Motion by Dickson second by Kuster to approve Brockway Substantial Completion. Motion carried: Ayes: 5 Nays: 0.

Board reviewed a national opioid lawsuit with Teva, Allergan, CVS, Walgreens and Walmart. The county joined in a previous opioid lawsuit, and the Board would like the County Attorney to review this lawsuit to determine if they should join.

Iowa Department of Public Safety joined the meeting to present the Iowa Statewide Interoperable Communications System (ISICS). The Board toured the Department's Command Trailer and viewed ISICS.

The Board held a fiscal year 2023-2024 budget work session. They asked the Auditor to apply changes made to several budgets across County departments and they will review again on Thursday to move forward with their Max Levy hearing.

Dickson and Kuster provided updates on the EMS Advisory Council. The council is looking into all options to see what is available to them.

There being no further business to come before the Board at this time, the Board adjourned at 1:00 p.m. until its regularly scheduled meeting on Thursday, March 2, 2023 Motion by Kuster second by Armstrong. Motion carried: Ayes: 5 Nays: 0.

Brian Johnson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

March 2, 2023

The Guthrie County Board of Supervisors met this 2nd day of March, 2023, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Maggie Armstrong, Mike Dickson, Brian Johnson, Jerome "J.D." Kuster and Steve Smith.

The meeting came to order at 9:00 a.m.

Board recited the Pledge of Allegiance.

Motion by Kuster second by Smith to approve consent agenda, minutes from February 28, 2023. Motion carried: Ayes: 5 Nays: 0.

Motion by Johnson second by Smith to hire an additional jailer immediately and the Board will provide the funds for the position. Motion carried: Ayes: 3 Nays: 2 (Armstrong, Dickson).

Board held a budget work session to determine when to set the max levy hearing.

Motion by Dickson second by Armstrong to set public hearing on the fiscal year 2023-2024 max levy for 10:00 am on March 23, 2023. Motion carried: Ayes: 5 Nays: 0.

Motion by Dickson second by Johnson to approve publication of the notice of max levy hearing. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:16 a.m. until its regularly scheduled meeting on Tuesday, March 7, 2023. Motion by Kuster second by Smith. Motion carried: Ayes: 5 Nays: 0.

Brian Johnson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

March 7, 2023

The Guthrie County Board of Supervisors met this 7th day of March, 2023, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Maggie Armstrong, Mike Dickson, Brian Johnson, Jerome "J.D." Kuster and Steve Smith.

The meeting came to order at 9:00 a.m.

Board recited the Pledge of Allegiance.

Motion by Armstrong second by Johnson to approve consent agenda, minutes from March 2, 2023 and claims from February 23, 2023 through March 7, 2023 in the amount of \$246,805.31. Motion carried: Ayes: 5 Nays: 0.

Motion by Johnson second by Smith to approve County Held Tax Sale Assignment to Brian Angel in the amount of \$1000 for Parcel 1064300 (Bagley). Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Armstrong to approve County Held Tax Sale Assignment to Brandi LeClair in the amount of \$4097 for parcel 1064300 (Bayard). Motion carried: Ayes: 5 Nays: 0.

Board reviewed a credit card policy presented by Auditor Dani Fink. The board would like to add a credit limit of \$2000, unless board approved for higher limit and that employees can only use cards for fuel expense, all other credit card charges will be purchased through a departmental card held by the department head or administrative assistants instead of individual employee cards. Fink will amend the policy and bring back to the board.

Board moved discussion of the law enforcement center up. They reviewed Substantial Completion for Molin Concrete Products and Detention Paint Contract with JC Toland.

Motion by Dickson second by Smith to approve the Substantial Completion for Molin Concrete Products. Ayes: 5 Nays: 0.

Motion by Dickson second by Johnson to approve Detention Paint Contract with JC Toland. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Armstrong to cancel March 9, 2023 Board meeting. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Armstrong to open public hearing for the fiscal year 2022-2023 Budget Amendment #1 at 10:02 am. Motion carried: Ayes: 5 Nays: 0.

Those present, Marcus Mackey, Brenda Campbell, Tristen Richard, Josh Sebern, Brandon Thompson, Dana Minter, Zoe Risdal, Brad Halterman, Jamie Lindsay, Katie Davis, Ginnie Herron, EMA, Jo Rasmussen, Jeri Christman, Zane Douglas, Jackie Sloss, Brian Hoffman. No comments were heard from the public.

Motion by Kuster second by Armstrong to close public hearing at 10:05 am. Motion carried: Ayes: 5 Nays: 0.

Motion by Dickson second by Smith to approve fiscal year budget amendment #1. Motion carried: Ayes: 5 Nays: 0.

Motion by Dickson to approve a 3% salary increase contingent upon setting a hiring freeze county wide and cutting \$30,000 from Sheriff budget, and the dollar amount step increases proposed by Secondary Roads. Motion died due to lack of second.

Motion by Smith second by Armstrong to approve 4% salary increase, with no hiring freeze. Motion carried on a roll call vote: Dickson: Nay, Smith: Aye, Armstrong: Aye, Kuster: Nay Johnson: Aye.

There being no further business to come before the Board at this time, the Board adjourned at 10:29 a.m. until its regularly scheduled meeting on Tuesday, March 14, 2023. Motion by Kuster second by Smith. Motion carried: Ayes: 5 Nays: 0.

Brian Johnson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

March 14, 2023

The Guthrie County Board of Supervisors met this 14th day of March, 2023, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Maggie Armstrong, Mike Dickson, Brian Johnson, Jerome "J.D." Kuster and Steve Smith.

The meeting came to order at 9:00 a.m.

Board recited the Pledge of Allegiance.

Motion by Armstrong second by Smith to approve minutes from March 7, 2023. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Dickson to approve payroll change notice for Roger Willms, probationary period increase from \$22.50/hr to \$23.00/hr. Motion carried: Ayes: 5 Nays: 0.

Motion by Armstrong second by Johnson to approve new hire payroll change notices for Kaylin Small and Jason Heman, both being hired as jailers for \$20.00/hr. Motion carried: Ayes: 4 Nays: 1 (Dickson). Dickson stated that he has nothing against the individuals, he is just against the position.

Board reviewed salary resolution for elected officials.

Motion by Armstrong second by Smith to approve Resolution 23-20: Resolution to Approve the Fiscal Year 2023-2024 Annual Salary for Elected Officials. Motion carried on a roll call vote: Dickson: Nay, Smith: Aye, Armstrong: Aye, Kuster: Nay, Johnson: Aye.

The Board had to reschedule the max levy hearing that was originally scheduled for March 23rd to March 28th, due to the notice not being included in the required March 9, 2023 publication with the Guthrie County Times Vedette.

Motion by Armstrong second by Dickson to cancel the max levy hearing originally set for March 23rd at 10:00 am due to publication requirements not being met. Motion carried: Ayes: 5 Nays: 0.

Motion by Armstrong second by Dickson to set the max levy hearing for fiscal year 2023-2024 for March 28th at 10:00 am. Motion carried: Ayes: 5 Nays: 0.

Motion by Dickson second by Kuster to approve max levy notice of public hearing for fiscal year 2023-2024. Motion carried: Ayes: 5 Nays: 0.

Brad Halterman, Conservation Director, presented minutes from the February 13, 2023 Conservation Board meeting.

Motion by Kuster second by Smith to approve Right-of-Way Contract (Temporary Easement) for Project LFM0C039(BG194) --- 7X-39, in the amount of \$1,305.10. Motion carried: Ayes: 5 Nays: 0.

Motion by Armstrong second by Johnson to approve Right-of-Way Contract (Temporary Easement) for Project LFM-C039 (D0327) – 7X-39, in the amount of \$977.20. Motion carried: Ayes: 5 Nays: 0.

Motion by Smith second by Johnson to approve Annual Bridge Postings Resolution 23-21. Motion carried on a roll call vote: Dickson: Aye, Smith: Aye, Armstrong: Aye, Kuster: Aye, Johnson: Aye.

Jamie Lindsay, Human Resources Coordinator, discussed the Guthrie County Handbook, which was previously reviewed and discussed with the Board.

Motion by Smith second by Armstrong to approve the Guthrie County Employee Handbook, effective revision date of April 1, 2023. Motion carried: Ayes 5 Nays: 0.

Board discussed a national opioid settlement with Teva, Allergan, CVS, Walgreens and Walmart. County attorney reviewed and stated that it is similar to a previous settlement agreement the county joined.

Motion by Kuster second by Armstrong to approve opioid settlement with Teva, Allergan, CVS, Walgreens and Walmart, motion was amended for Dickson to be the signer of the settlement documents. Motion carried: Ayes: 5 Nays: 0.

Board discussed proposal letter received from City of Guthrie Center for repair of Grand St, between N 5th and N 6th St. The City is proposing that they will remove and replace entire intersection @ N 6th &

Grand St., remove & replace all curb & gutter along west side of N 6th St along east boundary of courthouse property, for a total financial commitment of \$74,400. In return, the city is asking that the County commit to \$64,820 for a complete removal & reinstallation of brick street pavers on Grand St. between N 5th St. and N 6th St. Armstrong suggested the Board propose that the city postpone their proposed share, and allocate the dollars they were willing to spend on their share to the proposed county share, and the County would cover 1/3 of the cost. Johnson suggested to propose that the city apply \$30,550 they have committed to remove & replace the curb & gutter along west side of N 6th St and apply that amount to the proposed county's commitment of \$64,820, and the county would split the remaining amount of \$34,270, for a county commitment of \$17,135.

Motion by Armstrong second by Johnson to propose the City of Guthrie Center apply \$30,550 they have committed to remove & replace the curb & gutter along west side of N 6th St and apply that amount to the proposed county's commitment of \$64,820, and the county would split the remaining amount of \$34,270, for a county commitment of \$17,135. Motion carried: Ayes: 4 Nays: 1 (Dickson).

There being no further business to come before the Board at this time, the Board adjourned at 10:45 a.m. until its regularly scheduled meeting on Thursday, March 16, 2023. Motion by Kuster second by Smith. Motion carried: Ayes: 5 Nays: 0.

Brian Johnson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

March 16, 2023

The Guthrie County Board of Supervisors met this 16th day of March, 2023, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Maggie Armstrong, Mike Dickson, Brian Johnson, Jerome “J.D.” Kuster and Steve Smith.

The meeting came to order at 9:00 a.m.

Board recited the Pledge of Allegiance.

Motion by Dickson second by Kuster to approve consent agenda, minutes from March 14, 2023 as amended. Motion carried: Ayes: 5 Nays: 0.

Board agreed to move discussion/action on credit card policy to the March 23, 2023 Board meeting.

Johnson discussed setting up Department Head meetings, and will work with HR to get those scheduled.

There being no further business to come before the Board at this time, the Board adjourned at 9:15 a.m. until its regularly scheduled meeting on Tuesday, March 21, 2023. Motion by Kuster second by Smith. Motion carried: Ayes: 5 Nays: 0.

Brian Johnson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor