

2022-2023
Guthrie County Board of Supervisors Meeting Minutes
Meeting Place: Guthrie County Courthouse

Guthrie County Board of Supervisors

Regular Session

July 5, 2022

The Guthrie County Board of Supervisors met this 5th day of July, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Jerome "J.D." Kuster and Jack Lloyd. Everett Grasty was absent from the meeting.

The meeting came to order at 9:00 a.m.

Motion by Kuster Second by Lloyd to approve Agenda for July 5, 2022. Motion carried: Ayes: 4 Nays: 0.

Board recited the Pledge of Allegiance.

Darci Alt, CEO, Heart of Iowa Region, presented the 28E Agreement for Heart of Iowa Region. Dickson does not like that the agreement states Dallas County shall have sole independent authority for employment. Dallas County, as the Regions fiscal agent, completes the budget, payroll and accounts payable, which they are compensated 1% of the mental health budget to do so. Dickson doesn't think that Dallas County should be profiting off of us. A 60-day notice must be given prior to termination of agreement to leave the region. Dickson would like to discuss the employment question with Guthrie County Attorney Brenna Bird, which was a portion she pointed out to the Board as well.

Jotham Arber, Guthrie County Health Services Director, presented the 28E Agreement with Audubon County Public Health. He provided this to the Board for their review, and is waiting for approval from Audubon County. He will bring this back to the Board once he hears back from Audubon.

Jon Mackres, Unplugged Wireless and Chad Gappa, Motorola, presented the Iowa Statewide Interoperable Communications System (ISICS), supported by Motorola. The system covers 95% of the State, Carney asked why not 100% coverage? Gappa explained that due to some geographical factors 100% coverage isn't guaranteed. The County would maintain their own radios and consoles. Mackres explained that County Road departments, Schools and utility companies are also going to ISICS. The estimated cost to set up new communication system and dispatch radio console is \$820,000.00. The cost for just the consoles is \$440,000, and an additional \$380,000 for the optional microwave. The microwave would make the system more reliable. Guthrie County currently has an interoperability problem communicating with other Counties. Mackres stated that there should be a minimum 5-year plan to upgrade the system. All of the neighboring Counties are moving forward with or have completed these changes. Carney asked if this system is expandable? Mackres stated that the system is not going away, and will continue to be improved and upgradable. Board will review financing options.

Board reviewed new Fiscal Year Resolutions for employee salaries and authorizing the Auditor to issue payroll checks.

Motion by Kuster second by Lloyd to approve Resolution 23-01: Guthrie County Salaries and Wages Effective July 1, 2021. Motion carried on a roll call vote: Lloyd: Ayes, Kuster: Aye, Carney: Aye, Dickson: Aye, Grasty: Absent.

Motion by Lloyd second by Kuster to approve Resolution 23-02: Resolution Authorizing the Guthrie County Auditor to Issue Payroll Checks without Prior Board Approval per Iowa Code Section 331.506. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Carney: Aye, Dickson: Aye, Grasty: Absent.

Motion by Kuster second by Lloyd to table Resolution 23-03: Adair/Guthrie County Emergency Management Periodic Funds Transfer and Resolution 23-04: Guthrie County Secondary Roads Department Periodic Funds Transfer. Motion carried: Ayes: 4 Nays: 0.

Motion by Kuster second by Lloyd to Samuels Group Pay App #19 in the amount of \$301,650.15. Motion carried: Ayes: 4 Nays: 0.

Board reviewed change order 117: sewer investigation and repair \$22,000, which will be back charged to the contractors as they are the ones who broke it.

Motion by Kuster second by Lloyd to approve Change Order 117: Sewer Investigation and Repair in the amount of \$22,000, which the County is not responsible for. Motion carried: Ayes: 4 Nays: 0.

Cody Lawrence, Superintendent, The Samuels Group, discussed construction change directives which are all potential change orders that have been approved, but Lang will not sign them because payment is being withheld from Lang. The Board needs to approve the construction change directives so Dickson can sign it so that the process can be completed.

Motion by Lloyd second by Kuster to approve construction change directive with Lang. Motion carried: Ayes: 4 Nays: 0.

Motion by Carney second by Kuster to approve minutes from June 28, 2022 as amended. Motion carried: Ayes: 4 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:06 a.m. until its regularly scheduled meeting on Tuesday, July 12, 2022. Motion by Kuster second by Carney. Motion carried: Ayes: 4 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

July 12, 2022

The Guthrie County Board of Supervisors met this 12th day of July, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jerome "J.D." Kuster and Jack Lloyd.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for July 12, 2022. Motion carried: Ayes: 5 Nays: 0.

Board recited the Pledge of Allegiance.

R&S Waste was not present. Dani Fink, Guthrie County Auditor, explained that the County has been being billed more than the contracted rate. Fink contacted R&S with no responses, so issue payment for the contracted amount, and sent a copy of the contract with the payment and letter of explanation. Ron with R&S called Fink and doesn't agree with the contracted rate. Fink explained that the Board would have to approve any contract changes and he needed to come to the Board to discuss. Fink will follow up with R&S to get them in to discuss a contract.

Brenda Campbell, Guthrie County Deputy Treasurer, presented the Fiscal Year 2022 Semi-Annual Report for Board review and approval.

Motion by Carney second by Grasty to accept Fiscal Year 2022 Semi-Annual Report. Motion carried: Ayes: 5 Nays: 0.

Board reviewed a payroll change notice for Ki Flemming, a new hire Jailer for the Sheriff's Office. He currently works for Oakdale

Motion by Grasty second by Lloyd to approve payroll change notice for Ki Flemming at \$20/hr. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Grasty to approve Resolution 22-03: Adair/Guthrie County Emergency Management Periodic Funds Transfer. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson: Aye.

Motion by Grasty second by Lloyd to approve Resolution 22-04: Guthrie County Secondary Roads Department Periodic Funds Transfer. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson: Aye.

Board discussed 28E Agreement for Heart of Iowa Region. Dickson does not agree that Dallas County has the sole control over the mental health region employees. One County has to employ the workers, the Region can't have employees. Dickson would like there to be some wording that the region has to have some say in the employees and that Dallas County can't just do what they want with the employees. Dickson would like to have another couple of weeks to figure out wording and discuss again.

Motion by Grasty second by Lloyd to table 28E Agreement with mental health for a couple of weeks. Motion carried: Ayes: 4 Nays: 1 (Carney).

Board reviewed 2022 Homestead Tax Credit, Military Exemption and Disabled Veteran Homestead Tax applications.

Motion by Carney second by Kuster to approve 2022 Homestead Tax Credit Applications as presented. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Lloyd to approve 2022 Military Exemption Applications as presented. Motion carried: Ayes: 5 Nays: 0.

Motion by Lloyd second by Kuster to approve 2022 Disabled Veteran Homestead Tax Credit Applications as presented. Kuster asked if someone is able to receive the credit for more than one property? The Board would like to hold one until it is determined the credit is only being received on the

primary residence. Motion by Kuster second by Lloyd to amend the motion to approve 8 of the 9 2022 Disabled Veteran Homestead Tax Credits. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Grasty to approve Samuels Group Pay App #20 in the amount of \$281,704.51. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Carney to table shive hattery invoices. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Kuster to table all makes, Camblin Mechanical and Clean Des Moines invoices. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Grasty to approve claims from June 29, 2022 through July 12, 2022 in the amount of \$486,454.19

Motion by Carney second by Lloyd to approve minutes from July 5, 2022 as amended. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:42 a.m. until its regularly scheduled meeting on Tuesday, July 19, 2022. Motion by Kuster second by Grasty. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

July 19, 2022

The Guthrie County Board of Supervisors met this 19th day of July, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Everett Grasty, Jerome "J.D." Kuster and Jack Lloyd. Mike Dickson was absent from the meeting.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for July 19, 2022. Motion carried: Ayes: 4 Nays: 0.

Board recited the Pledge of Allegiance.

Brad Halterman, Guthrie County Conservation Director, presented minutes from the June 8, 2022 Conservation Board meeting.

Brandon Thompson, Guthrie County Facilities Manager, presented building specifications and bid letting for a Transfer Station Maintenance Building. Thompson is looking for approval from the Board on the specifications and notice to bidders. He would like to have it published for a bid deadline of August 5, 2022.

Motion by Grasty second by Lloyd to approve building specifications for Transfer Station Maintenance Building. Motion carried: Ayes: 4 Nays: 0.

Motion by Grasty second by Carney to approve notice to bidders for Transfer Station Maintenance Building. Motion carried: Ayes: 4 Nays: 0.

Josh Sebern, Guthrie County Engineer, discussed the roadside mowing contract cancellation initiated by Steve Eischeid. Sebern stated that the cancellation notice is within the required timeline, and that the contract was set to end after 2022. Sebern stated that he has considered taking on the roadside mowing within Secondary Roads, but he had not gotten to the labor side of how to take that on. There is one mowing left for the season, and the Board discussed if that third mowing is necessary.

Motion by Grasty second by Lloyd to accept cancellation on roadside mowing contract with Steve Eischeid Motion carried: Ayes: 4 Nays: 0.

Sebern discussed TIF expenditure planning. Sebern stated that he is looking into a study of White Pole Road to review the structure of the base, and next steps. Sebern has met with Veenstra & Kim to outline what he wants to look at, and they will put together a cost estimate for the study.

Sebern presented a Payroll Change Notice for Tracy Foster, who is changing positions from truck driver to road grader.

Motion by Grasty second by Carney to approve Payroll Change Notice for Tracy Foster in the amount of \$25.59/hr. Motion carried: Ayes: 4 Nays: 0.

Sebern provided a Secondary Roads Department update.

Board reviewed a draft resolution to declare EMS an Essential Service.

EMA rental agreement, agreement for estimated 25% of utilities was approved by the Adair and Guthrie County Emergency Management Commission. Bob Kempf, EMA Director, is reviewing how other organizations handle space rentals.

Motion by Kuster second by Grasty to approve 2022 Disabled Veteran Homestead Tax Credit. Motion carried: Ayes: 4 Nays: 0.

Motion by Carney second by Grasty to pay invoices for All Makes in the amount of \$1500.00 and Clean Des Moines in the amount of \$5800.00. Motion carried: Ayes: 4 Nays: 0.

Board reviewed a payroll change notice for Roger Willms who is a new hire truck driver at the Transfer Station.

Motion by Kuster second by Lloyd to approve payroll change notice for Roger Willms in the amount of \$22.50/hr. Motion carried: Ayes: 4 Nays: 0.

Motion by Carney second by Kuster to approve minutes from July 12, 2022 as amended. Motion carried: Ayes: 4 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:30 a.m. until its regularly scheduled meeting on Tuesday, July 26, 2022. Motion by Lloyd second by Carney. Motion carried: Ayes: 4 Nays: 0.

Jerome “J.D.” Kuster, Vice Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

July 26, 2022

The Guthrie County Board of Supervisors met this 26th day of July, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jerome “J.D.” Kuster and Jack Lloyd.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for July 26, 2022. Motion carried: Ayes: 5 Nays: 0.

Board recited the Pledge of Allegiance.

Chip Schultz, Northland Public Finance, presented proposed financing for dispatch radio consoles. Schultz recommended obtaining financing through local bank placement. A public hearing would be required for the financing since emergency radio equipment is considered an essential county service by Iowa Code. Schultz proposed an interest rate of 2.5% with net funding of \$820,000 for five years, for a gross total debt of \$923,000. Motorola previously sent over lease to own options, and for their 5-year option it would cost the county a gross total debt of \$970,228, with a 4.470% interest rate. Board expressed that this upgrade is needed, but is hesitant to add more debt to the County. Board will discuss again next week.

Jotham Arber, Guthrie County Health Services Director, presented a 28E Agreement with Audubon County for public health services. Arber provided department updates for public health, environmental health and the transfer station.

Motion by Kuster second by Lloyd to approve 28E Agreement with Audubon County. Motion carried: Ayes: 5 Nays: 0.

Josh Sebern, Guthrie County Engineer, presented Resolution 22-05: Participation in “Safe Streets and Roads for All” SS4A Grant Application. Sebern stated that in order to obtain grant funding through the State this Resolution needs approved.

Motion by Carney second by Grasty to approve Resolution 22-05: Participation in “Safe Streets and Roads for All” SS4A Grant Application. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson: Aye.

Sebern presented a Secondary Roads Department Update.

Board reviewed a draft resolution for EMS as an Essential Service. The Board had a few questions on adding language to follow Iowa Code 422D. Grasty will check with the Brenna Bird, Guthrie County Attorney, and the Board will discuss again next week.

Board discussed space at the Health Services building that is currently occupied by Adair and Guthrie County Emergency Management. Bob Kempf, Adair and Guthrie County Emergency Management Coordinator, was instructed by the EMA Commission to draft a payment agreement, which is roughly 25% of the annual utility expenses at the Health Services building. The Board thinks that a simple rental agreement would be easier, and will have an agreement drawn up and approved to be presented to the EMA Commission at their September 15, 2022 meeting.

Motion by Carney second by Kuster to approve minutes from July 19, 2022 as amended. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Carney to approve claims from July 13, 2022 through July 26, 2022 in the amount of \$310,504.36. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:03 a.m. until its regularly scheduled meeting on Tuesday, August 2, 2022. Motion by Kuster second by Lloyd. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

August 2, 2022

The Guthrie County Board of Supervisors met this 2nd day of August, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, and Jack Lloyd. Jerome "J.D." Kuster was absent from the meeting.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for August 2, 2022. Motion carried: Ayes: 4 Nays: 0.

Board recited the Pledge of Allegiance.

Brian Hoffman, Guthrie County IT Administrator, asked for approval to purchase 40 hours of block time from Guthrie Center Communications (GCC). There are 2.4 hours remaining from the previous purchase and those hours will roll over. Carney asked if the contract with GCC needs to continue on since Hoffman hired a full time IT Specialist, and Hoffman stated that his goal would be to do more in house next year. Dickson stated that it would be nice to do more in house, but he doesn't want to pin down the County's own IT department if GCC is an option for back up.

Motion by Grasty second by Lloyd to approve Guthrie Center Communications block time agreement. Motion carried: Ayes: 4 Nays: 0.

Hoffman provided an IT Department update.

Nikki Carrick, presented a homestead application for 2022, which was originally received by the Iowa Department of Revenue (IDR). IDR recommended that since it was timely filed with them, the County should accept it.

Motion by Grasty second by Lloyd to approve 2022 Homestead Tax Credit as presented. Motion carried: Ayes: 4 Nays: 0.

Board discussed a draft resolution to declare EMS as an essential service. Board reviewed language, from Iowa Code 422D, to add to the resolution to specify that the Board is the appointing authority for an advisory council, and will coordinate with EMS to appoint members. This draft will go back to the County Attorney for review with the updated language.

Board reviewed a letter of engagement from Chip Schultz with Northland Public Finance so that they may provide the County with advice on the issuance of municipal securities in the capacity of placement agent. The Board would like advice on financing options for a communications system and dispatch radio console. The Board is checking with the County Attorney to determine if a bid letting process is required before entering into any purchase agreements on a communications and console project.

Motion by Grasty second by Dickson to approve letter of engagement with Northland Securities. Carney asked what the County is locked into with this engagement letter, Schultz explained that nothing is locked in, it is just a formality to be compliant with security regulations. Motion carried: Ayes: 4 Nays: 0.

Cody Lawrence, The Samuels Group, discussed floor repairs being needed from one of Lang Construction's trades. Lawrence has reached out to 3 different companies for bid amounts, and Excel Concrete Coatings came in with the lowest bid at an amount not to exceed \$25,000.00.

Motion by Carney second by Lloyd to approve bid, not to exceed \$25,000, from Elite Concrete Coatings. Motion carried: Ayes: 4 Nays: 0.

Lawrence provided an updated on the Law Enforcement Center project.

Motion by Carney second by Grasty to approve minutes from July 26, 2022 as presented. Motion carried: Ayes: 4 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:19 a.m. until its regularly scheduled meeting on Tuesday, August 9, 2022. Motion by Lloyd second by Carney. Motion carried: Ayes: 4 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

August 9, 2022

The Guthrie County Board of Supervisors met this 9th day of August, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Jerome "J.D." Kuster and Jack Lloyd. Everett Grasty was absent.

The meeting came to order at 9:00 a.m.

Motion by Lloyd Second by Carney to approve Agenda for August 9, 2022. Motion carried: Ayes: 4 Nays: 0.

Board recited the Pledge of Allegiance.

On behalf of the City of Panora, Andy Randol, head of Panora Telco, and Panora City Clerk, Lisa Grossman, approached the board regarding an extension of the city's TIF from 5 years to 15 years. The reason for this extension is a proposed housing development of 18 lots near the Panorama schools. Dickson requested a drafted resolution be sent to review and the item would go back on the agenda.

Ian Steensen, Guthrie Center council member, spoke with the board concerning the damage to the brick portion of Grand St., asking the board for help in figuring out how to pay for repairs. Dickson told Steensen to get an estimate from the city's insurance and the conversation could then continue.

Josh Sebern, Guthrie County Engineer, met with the board for a Secondary Roads update and two payroll changes. Mike Kenyon's position changed from equipment operator to truck driver and Jeremy Wolfe went from laborer to equipment operator. There is now an open position for laborer.

Motion by Kuster second by Carney to approve payroll change for Mike Kenyon. Motion carried: Ayes: 4 Nays: 0.

Motion by Lloyd second by Carney to approve payroll change for Jeremy Wolfe. Motion carried: Ayes: 4 Nays: 0.

Brandon Thompson, Facilities Manager, joined the meeting for the maintenance building bid opening which will be located at the Transfer Station. Irlmeier Construction and Gingerich Structures both submitted bids for the project. Irlmeier had two options; one with footings and knee wall and one without. The option without had a cost of \$255,063 where the one with footings and knee wall was \$283,140. Both of these options were with soft, open cell insulation. For an additional \$17,859 hard, closed cell insulation could be used. Irlmeier's bid stipulated they would need a down payment of \$90,000 and could not guarantee a 2022 project start date. Gingerich included three options in their bid. The first option was for open cell insulation with no footings or knee wall in the amount of \$281,400. The second option had the same type of insulation but included footings and knee wall for the amount of \$293,300. Footings, knee wall, and 3-inch hard cell insulation had a cost of \$315,200. Thompson stated he would go over bids more carefully and award the bid at next week's meeting.

Current LEC projects were briefly discussed.

Motion by Kuster second by Carney to approve claims in the amount of \$239,874.98. Motion carried: ayes: 4 Nays: 0.

Motion by Carney second by Lloyd to approve minutes as presented. Motion carried: Ayes: 4 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned until its regularly scheduled meeting on Tuesday, August 16, 2022. Motion by Kuster second by Carney. Motion carried: Ayes: 4 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

August 16, 2022

The Guthrie County Board of Supervisors met this 16th day of August, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jerome "J.D." Kuster and Jack Lloyd.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for August 16, 2022. Motion carried: Ayes: 5 Nays: 0.

Board recited the Pledge of Allegiance.

Michelle Bowden, Ankeny Sanitation, presented a new garbage contract, since R&S Waste bought out Jensen Sanitation. The County is currently contracted with Jensen Sanitation until June 30, 2023, a contract that Bowden stated was null and void when R&S Waste bought out Jensen Sanitation. Dickson stated that when R&S bought out Jensen, they also bought out Jensen's contracts. The Board needs to look into the contract side further, and determine if that contract is null and void if they need to go back out to bid.

Brad Halterman, Guthrie County Conservation Director, presented minutes from the July 13, 2022 Conservation Board meeting. Camping fees will be increased January 1, 2023 from \$15/night for electric site and \$10/night for nonelectric site to \$20/night for all sites. Conservation held a Grand Opening for the Pullman Car on August 5th. Halterman would like to be involved in the next contract for Garbage pick-up. Halterman presented their annual report to the Board for Fiscal Year 2022.

Motion by Kuster second by Grasty to approve Conservation Board Annual Report. Motion carried: Ayes: 5 Nays: 0.

Board discussed the 28E Agreement with Heart of Iowa Region. Brenna Bird, Guthrie County Attorney, stated that she has no legal concerns with the agreement. Bird stated that if the Board would like to change some of the language the Board would have to discuss it with Audubon and Dallas County. Bird would then be able to assist them with the legal language of adding it to the agreement. Dickson stated that he would like language added so that the Mental Health region has say in who the employees are. Darci Alt, CEO, Heart of Iowa Region, stated that DHS has approved that there could be separate MOU's (memorandum of understanding), our region does not currently have that, but they could create that to

alleviate the concern of Dallas County having the entire control over the region's employees. Dickson and Carney will work with Alt to draft an MOU.

Mindshare joined the meeting to present on communications systems and dispatch consoles. They are not a core-based system, but a control-based system. Dickson asked how this system hooks into ISICS. There are 20 talk groups with 10-15 different channels, and Mindshare stated that they would have to do more research on how to connect with ISICS. Mindshare will work with the Sheriff's office to assess their needs, and put together a proposal.

Becky Benton, State Street Insurance, discussed the fiscal year 2023 property insurance renewal with ICAP. Benton discussed work comp insurance, and stated there are a few small claims out still, but overall claims have been down.

Brandon Thompson, Facilities Manager, joined the meeting to award the contract for the transfer station maintenance building. Thompson recommended that Gingerich Structures be awarded the bid contract.

Motion by Carney second by Kuster to award contract for Transfer Station Maintenance building to Gingerich Structures in the amount of \$315,200.00. Motion carried: Ayes: 5 Nays: 0.

Board reviewed Resolution 23-06: Resolution for City of Panora 5-Year TIF Extension.

Motion by Grasty second by Lloyd to approve Resolution 23-06: Resolution for City of Panora 5-Year TIF Extension. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson: Aye.

Motion by Kuster second by Grasty to set public hearing November 1, 2022 at 9:00 a.m. for the first reading of the Resolution to Declare EMS as an Essential Service. Motion carried: Ayes: 5 Nays: 0.

Board reviewed Change Order 116: Kitchen Fixture Install.

Motion by Kuster second by Lloyd to approve Change Order 116: Kitchen Fixture Install in the amount of \$2,977.52. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Grasty to table minutes from August 9, 2022. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:22 a.m. until its regularly scheduled meeting on Tuesday, August 23, 2022. Motion by Kuster second by Carney. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

August 23, 2022

The Guthrie County Board of Supervisors met this 23rd day of August, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members

present: Clifford Carney, Mike Dickson, Everett Grasty, Jerome “J.D.” Kuster. Jack Lloyd was absent from the meeting.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Kuster to approve Agenda for August 23, 2022. Motion carried: Ayes: 4 Nays: 0.

Board recited the Pledge of Allegiance.

Arnie Kesselring, Bayard City Council, asked the Board what their plan is with the Bayard property, located at 100 Justice Rd, that Secondary Roads recently purchased. The city was thinking that the office space in the building could be used as a rest stop for State Troopers and Sheriff’s Deputies. Josh Sebern, Guthrie County Engineer, stated that they don’t know what their plans are yet, and won’t know until they take possession of the property. Dickson thanked Kesselring for coming, and said the immediate need was to get the property purchased, and once they can clean up the property, they can properly evaluate what they can do from there.

Sebern then provided a Secondary Roads Department update. Sebern stated he is looking into options to improve White Pole Rd in Stuart.

Tami Johannsen, Region XII Regional Housing Authority, joined the meeting to provide an update on the Region XII Regional Housing Authority. Johannsen stated that they cover 9 Counties, and she passed around a handout that lists income requirements to receive housing assistance. Johannsen described their process for vetting applicants, and stated that a yearly update is required by each recipient.

Motion by Kuster second by Grasty to reappoint Marty Arganbright to the Region XII Regional Housing Authority Board of Directors for a term from October 1, 2022 through September 30, 2023. Motion carried: Ayes: 4 Nays: 0.

Cody Lawrence, Superintendent, The Samuels Group, joined the meeting to discuss change orders for the Law Enforcement Center.

Motion by Carney second by Grasty to approve PCO 120: Admin glass correction in the amount of \$4230.00. Motion carried: Ayes: 4 Nays: 0.

Motion by Kuster second by Carney to approve PCO 125: Cleaning Fee in the amount of \$1509.18. Motion carried: Ayes: 4 Nays: 0.

Motion by Grasty second by Carney to approve PCO 126: Additional Holding for Delays and Damages, amount being held is \$200,046.84. Motion carried: Ayes: 4 Nays: 0.

Motion by Kuster second by Grasty to approve PCO 121: Missing detention bunk in the amount of \$1536.00. Motion carried: Ayes: 4 Nays: 0.

Motion by Carney second by Kuster to approve PCO 122: Schindler Remobilization in the amount of \$3800.00, no charge to county. Motion carried: Ayes: 4 Nays: 0.

Motion by Carney second by Grasty to approve PCO 123: Signage Changes in the amount of \$965.00. Motion carried: Ayes: 4 Nays: 0.

Motion by Kuster second by Carney to approve PCO 124: Samuels Group Cost for July 2022 in the amount of \$21,406.95. Motion carried: Ayes: 4 Nays: 0.

Motion by Carney second by Kuster to approve minutes from August 16, 2022 as amended. Motion carried: Ayes: 4 Nays: 0.

Motion by Carney second by Grasty to table minutes from August 9, 2022. Motion carried: Ayes: 4 Nays: 0.

Motion by Kuster second by Grasty to approve claims in the amount of \$592,667.92. Motion carried: Ayes: 4 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:49 a.m. until its regularly scheduled meeting on Tuesday, August 30, 2022. Motion by Kuster second by Grasty. Motion carried: Ayes: 4 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

August 30, 2022

The Guthrie County Board of Supervisors met this 30th day of August, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jerome "J.D." Kuster and Jack Lloyd.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for August 30, 2022. Motion carried: Ayes: 5 Nays: 0.

Board recited the Pledge of Allegiance.

Marci Schreck, Guthrie County Treasurer, asked the Board to abate the taxes on City of Bagley parcel 0001058200, located at 210 Main St, for \$88.00.

Motion by Lloyd second by Kuster to abate delinquent property taxes for parcel 0001058200, City of Bagley, in the amount of \$88.00. Motion carried: Ayes: 5 Nays: 0.

Jon Mackres, Unplugged Wireless, presented an updated dispatch console proposal for the Sheriff's Office, for a total of \$415,552.00. The Board questioned why this proposal amount was cut in half from the previous proposal presented. Mackres explained that this proposal doesn't include redundancy, and includes a temporary back up of 5 radios if something would ever happen to the fiber. Board will review the proposal.

Josh Sebern, Guthrie County Engineer, provided a Secondary Roads Department update.

Motion by Carney second by Lloyd to open public hearing at 10:01 a.m. for an Ordinance Amending the Guthrie County Zoning Ordinance and Official Zoning Map.

Those in attendance for the public hearing were: Logan Mantz, Brian Johnson, KSOM, J, Zane Douglas, Guest, Luann Waldo, Maggie Armstrong, Jeremy Cooper, Bob Schemmel, Leslie Stork and Keith Stork.

Chris Whitaker, Zoning, Region XII, presented an ordinance to amend the Guthrie County zoning ordinance and official zoning map for parcel 0000613301. The amendment is to rezone the parcel from Residential District (R-1) to Highway Commercial District (C-1). Written comments were received from Bob Schemmel, he explained to the Board, in person, concerns over a light on the on the south side of the building, which shines into his neighbor's picture window. Keith and Leslie Stork, property owners, were present, and stated that they would change the lights so that they point straight down, the main purpose of the light right now is that there is no fence keeping anyone out.

Motion by Grasty second by Lloyd to close public hearing at 10:13 am. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Carney to introduce and read Ordinance Amending the Guthrie County Zoning Ordinance and Official Zoning map. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to waive 2nd and 3rd Reading on Ordinance Amending the Guthrie County Zoning Ordinance and Official Zoning map. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to approve Ordinance Amending the Guthrie County Zoning Ordinance and Official Zoning map. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson: Aye.

Board reviewed rental agreement to present to the Adair and Guthrie County Emergency Management Commission. The agreement proposes a rental rate of \$10/sqft. Dickson is waiting on an answer from the insurance company, in regards to liability held by emergency management, then will have the agreement presented to the Commission at their September meeting.

Motion by Carney second Lloyd to approve Resolution 23-07: Resolution Establishing an Opioid Settlement Fund. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson: Aye.

Dickson provided an update on the law enforcement center project.

Motion by Carney second by Grasty to approve Pay apps with Jensen in the amount of \$78,361.81. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Lloyd to approve Elder Pay app in the amount of \$5082.50. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Grasty to approve minutes from August 9 and August 23, 2022 as amended. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:36 a.m. until its regularly scheduled meeting on Tuesday, September 06, 2022. Motion by Kuster second by Lloyd. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

September 6, 2022

The Guthrie County Board of Supervisors met this 6th day of September, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jerome "J.D." Kuster and Jack Lloyd.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for January 6, 2022. Motion carried: Ayes: 5 Nays: 0.

Board recited the Pledge of Allegiance.

Brandon Thompson, Facilities Manager, asked the Board for approval of an invoice for a semi purchased for the Transfer Station. This purchase will be reimbursed by the American Rescue Plan Act (ARPA) funds.

Jotham Arber, Guthrie County Health Services Director, joined the meeting to update the Board on the status of previously approved projects funded by the ARPA funds. Arber also presented newly added projects to the plan, which consist of digitization of record books, GIS mapping additions, fairground sewer project and Public Health clinic remodel. Dickson brought up using ARPA funds to upgrade dispatch consoles, which has been an ongoing discussion that the Board has considered funding via a bond. This suggestion would potentially eliminate the newly presented projects, as the suggested funding allocation would be needed for the console upgrade. Grasty agreed that it would be better to use ARPA funds to take that burden off county tax payers. Carney stated that the public won't 'see' many of the ARPA projects, but the fairground sewer they would. Kuster also stated that there are a lot of people that go to the fair and he wouldn't want to scrap the sewer project. Grasty stated it gets down to which is a priority, and what is being considered is using the money for emergency communications versus recreation. Dickson reminded the Board that the County already contributes \$38,000 to the fair board annually. Kuster stated it's much more about education, it's a lot for the youth, and what it's teaching them and their parents who are taxpayers. Grasty reiterated that the console being paid by ARPA would take burden off all taxpayers. Dickson suggested re-obligating funds for the console, and monies remaining to be obligated could be obligated to the sewer project. Carney stated that they would probably scratch the project if the county doesn't obligate the funds presented. The ARPA committee will meet to go over the projects.

Motion by Kuster second by Lloyd to approve claims from August 24, 2022 through September 6, 2022 in the amount of \$330,750.43. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to approve minutes from August 30, 2022 as amended. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:16 a.m.

until its regularly scheduled meeting on Tuesday, September 13, 2022. Motion by Kuster second by Carney. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

September 7, 2022

The Guthrie County Board of Supervisors met this 7th day of September, 2022, in a special session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Everett Grasty, Jerome "J.D." Kuster and Jack Lloyd. Mike Dickson was absent.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for September 7, 2022. Motion carried: Ayes: 4 Nays: 0.

Board recited the Pledge of Allegiance.

Motion by Carney second by Grasty to enter into closed session at 10:04 am, pursuant to Iowa Code Section 21.5(1)(i). Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye.

Motion by Grasty second by Carney to exit closed session at 10:34 am. Motion carried: Ayes: 4 Nays: 0.

Motion by Carney second by Grasty to enter into closed session at 10:36 am, pursuant to Iowa Code Section 21.5(1)(i). Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye.

Motion by Carney second by Grasty to exit closed session at 11:10 a.m. Motion carried: Ayes: 4 Nays: 0.

Motion by Carney second by Lloyd to enter closed session at 11:12 am, pursuant to Iowa Code Section 21.5(1)(i). Motion carried on roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye.

Mike Dickson joined the meeting at 11:40 during closed session.

Motion by Grasty second by Carney to exit closed session 11:55 a.m. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:56 a.m. until its regularly scheduled meeting on Tuesday, September 13, 2022. Motion by Kuster second by Lloyd. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

September 13, 2022

The Guthrie County Board of Supervisors met this 13th day of September, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jerome "J.D." Kuster and Jack Lloyd.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for September 13, 2022. Motion carried: Ayes: 5 Nays: 0.

Board recited the Pledge of Allegiance.

Brad Halterman, Guthrie County Conservation Director, presented minutes from the August 10, 2022 Conservation Board meeting.

Motion by Carney second by Grasty to approve minutes from September 6, 2022 and September 7, 2022 as presented. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 9:31 a.m. until its regularly scheduled meeting on Tuesday, September 20, 2022. Motion by Kuster second by Lloyd. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

September 20, 2022

The Guthrie County Board of Supervisors met this 20th day of September, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jerome "J.D." Kuster and Jack Lloyd.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for September 20, 2022. Motion carried: Ayes: 5 Nays: 0.

Board recited the Pledge of Allegiance.

Marci Schreck, Guthrie County Treasurer, presented a 28E Agreement with Iowa DOT to continue services for Driver's License.

Motion by Kuster second by Grasty to approve 28E Agreement with Iowa DOT. Motion carried: Ayes: 5 Nays: 0.

Schreck presented abatements of delinquent property taxes for various City owned parcels.

Motion by Kuster second by Carney to abate delinquent property taxes on Guthrie Center City owned parcel 0001172001 in the amount of \$214.00 and parcel 0001181800 in the amount of \$238.00. Motion carried: Ayes: 5 Nays: 0.

Motion by Dickson second by Grasty to abate delinquent property taxes on Stuart City owned parcel 0001352400 in the amount of \$1082.00. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to abate delinquent property taxes on Casey City owned parcel 000115200 in the amount of \$284.00. Motion carried: Ayes: 5 Nays: 0.

Motion by Dickson second by Grasty to abate the 2021 taxes on City of Menlo owned parcel 0001267400 in the amount of \$86.00. Motion carried: Ayes: 5 Nays: 0.

Schreck then discussed hiring a new employee in the Treasurer's office as Schreck will be leaving the office at the end of her term in December 2021, current Deputy Treasurer Brenda Campbell would take over January 2nd, once she is elected on November 8, 2022. Schreck stated they would like to have someone hired by the middle of November, and there is enough money in the budget to cover hiring someone by then. Schreck stated she would advertise the position at 65%.

Brian Hoffman, Guthrie County IT Administrator, discussed a proposed IT Use Policy. Hoffman stated that he is still working out some details within the policy, and having it reviewed legally.

Chad Gappa, Motorola, joined the Board to discuss the previously presented 2 position radio proposal. Motorola is requiring the County to purchase spare equipment to have around for the warranty. Motorola is updating the proposal to take the spare equipment and make a 3rd position. The previous proposal amount was \$415,000.00, and has now gone to \$441,000.00 since working with County IT, and assessing the needs. The 6-year maintenance agreement cost went from \$163,000.00 to \$195,000.00. Dickson stated that 2 other companies are wanting to provide proposals to the Board as well for the consoles.

Josh Sebern, Guthrie County Engineer, presented Resolution 23-08: Approving an Agreement Between Guthrie County SRD and Iowa DOT for a Living Roadway Trust Fund Grant. This resolution will allow the Secondary Roads to receive a \$15,000.00 grant for a 500-gallon skid sprayer with actuated spray arm.

Motion by Carney second by Lloyd to approve Resolution 23-08: Approving an Agreement Between Guthrie County SRD and Iowa DOT for a Living Roadway Trust Fund Grant. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson: Aye.

Sebern stated he is working to purchase a disk mower from VanWall for \$15,000.00. He would like to purchase a bush hog for \$29,900 and an arm for \$38,800.

Sebern provided a department update.

Board canvassed Election Results from the September 13, 2022 Special Election.

Motion by Kuster second by Lloyd to approve payroll change notice for new hire Beth Watson as the Veteran Affairs and General Relief Administrator for \$50,000 annually. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Carney to approve liquor license for Adair Casey Tour Abroad Group. Motion carried: Ayes: 5 Nays: 0.

Cody Lawrence, Superintendent, The Samuels Group, joined the meeting to review change orders for the law enforcement center. Board reviewed the budget of the law enforcement center project.

Motion by Kuster second by Grasty to approve PCO 136: Security Controls in the amount of \$22,753.62. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to approve PCO 135: Watch Guard Install in the amount of \$1,994.01. Motion carried: Ayes: 5 Nays: 0

Board discussed PCO 134: Lighting Controls. There is a request for proposal for light dimmers, the Board chose not to act on this as an appropriate solution is still being explored.

Motion by Carney second by Grasty to approve PCO 132: Northeast Drive Intercom in the amount of \$164.12. Motion carried: Ayes: 5 Nays: 0.

Grasty stepped out of the meeting at 11:06 a.m.

Motion by Kuster second by Lloyd to approve PCO 131: Relocation of Conduit in the amount of \$1,196.70. Motion carried: Ayes: 4 Nays: 0.

Motion by Carney second by Lloyd to approve PCO 127: Additional Ceiling Access in the Dormitory in the amount of \$1,815.84. Motion carried: Ayes; 4 Nays: 0.

Motion by Carney second by Lloyd to approve PCO 128: Dress Metal for Ceiling around Elevator in the amount of \$1220.00. Motion carried: Ayes: 4 Nays: 0.

Motion by Kuster second by Lloyd to approve PCO 130: Safety Rail for Mechanical Room in a deduct amount from Lang of \$1,970.14. Motion carried: Ayes: 4 Nays: 0.

Grasty rejoined the meeting at 11:15 a.m.

Motion by Kuster second by Carney to approve Samuels Group Pay App #21 in the amount of \$161,287.78. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Carney to approve claims from September 7, 2022 through September 20, 2022 in the amount of \$718,098.96. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Grasty to approve minutes from September 13, 2021 as presented. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 12:00 p.m. until its regularly scheduled meeting on Tuesday, September 27, 2022. Motion by Kuster second by Lloyd. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

September 27, 2022

The Guthrie County Board of Supervisors met this 27th day of September, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jerome "J.D." Kuster and Jack Lloyd.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for September 27, 2022. Motion carried: Ayes: 5 Nays: 0.

Board recited the Pledge of Allegiance.

Brent Hinders and Hugh Cain, Hopkins and Huebner, P.C. joined the meeting as legal counsel for the County.

Motion by Kuster second by Carney to enter into closed session at 9:03 a.m., pursuant to Iowa Code 21.5(1)(c). Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson: Aye.

Motion by Grasty second by Lloyd to exit closed session at 9:17 a.m. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to approve agreement to settle CP# 01-21-76147 EEOC#26A-2021-00252C John Lyall v. Guthrie County and allow Chairman to sign. Motion carried: Ayes: 5 Nays: 0.

Board reviewed a Payroll Change Notice for Dana Minter. Dickson expressed his disagreement with needing 2 Assistant County Attorneys, and recommended the Board not approve the payroll change notice as it's presented as an Assistant County Attorney. If Bird would present this as hiring as a legal secretary Dickson thinks that would be better. Grasty understood what Dickson was saying, but stated the office needs to keep running. Bird will have two vacancies in the office by November. Dickson doesn't agree with hiring a so close to the election, when the hire is running opposed on the ballot. Grasty stated it's still a vote of the people.

Motion by Grasty second by Lloyd to approve Payroll Change Notice for Dana Minter in the amount of \$55,000 annually. Motion carried: Ayes: 4 Nays: 1 (Dickson).

Board reviewed a lease agreement with Adair and Guthrie County Emergency Management for the current Fiscal Year, as well as an agreement to cover the next 3 fiscal years beginning July 1, 2023 and ending June 30, 2026.

Motion by Kuster second by Carney to approve lease agreement with Adair and Guthrie County Emergency Management for fiscal year 2023 in the amount of \$4,725.00. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to approve 3-year lease agreement with Adair and Guthrie County Emergency Management from July 1, 2023 through June 30, 2026. Motion carried: Ayes: 5 Nays: 0.

Board reviewed flooring contract with Iowa Epoxy Flooring.

Motion by Carney second by Grasty to approve Iowa Epoxy Flooring contract. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Lloyd to approve minutes from September 20, 2022 as amended. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:09 a.m. until its regularly scheduled meeting on Tuesday, October 4, 2022. Motion by Kuster second by Carney. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

October 4, 2022

The Guthrie County Board of Supervisors met this 4th day of October, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jerome "J.D." Kuster and Jack Lloyd.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for October 4, 2022. Motion carried: Ayes: 5 Nays: 0.

Board recited the Pledge of Allegiance.

Josh Sebern, Guthrie County Engineer, presented a payroll change notice for new hire Andrew Johnson as a laborer for \$23.22/hr.

Motion by Kuster second by Carney to approve payroll change notice for Andrew Johnson for \$23.22/hr. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to approve minutes from September 27, 2022 as amended. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Carney to approve claims in the amount of \$346,126.10, with the exception of holding the mileage claim from the County Attorney's office. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 9:44 a.m. until its regularly scheduled meeting on Tuesday, October 11, 2022. Motion by Kuster second by Carney. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

October 11, 2022

The Guthrie County Board of Supervisors met this 11th day of October, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jerome "J.D." Kuster and Jack Lloyd.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for October 11, 2022. Motion carried: Ayes: 5 Nays: 0.

Board recited the Pledge of Allegiance.

Brad Halterman, Guthrie County Conservation Director, presented minutes from the September 12, 2022 Conservation Board meeting. Halterman stated that the winterization of the campgrounds is evaluated on a week-by-week basis.

Jotham Arber, Guthrie County Health Services Director, provided a Transfer Station update, which included a report with monthly collection totals.

Jamie Lindsay, Guthrie County Human Resources Coordinator, presented a Seatbelt/Restraint Policy. Iowa Municipalities Workers' Compensation Association (IMWCA), which is the County's work comp insurance provider, is requiring the County to adopt a seatbelt/restraint policy. The policy presented was a template from IMWCA, to ensure that the County is meeting their requirements.

Motion by Kuster second by Grasty to approve the Guthrie County Seatbelt/Restraint Policy. Motion carried: Ayes: 5 Nays: 0.

Josh Sebern, Guthrie County Engineer, presented a payroll change notice for new hire Devon Oberholtz at \$23.22/hr. as a laborer. Sebern informed the Board that they have now taken possession of the Bayard property. Sebern provided a department update. Sebern and the Board discussed road conditions and potential fixes to White Pole Rd and P28.

Motion by Carney second by Lloyd to approve payroll change notice for Devon Oberholtz for \$23.22/hr. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Carney to call the Rural Improvement Zone Election for Lake Panorama and Diamondhead Lake on December 13, 2022.

Board reviewed Resolution 23-09: Resolution Authorizing the Periodic Fund Transfer from the American Rescue Plan Fund.

Motion by Grasty second by Lloyd to approve Resolution 23-09: Resolution Authorizing the Periodic Fund Transfer from the American Rescue Plan Fund. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson: Aye.

Board reviewed a project completion report for the Law Enforcement Center. They also reviewed Samuels Group Pay App #22 for July 2022 work completed. Dickson stated he would only like to pay Van Maanan Electric from the pay app. Cody Lawrence, Superintendent, Samuels Group, joined the meeting to answer questions for the Board. He suggested the Board place the pay app on hold for right now until they get answers from the contractors.

Motion by Carney second by Lloyd to table Samuels Group Pay App #22 because there are questions that need to be explained. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Carney to approve minutes from October 4, 2022 as presented. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:26 a.m. until its regularly scheduled meeting on Tuesday, October 18, 2022. Motion by Kuster second by Carney. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor