

2021-2022  
Guthrie County Board of Supervisors Meeting Minutes  
Meeting Place: Guthrie County Courthouse

Guthrie County Board of Supervisors

Regular Session

July 8, 2021

The Guthrie County Board of Supervisors met this 8th day of July, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty and Jerome "J.D." Kuster. Jack Lloyd was absent at the start of the meeting.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Kuster to approve Agenda for July 8, 2021. Motion carried: Ayes: 4 Nays: 0.

Lloyd joined meeting at 9:07 a.m.

Board discussed ending fund balances for Fiscal Year 2020-2021.

Motion by Carney second by Kuster to approve Resolution 22-01: Appropriations Resolution for Fiscal Year 2021-2022 Budget, with 75% of the budget to be appropriated. Motion carried on a roll call vote: Kuster: Aye, Grasty: Aye, Carney: Aye, Lloyd: Aye, Dickson: Aye.

Motion by Kuster second by Lloyd to approve Resolution 22-02: Guthrie County Salaries and Wages Effective July 1, 2021. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson: Aye.

Motion by Grasty second by Carney to approve Resolution 22-03: Resolution Authorizing the Guthrie County Auditor to Issue Payroll Checks without Prior Board Approval per Iowa Code Section 331.506. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson: Aye.

Board did not review liquor license for Bar Candy, LLC, as it was previously approved.

Motion by Carney second by Lloyd approve minutes from July 8, 2021 as presented. Motion carried: Ayes: 5 Nays: 0.

Jotham Arber, Guthrie County Health Services Director, provided some documents to the Board on the American Rescue Plan Act. He will discuss this in more detail at the Tuesday, July 13, 2021 meeting.

There being no further business to come before the Board at this time, the Board adjourned at 9:28 a.m. until its regularly scheduled meeting on Tuesday, July 13, 2021. Motion by Kuster second by Grasty. Motion carried: Ayes: 5 Nays: 0.

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Mike Dickson, Chair  
Guthrie County Board of Supervisors

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Attest: Dani Fink,  
Guthrie County Auditor

## Guthrie County Board of Supervisors

Regular Session

July 13, 2021

The Guthrie County Board of Supervisors met this 13th day of July, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for July 13, 2021. Motion carried: Ayes: 5 Nays: 0.

Jotham Arber, Guthrie County Health Services Director, joined the meeting to discuss the American Rescue Plan Funding. Guthrie County is slated to receive approximately \$2.5 million. Arber discussed the different areas that this money may be used for. One favorable area to use these funds was to create a Grant for local employers that continued business during COVID.

Motion by Kuster second by Carney to establish an American Rescue Plan Funding committee. Motion carried: Ayes: 5 Nays: 0.

Arber then presented a draft 28E Agreement with Audubon County for public health services. Guthrie County currently covers Environmental Health and Home Health Services for Audubon County. Audubon County has lost all of their public health employees, and Arber was contacted by the Audubon County Board of Health to take over their public health services. Guthrie County Public Health will charge Audubon County \$75,600, as part of the 28E Agreement, along with taking over all of the Grants Audubon County Public Health would be eligible for.

Brandon Thompson, Guthrie County Facilities Manager, presented bids submitted for the Courthouse Roof project. One bid was submitted on June 29, 2021 from Darren Reeves Construction, it included all addendums, total bid was \$234,156.00. Thompson stated this bid was in the same ball park as other estimates that had been received in the past.

Motion by Carney second by Grasty to award contract for the Courthouse Roof Project to Darren Reeves Construction. Motion carried: Ayes: 5 Nays: 0.

Becky Benton, State Street Insurance, came in to review insurance policies the County has with ICAP. Benton reviewed claims to date from liability insurance and Work Comp.

Josh Sebern, Guthrie County Engineer, asked for approval of "Grade Crossing Surface Repair Fund Force Account Agreement – Iowa Interstate Railroad" McPherson Street Railroad Crossing – Casey.

Motion by Carney second by Kuster to approve "Grade Crossing Surface Repair Fund Force Account Agreement – Iowa Interstate Railroad" McPherson Street Railroad Crossing – Casey. Motion carried: Ayes: 5 Nays: 0.

Sebern provided a Secondary Roads Department update.

Board reviewed Resolution 22-04: Resolution Authorizing the Periodic Transfer of Funds from the Guthrie County General Supplemental Fund to the Adair/Guthrie County Emergency Management Commission Fund.

Motion by Kuster second by Grasty to approve Resolution 22-04: Resolution Authorizing the Periodic Transfer of Funds from the Guthrie County General Supplemental Fund to the Adair/Guthrie County Emergency Management Commission Fund. Motion carried on a roll call vote: Carney: Aye, Lloyd: Aye, Dickson: Aye, Kuster: Aye, Grasty: Aye.

Board reviewed Resoltuion 22-05: Resolution Authorizing the Periodic Transfer of Funds from the Guthrie County General Basica Fund and the Guthrie County Rural Services Fund to the Guthrie County Secondary Roads Fund.

Motion by Grasty second by Carney to approve Resoltuion 22-05: Resolution Authorizing the Periodic Transfer of Funds from the Guthrie County General Basica Fund and the Guthrie County Rural Services Fund to the Guthrie County Secondary Roads Fund. Motion carried on a roll call vote: Carney: Aye, Lloyd: Aye, Dickson: Aye, Kuster: Aye, Grasty: Aye.

Motion by Lloyd second by Carney to approve Proposed Resolution 22-06: Resolution Approving the Sale of a Parcel of Land Owned by Guthrie County to Jennifer Ingles. Motion carried on a roll call vote: Carney: Aye, Lloyd: Aye, Dickson: Aye, Kuster: Aye, Grasty: Aye.

Board discussed Potential Change Orders for the Law Enforcement Center Project.

Motion by Carney second by Grasty to approve Potential Change Order 027-RFI-075 Wall Line Grid in the amount of \$5381.37 coming out of the contingency fund. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to approve Potential Change Order 024 – ASI-005 Elevator Electrical Equipment in the amount of \$3973.71 coming out of the contingency fund. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Lloyd to approve Potential Change Order 023 – ASI-012 Precast Details in the amount of \$2681.12 coming out of the contingency fund. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Grasty to approve Prime Contract Potential Change Order 025: CE #0034 – PR-012R1 Sally Port Door Change – Delete Heater Unit in the amount of \$1846.77 being returned to the contingency fund. Motion carried: Ayes: 5 Nays: 0.

Dickson provided an update on the Law Enforcement Center project.

Motion by Carney second by Kuster to approve claims in the amount of \$241,628.04. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Lloyd to approve minutes from July 8, 2021 as presented. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:40 a.m. until its regularly scheduled meeting on Tuesday, July 20, 2021. Motion by Kuster second by Grasty. Motion carried: Ayes: 5 Nays: 0.

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Mike Dickson, Chair  
Guthrie County Board of Supervisors

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Attest: Dani Fink,  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

July 20, 2021

The Guthrie County Board of Supervisors met this 20th day of July, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for July 20, 2021. Motion carried: Ayes: 5 Nays: 0.

Brad Halterman, Guthrie County Conservation Director, presented minutes from the June 9, 2021 Conservation Board meeting. Halterman stated that camping revenues have been steady. Kuster asked how the Project A.W.A.R.E. event went, Halterman explained that the event was moved to the North Raccoon River due to low water levels on the Middle Raccoon River. Halterman does not know when they will add Guthrie County back to their event list. The Board will hold their August 17, 2021 Board Meeting at the Guthrie County Conservation Office, and tour the Guthrie County Historical Village.

Jotham Arber, Guthrie County Health Services Director, stated the Audubon County 28E Agreement is still being reviewed by the County Attorney. Arber presented the 2021 Transfer Station Closure Cost. This cannot be completed until the Financial Assurance is finished, which is waiting on the State Audit for FY20 to be finalized by the State Auditor.

Motion by Kuster second by Carney to accept 2021 Transfer Station Closure Cost. Motion carried: Ayes: 5 Nays: 0.

Brenna Bird, Guthrie County Attorney, provided an Attorney's Office update. Bird updated on FY21 County Attorney Collections, a total of \$36,787.46. Bird stated there are 15 people in custody right now, and some are in other County Jails.

Marci Schreck, Guthrie County Treasurer, presented the FY21 Semi-Annual Report.

Motion by Carney second by Grasty to approve publication of the Fiscal Year 2021 Semi-Annual Report. Motion carried: Ayes: 5 Nays: 0.

Board discussed Hazard Mitigation.

Motion by Lloyd second by Grasty to approve Notice of Public Hearing for Land Sale to Jennifer Ingles. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Carney to table Region XII Regional Housing Authority Board of Directors – Guthrie County Representative Appointment. Motion carried: Ayes: 5 Nays: 0.

Lloyd stated that he received a call from a Bagley resident that a tree on a County owned lot in Bagley fell on an adjoining landowner's fence. Board will have County Engineer Josh Sebern look into this.

Dickson would like the Board to take a stance on the City of Stuart Annexation of Menlo Ethanol Plant.

Motion by Carney second by Kuster to oppose the City of Stuart Annexation of the Menlo Ethanol Plant. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Grasty to approve 2021 Military Exemption Applications. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Lloyd to approve 2021 Disable Veteran Homestead Tax Credit Applications. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to approve 2021 Homestead Tax Credit Applications. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Grasty to approve 2021 Business Property Tax Credit Applications that the Assessor recommended. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Grasty to approve minutes from July 13, 2021 as presented. Motion carried: Ayes: 5 Nays: 0.

Ron Allen, Guthrie County Custodian, stated he was under the impression that he would receive a \$3000 raise as a Department Head, Dickson stated that a \$1500 raise was agreed upon due to Allen's overtime he gets paid out. Dickson stated that he would like Allen to work down his comp time to 100 hours within the next 6 months. He currently has a balance of 238.75 comp hours, and the County Employee Handbook policy states that there is a max comp time limit of 160 hours. Allen stated that he has discussed with Brandon Thompson, Facilities Manager, a schedule to work down his vacation hours to the max carry over allowed, so if he needs to work down his comp time, he will be taking off 2 weeks each month. If Allen is not able to work them down, then his hours will be bought down. Allen asked if the Board wanted him to continue doing his work on the weekends, Dickson stated no. Allen stated he will get with Thompson to set up for the hours he will be taking off to work down his comp.

There being no further business to come before the Board at this time, the Board adjourned at 11:00 a.m. until its regularly scheduled meeting on Tuesday, July 27, 2021. Motion by Kuster second by Carney. Motion carried: Ayes: 5 Nays: 0.

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Mike Dickson, Chair  
Guthrie County Board of Supervisors

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Attest: Dani Fink,  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

July 27, 2021

The Guthrie County Board of Supervisors met this 27th day of July, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for July 27, 2021. Motion carried: Ayes: 5 Nays: 0.

Jotham Arber, Guthrie County Health Services Director, presented a 28E Agreement with Audubon County for Public Health services.

Motion by Carney second by Grasty to approve 28E Agreement with Audubon County. Motion carried: Ayes: 5 Nays: 0.

Rick Hunsaker, Executive Director, Region XII Council of Governments, discussed the Development Corporation Revolving Loan Fund. Hunsaker presented a participant analysis for the Board to review. The revolving loan fund is set up as a GAAP financing loan fund, comprised 50% as a bank loan, 10% equity and 40% by Region XII. Hunsaker asked the Board of Supervisors for a one-time \$50,000 contribution. Board is agreeable to participate due to the assistance that has been provided to Guthrie County in the past. Board discussed spreading the cost over a couple of Fiscal years. Dickson proposed to pay what is left in Fiscal Year 2022, and then pay the remaining in Fiscal Year 2023.

Motion by Grasty second by Lloyd to agree to participate in the revolving loan fund, and pay \$25,000 in FY22 and the remaining \$25,000 in FY23. Motion carried: Ayes: 5 Nays: 0.

Hunsaker then discussed the Housing Trust Fund. Trust fund board is the Region XII Executive Board. He is asking for an increase of \$5,000 in the yearly match on the housing trust fund.

Motion by Kuster second by Grasty to increase Guthrie County's yearly Match to the Housing Trust Fund to \$10,000 from \$5,000. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Lloyd to open the Public Hearing for Resolution 22-06: Resolution Approving the Sale of a Parcel of Land Owned by Guthrie County to Jennifer Ingles at 10:00 am. Motion carried: Ayes: 5 Nays: 0.

Those in attendance were as follows: Luann Waldo, KSOM News, Jerri Christman, Jo Rasmussen, Brian Hoffman, phone number 641-757-2782, Eric Coop, Karen Varley, Peter Johnson and Logan Mantz.

There were no written or verbal comments.

Motion by Grasty second by Kuster to close Public Hearing at 10:02 a.m. Motion carried: Ayes: 5 Nays: 0.

Motion by Lloyd second by Carney to approve Resolution 22-06: Resolution Approving the Sale of a Parcel of Land Owned by Guthrie County to Jennifer Ingles. Motion carried on a Roll Call Vote: Carney: Aye, Dickson: Aye, Grasty: Aye, Kuster: Aye, Lloyd: Aye.

Josh Sebern, Guthrie County Engineer, presented a preliminary project list for the Urban Renewal Area Amendment. Notable highways being added are White Pole Rd, and the south end of P28. Sebern stated that not all projects on the list will get completed, but he was encouraged to be more specific by legal counsel, Bob Josten. If Board is agreeable to this list, Sebern can proceed with Chip Schultz, Northland Public Finance and Josten to amend the Urban Renewal Area. The Board agrees to move forward.

Sebern stated that NextEra has approved the County to hire Kirland Michael to do a pre-construction assessment, and NextEra will reimburse the cost.

Motion by Carney second by Lloyd for final approval of Road Use Agreement with NextEra Energy – Transmission Line. Motion carried: Ayes: 5 Nays: 0.

Sebern provided a Secondary Roads Department update.

Motion by Grasty second by Lloyd to table Shive Hattery Invoice 4184441-12. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to table Shive Hattery Invoice 4184441-13. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Grasty to table Samuels Group Pay App #9. Motion carried: Ayes: 5 Nays: 0.

Dickson provided an update on the Law Enforcement Center Project.

Motion by Kuster second by Carney to approve claims from July 14, 2021 through July 27, 2021 in the amount of \$218,222.49. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Grasty to approve minutes from July 20, 2021 as presented. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:38 a.m. until its regularly scheduled meeting on Tuesday, August 3, 2021. Motion by Kuster second by Carney. Motion carried: Ayes: 5 Nays: 0.

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Mike Dickson, Chair  
Guthrie County Board of Supervisors

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Attest: Dani Fink,  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

August 3, 2021

The Guthrie County Board of Supervisors met this 3rd day of August, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome “J.D.” Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for August 3, 2021. Motion carried: Ayes: 5 Nays: 0.

Marci Schreck, Guthrie County Treasurer, discussed Lot 183, Parcel 0001430700, at Diamondhead Lake that is on County Held Tax Sale. Sara Rubin and Kurtis Gustaveson would like to purchase the parcel on back taxes.

Motion by Dickson second by Grasty to approve Assignment of County Held Tax Sale Parcel 0001430700, in the amount of \$3,560.25, to Sara Rubin and Kurtis Gustaveson. Motion carried: Ayes: 5 Nays: 0.

Brandon Thompson, Guthrie County Facilities Manager, discussed the difficulty in hiring an additional employee. The starting wage is a factor, and the Board discussed increasing the amount of the starting wage from \$17.50 to \$20.50 to entice more applicants. After a 6-month probationary period an increase to \$21.00/hr would be given. Thompson recommended moving current Facilities employee, Rob Tallman, to \$23.68/hr. Tallman currently makes \$21.43/hr, in order to keep him in good standing compared to a new employee.

Motion by Carney second by Grasty to increase Rob Tallman's wage from \$21.43/hr to \$23.68/hr beginning August 2, 2021, and to increase the starting wage of new facilities position from \$17.50/hr to \$20.50/hr for 6 months, and then a \$0.50 increase after the probationary period. Motion carried: Ayes: 5 Nays: 0.

Board reviewed the Veteran Affairs Commission Quarterly Report.

Board discussed the Region XII Regional Housing Authority Board of Directors – Guthrie County Representative Appointment.

Motion by Kuster second by Carney to Appoint Sheriff Marty Arganbright to the Region XII Regional Housing Authority Board of Directors – Guthrie County Representative Appointment. Motion carried: Ayes: 5 Nays: 0.

Dickson passed out an evaluation form for the Board to review. He stated he would like to begin conducting evaluations on Board employees on their anniversary dates. Dickson stated that it was suggested that each Board member complete an evaluation form for the employee that is to be evaluated, and then the Board Chair and Vice Chair conduct the evaluation with the Human Resources Coordinator.

Motion by Lloyd second by Grasty to approve Veteran Affairs Quarterly Report. Motion carried: Ayes: 5 Nays: 0.

Board reviewed the Samuels Group Pay App #9 in the amount of \$494,115.77.  
Board reviewed Potential Change Order #29 – Floor Drain Changes.

Motion by Carney second by Lloyd to approve Samuels Group Pay App #9 in the amount of \$494,115.77. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Lloyd to approve minutes from July 27, 2021 as amended. Motion carried: Ayes: 5 Nays: 0.

Ron Hinds, Shive-Hattery, joined the meeting to provide an update on the Law Enforcement Center invoices and change order. Shive-Hattery Invoice 4184441-13 for IT and Data Design charges are due to meetings for adding additional cameras and systems, this is an hourly charge for scope of work changes to the project. Dickson asked that the invoices be more specific so that the County can track the charges better. Dickson then asked about Invoice 4184441-12 that states 75% of Shive Hattery's work is complete. Shive's percentage of work doesn't necessarily align with the contractor's percentage of work, they are doing a lot of work up front to review prior to the actual work being done by the contractors. Contract states that 22 site visits will be performed, and all of those sight visits have happened to date. Hinds stated that the contract time completed is 71% of the construction, so they are not that far off from



their 75% of architecture completion. Construction phase is about 47% complete. Dickson stated that Shive-Hattery is not to conduct any site visits without being asked directly by the Board of Supervisors or Brandon Thompson. Dickson asked Hinds about Potential Change Order #29 – Floor Drain Change. Hinds believed it was for adding a 2” drain in Dorm 120, and stated it evidently was something that was not on their drawings and it needed added to the project. Total cost of the change is \$829.92. There is a credit for changing a 4” drain to a 3” drain, but there is a cost to add the 2” drain in.

Motion by Kuster second by Carney to approve Change Order #29 – Floor Drain Changes. Motion carried: Ayes: 4 (Carney, Dickson, Kuster, Lloyd) Nays: 1 (Grasty).

Motion by Carney second by Kuster to pay half of Shive-Hattery Invoice 4184441-12 in the amount of \$16,588.78. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:03 a.m. until its regularly scheduled meeting on Tuesday, August 10, 2021. Motion by Kuster second by Lloyd. Motion carried: Ayes: 5 Nays: 0.

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Mike Dickson, Chair  
Guthrie County Board of Supervisors

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Attest: Dani Fink,  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

August 10, 2021

The Guthrie County Board of Supervisors met this 10th day of August, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Everett Grasty, Jack Lloyd and Jerome “J.D.” Kuster. Mike Dickson was absent to attend an unemployment hearing as a Representative for Guthrie County.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for August 10, 2021. Motion carried: Ayes: 4 Nays: 0.

Kuster and Lloyd were pulled from the Board room at 9:03 a.m. as they were subpoenaed for the unemployment hearing.

Sid Samuels, Tim Nordlund and Norm Reisetter, The Samuels Group, joined the meeting to provide an update on the law enforcement center project.

Due to lack of quorum meeting ended at 10:44 a.m.

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Mike Dickson, Chair  
Guthrie County Board of Supervisors

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Attest: Dani Fink,  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

August 17, 2021

The Guthrie County Board of Supervisors met this 17th day of August, 2021, in regular session in the Conservation Office at the Guthrie County Conservation building, Panora, Iowa, with the following members present: Clifford Carney, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster. Mike Dickson was absent.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for August 17, 2021. Motion carried: Ayes: 4 Nays: 0.

Jotham Arber, Guthrie County Health Services Director, discussed some personnel changes at Public Health. Jo Rasmussen will be moved into an administrative role, and the money for her salary increase will come from the funds Public Health receives from Audubon County. Grasty asked what happens if the Audubon County agreement doesn't work out, will this new structure still stay the same? Arber answered yes, it will stay the same, and he does not believe that he will need a budget amendment this year from how things are looking. Kent Irwin is shifting duties as well, and his salary increase will come from a 6-year emergency preparedness grant, and from Audubon County for Irwin doing Audubon County's emergency preparedness. Rasmussen, aligning with a chief financial officer role, will have an annual salary increase from \$48,068.80 to \$54,308.80, Irwin's title is being changed to Deputy Director with a wage change from \$22.17 to \$27.57. Carney asked how everything is working with Audubon County, and if Arber sees any signs of failure with the agreement. Arber stated no, he stated it is going well, and they are working well with the County and the Audubon County Supervisors seem happy with the agreement thus far. Arber stated they hired Regan Stagg as a homemaker at \$13.00/hr, she is training to be a nurse and will move into an LPN and then Nurse roles as she progresses through school.

Motion by Carney second by Lloyd to table Payroll Change Notice for Regan Stagg. Motion carried: Ayes: 4 Nays: 0.

Motion by Lloyd second by Grasty to approve Payroll Change Notice for Kent Irwin in the amount of \$27.57. Motion carried: Ayes: 4 Nays: 0.

Motion by Grasty second by Carney to approve Payroll Change Notice for Jo Rasmussen in the amount of \$54,308.80, Carney mentioned that with Rasmussen's salary increase she is pushing closer towards Elected Officials, and he wouldn't want to see her exceed their salaries, Arber mentioned that Rasmussen could be making twice what she makes here, Auditor Fink commented that Rasmussen's raise is well deserved, and she understands Carney's comment, but asked the Board to remember that opinion come time to meet with the Compensation Board and Budget time. Motion carried: Ayes: 4 Nays: 0.

Josh Sebern, Guthrie County Engineer, discussed a tree in Bagley which sits on a County owned Parcel that fell on a neighbor's fence. Board agrees for Sebern to take the tree down, once harvest is finished, as the only way to access the tree is through a bean field.

Sebern presented a final pay voucher for N46 Bridge Replacement Project BRS-SWAP-C039(89) – FF-39. Bid was \$1.206M. and actual cost was \$1.215M.

Motion by Lloyd second by Grasty to approve final pay voucher for N46 Bridge Replacement Project BRS-SWAP-C039(89) – FF-39. Motion carried: Ayes: 4 Nays: 0.

Sebern discussed farm-to-market jurisdiction. He stated he met with the City of Stuart yesterday. Sebern stated that every town has some farm-to-market access. City of Stuart was going to look at blocking truck movement through Stuart, but when a town is over a certain population the County has some of the control over farm-to-market roads. The County also then has some responsibility to repair the farm-to-market roads within City limits.

Sebern provided a Secondary Roads Department update.

Brad Halterman, Guthrie County Conservation Director, presented minutes from the July 14, 2021 Conservation Board Meeting.

Halterman presented the Conservation Annual Report for the Board to review.

Motion by Grasty second by Lloyd to approve Conservation Annual Report. Motion carried: Ayes: 4 Nays: 0.

Board reviewed Change Order #030 – Emergency Shelter Room.

Motion by Carney second by Lloyd to approve Change Order #030 in the amount of \$4590.56. Motion carried: Ayes: 4 Nays: 0.

Board reviewed Change Order #033 – Generator Connection Cabinet.

Motion by Grasty second by Carney to approve Change Order #033 in the amount of \$3893.62. Motion carried: Ayes: 4 Nays: 0.

Board reviewed Change Order #034 – Trays and Lids.

Motion by Grasty second by Carney to approve Change Order #034 in the amount of \$581.36. Motion carried: Ayes: 4 Nays: 0.

Board Reviewed Change Order #035 – Detox Flushing Floor Drain.

Motion by Lloyd second by Grasty to approve Change Order #035 in the amount of \$1258.40. Motion carried: Ayes: 4 Nays: 0.

Board reviewed Change order #036 – New Support Beam for Mechanical Room.

Motion by Carney second by Grasty to approve Change Order #036 in the amount of \$1133.60. Motion carried: Ayes: 4 Nays: 0.

Motion by Carney second by Grasty to approve Resolution 22-07: Resolution Establishing American Rescue Plan Fund. Motion carried on a roll call vote: Lloyd: Aye, Grasty: Aye, Carney: Aye, Kuster: Aye.

Motion by Carney second by Grasty to approve minutes from August 10, 2021 as presented. Motion carried: Ayes: 4 Nays: 0.

Motion by Carney second by Lloyd to approve claims from July 28, 2021 to August 10, 2021 in the amount of \$276,143.65. Motion carried: Ayes: 4 Nays: 0.

The Board toured the Guthrie County Historical Village with Brad Halterman.

There being no further business to come before the Board at this time, the Board adjourned at 12:58 p.m. until its regularly scheduled meeting on Tuesday, August 24, 2021. Motion by Grasty second by Carney. Motion carried: Ayes: 4 Nays: 0.

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Jerome "J.D." Kuster, Chair  
Guthrie County Board of Supervisors

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Attest: Dani Fink,  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

August 24, 2021

The Guthrie County Board of Supervisors met this 24th day of August, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for August 24, 2021. Motion carried: Ayes: 5 Nays: 0.

Josh Sebern, Guthrie County Engineer, discussed Farm-To-Market jurisdiction in Cities with populations from 500-2500. County shares jurisdiction on farm-to-market roads, those cities would include Panora, Guthrie Center, Stuart and Adair. The County needs to create a policy on how they will handle repairing farm-to-market roads, and stick to that policy. City would still conduct the maintenance of the road, the County assists in the construction of the road. Board agreed that maybe the County does part of the roadway, only the center 22 feet. Sebern will work on a policy for farm-to-market extensions in Cities with populations from 500-2500.

Motion by Kuster second by Grasty to direct Sebern to create a policy for farm-to-market extensions in Cities with populations from 500-2500. Motion carried: Ayes: 5 Nays: 0.

Sebern provided a Secondary Roads Department update.

Jon Mackres, Unplugged Wireless, discussed radio connectivity upgrades that the American Rescue Plan funds may be used for.

Board reviewed the Libraries Contract. The contract currently states the libraries have to use the money received from the County by the end of the Fiscal Year. Dickson suggested to change that the libraries can carry over half of the funds, if not all of it and change that the County pays the libraries bi-annually in October and April after property taxes are collected. The County currently pays on a quarterly basis. Dickson will take the contract to the County Attorney with the suggested changes, and bring back to the Board once changed.

Dickson discussed that Kuster, Jamie Lindsay, Human Resources Coordinator and himself previously conducted a performance evaluation with IT Administrator Brian Hoffman.

Motion by Dickson second by Kuster to increase IT Administrator Brian Hoffman's salary by \$12,500.00 effective August 30, 2021. Sheriff Arganbright stated that Hoffman does a great job, and we need to keep him, Auditor Fink echoed Arganbright's statement. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson: Aye.

Board discussed Salaries across the Board, and agreed that they need to discuss Salaries for all employees more in depth. This is something they will be doing come November and December.

Board reviewed Samuels Group Pay App #10 for \$465,940.19.

Motion Grasty second by Carney to approve Samuels Group Pay App #10 in the amount of \$465,940.19 pending Shive Hattery Approval. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Grasty to approve minutes from August 10, 2021 as presented. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Lloyd to approve minutes from August 17, 2021 as presented. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to approve claims from August 10, 2021 to August 24, 2021 in the amount of \$532,998.69. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:03 a.m. until its regularly scheduled meeting on Tuesday, August 31, 2021. Motion by Grasty second by Lloyd. Motion carried: Ayes: 5 Nays: 0.

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Mike Dickson, Chair  
Guthrie County Board of Supervisors

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Attest: Dani Fink,  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

August 31, 2021

The Guthrie County Board of Supervisors met this 31st day of August, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for August 31, 2021. Motion carried: Ayes: 5 Nays: 0.

Brenda Campbell, Deputy Guthrie County Treasurer, presented county held tax sale assignments at Diamondhead Lake for parcel #'s 000463600, 0001463400, 0001460700, 0001477700. KC Gerlitz is willing to pay the back taxes for all 4 parcels in an amount totaling \$8,329.00.

Motion by Dickson second by Grasty to assign County Held Tax Sale parcel #'s 000463600, 0001463400, 0001460700, 0001477700 to KC Gerlitz for the back tax amount of \$8,329.00. Motion carried: Ayes: 5 Nays: 0.

Tim Nordlund, Regional Manager of Construction Operations & Cody Lawrence, Superintendent, The Samuels Group, provided an update on the Courthouse parking lot and Law Enforcement Center addition. Lawrence explained that there are areas of heavy moisture beneath the Courthouse parking lot, that have been found now that the area is exposed. Team Services created a report that Shive Hattery will review to come back with suggestions to move forward with redoing the parking lot. Elder's suggestion on moving forward is estimated with a cost of \$60,000, but will still go to Shive for review. Nordlund went over some items they are working on within the Law Enforcement Center, but stated their main focus right now is the parking lot. Lawrence discussed a Request for Information (RFI) that was received on insulation. The start to the Exterior was proposed for September 1<sup>st</sup>, but they are pushed back two weeks right now. Construction on the roof is slated for September 13<sup>th</sup>. Luann Waldo asked if construction is on time? Nordlund stated that it is behind schedule due to steel, which has put them about a month behind, and they do not know the effects from the parking lot yet. They are working on an accurate schedule to project a finish date.

Marty Arganbright, Guthrie County Sheriff, presented a payroll change notice for Blake Michelsen. Arganbright stated that due to staffing changes Michelsen has moved to day detective, and is increasing his annual salary from \$62,354.00 to \$62,977.54.

Motion by Kuster second by Grasty to approve Payroll Change Notice for Blake Michelsen from \$62,354.00 to \$62,977.54. Motion carried: Ayes: 5 Nays: 0.

Arganbright provided a brief Sheriff department update.

Jotham Arber, Guthrie County Health Service Director, discussed the American Rescue Plan Act funds. He provided the Board with a listing of expenditure categories outlined by the U.S. Department of the Treasury. The ARPA Committee was asked to review the categories, and come up with ideas that would fall within each category for how to spend the funds. Funds do not have to have money spent until 2024. The Board of Supervisors will have the final say in moving forward with how to spend the ARPA funds, as long as it falls within the guidelines from the U.S. Department of the Treasury.

Arber stated that the County is currently sitting at 8.9% COVID positivity rate.

Board reviewed a letter of Resolution received from the City of Adair for Financial Support for New Adair Community Center. Supervisors all vocalize that they have not provided financial support to any other Community Center's in Guthrie County.

Motion by Grasty second by Lloyd to decline Resolution of Financial Support for New Adair Community Center. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson: Aye.

Kuster stated that he spoke with Corinne Palmer and Michael Moore about being appointed to the Guthrie County Compensation Board as the representatives for the Board of Supervisors.

Motion by Carney second by Kuster to appoint Corrine Palmer to the Guthrie County Compensation Board for a term of 4 years beginning July 1, 2021. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Grasty to appoint Michael Moore to the Guthrie County Compensation Board for a term of 4 years beginning July 1, 2021. Motion carried: Ayes: 4 Nays: 1(Carney).

Motion by Grasty second by Lloyd to appoint Marty Arganbright as the Guthrie County Representative to the Region XII Regional Housing Authority Board of Directors for a term beginning October 1, 2021 and expiring September 30, 2022. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Carney to table Potential Change Order #037 – Parking and Paving. Motion carried: Ayes: 5 Nays: 0.

Board reviewed Samuels Group Pay App #11 in the amount of \$647,083.50.

Motion by Carney second by Grasty to approve Pay App #11 in the amount of \$647,083.50. Motion carried: Ayes: 5 Nays: 0.

Board reviewed the remaining invoice balance from Shive-Hattery Invoice 4184441-12. Board previously paid half of the total invoice, which was \$33,177.56. Board only paid half because they disagreed with the invoice as it states Shive-Hattery is 75% complete with the Law Enforcement Center project, and the Board does not believe that the project is that complete at this point.

Motion by Kuster second by Grasty to pay the remaining balance of \$16,588.78 on Shive-Hattery invoice 4184441-12. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Lloyd to approve minutes from August 24, 2021 as amended. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:18 a.m. until its regularly scheduled meeting on Tuesday, September 7, 2021. Motion by Carney second by Kuster. Motion carried: Ayes: 5 Nays: 0.

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Mike Dickson, Chair  
Guthrie County Board of Supervisors

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Attest: Dani Fink,  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

September 2, 2021

The Guthrie County Board of Supervisors met this 2nd day of September, 2021, in a special session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd. Jerome “J.D.” Kuster joined the meeting via phone.

The meeting came to order at 12:30 p.m.

Motion by Grasty Second by Carney to approve Agenda for September 2, 2021. Motion carried: Ayes: 5 Nays: 0.

Dickson discussed the issue of poor soil conditions that are affecting the progress of the Courthouse Parking lot project. Dickson stated there wasn't a lot of time to make a decision, and the best route being suggested by Team Services was to take the dirt out and lay down rock. They enlisted the assistance of County Engineer Josh Sebern who had 3 trucks brought in to haul dirt out to Secondary Roads, they worked late Wednesday to get the dirt out as Elder was concerned about raining coming in Thursday evening, and wanted dirt up and rock down before the rain came. Elder and Roads crews started hauling rock this A.M., and will have everything leveled off today to grade. Sebern has 6 trucks hauling rock, and Elder brought in a couple of trucks to haul rock along with Tom Rutledge. This is happening outside of the scope of the project, the County is hiring Elder on their own, Rock is going to be billed to Sebern's account and will be sorted out later, the remainder of what Elder is charging will be paid for by the County. Elder would like to have Jensen brought in Wednesday-Thursday to start forming for paving. This should not affect anything for Jensen pouring, it is still the same grade, this is solely to update for the poor soil conditions.

Motion by Grasty second by Lloyd to complete the Courthouse Parking Lot work by directly hiring Elder, outside of the scope of the Law Enforcement Center Project, and to approve Dickson to sign the paperwork related to this change. Motion carried: Ayes: 5 Nays: 0.

Carney thanked Sebern and his staff for stepping up to help. Kuster thanked Sebern specifically for staying late himself yesterday operating equipment. Dickson thanked Cody with Samuels Group and Brandon Thompson for pushing everything forward. Grasty thanked Dickson for keeping this moving as well.

There being no further business to come before the Board at this time, the Board adjourned at 12:39 p.m. until its regularly scheduled meeting on Tuesday, September 7, 2021. Motion by Carney second by Kuster. Motion carried: Ayes: 5 Nays: 0.

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Mike Dickson, Chair  
Guthrie County Board of Supervisors

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Attest: Dani Fink,  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

September 7, 2021

The Guthrie County Board of Supervisors met this 7th day of September, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for September 7, 2021, 2021. Motion carried: Ayes: 5 Nays: 0.

Robert Greenway, currently a Dallas County Resident, but moving to Menlo, discussed Local Option Sales Tax (LOST). Greenway suggested that the Board review how they use the money, as it currently all goes into Rural Services.



Jotham Arber, Guthrie County Health Services Director, presented an updated list of suggested projects to use the American Rescue Plan funds on.

Arber discussed the 28E Agreement Between the Iowa Department of Natural Resources and Guthrie County, Iowa for the Transfer Station.

Motion by Kuster second by Grasty to approve the 28E Agreement Between the Iowa Department of Natural Resources and Guthrie County, Iowa for the Transfer Station. Motion carried: Ayes: 5 Nays: 0.

Josh Sebern, Guthrie County Engineer, presented a draft Farm-to-Market Extension Policy. Board discussed aspects of construction and maintenance they would like to have included in the policy. Sebern will continue working on the policy.

Sebern provided a Preconstruction Agreement for Primary Road Project STP-044-4(47) – 2C-39 Agreement No. 2022-C-022 on Redwood Ave North and South of Hwy 44. The County will cover \$30,000 of the cost.

Motion by Grasty second by Kuster to approve Preconstruction Agreement for Primary Road Project STP-044-4(47) – 2C-39 Agreement No. 2022-C-022. Motion carried: Ayes: 5 Nays: 0.

Sebern presented three payroll change notices. One for Ginnie Herron, a new hire taking over Glenda Edwards position upon her retirement in December 2021. Herron will train with Edwards until then. Then a payroll change notice for Shania Powell, a new hire for IRVM. Finally, a payroll change notice for Chad Herron, following his 6-month probationary period.

Motion by Carney second by Kuster to approve Payroll Change Notice for Shania Powell in the amount of \$21.23/hr. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to approve Payroll Change Notice for Chad Herron in the amount of \$25.47/hr from \$24.47/hr. Motion carried: Ayes: 5 Nays: 0.

Motion by Lloyd second by Carney to approve Payroll Change Notice for Ginnie Herron in the amount of \$24.00/hr. Motion carried: Ayes: 5 Nays: 0.

Sebern provided a brief Secondary Roads Department update.

Eric Updegraff, Hopkins & Huebner, joined the meeting to discuss Cosner Claim for damages.

Motion by Carney second by Grasty to enter closed session at 10:07 a.m. to discuss Cosner Claim for Damages Pursuant to Code Section 21.5(1)(c). Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson: Aye.

Motion by Carney second by Grasty to exit closed session at 10:37 a.m. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Carney to approve claims from August 25, 2021 through September 7, 2021 in the amount of \$424,351.60. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Grasty to approve minutes from August 31, 2021 as amended. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Lloyd to approve minutes from September 2, 2021 as amended. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:13 a.m. until its regularly scheduled meeting on Tuesday, September 14, 2021. Motion by Kuster second by Carney. Motion carried: Ayes: 5 Nays: 0.

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Mike Dickson, Chair  
Guthrie County Board of Supervisors

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Attest: Dani Fink,  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

September 14, 2021

The Guthrie County Board of Supervisors met this 14th day of September, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for September 14, 2021. Motion carried: Ayes: 5 Nays: 0.

Brad Halterman, Guthrie County Conservation Director, provided minutes from the August 11, 2021 Conservation Board Meeting. Halterman stated that ICAP toured Conservation facilities and provided a short list of updates they'd like done before their next follow up visit. Conservation Board unanimously approved moving forward with a plan to build a new shower house at Nations Bridge Park using American Rescue Plan Funds. Halterman stated that a new septic tank would be needed also, and will be put where the current shower house sits.

TJ Kliff, Trusted Energy, discussed solar options for the Courthouse. There is no penetration to the roof, and the panels are rated for wind up to 120 mph. Board will discuss with Brandon Thompson, Facilities Manager, to determine if they want to explore solar energy options further.

Josh Sebern, Guthrie County Engineer, is still working on farm-to-market extension policy. Sebern provided a Secondary Roads Department update.

Jotham Arber, Guthrie County Health Services Director, discussed hiring more part-time nurses and full-time health aides. He presented a payroll change notice for Lisa Sorensen. Dickson asked how Arbers office staff set up is after taking over Audubon County and with COVID. Arber stated they are looking at a part-time office person, but currently they are managing due to prior restructuring of staff.

Motion by Carney second by Grasty to approve the new hire payroll change notice for Lisa Sorensen in the amount of \$26.25/hr. Motion carried: Ayes: 5 Nays: 0.

Arber explained that there is an uptick in COVID cases. 62% of Guthrie County residents are vaccinated. Arber stated they are busy, but they are not seeing deaths as they were last year. The demand on testing has been increasing. Arber provided a Public Health Department update. HOPES program is currently

servicing 14 families. Arber provided an update on Environmental Health. PERC testing is scheduled out 4 weeks.

Arber provided a Transfer Station update.

Dani Fink, Guthrie County Auditor, provided an Auditor's Office Update. State Auditor's are currently working on site at the Courthouse 2 days a week and remotely the remaining time while auditing Fiscal Year 2021.

Cody Lawrence, Superintendent, The Samuels Group, provided an update on the Law Enforcement Center addition, and Courthouse Parking lot. Jensen had it in their contract to seed the lawn areas that will need seeded following the Courthouse parking lot. Due to timing, they have decided to wait to seed until next Spring, and the County will do it separately. This change will put \$3200 back into the contingency fund. Lawrence discussed a shower stall that doesn't fit in a hole cut for it. It is being suggested to make a fur out the wall, which will result in a cost of \$1185.00. Lawrence discussed that there are no supports for the brick face above the elevator shaft, no support was originally added due to being missed in the design, the fix is to add brick ledger which will cost \$11,337.00.

Motion by Grasty second by Carney to approve addition of a brick ledger to the elevator shaft for a total cost of \$11,790.48. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Lloyd to approve fur out the wall to fit shower stall for a total cost of \$1185.00. Motion carried: Ayes: 5 Nays: 0.

Motion by Dickson second by Carney to approve removal order of seed, a credit of \$3200.00. Motion carried: ayes: 5 Nays: 0.

Motion by Carney second by Grasty to approve Change Order #044 for addition of a support beam in the administration area of the jail in the amount of \$2742.48. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Grasty to approve Change Order #041 Surface Mounted Lights in the amount of \$1413.21. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Lloyd to approve Change Order 037 Parking and Paving in the amount of \$14,408.00. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to approve minutes from September 7, 2021 as presented. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:42 a.m. until its regularly scheduled meeting on Tuesday, September 21, 2021. Motion by Kuster second by Carney. Motion carried: Ayes: 5 Nays: 0.

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Mike Dickson, Chair  
Guthrie County Board of Supervisors

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Attest: Dani Fink,  
Guthrie County Auditor

## Guthrie County Board of Supervisors

Regular Session

September 21, 2021

The Guthrie County Board of Supervisors met this 21st day of September, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson and Jerome "J.D." Kuster. Everett Grasty and Jack Lloyd were absent from the meeting.

The meeting came to order at 9:00 a.m.

Motion by Carney Second by Kuster to approve Agenda for September 14, 2021. Motion carried: Ayes: 3 Nays: 0.

Marci Schreck, Guthrie County Treasurer, presented an abatement for City of Guthrie Center, 701 N 5<sup>th</sup> St, which was acquired through Iowa Code 657A.10A.

Motion by Carney second by Kuster to abate taxes for the City of Guthrie Center, 701 N 5<sup>th</sup> St, which was acquired through Iowa Code 657A.10A. Motion carried: Ayes: 3 Nays: 0.

Shreck gave a Treasurer's Office update. About \$10M has been collected so far in property taxes.

Nikki Carrick, Guthrie County Assessor, provided an Assessor's Office Update. They are currently working on fall field checks. Family Farm Application deadline is November 1<sup>st</sup>.

Brandon Thompson, Facilities Manager, provided a Facilities update. He is still working on filling the Facilities Technician position, and will be going through applications. The majority of Thompson's time is spent overseeing the jail. The maintenance shed that is to be built at the Transfer Station is on hold due to high pricing on materials right now.

Cody Lawrence, Superintendent, The Samuels Group, discussed that Blackford Steel workers had some concerns with the safety of Law Enforcement Center building structure to its current point, so Lawrence shut the site down and had Team Services come in this past Saturday to check different points of the jail project. They found that some points had more mortar and more rebar than needed, Lawrence said he would give it a score of 9/10. They did find one spot where there wasn't enough rebar, but that will be corrected. Potential changes were discussed in regards to putting a door in the dispatch center to shorten response time to the cells, and also allowing access to electrical and plumbing that go to the cells.

Josh Sebern, Guthrie County Engineer, discussed the farm-to-market extension for White Pole Road. The Board discussed bonding to add more road projects, including White Pole Road, and using the Wind Farm TIF to pay the bond, which is what is currently done with revenue generated off the Wind Farm TIF. City of Stuart has an estimate for a slurry option for White Pole Road, which Sebern would prefer over an asphalt overlay, Adair County allowed City of Stuart to TIF their windmills within a two-mile corridor of the City. Total cost on the slurry is roughly \$117,000, Guthrie County's ¼ would cost roughly \$30,000.

Motion by Dickson second by Kuster to dedicate \$30,000 to the slurry option on White Pole Road. Motion carried: Ayes: 3 Nays: 0.

Board canvassed the Guthrie County votes for Coon Rapids-Bayard Special Election that was held September 14, 2021.

Motion by Carney second by Kuster to approve Proposed Resolution 22-08: Resolution Approving the Sale of a Parcel of Land Owned by Guthrie County to Jennifer Ingles. Motion carried on a roll call vote: Kuster: Aye, Carney: Aye, Dickson: Aye.

Motion by Carney second by Kuster to set public hearing on Proposed Resolution 22-08 for October 5, 2021 at 10:00 am. Motion carried: Ayes: 3 Nays: 0.

Motion by Carney second by Kuster to approve minutes from September 14, 2021 as amended. Motion carried: Ayes: 3 Nays: 0.

Motion by Kuster second by Carney to approve claims from September 8, 2021 through September 21, 2021 in the amount of \$379,661.04. Motion carried: Ayes: 3 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:58 a.m. until its regularly scheduled meeting on Tuesday, September 21, 2021. Motion by Carney second by Kuster. Motion carried: Ayes: 3 Nays: 0.

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Mike Dickson, Chair  
Guthrie County Board of Supervisors

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Attest: Dani Fink,  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

September 28, 2021

The Guthrie County Board of Supervisors met this 28th day of September, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Jack Lloyd and Jerome "J.D." Kuster. Everett Grasty joined via phone.

The meeting came to order at 9:00 a.m.

Motion by Lloyd Second by Carney to approve Agenda for September 28, 2021. Motion carried: Ayes: 5 Nays: 0.

Brenna Bird, Guthrie County Attorney, stated they are busy with trials. Courts still require masks inside courtroom. Bird discussed setting a cap on Court Appointed Attorney fees and Guthrie County declaring itself as a 2<sup>nd</sup> Amendment Sanctuary County. Bird supports both topics, and formal Resolutions will be presented for the Board to review and vote on at the October 5<sup>th</sup> Board meeting.

Tim Nordlund and Cody Lawrence, The Samuels Group, provided updates on the law enforcement center project. There is currently no date for the roof to be complete. A team meeting is being held today and they hope to have more hard-set dates next week.

Motion by Kuster second by Carney to approve PCO-041: Surface Mounted Lights. Grasty stated he is disappointed to hear things are done wrong and the County has to pay for it, again. Motion carried: Ayes: 5 Nays: 0. .

Motion by Grasty second by Lloyd to approve Shive Hattery Invoice 4184441-14 in the amount of \$3,701.55. Motion carried: Ayes: 5 Nays: 0.

Brian Hoffman, Guthrie County IT Administrator, discussed contract hours with Guthrie Center Communications. Hoffman discussed the new jail, and stated he will be looking at additional help, and how that may look, if that's adding an employee to his department, or utilizing Guthrie Center Communications more. He is not sure what that will look like yet. Hoffman asked for another 10 hours to be purchased from Guthrie Center Communications for support, this is on top of the 85 hours purchased in July 2021.

Motion by Carney second by Kuster to purchase additional 10 hours with Guthrie Center communications. Motion carried: ayes: 5 Nays: 0.

Hoffman discussed infrastructure of internet and looking into a Multi-home set up with 2 internet providers. Windstream offers a program for \$300/month. Hoffman would like to sign a contract to begin engineering of the set up, but cost doesn't start until the day we need it.

Motion by Kuster second by Lloyd to approve \$300/month contract with Windstream. Motion carried: Ayes: 5 Nays: 0.

Hoffman provided an IT update.

Jotham Arber, Guthrie County Health Services Director, discussed American Rescue Plan Funds. Motion by Carney second by Kuster to move forward with \$200,000 for Payroll Costs for Public Health, Safety, and other Public Sector Staff Responding to COVID and start receiving bids for projects. Motion carried: Ayes: 5 Nays: 0.

Tristen Richard, Guthrie County Recorder, provided a Recorder's Office update.

Amy Davis provided a Veteran Affairs and General Relief update. There are 740 total veterans in the county. 260 veterans received ongoing cash payments from the VA in August.

Ron Allen, Guthrie County Custodian, provided a custodial update.

Jamie Lindsay, Human Resources Coordinator, presented an update on Human Resources.

Board discussed the COVID Leave Policy.

Motion by Kuster second by Carney to extend the COVID Leave Policy through March 31, 2022. Motion carried: Ayes: 5 Nays: 0.

Board Canvassed the Official Results of the Coon Rapids-Bayard School Special Election from September 14, 2021.

Motion by Carney second by Kuster to table Resolution 22-09: Proxy Member for ICAP. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson: Aye.

Motion by Lloyd second by Carney to approve Liquor License for Adair Casey Tour Abroad Group. Motion carried: Aye: 5 Nays: 0.

Motion by Carney second by Grasty to approve Katherine Davis SAM Administrator. Motion carried: Ayes: 5 Nays: 0.

Board discussed the Temporary Redistricting Commission.

Motion by Kuster second by Grasty for a 5-member Temporary Redistricting Commission with a per diem of \$30.00, plus mileage. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Lloyd to approve minutes from September 21, 2021 as presented. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:50 a.m. until its regularly scheduled meeting on Tuesday, October 5, 2021. Motion by Kuster second by Lloyd. Motion carried: Ayes: 5 Nays: 0.

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Mike Dickson, Chair  
Guthrie County Board of Supervisors

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Attest: Dani Fink,  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

October 1, 2021

The Guthrie County Board of Supervisors met this 1st day of October, 2021, in a special session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd. Jerome "J.D." Kuster joined via phone.

The meeting came to order at 8:00 a.m.

Motion by Carney Second by Lloyd to approve Agenda for October 1, 2021. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to go into closed session pursuant to Iowa Code 21.5(1)(c). Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson: Aye. 8:03 a.m.

Motion by Grasty second by Lloyd to exit closed session at 8:50 a.m.

Dickson explained that they heard from two different Attorney's who each specialize in Construction. The Board needs to decide who to hire to represent them.

Motion by Carney second by Grasty to hire Jeff Stone, Simmons Perrine, to represent the County for Specialized Advice.

Then Carney made an amendment seconded by Grasty to amend original motion to hire Jeff Stone, a not to exceed amount of \$7500.00. Amendment carried: Ayes: 5 Nays: 0.

Original motion to hire Jeff Stone, Simmons Perrine, as amended, to represent the County for specialized advice carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Carney to authorize Mike Dickson to sign contract. Motion carried: Ayes: 5  
Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 8:58 a.m.  
until its regularly scheduled meeting on Tuesday, October 5, 2021. Motion by Kuster second by Carney.  
Motion carried: Ayes: 5 Nays: 0.

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Mike Dickson, Chair  
Guthrie County Board of Supervisors

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Attest: Dani Fink,  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

October 5, 2021

The Guthrie County Board of Supervisors met this 5th day of October, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster. Mike Dickson was absent from the meeting.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for October 5, 2021. Motion carried: Ayes: 4  
Nays: 0.

Becky Benton, State Street Insurance, presented a Proxy Member change to add Human Resources Coordinator, Jamie Lindsay, as the member proxy for ICAP. Benton then provided a claims update.

Motion by Grasty second by Lloyd to approve Resolution 22-09: Proxy Member for ICAP. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye.

Motion by Carney second by Grasty to approve Resolution 22-11: Resolution for Court Appointed Attorney Fees. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye.

Motion by Lloyd second by Grasty to approve Resolution 22-12: Resolution for 2<sup>nd</sup> Amendment Sanctuary County. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye.

Josh Sebern, Guthrie County Engineer, presented Resolution 22-10: Resolution to Recommend Award of Contract for Project BRS-CHBP-C039(95) – GB-39. This is a shared project with Dallas and Madison Counties. Guthrie County's portion of the project cost is \$760,896.65.

Motion by Carney second by Grasty to approve Resolution 22-10: Resolution to Recommend Award of Contract for Project BRS-CHBP-C039(95) – GB-39. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye.

Sebern provided a Secondary Roads Department update.



Board discussed appointments for the Temporary Redistricting Commission. The names suggested for appointments included Nancy Brutsche, Dennis Flanery, Chris Arganbright, Bryan Mowrer, Forest Schnobrich, Eric Weber and Mike Dickson.

Motion by Carney second by Grasty to increase the Temporary Redistricting Commission from a 5 to 7-member Commission. Motion carried: Ayes: 4 Nays: 0.

Motion by Carney second by Lloyd to appoint Nancy Brutsche, Dennis Flanery, Chris Arganbright, Bryan Mowrer, Forest Schnobrich, Eric Weber and Mike Dickson to the Temporary Redistricting Commission. Motion carried: Ayes: 4 Nays: 0.

Motion by Carney second by Lloyd to approve minutes from October 1, 2021 as amended. Motion carried: Ayes: 4 Nays: 0.

Motion by Carney second by Grasty to approve minutes from September 28, 2021 as presented. Motion carried: Ayes: 4 Nays: 0.

Motion by Lloyd second by Carney to approve claims from September 21, 2021 through October 5, 2021 in the amount of \$324,969.47. Motion carried: Ayes: 4 Nays: 0.

Motion by Grasty second by Lloyd to appoint Clifford Carney as temporary Chair for the remainder of the meeting. Motion carried: Ayes: 4 Nays: 0.

Kuster left the meeting at 9:54 a.m.

Motion by Grasty second by Lloyd to open public hearing at 10:00 am. Motion carried: Ayes: 3 Nays: 0.

Those present for the public hearing were: Luann Waldo, Logan Mantz, Jerri Christman, Jo Rasmussen, Maggie Armstrong and Steve Delaney. No comments were heard from the public.

Motion by Grasty second by Lloyd to close the public hearing at 10:04 a.m. Motion carried: Ayes: 3 Nays: 0.

Motion by Lloyd second by Grasty to approve Resolution 22-08: Resolution Approving the Sale of a Parcel of Land Owned by Guthrie County to Jennifer Ingles. Motion carried on a roll call vote: Lloyd: Aye, Grasty: Aye, Carney: Aye.

There being no further business to come before the Board at this time, the Board adjourned at 10:05 a.m. until its regularly scheduled meeting on Tuesday, October 12, 2021. Motion by Carney second by Lloyd. Motion carried: Ayes: 3 Nays: 0.

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Mike Dickson, Chair  
Guthrie County Board of Supervisors

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Attest: Dani Fink,  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

October 12, 2021

The Guthrie County Board of Supervisors met this 12th day of October, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for October 12, 2021. Motion carried: Ayes: 5 Nays: 0.

Brad Halterman, Guthrie County Conservation Director, presented minutes from the September 13, 2021 Conservation Board meeting. Halterman shared that the Raccoon River Valley Trail was inducted into The Rail-Trail Hall of Fame. There will now be signs placed in each town along the trail in Guthrie County.

Motion by Kuster second by Grasty to move forward with the Nation Bridge Shower House project with the ARP Program. Motion carried: Ayes: 5 Nays: 0.

Brenna Bird, Guthrie County Attorney, Eric Updegraff, Hopkins & Huebner and Josh Sebern, Guthrie County Engineer, joined the meeting to discuss Cosner Claim for Damages.

Motion by Carney second by Lloyd to enter into closed session pursuant to Iowa Code Section 21.2(1)(c) at 9:24 am. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Dickson: Aye.

Motion by Grasty second by Kuster to exit closed session at 9:41 am.

Updegraff left meeting. Bird stayed to discuss the Jail Construction Project

Motion by Grasty second by Lloyd to enter into closed session pursuant to Iowa Code Section 21.2(1)(c) at 9:43 am. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Dickson: Aye.

Motion by Kuster second by Carney to exit closed session at 9:55 am.

Bird provided an update on the National Opioid Litigation.

Motion by Carney second by Kuster to enter into closed session pursuant to Iowa Code Section 21.2(1)(c) at 9:58 am. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Dickson: Aye.

Motion by Lloyd second by Grasty to exit closed session at 10:07 am.

Motion by Carney second by Lloyd to approve Board Chair to sign off on a settlement for Opioid Litigation, if it is settled. Motion carried: Ayes: 5 Nays: 0.

Evan Subbert, Guthrie County Assistant to Engineer, presented a Final Plans for LFM-75 – 7X-05 Audubon County F32 Project (1 Mile Guthrie County). Guthrie County's estimated portion is just under \$300,000.

Motion by Carney second by Kuster to approve Final Plans for LFM-75 – 7X-05 Audubon County F32 Project (1 Mile Guthrie County). Motion carried: Ayes: 5 Nays: 0.

Subbert provided a Secondary Roads Department update.

Jotham Arber, Guthrie County Health Services Director, discussed the DNR Requirements for Closure Fund for the Transfer Station.

Arber presented a payroll change notice for new hire Office Assistant Lonnie Harris for \$16.00/hr. This is a part-time position.

Motion by Carney second by Grasty to approve payroll change notice for Lonnie Harris at \$16.00/hr. Motion carried: Ayes: 5 Nays: 0.

Arber presented a payroll change notice for new hire Nurse Kimberly Simmons for \$26.00/hr

Motion by Kuster second by Lloyd to approve payroll change notice for Kimberly Simmons at \$26.00/hr. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Carney to call Special Election for Lake Panorama and Diamondhead Lake Rural Improvement Zones for December 7, 2021. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Grasty to table Samuels Group Pay App #12. Motion carried: Ayes: 5 Nays: 0.

Board reviewed Potential Change Order #031: Electrical Changes for a total of \$8664.73. Brian Hoffman, Guthrie County IT Administrator, stated that this change order is not ready to be approved as they are still working through changes.

Board reviewed Potential Change Order #045: Additional Fire Dampers for a total of \$3148.08.

Motion by Grasty second by Carney to approve Potential Change Order #045: Additional Fire Dampers for a total of \$3148.08. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to approve minutes from October 5, 2021 as presented. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:55 a.m. until its regularly scheduled meeting on Tuesday, October 19, 2021. Motion by Carney second by Kuster. Motion carried: Ayes: 5 Nays: 0.

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Mike Dickson, Chair  
Guthrie County Board of Supervisors

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Attest: Dani Fink,  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

October 19, 2021

The Guthrie County Board of Supervisors met this 19th day of October, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for October 19, 2021. Motion carried: Ayes: 5 Nays: 0.

Chris Whitaker, Local Assistance Director, Region XII Council of Governments, joined the meeting to discuss a property owned by Last Outpost LLC in Herndon. The owner was supposed to have put up a screening fence per the Board of Adjustment, and is currently out of compliance. John Twillman, Assistant Guthrie County Attorney, will review the orders from the Board of Adjustment to determine further course of action.

Josh Sebern, Guthrie County Engineer, presented Final Plan Approval for F32 – 190<sup>th</sup> Road Project STBG-SWAP-C039(98) – FG-39. Estimated cost is \$4.15M with \$1.1M from SWAP dollars, the rest is funded by Farm to Market. Board reviewed the Annual Weed Commissioner's Report.

Motion by Carney second by Grasty to approve Final Plan Approval for F32 – 190<sup>th</sup> Road Project STBG-SWAP-C039(98) – FG-39. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Lloyd to approve the Annual Weed Commissioner's Report. Motion carried: Ayes: 5 Nays: 0.

Sebern provided a Secondary Roads Department Update.

Board reviewed Resolution 22-13: A Resolution Providing for the Amendment of the Articles of Agreement Which Formed the Workforce Development Chief Elected Official Consortium for the Workforce Innovation and Opportunity Act of 2014.

Motion by Carney second by Kuster to disapprove Resolution 22-13: A Resolution Providing for the Amendment of the Articles of Agreement Which Formed the Workforce Development Chief Elected Official Consortium for the Workforce Innovation and Opportunity Act of 2014. Motion carried on a roll call vote: Lloyd: Nay, Kuster: Aye, Grasty: Nay, Carney: Aye, Dickson: Aye.

Board reviewed a payroll change notice for Human Resources Coordinator Jamie Lindsay, and discussed her duties, and her pay.

Motion by Dickson second by Lloyd to approve Payroll Change Notice for Jamie Lindsay for a \$2000.00 pay increase. Motion carried: Ayes: 4 Nays: 1(Kuster).

Motion by Kuster second by Carney to approve ICAP Deductible Payment for \$2000.00. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to approve Samuels Pay App #12 in the amount of \$455,562.37. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to approve Potential Change Order #046: Mechanical Room Edge Angle for a total of \$3,595.28. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to approve Potential Change Order #047: Deletion of Beam at Emergency Shelter 115 for a credit of \$2,718.00. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to approve minutes from October 12, 2021 as amended. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Carney to approve claims from October 6, 2021 through October 19, 2021 in the amount of \$403,889.67. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:54 a.m. until its regularly scheduled meeting on Tuesday, October 26, 2021. Motion by Kuster second by Grasty. Motion carried: Ayes: 5 Nays: 0.

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Mike Dickson, Chair  
Guthrie County Board of Supervisors

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Attest: Dani Fink,  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

October 26, 2021

The Guthrie County Board of Supervisors met this 26th day of October, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for October 26, 2021. Motion carried: Ayes: 5 Nays: 0.

Tim Nordlund, Regional Manager of Construction Operations, Cody Lawrence, Superintendent and Sid Samuels all with the Samuels Group discussed the Law Enforcement Center Project. Samuels shared an updated Law Enforcement Center Project Budget as of October 15, 2021.

Marci Schreck, Guthrie County Treasurer, presented an abatement of delinquent property taxes for parcel number 0001352400 which the City of Stuart has recently taken over ownership. The delinquent property taxes to be abated are \$5707.00.

Motion by Dickson second by Grasty to abate delinquent property taxes on parcel number 0001352400 in the amount of \$5707.00 (City of Stuart). Motion carried: Ayes: 5 Nays: 0.

Josh Sebern, Guthrie County Engineer, discussed pick-ups, semis and plow trucks. He is unable to get anything right now, but would like to order now to get them reserved. Sebern then discussed farm-to-market extensions and 28E Agreements with Cities. Sebern stated he is still working on an Urban Renewal Plan Amendment.

Board reviewed a 28E Agreement with Elderbridge Agency on Aging.

Motion by Carney second by Kuster to table 28E Agreement with Elderbridge Agency on Aging until County Attorney reviews it. Motion carried: Ayes: 5 Nays: 0.

Jamie Lindsay, Guthrie County Human Resources Coordinator, joined the meeting to discuss the hiring process and job offer approval for County Departments that report directly to the Board of Supervisors. Those Departments include, Facilities, Custodian, Human Resources, IT, Secondary Roads and Transfer Station. Board would like to see a list of candidates to be interviewed, prior to the Department Head performing the interviews, and then the Department Head is free to make an offer after interviews are finished.

Motion by Kuster second by Grasty to approve Job Interview Approval Form. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Grasty to set Public Hearing for Fiscal Year 2021-2022 Budget Amendment #1 for November 16, 2021 at 10:00 am. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Lloyd to table the Notice of Public Hearing for Fiscal Year 2021-2022 Budget Amendment #1. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Lloyd to approve Potential Change Order #048: Dispatch Changes. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to approve minutes from October 19, 2021 as amended. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:45 a.m. until its regularly scheduled meeting on Tuesday, November 2, 2021. Motion by Kuster second by Lloyd. Motion carried: Ayes: 5 Nays: 0.

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Mike Dickson, Chair  
Guthrie County Board of Supervisors

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Attest: Dani Fink,  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

November 2, 2021

The Guthrie County Board of Supervisors met this 2nd day of November, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for September 14, 2021. Motion carried: Ayes: 5 Nays: 0.

Brenna Bird, Guthrie County Attorney, provided a department update. The County Attorney Collections program has brought in \$10,662 so far this year, and is on track to bring in more than last year.

Bird discussed the temporary redistricting commission stating that the commission appointments need to be changed, due to law changes. Since the Board of Supervisors are all members of the same party, they are allowed to appoint the majority members on a 3-, 5- or 7-member Commission. The County Democratic Party Chair appoints the minority members. Kathy Miller is the County Democratic Chair; she will need to submit her appointments in writing to the County Auditor. Auditor Fink mentioned that Dennis Flanery joined a presentation on Thursday and has already put time into the redistricting process. Dickson recommends to go with a 5-member commission.

Motion by Kuster second by Carney to rescind previous motion of a 7-member Temporary Redistricting Commission that included Mike Dickson, Dennis Flanery, Chris Arganbright, Eric Weber, Forest Schnobrich, Bryan Mowrer and Nancy Brutsche. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to appoint 5 members to Temporary Redistricting Commission. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Kuster to appoint Chris Arganbright to the Temporary Redistricting Commission. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Lloyd to appoint Dennis Flanery to the Temporary Redistricting Commission. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Carney to appoint Mike Dickson to the Temporary Redistricting Commission. Motion carried: Ayes: 5 Nays: 0.

Josh Sebern, Guthrie County Engineer, presented a SWAP agreement for F32 and 190<sup>th</sup> Rd.

Motion by Carney second by Kuster to approve Agreement for a Surface Transportation Block Grant Program Federal-Aid Swap Project STBG-SWAP-C039(90) – FG-39 – F32/190<sup>th</sup> Road Project. Motion carried: Ayes: 5 Nays: 0

Sebern provided a Secondary Roads Department update.

Marci Schreck, Guthrie County Treasurer, discussed a County held tax sale assignment on parcel 0001058200 in Bagley. The City of Bagley has been taking care of the property, and would like the Certificate assigned to them and have the taxes abated.

Motion by Lloyd second by Carney to Assign the County Held Tax Sale Certificate for parcel 0001058200 to the City of Bagley. Motion carried: Ayes: 5 Nays: 0.

Jotham Arber, Guthrie County Health Services Director, presented a payroll change notice for Joni Perschall. This is for a wage increase following her 90-day probationary period.

Motion by Kuster second by Grasty to approve payroll change notice for Joni Perschall from \$15.75 to \$16.25. Motion carried: Ayes: 5 Nays: 0.

Board reviewed Notice of Public Hearing for Fiscal Year 2021/2022 Budget Amendment #1 to amend in the funds received from the American Rescue Plan.

Motion by Carney second by Lloyd to approve Notice of Public Hearing for Fiscal Year 2021/2022 Budget Amendment #1. Motion carried: Ayes: 5 Nays: 0.

Board reviewed Veteran's Affairs Quarterly Report.

Motion by Kuster second by Lloyd to approve Veteran's Affairs Quarterly Report. Motion carried: Ayes: 5 Nays: 0.

Board reviewed Shive Hattery Invoices 4184441-15 in the amount of \$6,599.00 and 4184441-16 for \$5,342.10.

Motion by Lloyd second by Carney to approve Shive Hattery Invoice 4184441-15 for \$6,599.00 and 4184441-16 for \$5,342.10. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Grasty to approve minutes from October 26, 2021 as amended. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to approve claims.

There being no further business to come before the Board at this time, the Board adjourned at 10:45 a.m. until its regularly scheduled meeting on Tuesday, November 9, 2021. Motion by Kuster second by Carney. Motion carried: Ayes: 5 Nays: 0.

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Mike Dickson, Chair  
Guthrie County Board of Supervisors

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Attest: Dani Fink,  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

November 9, 2021

The Guthrie County Board of Supervisors met this 9th day of November, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for November 9, 2021. Motion carried: Ayes: 5 Nays: 0.

Brad Halterman, Guthrie County Conservation Director, provided minutes from the October 11, 2021 Conservation Board Meeting. Halterman stated that he is working on bid notices for a new shower house at Nation's Bridge Park.

Josh Sebern, Guthrie County Engineer, stated the final pay voucher for Project FM-C039(91) – 55-39 & BRS-SWAP-C039(89) – FF-39 is not needed as the DOT made a mistake. He will bring them back in at a later date. Sebern presented a payroll change notice for Jeremy Waddle, he is a new hire laborer with a starting wage of \$21.23/hr.



Motion by Grasty second by Carney to approve new hire Payroll Change Notice for Jeremy Waddle in the amount of \$21.23/hr. Motion carried: Ayes: 5 Nays: 0.

Sebern provided a Secondary Roads Department update.

The Board of Supervisors conducted a 1<sup>st</sup> Tier Canvass of the 2021 City/School Election. The City of Yale – Mayor race ended in a tie vote, and the Board is required to draw lots to break the tie. Steve Stanton and Tom Godwin’s names were placed in a hat, and drawn by Lloyd, Godwin’s name was drawn, and Godwin declared the winner of the City of Yale Mayor race.

Motion by Grasty second by Lloyd to set Public Hearing for Proposed Resolution 22-13: Resolution Approving the Sale of Land to Jennifer Ingles for December 7, 2021 at 10:00 am. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Kuster to approve Notice of Public Hearing for Proposed Resolution 22-13: Resolution Approving the Sale of Land to Jennifer Ingles for December 7, 2021 at 10:00 am. Motion carried: Ayes: 5 Nays: 0.

Board reviewed The Samuels Group Pay App #13.

Motion by Dickson second by Kuster to approve Pay App #13, pending Shive Hattery’s signature on the pay app, for a total of \$389,415.03. Motion carried: Ayes: 5 Nays: 0.

Board reviewed Potential Change Order 050: Elevator Roof Drainage.

Motion by Kuster second by Lloyd to approve Change Order 050: Elevator Roof Drainage in the amount of \$2,431.52. Motion carried: Ayes: 5 Nays: 0.

Board reviewed Potential Change Order 060: Booking Changes.

Motion by Carney second by Grasty to approve Change Order 060: Booking Changes in the amount of \$22,243.26. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to approve minutes from November 2, 2021 as amended. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:57 a.m. until its regularly scheduled meeting on Tuesday, November 16, 2021. Motion by Kuster second by Carney. Motion carried: Ayes: 5 Nays: 0.

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Mike Dickson, Chair  
Guthrie County Board of Supervisors

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Attest: Dani Fink,  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

November 16, 2021

The Guthrie County Board of Supervisors met this 16th day of November regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for November 16, 2021. Motion carried: Ayes: 5 Nays: 0.

Eric Updegraff, Hopkins & Huebner; Brenna Bird, Guthrie County Attorney and Josh Sebern, Guthrie County Engineer, were present to discuss Cosner claim for damages.

Motion by Kuster second by Grasty to enter into closed session at 9:01 a.m. pursuant to Iowa Code 21.5(1)(c). Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson: Aye.

Motion by Kuster second by Carney to exit closed session at 9:09 a.m. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Grasty to approve settlement agreement for Cosner claim for damages in the amount of \$7500. Motion carried: Ayes: 5 Nays: 0.

Board signed off on 2<sup>nd</sup> Tier Canvass abstracts for the 2021 City/School Election held on November 2, 2021.

Dickson stated an updated timeline for the Law Enforcement Center lists the owner move in date for June 15, 2021.

Motion by Carney second by Kuster to approve minutes from November 9, 2021 as amended. Motion carried: Ayes: 5 Nays: 0.

Motion by carney second by Lloyd to open public hearing for Fiscal Year 2021-2022 Budget Amendment #1 at 10:01 am. Auditor Fink explained the amendment is for the first half of the American Rescue Plan funds received. Jerri Christman, Luann Waldo, Maggie Armstrong, Steve Delaney and Logan Mantz were present. No comments from the public were made. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Kuster to close public hearing at 10:05 a.m. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Lloyd to approve Resolution 21-14: Adoption of Fiscal Year 2021-2022 Budget Amendment #1. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson: Aye.

Motion by Grasty second by Carney to approve Resolution 21-15: Appropriations Resolution for Fiscal Year 2021-2022 Budget Amendment #1. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson: Aye.

Motion by Kuster second by Lloyd to approve claims from November 3, 2021 through November 16, 2021 in the amount of \$388,757.83. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:09 a.m. until its regularly scheduled meeting on Tuesday, November 23, 2021. Motion by Carney second by Kuster. Motion carried: Ayes: 5 Nays: 0.

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Mike Dickson, Chair  
Guthrie County Board of Supervisors

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Attest: Dani Fink,  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

November 23, 2021

The Guthrie County Board of Supervisors met this 23rd day of November, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for November 23, 2021. Motion carried: Ayes: 5 Nays: 0.

Marci Schreck, Guthrie County Treasurer, presented a county held tax sale assignment for parcel #000138000. The back tax amount owed is \$1357.00.

Motion by Dickson second by Grasty to assign county held tax sale assignment for parcel #000138000 to KC Gerlitz in the amount of \$1357.00. Motion carried: Ayes: 5 Nays: 0.

Cody Lawrence, Superintendent, The Samuels Group, provided an update on the Law Enforcement Center project. Lawrence presented the Board with an updated Contingency Log.

Chip Schultz, Northland Public Finance and Josh Sebern, Guthrie County Engineer, discussed an Urban Renewal Plan Amendment for Guthrie County Urban Renewal Area.

Motion by Kuster second by Carney to approve Resolution 22-16: Resolution Setting Date for Public Hearing on Designation of the Expanded Guthrie County Urban Renewal Area and on Urban Renewal Plan Amendment. Public Hearing is set for December 28, 2021 10:00 am in the Board Room. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson: Aye.

Board reviewed Family Farm Applications for 2021.

Motion by Grasty second by Lloyd to follow the Assessor's recommendations on the Family Farm Credits for 2021. Motion carried: Ayes: 4 (Lloyd, Kuster, Grasty, Dickson). Carney abstained as a conflict of interest.

Jodi Presswood, CFO, Elderbridge Agency on Aging, presented the Elderbridge Annual Report. Presswood shared some resources they use to assist individuals, such as 'grand'pads that have safeguards to protect from scammers. Presswood stated that they are using American Rescue Plan (ARP) funding to continue their programs, but they need a match to be able to receive the ARP funds. Elderbridge is asking

for \$9516.00 from Guthrie County. In the 2010 census the population of 60+ residents in Guthrie County were 2867, that population increased to 3120 following the 2020 census. Elderbridge provided \$29.30 of services to seniors in Guthrie County for every \$1 of County funds received.

Dickson discussed restructuring of Facilities Management and Custodian Departments, to move Ron Allen under the facilities management department, versus him being a direct employee to the Board. Board stated the custodian duties fall under building maintenance and Allen could continue to manage the custodian budget, but that the schedules and general supervision would come from Brandon Thompson, Facilities Manager. Board reviewed the lead custodian job description, and discussed updating the job description to coordinate with the position being managed by Facilities. Board agreed to have Jamie Lindsay, HR Coordinator and Thompson update the job description, and bring back to board for approval.

Motion by Kuster second by Carney to move the Custodian Department under the supervision of the Facilities Management Department, managed by Brandon Thompson. Motion carried: Ayes: 5 Nays: 0.

Dickson discussed having two Board members and a designee for each office meet to discuss salaries for FY 2022-2023. Dickson and Carney will hold an initial meeting to begin the discussions.

Motion by Carney second by Grasty to approve minutes from November 16, 2021 as amended. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:53 a.m. until its regularly scheduled meeting on Tuesday, November 30, 2021. Motion by Kuster second by Lloyd. Motion carried: Ayes: 5 Nays: 0.

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Mike Dickson, Chair  
Guthrie County Board of Supervisors

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Attest: Dani Fink,  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

November 30, 2021

The Guthrie County Board of Supervisors met this 30th day of November, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for November 30, 2021. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to amend the agenda to move Chip Schultz to 9:30 a.m., and Josh Sebern to 9:00 a.m. Motion carried: Ayes: 5 Nays: 0.

Josh Sebern, presented final pay voucher for project FM-C039(91) – 55-39 which is a project previously approved by the Board. Sebern provided a Secondary Roads Department update.

Motion by Carney second by Grasty to approve Final Pay Voucher for Project FM-C039(91) – 55-39 in the amount of \$594,000. Motion carried: Ayes: 5 Nays: 0.

Chip Schultz, Managing Director, Northland Public Finance, discussed revenue generated from the Wind Farm TIF that the County can use to pay bonds received for road, bridge and culvert projects. The County currently collects 75% of the revenue that is generated off of the Wind Farm TIF each year, to put that into perspective, the estimated revenue to be generated for Fiscal Year 2022-2023 is \$1,372,369, but with the County only collecting 75% of that amount, they would receive \$1,029,277. By collecting 100% of the revenue generated the County is able to make the maximum bond payment every December and June during the life of the bonds, therefore maintaining a shorter time frame for the bonds to be paid off.

Motion by Carney second by Grasty to collect 100% of the revenue generated by the County Wind Farm TIF. Motion carried: Ayes: 5 Nays: 0.

At 10:00 am the Board moved to the Public Meeting room to attend the Temporary Redistricting Commission public hearing.

Board reviewed the Fiscal Year 2021 Annual Financial Report.

Motion by Kuster second by Carney to approve Fiscal Year 2021 Annual Financial Report. Motion carried: Ayes: 5 Nays: 0.

Board reviewed Fiscal Year 2021-2022 Budget as of November 29, 2021.

Board reviewed Auditor Miscellaneous Claims from July 1, 2021 through September 30, 2021.

Motion by Grasty second by Lloyd to approve Auditor Miscellaneous Claims from July 1, 2021 through September 30, 2021. Motion carried: Ayes: 5 Nays: 0.

Board reviewed 28E Agreement for Funding Services with Elderbridge Agency on Aging.

Motion by Kuster second by Carney to have County Attorney review the 28E Agreement for Funding Services with Elderbridge Agency on Aging. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to approve claims from November 17, 2021 through November 30, 2021 in the amount of \$218,518.80. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to approve minutes from November 23, 2021 as presented. Motion carried: Ayes: 5 Nays: 0.

The Board received a letter from Central Iowa Publishing for the official newspaper for calendar year 2022.

There being no further business to come before the Board at this time, the Board adjourned at 11:05 a.m. until its regularly scheduled meeting on Tuesday, December 7, 2021. Motion by Kuster second by Carney. Motion carried: Ayes: 5 Nays: 0.

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Mike Dickson, Chair  
Guthrie County Board of Supervisors

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Attest: Dani Fink,  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

December 7, 2021

The Guthrie County Board of Supervisors met this 7th day of December, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd. Jerome "J.D." Kuster was absent at the start of the meeting.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for September 14, 2021. Motion carried: Ayes: 4 Nays: 0.

Kuster arrived at 9:04 a.m.

Brenna Bird, Guthrie County Attorney, provided an update on the National Opioid Litigation. Bird provided an Attorney's office update. The County Attorney collections program brought in \$2900 to the County and \$525 to the Attorney's office in November.

Carla Hilgenberg, Bayard Library and Ron White, President of Bayard Library Board, Kim Finnegan and Mikell Gerth, Panora Library; Lisa Sherman, Stuart Library; Allen Robison, Jamaica. White discussed the importance of libraries, and spoke specifically about Bayard library's important presence in its community. All of the libraries offer programs for the children in their communities. Libraries want to ask for a 4% raise in their funding to keep up with their programs, and the ever-changing needs. Hilgenberg explained that there are 8 community libraries that offer many various resources to their communities, and not only that benefit children. Some Cities support their libraries, but not all.

Dennis Flanery, Chair, Guthrie County Temporary Redistricting Commission, presented the Board with the proposed precinct map that the Temporary Redistricting Commission approved at their public hearing on November 30, 2021. Flanery explained the Commission chose to have 6 precincts.

Motion by Kuster second by Carney to accept the proposed Precinct Map 1 as presented by the Temporary Redistricting Commission. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to set Public Hearing on Ordinance 38 for Tuesday, December 14, 2021 at 10:00 am. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to approve the Notice of Public Hearing for Ordinance 38. Motion carried: Ayes: 5 Nays:0.

Motion by Lloyd second by Grasty to open public hearing on Resolution 22-08: Resolution Approving the Sale of a Parcel of Land Owned by Guthrie County to Jennifer Ingles at 10:00 am.

Present for the public hearing were: Brian Hoffman, Jeri Christman, Steve Delaney, Maggie Armstrong, Luann Waldo, Brenna Bird, Steve Brannan and Logan Mantz. No comments were heard from the public.

Motion by Lloyd second by Grasty to close the public hearing at 10:04 a.m.

Brent Hinders, recommended going into closed session regarding John Lyall vs the Guthrie County Board of Supervisors, Josh Sebern, Steve Stringham, Pam Lane and Randy Clipperton.

Motion by Grasty second by Lloyd to enter into closed session per Iowa Code section 21.5(1)(c) at 10:07 a.m. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson: Aye.

Motion by Carney second by Kuster to exit closed session at 10:36 a.m. Motion carried: Ayes: 5 Nays: 0.

Becky Benton, State Street Insurance, discussed property insurance renewal with Iowa Communities Assurance Pool for 2022.

Motion by Lloyd second by Grasty to approve Resolution 22-08: Resolution Approving the Sale of a Parcel of Land Owned by Guthrie County to Jennifer Ingles. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson: Aye.

Board reviewed Resolution 22-17: Remaining Budget Appropriation for Fiscal Year 2022.

Motion by carney second by Kuster to approve resolution 22-17: Remaining Budget Appropriation for Fiscal Year 2022. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson: Aye.

Board has to reappoint Civil Service Commission Member as their current appointed member, Rita King, expires 12/31/2021. King has expressed interest in remaining on the Commission.

Motion by Kuster second by Grasty to reappoint Rita King to the Civil Service Commission for a 6-year term to expire 12/31/2027. Motion carried: Ayes: 5 Nays: 0.

Cody Lawrence, Superintendent, The Samuels Group, provided an update on the Law Enforcement Center addition project. Brian Hoffman, Guthrie County IT Administrator, joined the meeting to discuss access points that were included in the original design, but the County is being charged for again. Board reviewed plan changes.

Motion by Carney second by Grasty to approve PR-15: IT Data Changes. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Lloyd to approve Change Order 52 for Room 108 Document Tray in the amount of \$4825.60. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Carney to approve Change Order 53 for Emergency Shelter Door: Swing Door in the amount of \$452.00. Motion carried: Ayes: 5 Nays: 0.

Board discussed time and materials cost for winter conditions with a not to exceed amount of \$37,690.54.

Dickson discussed a third 911 station in the emergency shelter, which would be a rough cost of \$9500 for the station alone. The consideration is to rough it in now, so that equipment could be put there later, essentially splitting the cost up so it's not paid all at once. Half of the main roof is done.

Motion by Carney second by Kuster to approve minutes from November 30, 2021 as amended. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:55 a.m. until its regularly scheduled meeting on Tuesday, December 14, 2021. Motion by Kuster second by Carney. Motion carried: Ayes: 5 Nays: 0.

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Mike Dickson, Chair  
Guthrie County Board of Supervisors

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Attest: Dani Fink,  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

December 14, 2021

The Guthrie County Board of Supervisors met this 14th day of December, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for December 14, 2021. Motion carried: Ayes: 5 Nays: 0.

Brad Halterman, Guthrie County Conservation Director, provided minutes from the November 8, 2021 Conservation Board Meeting. Halterman stated that the Conservation Board renewed his contract for another year. They have also been working on the bike trail clearing limbs while the weather has been nice.

Becky Benton, State Street Insurance, provided some insurance updates. The County has a \$26M blanket coverage. Benton provided the 2022 Insurance Renewal form, a proxy form and commitment to pay. The Board will consider these at their December 21<sup>st</sup> Board meeting.

Jotham Arber, Guthrie, provided the list of projects that the American Rescue Plan (ARP) Committee would like to propose to use the funds received. The projects presented were as follows: SUV - \$51,795.50. Radio Project - \$299,890.16, Sheriff Body Cameras, Jail Cameras and Vehicle Cameras - \$103,486.00. The Board previously approved a shower house project for Nations Bridge Park for \$175,000 and reimbursement to Public Health for their COVID work for \$200,000. Arber then discussed premium pay for Guthrie County Employees. He discussed the need to take care of County employees, but there are also options within the plan to offer to outside businesses.

Motion by Kuster second by Grasty to move forward with the following American Rescue Plan Projects; SUV - \$51,795.50. Radio Project - \$299,890.16, Sheriff Body Cameras, Jail Cameras and Vehicle Cameras - \$103,486.00. Motion carried: Ayes: 5 Nays: 0.

Board discussed premium pay figures for County employees and poll workers who worked the Primary and General Elections in 2020.

Motion by Carney second by Lloyd to provide premium pay to poll workers in the amount of \$100.00. Motion carried: Ayes: 5 Nays: 0.



Dickson stated that he would be ok with \$5000 premium pay, as long as the Committee opens up to other public sectors that did not have additional funds available to them, such as the schools. Arber suggested putting out a Request for Proposal to the schools.

Motion by Grasty second by Lloyd to approve \$5000 premium pay for full-time employees, the payment will be split so that \$2500.00 will be paid by the end of 2021, and the remaining \$2500.00 will be paid when the second half of ARPA funds are received in August 2022. Motion carried: Ayes: 5 Nays: 0.

Board then discussed Elected Officials receiving ARP funds.

Motion by Kuster second by Carney to allocate \$5000 for Election Officials pending Compensation Board approval, to be paid after July 2022.

Motion by Grasty second by Lloyd to open public hearing on the First Reading of Ordinance 38: Establishing Election Precinct Boundaries for Guthrie County at 10:21 am.

No comments were heard from the public.

Motion by Grasty second by Lloyd to close public hearing at 10:30 am.

Motion by Carney second by Kuster to accept the first reading of Ordinance 38. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Grasty to set public hearing for second reading of Ordinance 38 for December 28, 2021 at 9:30 a.m.

Board canvassed the Lake Panorama and Diamondhead Lake Rural Improvement Zone Election.

Board discussed an appointment for the Board of Adjustment. Kuster is going to bring a name to the Board at their December 21, 2021 meeting.

Motion by Carney second by Kuster to approve Elderbridge 28E Agreement. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to approve liquor license for Lake Panorama National. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to approve 28E Agreement with Iowa Land Records. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Grasty to approve bid packet for the Law Enforcement Center Furniture, Fixtures and Equipment (FFE). Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Carney to approve bid notice for the Law Enforcement Center Furniture, Fixtures and Equipment (FFE). Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Lloyd to table Samuels Group Pay App #14. Motion carried: Ayes: 5 Nays: 0.

Brandon Thompson, Facilities Manager, provided an update on the law enforcement center project. Thompson stated that he approved Change Order 55: Sanitary Drain Tie, and will pay out of his budget. It needed done, and there wasn't time for deliberation, so he made the decision to move forward.

Motion by Kuster second by Carney to approve Change Order 55: Sanitary Drain Tie. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Grasty to approve claims from November 30, 2021 through December 14, 2021 in the amount of \$412,787.60. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Carney to approve minutes from December 7, 2021 as presented. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:41 a.m. until its regularly scheduled meeting on Tuesday, December 21, 2021. Motion by Kuster second by Carney. Motion carried: Ayes: 5 Nays: 0.

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Mike Dickson, Chair  
Guthrie County Board of Supervisors

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Attest: Dani Fink,  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

December 21, 2021

The Guthrie County Board of Supervisors met this 21st day of December, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for December 21, 2021. Motion carried: Ayes: 5 Nays: 0.

Jotham Arber, Guthrie County Health Services Director, presented a 28E Agreement for Audubon County and Guthrie County Public Health.

Motion by Kuster second by Carney to accept the 28E Agreement with Audubon County and Guthrie County Public Health. Motion carried: Ayes: 5 Nays: 0.

Brian Hoffman, Guthrie County IT Administrator, provided an IT update. Hoffman discussed updating the Courthouse Security Cameras so that the County is using a universal system between the Courthouse, the new Law Enforcement Center and Public Health. The cost needs to be discussed.

Motion by Grasty second by Carney to move forward with Embark for County Security Cameras. Motion carried: Ayes: 5 Nays: 0.

Jodi Hoadley and Matt Wedemeyer, Adair County Board of Supervisors, joined the meeting to discuss Adair and Guthrie County Emergency Management. Hoadley sits on the Emergency Management

Commission for Adair County, and she mentioned that the Adair County Board of Supervisors have concerns with the amount of money going into emergency management. She brought up that they thought Bob Kempf would be retiring within a couple of years of bringing on an assistant, and now it doesn't look like that is going to be happening soon. The budget has doubled since Guthrie County and Adair County joined in emergency management. They also don't want to lose Jeremy Cooper, who is the part-time Deputy Coordinator. Wedemeyer stated that the budgets continual increases are one of the major concerns to him. The Counties are paying the full amount, and the Cities aren't paying their portions. The Board agrees the budget increases have been topics of concern in the past. Hoadley stated that she's heard Kempf has been helping Audubon County, but to her knowledge there is no agreement for reimbursement for Audubon County. Last year it was suggested that Kempf move to part time and Cooper move to full-time, and that was not well received. Neither Kempf or Cooper are employees of either Adair County or Guthrie County, so the Counties have no say in their positions.

Hoffman resumed his update. Hoffman provided the Board with an EDM Report. The Board reviewed a contract with Tyler Technologies Incode/Property Tax Contract.

Motion by Carney second by Grasty to approve contract with Tyler Technologies, which outlines payment terms. Motion carried: Ayes: 5 Nays: 0.

Hoffman discussed contract hours with Guthrie Center Communications.

Motion by Grasty second by Lloyd to purchase 5 contract hours with Guthrie Center Communications. Motion carried: Ayes: 5 Nays: 0.

Josh Sebern, Guthrie County Engineer, presented payroll change notices for Tracy Foster and Ryan Wheatley. Foster is moving from a laborer to a truck driver, with an increase in pay to \$23.03/hr from \$21.23/hr. Wheatley is moving from truck driver to equipment operator, with an increase in pay to \$23.62/hr from \$23.20/hr.

Motion by Grasty second by Lloyd to approve payroll change notice for Tracy Foster in the amount of \$23.03/hr. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to approve payroll change notice for Ryan Wheatley in the amount of \$23.62/hr. Motion carried: Ayes: 5 Nays: 0.

Sebern provided a Secondary Roads Department update.

Tim Nordlund, Samuels Group, joined the meeting to discuss pay app #14. Nordlund outlined that on the September pay app, they withheld money from Lang while they are working through some lien waivers. They have an all-inclusive lien waiver from Lang, but don't have subcontract lien waivers. Dickson asked what is the remaining balance owed to Lang based on their contract, which is \$1.396M. \$22,434 amount withheld in September, October pay app will have \$35,000 come off, once the lien waivers come back. If the County pays the pay app, Samuels group will withhold the money on their end from Lang.

Motion by Kuster second by Carney to approve Pay App #14 in the amount of \$377,224.99. Motion carried: Ayes: 5 Nays: 0.

Board discussed American Rescue Plan premium pay.

Motion by Carney second by Kuster to pay current full-time employees, as of December 14, 2021, \$2500 in premium pay from American Rescue Plan Funds before the end of calendar year 2021. Motion carried: Ayes: 4 Nays: 1 (Grasty)

Motion by Kuster second by Grasty to pay current part-time employees, as of December 14, 2021, \$1250 in premium pay from American Rescue Plan Funds before the end of calendar year 2021. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to approve ICAP Anniversary Acknowledgment form. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Carney to approve ICAP member proxy form for Jamie Lindsay, HR Coordinator as primary contact and Dani Fink, County Auditor, secondary contact. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to approve ICAP Commitment to Continue Membership form. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Lloyd to approve minutes from December 14, 2021 as presented. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Grasty to approve job description of Lead Custodian. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 12:03 p.m. until its regularly scheduled meeting on Tuesday, December 28, 2021. Motion by Kuster second by Carney. Motion carried: Ayes: 5 Nays: 0.

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Mike Dickson, Chair  
Guthrie County Board of Supervisors

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Attest: Dani Fink,  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

December 28, 2021

The Guthrie County Board of Supervisors met this 28th day of December, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Carney to approve Agenda for December 28, 2021. Motion carried: Ayes: 5 Nays: 0.

Lisa Calvert, Secretary, Guthrie County Compensation Board and John Tews, President, Guthrie County Compensation Board, discussed the Compensation Board meeting that was held on Thursday, December 16, 2021 at 2:30 p.m. Calvert stated that the Compensation Board decided on a 27% salary increase for the Sheriff and a 15% salary increase for all other Elected Officials. Calvert stated that the reason behind the large recommendations this year were cost of living increase, and that the majority of the elected officials are 10% behind the State averages. A new Back the Blue Bill that came into effect for 2021, which was the main reason for the Sheriff's recommended salary. The final recommended salary figures

for FY2023 are as follows; BOS: \$34,760, Sheriff: \$98,845, Auditor: \$68,552, Treasurer: \$67,793, Recorder: \$69,796, Attorney: \$106,784. Dickson asked how the Comp Board came to the 15% recommendation. Calvert stated that they based it on cost of living, and the average of Salaries from surrounding Counties and Counties like in size. Dickson asked if salaries were compared to jobs in the private sector? Calvert stated with her experience it is hard to compare with the private sector. Kuster asked how Calvert thinks the public will receive the recommendation? Calvert said you will have some that will not agree with it, but it's getting harder and harder to fill positions, her opinion right now is that it's an employee market versus an employer market. Tews added that they know the Board has a tough position, and the Comp Board is in just as tough a position. He knows that some people will not like the recommendation, but they also want to do that right thing for the Elected Officials.

Board discussed if they want to decide on salaries today. They discussed different figures, and wanting to provide decent wage increases this year. They admit that they've fallen behind in the past several years. They discussed averages of surrounding Counties, and even though Dallas County is larger, since it's a neighboring County they are considered part of our work force.

Motion by Grasty to set salaries for FY2023 by the end of January 2022. Motion died due to lack of second.

Motion by Kuster second by Lloyd to accept Compensation Board's Recommendation of 27% for the Sheriff and 15% for Board of Supervisors, Auditor, Attorney, Recorder and Treasurer. Motion failed on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Nay; Carney: Nay, Dickson: Nay.

Motion by Carney second by Dickson to set salaries for Sheriff at 21.6% and Supervisors, Attorney, Auditor, Recorder and Treasurer at 12%. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Nay, Carney: Aye, Dickson: Aye.

Dickson stated that he hopes in the future that the Comp Board votes on the position and not the person in the position.

Motion by Grasty second by Lloyd to open public hearing for the Second Reading of Ordinance 38: Establishing Precinct Boundaries for Guthrie County, Iowa at 9:47 a.m.

No comments were heard from the public.

Motion by Grasty second by Kuster to close public hearing at 9:55 a.m.

Motion by Carney second by Grasty to accept 2<sup>nd</sup> reading of Ordinance 38. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Lloyd to approve Resolution 22-18: A Resolution Authorizing a Fund Transfer from the American Rescue Plan Fund to the General Basic Fund, General Supplemental Fund, Secondary Roads Fund, Rural Services Fund, Assessor Fund and Emergency Management Fund. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson: Aye.

Motion by Lloyd second by Carney to approve Resolution 22-19: Resolution Approving the Distribution for American Rescue Plan Act Funding. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Nay, Carney: Aye, Dickson: Aye.

Motion by Grasty second by Lloyd to open public hearing on the proposed Amendment to the Guthrie County Urban Renewal Area at 10:11 a.m.

Chip Schultz, stated that he is optimistic that there should be some information from MidAmerican in January on the turbines. Board will discuss refinancing at the later time.

Motion by Grasty second by Carney to close public hearing at 10:22 a.m.

Motion by Carney second by Kuster to approve resolution 22-20: Resolution to Declare Necessity and Establish an Expanded Urban Renewal Area, Pursuant to Section 403.4 of the Code of Iowa and Approve Urban Renewal Plan Amendment for Guthrie County Urban Renewal Area. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson: Aye.

Brenna Bird, Guthrie County Attorney, thanked the Board of Supervisors for the nice things they said about the Attorney's office and staff. Bird then provided an Attorney's office update. Bird then discussed the National Opioid Litigation Settlement. The Board discussed how they could spend the money that they would receive from the settlement, which may be up to \$196,000 spent over 18 years.

Motion by Kuster second by Grasty to approve Resolution 22-21: Resolution for National Opioid Litigation Settlement. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson: Aye.

Motion by Carney second by Kuster to hold the Board of Supervisors meeting on Monday, January 3, 2022 and cancel the regularly scheduled meeting on Tuesday, January 4, 2022. Motion carried: Ayes: 5 Nays: 0.

Cody Lawrence, Superintendent, The Samuels Group, provided some credit updates on the Law Enforcement Center project. The credits received totaled \$3881. Lawrence discussed a beam to be added to take pressure off of the weight bearing walls, it is a change order not to exceed \$6,929.33. Lawrence provided the figures from Elder and Jensen for their winter condition totals which are as follows: Elder: \$12,198.21; Jensen: \$20,226.08, these amounts are to be withheld from Lang, and will not cost the County more dollars.

Motion by Carney second by Grasty to approve PR-028 Roof Beam Modifications in the amount of \$6,929.33. Motion carried: Ayes: 5 Nays: 0.

Dickson stated the UPS (backup between losing power and the generator kicking on) is being considered to be moved from the emergency shelter room to the storage room, but there is a cost associated with that move.

Dickson discussed attorney fees for the Law Enforcement Center project. The Attorney that the Board previously hired to assist with the Law Enforcement Center project, stated that the initial \$7500 threshold that was set has been met, and Dickson would like the Board's approval to have him continue work and exceed that threshold.

Motion by Kuster second by Carney to continue to use Jeff Stone, Perrine Simmons, for attorney services for the Law Enforcement Center project, and the Board is acknowledging that they will exceed their initial \$7500 threshold they set. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Grasty to approve minutes from December 21, 2021 as amended. Motion carried: Ayes: 5 Nays: 0.

Board reviewed claims from December 14, 2021 through December 28, 2021.

Motion by Grasty second by Lloyd to approve claim from December 14, 2021 through December 28, 2021 in the amount of \$488,455.12. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 12:08 p.m. until its regularly scheduled meeting on Monday, January 3, 2022. Motion by Kuster second by Grasty. Motion carried: Ayes: 5 Nays: 0.

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Mike Dickson, Chair  
Guthrie County Board of Supervisors

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Attest: Dani Fink,  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session  
January 3, 2022

The Guthrie County Board of Supervisors met this 3rd day of January, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty and Jerome “J.D.” Kuster and Jack Lloyd.

The meeting came to order at 9:00 a.m.

Motion by Grasty second by Lloyd to approve the Agenda for January 3, 2022. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Lloyd to appoint Mike Dickson as Chair of the Board of Supervisors for 2022, Grasty asked why 3 years in a row, Kuster stated that because Dickson has done a lot of work on the jail, and Grasty agreed that he has, but doesn’t agree with keeping it three years going. Motion carried: Ayes: 4 Nays: 1(Grasty)

Motion by Grasty second by Carney to appoint J.D. Kuster as Vice Chair of the Board of Supervisors for 2022. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Carney to approve the following paid holidays for 2022:

Memorial Day: Monday, May 30, 2022

Independence Day: Monday, July 4, 2022

Labor Day: Monday, September 5, 2022

Veterans Day: Friday, November 11, 2022

Thanksgiving Day and the Day After: Thursday, November 24, 2022 and Friday, November 25, 2022

Christmas Eve and Christmas: Friday, December 23, 2022 and Monday, December 26, 2022

New Year’s Day: Monday, January 2, 2023

Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Lloyd to reappoint Lloyd, Grasty, and Auditor to Region XII Council of Governments. Motion carried: Ayes: 5 Nays: 0.

Supervisors reviewed submissions from Central Iowa Publishing and the Guthrie County Times Vedette.

Motion by Carney second by Kuster to approve Central Iowa Publishing and the Guthrie County Times Vedette as the official newspapers for 2022. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Lloyd to appoint Tim Masters, Supervisor, Guthrie County Integrated Roadside Vegetative Management (IRVM), as the Guthrie County Weed Commissioner. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Lloyd to reappoint Amy Davis as the Guthrie County General Relief Director and the Veteran Affairs Administrator for Guthrie County for 2022. Motion carried: Ayes: 5 Nays: 0. The Supervisors acknowledge the Guthrie County Veteran Affairs Board Members as Stacey Harris-Molina, Barry Chalfant and Steven James.

Motion by Carney second by Grasty to reappoint Kuster as the representative and Grasty as the alternate representative to the New Opportunities Board of Directors. Motion carried on a vote: Ayes: 5 Nays: 0.

Motion by Grasty second by Carney to reappoint Dickson to the 5<sup>th</sup> Judicial District Department of Correctional Services. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Grasty to reappoint Dickson, Lloyd, and Kuster to the Guthrie County Planning Board and to serve on the Guthrie County Public Safety Commission. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Lloyd to reappoint Grasty as the representative and Dickson as the alternate representative to the Midwest Partnership Board. Motion carried on: Ayes: 5 Nays: 0.

Motion by Grasty second by Kuster to reappoint Peter Johnson, Midwest Partnership Economic Development Corporation, Executive Director, to the Enterprise Zone Board. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Lloyd to reappoint Kristine Jorgensen, Guthrie County Historical Village Curator, to the Western Iowa Tourism Region. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to appoint Chair of the Guthrie County Board of Supervisors as the representative and Kuster as the primary alternate to the Adair/Guthrie County Emergency Management Commission. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Carney to reappoint Robert Kempf, Guthrie County Emergency Management Coordinator, and Sheriff Marty Arganbright, Guthrie County Sheriff, to the South-Central Iowa Regional 911 Board. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Lloyd to reappoint Grasty to the Decategorization Governance Board. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Grasty to reappoint Carney as the representative and Dickson, as the alternate representative, to the Heart of Iowa Region Board. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to reappoint Carney to the Hungry Canyons Alliance. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to reappoint Dr. Josh Strehle as the Guthrie County Medical Examiner. Motion carried: Ayes: 5 Nays: 0.



Motion by Kuster second by Carney to reappoint Dr. Steve Bascom and Peg Snyder to the Guthrie County Board of Health for a term of three (3) years ending December 31, 2024. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Grasty to reappoint Brenna Bird, Guthrie County Attorney, to the Guthrie County Involuntary Hospitalization Board. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to table the appointment of someone to the Guthrie County Zoning Board of Adjustment for a term of four (4) years ending December 31, 2024. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Carney to appoint Terry Laughery to the Guthrie County Zoning Board of Adjustment for a term of two (2) years ending December 31, 2023. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Carney to reappoint Janet Dickson to the Guthrie County Zoning Board of Adjustment for a term of five (5) years ending December 31, 2026. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Kuster to reappoint Region XII Council of Governments as the Guthrie County Zoning Administrator. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Grasty to reappoint Kristen Crouthamel to the Guthrie County Conservation Board for a term of five (5) years ending December 31, 2026. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to reappoint the Board of Supervisors over the land at the Guthrie County Farm, Courthouse Grounds, Public Health Buildings, Sanitary Landfill/Transfer Station, and Secondary Roads Department Buildings for 2021. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to authorize the Chair of the Guthrie County Board of Supervisors and the Guthrie County Auditor to execute leases and deeds on behalf of Guthrie County for 2022. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to authorize the Guthrie County Auditor to purchase supplies for the Guthrie County Courthouse. Motion carried on: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to reappoint the Chair of the Guthrie County Board of Supervisors as the Board's representative on the Guthrie County Risk Management Committee. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Kuster to authorize the Chair of the Guthrie County Board of Supervisors to approve emergency expenses. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty to approve the mileage reimburse. Died due to lack of second.

Motion by Grasty second by Kuster to approve the mileage reimbursement rate for Guthrie County employees at 58.5 cents per mile which is the 2022 Internal Revenue Service mileage rate. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Lloyd to reappoint Joshua Sebern, Guthrie County Engineer, to the Intermodal Surface Transportation Efficiency Act (ISTEA) Board. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to approve the Certificates of Assessment for the centrally assessed utilities in Guthrie County as certified by the Iowa Department of Revenue and authorize the Guthrie County Auditor to disperse same to the appropriate taxing districts. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Lloyd to set the Guthrie County Board of Supervisors' regularly scheduled meetings at 9:00 A.M. on Tuesday and Thursday from January 6, 2022 to March 31, 2022 and on Tuesday from April 5, 2022 to December 31, 2022 in the Supervisors' Meeting Room at the Guthrie County Courthouse with any changes posted on the Agenda. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to table Resolution 22-22: Resolution Appointing Members of the 2022 Compensation Commission as amended. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson: Aye.

Motion by Kuster second by Lloyd to approve Resolution 22-23: Resolution Authorizing Auditor to Pay Fixed Charges and Other claims. Motion carried on a roll call vote: Carney: Aye, Dickson: Aye, Grasty: Aye, Lloyd: Aye, Kuster: Aye.

Motion by Carney second by Lloyd to approve Resolution 22-24: Resolution Giving the County Engineer the Right of Final Acceptance. Motion carried on a roll call vote: Carney: Aye, Dickson: Aye, Grasty: Aye, Lloyd: Aye, Kuster: Aye.

Motion by Grasty second by Lloyd to approve Resolution 22-25: Construction Evaluation Resolution (Master Matrix for Large Animal Confinement Operations). Motion carried on a roll call vote: Carney: Aye, Dickson: Aye, Grasty: Aye, Lloyd: Aye, Kuster: Aye.

The full text of all Resolutions adopted by the Guthrie County Board of Supervisors after July 1, 2018 are available on the Guthrie County website at <http://guthriecounty.org/government/boards-commissions/board-of-supervisors/agendas-minutes/>.

Motion by Grasty second by Lloyd to appoint Gary Evans to Lake Panorama On-Site Wastewater Management District for a term of three (3) years to expire December 31, 2024. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to waive the 3<sup>rd</sup> reading of Ordinance 38: Establishing Election Precinct Boundaries for Guthrie County, Iowa. Motion carried: Ayes: 5 Nays: 0.

Board reviewed Ordinance 38: Establishing Election Precinct Boundaries for Guthrie County, Iowa.

Motion by Grasty second by Carney to approve Ordinance 38: Establishing Election Precinct Boundaries for Guthrie County, Iowa. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to table minutes from December 28, 2021. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:22 a.m. until its regularly scheduled meeting on Thursday, January 6, 2022. Motion by Kuster second by Grasty. Motion carried on a vote: Ayes: 5 Nays: 0.

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Mike Dickson, Chair  
Guthrie County Board of Supervisors

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Attest: Dani Fink,  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

January 6, 2022

The Guthrie County Board of Supervisors met this 6th day of January, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty and Jack Lloyd. Jerome "J.D." Kuster joined via phone.

The meeting came to order at 9:14 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for January 6, 2022. Motion carried: Ayes: 5 Nays: 0.

Jotham Arber, Guthrie County Health Services Director, presented a 28E Agreement with Union County Environmental Health. This allows Guthrie County to assist Union County if they are short staffed.

Motion by Carney second by Grasty to approve 28E Agreement with Union County for Environmental Health. Motion carried: Ayes: 5 Nays: 0.

Dani Fink, Guthrie County Auditor, presented Auditor Year 2021 Valuations.

Board reviewed Resolution 22-26: Resolution Approving the Fiscal Year 2022-2023 Annual Salary for Elected Officials in Guthrie County, Iowa.

Motion by Carney second by Lloyd to approve Resolution 22-26: Resolution Approving the Fiscal Year 2022-2023 Annual Salary for Elected Officials in Guthrie County, Iowa. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Nay, Carney: Aye, Dickson: Aye.

Kuster left the meeting at 9:38 a.m.

Board worked on their Fiscal Year 2022-2023 budget.

Motion by Carney second by Grasty to approve minutes from December 28, 2021 and January 3, 2022 as amended. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:22 a.m. until its regularly scheduled meeting on Tuesday, January 11, 2022. Motion by Carney second by Grasty. Motion carried: Ayes: 5 Nays: 0.

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Mike Dickson, Chair  
Guthrie County Board of Supervisors

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Attest: Dani Fink,  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

January 11, 2022

The Guthrie County Board of Supervisors met this 11th day of January, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Jack Lloyd and Jerome "J.D." Kuster. Everett Grasty was absent from the meeting.

The meeting came to order at 9:00 a.m.

Motion by Lloyd Second by Kuster to approve Agenda for January 11, 2022. Motion carried: Ayes: 4 Nays: 0.

Marci Schreck, Guthrie County Treasurer, presented the semi-annual report.

Motion by Kuster second by Lloyd to allow Board Chairman Dickson to sign the City Agreements for the Guthrie County Urban Renewal Area Plan Amendment as they come in. Motion carried: Ayes: 4 Nays: 0.

Board talked about doing performance evaluations for Department Heads in December and January, so that they can budget for salary increases for the next fiscal year, which may be more on an employee-to-employee basis rather than a blanket figure. Board would like to set a maximum raise, and then look at each individual department head separately.

Motion by Kuster second by Lloyd to set maximum wage increase for Department Heads at 12%. Motion carried: Ayes: 4 Nays: 0.

Dickson mentioned OSHA's federal vaccine mandate, which is still being considered by the Supreme Court, and that the Iowa OSHA Director will not enforce the federal mandate. For now, the Board will take no action on a policy, but feel it would be a good idea to have a policy drafted in case the Supreme Court upholds the mandate.

Cody Lawrence, Superintendent, The Samuels Group, discussed the law enforcement center project. Lawrence stated the project is 70% complete, and the roof is mostly complete. The Board reviewed Samuels Group Pay App #15.

Motion by Kuster second by Lloyd to approve Samuels Group Pay App #15 in the amount of \$389,555.45. Motion carried: Ayes: 4 Nays: 0.

Board reviewed change orders for the Law Enforcement Center project.

Motion by Kuster second by Carney to approve Change Order 29 which is a credit of \$2963.00. Motion carried: Aye: 4 Nays: 0.

Motion by Lloyd second by Carney to approve Change Order 58 in the amount of \$5502.49. Motion carried:

Motion by Lloyd second by Carney to approve Change Order 57. Motion carried: Ayes: 4 Nays: 0.

Motion by Kuster second by Lloyd to table claims from December 28, 2021 through January 11, 2022 until the Thursday, January 13, 2022 meeting. Motion carried: Ayes: 4 Nays: 0.

Motion by Kuster second by Carney to table minutes from January 6, 2022. Motion carried: Ayes: 4  
Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:04 a.m.  
until its regularly scheduled meeting on Thursday, January 13, 2022. Motion by Kuster second by Lloyd.  
Motion carried: Ayes: 4 Nays: 0.

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Mike Dickson, Chair  
Guthrie County Board of Supervisors

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Attest: Dani Fink,  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

January 13, 2022

The Guthrie County Board of Supervisors met this 13th day of January, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for January 13, 2022. Motion carried: Ayes: 5  
Nays: 0.

Marci Schreck, Guthrie County Treasurer, presented the Treasurer's Fiscal Year 2022-2023 Budget.

Tristen Richard, Guthrie County Recorder, presented the Recorder's Fiscal Year 2022-2023 Budget.

Jamie Lindsay, Guthrie County Human Resources Coordinator, presented the Human Resources and Risk Management Fiscal Year 2022-2023 Budget.

Marty Arganbright, Guthrie County Sheriff, Leora Laughery, Civil Clerk, Jesse Swenson, Deputy Sheriff, Jeremy Bennett, Chief Deputy Sheriff and Chuck Cleveland, Dispatcher, joined the meeting to present the Sheriff Budget for Fiscal Year 2022-2023.

Lloyd left the meeting at 11:21 a.m.

Motion by Grasty second by Kuster to approve payroll change notice for Dana Tews at \$25.00/hr. Motion carried: Ayes: 4 Nays: 0.

Motion by Grasty second by Kuster to approve minutes from January 6, 2022 as presented. Motion carried: Ayes: 4 Nays: 0.

Motion by Kuster second by Grasty to approve minutes from January 11, 2021 as amended. Motion carried: Ayes: 4 Nays: 0.

Motion by Kuster second by Grasty to approve claims from December 28, 2021 through January 11, 2022 in the amount of \$540,791.93. Motion carried: Ayes: 3 Nays: 0, Carney abstained from a vote since he had not seen the claims.

There being no further business to come before the Board at this time, the Board adjourned at 11:43 a.m. until its regularly scheduled meeting on Tuesday, January 18, 2022. Motion by Kuster second by Carney. Motion carried: Ayes: 5 Nays: 0.

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Mike Dickson, Chair  
Guthrie County Board of Supervisors

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Attest: Dani Fink,  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

January 18, 2022

The Guthrie County Board of Supervisors met this 18th day of January, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome “J.D.” Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for January 18, 2022. Motion carried: Ayes: 5 Nays: 0.

Amy Davis, Guthrie County Veteran Affairs and General Relief, presented her Fiscal Year 2022-2023 budgets. The Board discussed her salary and agreed on budgeting a 12% salary increase for Davis, as they had previously decided to set a max of 12% for Guthrie County Department Head salary increases. Steve James and Stacy Harris-Molina, Veterans Affairs Commission were present, and both advocated for Davis to receive a higher increase.

Brian Hoffman, Guthrie County IT Administrator, presented his Fiscal Year 2022-2023 IT budget.

Dani Fink, Guthrie County Auditor, presented her Fiscal Year 2022-2023 budget

Cody Lawrence, Superintendent, The Samuels Group, presented Change Order 064: RFI Kitchen Hood, which is a cost of \$2684.00.

Motion by Grasty second by Carney to approve Change Order 064: Kitchen Hood in the amount of \$2684.00. Motion carried: Ayes: 5 Nays: 0.

Lawrence discussed security ceiling in the Law Enforcement Center (LEC). There are a few areas that just have drop ceiling, and there are security ceiling areas that do not have access points for maintenance. Lawrence stated that the total estimated cost to make these ceiling changes is \$67,000. He is asked for the Board to approve him to order the materials, but the Board would like to see an updated budget on the Law Enforcement Center prior to approval. Lawrence recommends looking at this as a separate project so it does not cause any delay on the overall timeline of the LEC.

Board reviewed an engagement letter with Jeff Stone at Simmons Perrine Moyer Bergman PLC.

Motion by Grasty second by Lloyd to approve engagement letter with Simmons Perrine Moyer Bergman PLC. Motion carried: Ayes: 5 Nays: 0.

Board reviewed the Substance Abuse Prevention & Treatment Semi Annual Report.

Motion by Kuster second by Carney to approve the Substance Abuse Prevention & Treatment Semi-Annual report. Motion carried: Ayes: 5 Nays: 0.

Brenna Bird, Guthrie County Attorney, presented her Fiscal Year 2022-2023 budgets for Count Attorney, District Court, Grand Jury and Petit Jury. There was discussion on the Assistant County Attorney's salary, the Board adjusted the presented salary from \$96,000 annually, to \$88,399, because the lesser figure is 85% of the County Attorney's salary. Since Bird is currently designated as a part-time County Attorney, the Assistant County Attorney may make more than 85% of her salary, but if the Attorney position would go back to a full-time status, the Assistant County Attorney's salary would have to be reduced to 85% or below. The Board does not want to chance having to reduce someone's salary in the future.

Motion by Kuster second by Carney to approve minutes from January 13, 2022 as presented. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 12:14 p.m. until its regularly scheduled meeting on Thursday, January 20, 2022. Motion by Kuster second by Lloyd. Motion carried: Ayes: 5 Nays: 0.

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Mike Dickson, Chair  
Guthrie County Board of Supervisors

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Attest: Dani Fink,  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

January 20, 2022

The Guthrie County Board of Supervisors met this 20th day of January, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for January 20, 2022. Motion carried: Ayes: 5 Nays: 0.

Brad Halterman, Guthrie County Conservation Director, presented minutes from the December 13, 2021 Conservation Board meeting. He then presented his Fiscal Year 2022-2023 Budgets for Conservation and the Guthrie County Historical Village. Scott Benton, Kristen Crouthamel and George Hemmen, Guthrie County Conservation Board, joined the meeting for the budget presentation.

Peter Johnson, Midwest Partnership, asking for the same contribution from Guthrie County as the current Fiscal Year contribution, which is \$35,127. Johnson reviewed highlights that Midwest Partnership has been working on.

Motion by Grasty second by Carney to approve Midwest Partnership Funding for Fiscal Year 2022-2023 in the amount of \$35,127, that includes Greater Des Moines Partnership contribution. Motion carried: Ayes: 5 Nays: 0.

Josh Sebern, Guthrie County Engineer, presented a PowerPoint presentation of his fiscal year 2022-2023 Secondary Roads and IRVM budget changes. Sebern then presented salary proposals for Fiscal Year 2023. He is looking at 7% plus \$0.50/hour, with some positions receiving slightly higher increases. Roadside tech positions 7% plus an additional couple of dollars per hour to get them close to operator pay.

Cody Lawrence, Superintendent, The Samuels Group, joined the meeting to discuss change orders for the Law Enforcement Center Project.

The Board discussed change order 21: Drain Tile Damage Repair, which is a credit of \$3938.04 to Elder.

Motion by Kuster second by Carney to approve Change Order 21: Drain Tile Damage repair, credit of \$3938.04 to Elder from Lang. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to approve Change Order 6 for Elder's change in contracted amount due to Change Order 21. Motion carried: Ayes: 5 Nays: 0.

Board reviewed change order 62: Conflict with Proposed Dept, which is a credit of \$3381.00.

Motion by Grasty second by Lloyd to approve Change Order 62: Conflict with Proposed Depth, which is a credit of \$3381.00 to the County. Motion carried: Ayes: 5 Nays: 0.

Board reviewed change order 8: Credit for Parking Lot Barriers which is pulling the credit back from Jensen and Elder in time and materials.

Motion by Carney second by Lloyd to approve Change Order 8: Credit for Parking Lot Barriers. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to approve Change Order 28 which is a credit back of \$3354.00. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Carney to approve minutes from January 18, 2022 as presented. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:48 a.m. until its regularly scheduled meeting on Tuesday, January 25, 2022. Motion by Carney second by Kuster. Motion carried: Ayes: 5 Nays: 0.

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Mike Dickson, Chair  
Guthrie County Board of Supervisors

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Attest: Dani Fink,  
Guthrie County Auditor



Guthrie County Board of Supervisors

Regular Session

January 25, 2022

The Guthrie County Board of Supervisors met this 25th day of January, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for January 25, 2022. Motion carried: Ayes: 5 Nays: 0.

Ron Benton, Tyler Carney and Erin Bendickson, Guthrie County Fair Board, thanked the Board of Supervisors for their support over the years. Benton stated that they've put up new fence around the fairgrounds, they've added a new transformer, completed campground improvements, and updated electrical in the swine barn. Benton stated that during the fair they don't have anywhere to hold smaller events, and they would like to put up an amphitheater, with a 40' x 26' stage. That would allow them to hold the talent show at the fairgrounds, and somewhere to have the County Fair Queen contest, or any small shows. The County has budgeted \$30,000 for the Fairgrounds and \$8,000 for 4-H for the past 3 years.

Motion by Carney second by Grasty to continue funding for the Fair Board at \$30,000 for the fairgrounds and \$8,000 for 4-H. Motion carried: Ayes: 5 Nays: 0.

Board reviewed the Veterans Affairs Quarterly Report ending December 2021.

Motion by Lloyd second by Kuster to approve the Veterans Affairs Quarterly Report ending December 2021. Motion carried: Ayes: 5 Nays: 0.

The Board reviewed a letter from the State Legislative Services Agency that states they are rejecting the County's reprecincting plan, and then they reviewed an email from the Secretary of State's office stating that the State and LSA will be completing the County's reprecincting process and then LSA will complete the Supervisor redistricting.

Carney left the meeting at 9:47 a.m.

Cody Lawrence, Superintendent, The Samuels Group, provided an update on the Law Enforcement Center project.

Board discussed change order 65 for an acoustical ceiling.

Motion by Kuster second by Lloyd to approve change order 65 in the amount of \$1,726.40. Motion carried: Ayes: 4 Nays: 0.

Board discussed change order 56 for additional door controls.

Motion by Grasty second by Lloyd to approve change order 56 in the amount of \$197.75. Motion carried: Ayes 4 Nays: 0.

Motion by Kuster second by Grasty to approve minutes from January 20, 2022 as amended. Motion carried: Ayes: 4 Nays: 0.

Motion by Kuster second by Lloyd to approve claims from January 12, 2022 through January 25, 2022 in the amount of \$157,395.89. Motion carried: Ayes: 4 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:20 a.m. until its regularly scheduled meeting on Thursday, January 27, 2022. Motion by Kuster second by Grasty. Motion carried: Ayes: 4 Nays: 0.

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Mike Dickson, Chair  
Guthrie County Board of Supervisors

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Attest: Dani Fink,  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

January 27, 2022

The Guthrie County Board of Supervisors met this 27th day of January, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

Dickson stated that Brandon Thompson would be unable to attend the meeting today, so he should be removed from the agenda.

The meeting came to order at 9:00 a.m.

Motion by Grasty second by Lloyd to approve the agenda for January 27, 2022 as revised. Motion carried: Ayes: 5 Nays: 0.

Jotham Arber, Guthrie County Health Services Director, and Jo Rasmussen, Financial Coordinator, presented the fiscal year 2022-2023 Transfer Station Budget. Arber presented the Board a listing of fee increases at the Transfer Station.

Motion by Grasty second by Carney to approve transfer station fee increases as presented, effective March 1, 2021. Motion carried: Ayes: 5 Nays: 0.

The Board reviewed their Fiscal Year 2022-2023 budget.

Board reviewed a letter from the City of Menlo regarding an informational meeting for a voluntary annexation of parcel 0000186900. The Board expressed that they have no objections to the annexation.

The Board took a tour of the Law Enforcement Center.

Motion by Carney second by Lloyd to approve minutes from January 25, 2022 as presented. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:48 a.m.

until its regularly scheduled meeting on Tuesday, February 1, 2022. Motion by Kuster second by Carney. Motion carried: Ayes: 5 Nays: 0.

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Mike Dickson, Chair  
Guthrie County Board of Supervisors

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Attest: Dani Fink,  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

February 1, 2022

The Guthrie County Board of Supervisors met this 1st day of February, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for February 1, 2022. Motion carried: Ayes: 5 Nays: 0.

Brandon Thompson, Guthrie County Facilities Manager and Jotham Arber, Guthrie County Health Services Manager, presented the Fiscal Year 2022-2023 Transfer Station Budget. Thompson then presented the Fiscal Year 2022-2023 Facilities and Custodian budget.

Cody Lawrence, Superintendent, The Samuels Group, joined the meeting to discuss the Law Enforcement Center Project. The Board discussed change order 64: kitchen hood.

Motion by Grasty second by Carney to approve change order 64: kitchen hood, in the amount of \$2380.56. Motion carried: Ayes: 5 Nays: 0.

Board reviewed change order 68: revised pricing on the 3<sup>rd</sup> dispatch station. Brian Hoffman, IT Administrator, stated that the County will complete the set up for a 3<sup>rd</sup> dispatch station on their own, to avoid a \$2500 charge to have Noah Detention complete the set up.

Motion by Kuster second by Lloyd to reject change order 68. Motion carried: Ayes: 5 Nays: 0.

Board reviewed adding security ceiling in the dormitory, and the interview room, which do not currently have security ceilings. Lawrence sent out requests to add the security ceilings, and access panels to current security ceilings for maintenance. The total cost of all these changes comes to \$88,019.83. Some of the trades have stated that if these projects are completed after the project, the cost could increase upwards of \$20,000. Sheriff Arganbright has agreed to pay the charges out of his fiscal year 2022 budget, the Board will take a closer look at the funds at a later date.

Motion by Carney second by Grasty to approve Change Order 67: Dormitory and Interview Ceilings with a total cost of \$88,019.83, to be funded by the Sheriff's budget. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Grasty to table minutes from January 27, 2022. Motion carried: Ayes: 5 Nays: 0.

Josh Sebern, presented Resolution 22-27: Resolution to Award Contract for Project STBG-SWAP-C039(98) – FG – 39. The low bidder was Henningson out of Atlantic with a bid amount of \$4.4M.

Motion by Kuster second by Carney to approve Resolution 22-27: Resolution to Award Contract for Project STBG-SWAP-C039(98) – FG – 39. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson: Aye.

Sebern discussed that the Coon Rapids Grader Shed was damaged in the December 2021 derecho, with a \$15,000 estimate to repair. He is interested in purchasing a property that is for sale in Bayard, with a 40x80 shed. The cost to replace the shed would be roughly \$350,000, this Bayard property can house 2 graders and has roughly 5 acres, with livable space. The asking price on the property is \$225,000.

Motion by Kuster second by Carney to enter closed session at 11:25 a.m. pursuant to Iowa Code 21.5(1)(j). Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson; Aye.

Motion by Grasty second by Lloyd to exit closed session at 11:52 a.m. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Grasty to approve what was discussed in closed session. Motion carried: Ayes: 4 Nays: 0, Lloyd abstained from a vote.

There being no further business to come before the Board at this time, the Board adjourned at 11:55 a.m. until its regularly scheduled meeting on Thursday, February 3, 2022. Motion by Kuster second by Grasty. Motion carried: Ayes: 5 Nays: 0.

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Mike Dickson, Chair  
Guthrie County Board of Supervisors

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Attest: Dani Fink,  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

February 3, 2022

The Guthrie County Board of Supervisors met this 3rd day of February, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome “J.D.” Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for February 3, 2022. Motion carried: Ayes: 5 Nays: 0.

Jotham Arber, Guthrie County Health Services Director and Jo Rasmussen, Financial Coordinator, joined the meeting to present the Fiscal Year 2022-2023 budgets for Public Health and Environmental Health.

The Board reviewed the Fiscal Year 2022-2023 Budget for the County.

Motion by Carney second by Kuster to approve minutes from January 27, 2021 as amended. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Lloyd to approve minutes from February 1, 2021 as presented. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:15 a.m. until its regularly scheduled meeting on Tuesday, February 8, 2021. Motion by Kuster second by Grasty. Motion carried: Ayes: 5 Nays: 0.

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Mike Dickson, Chair  
Guthrie County Board of Supervisors

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Attest: Dani Fink,  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

February 8, 2022

The Guthrie County Board of Supervisors met this 8th day of February, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for February 8, 2022. Motion carried: Ayes: 5 Nays: 0.

Jamie Lindsay, Guthrie County Human Resources Coordinator, discussed making some changes to how the County handles part-time employee leave benefits. Board discussed part-time vacation, sick and wellness time. They would like to see a change to part-time employees who work 20-29 hours receive a 20 hour bucket each year to use for time off.

Cody Lawrence, Superintendent, The Samuels Group, called in to the meeting to discuss contract extensions to June 1, 2022.

Board reviewed Change Order 12: Camblin Mechanical: Contract Extension to June 1, 2022.

Motion by Grasty Second by Carney to approve Change Order 12. Motion carried: Ayes: 5 Nays: 0.

Board reviewed Change Order 11: Jensen Builders, Cast in Place Concrete, in the amount of \$2,284.99.

Motion by Carney second by Lloyd to approve Change Order 11: Cast in Place Concrete in the amount of \$2,284.99. Motion carried: Ayes: 5 Nays: 0.

Board reviewed Change Order 08: Noah Detention contract extension.

Motion by Kuster second by Carney to approve Change Order 08. Motion carried: Ayes: 5 Nays: 0.

Board reviewed Change order 02: Brockway Mechanical contract extension.

Motion by Lloyd second by Grasty to approve Change Order 02. Motion carried: Ayes: 5 Nays: 0.

Board reviewed Change order 03: Lang contract extension.

Motion by Grasty second by Carney to approve Change Order 03. Motion carried: Ayes: 5 Nays: 0.

Board reviewed Shive Hattery Invoice 4184441-18 in the amount of \$14,183.30 for structural roof slope changes. They also reviewed Shive Hattery Invoice 4184441-19 in the amount of \$2,955.70 for security ceiling changes.

Motion by Grasty second by Kuster to approve Shive Hattery Invoice 4184441-18 in the amount of \$14,183.30. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Lloyd to approve Shive Hattery Invoice 4184441-19 in the amount of \$2,955.70. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to approve minutes from February 3, 2022 as presented. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Kuster to approve claims from January 25, 2022 – February 8, 2022 in the amount of \$249,761.11. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:31 a.m. until its regularly scheduled meeting on Thursday, February 10, 2022. Motion by Kuster second by Lloyd. Motion carried: Ayes: 5 Nays: 0.

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Mike Dickson, Chair  
Guthrie County Board of Supervisors

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Attest: Dani Fink,  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

February 10, 2022

The Guthrie County Board of Supervisors met this 10th day of February, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome “J.D.” Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for February 10, 2022. Motion carried: Ayes: 5 Nays: 0.

Cody Lawrence, Superintendent, The Samuels Group, joined the meeting to provide an update on the Law Enforcement Center Project.

Motion by Kuster second by Carney to approve change order for Van Maanen Electric and Jensen Builders for contract extension. Motion carried: Ayes: 5 Nays: 0.

Board held a fiscal year 2022-2023 budget work session.

Kuster left the meeting at 9:40 a.m.

Motion by Carney second by Lloyd to approve minutes from February 8, 2022 as presented. Motion carried: Ayes: 4 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:42 a.m. until its regularly scheduled meeting on Tuesday, February 15, 2022. Motion by Grasty second by Lloyd. Motion carried: Ayes: 4 Nays: 0.

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Mike Dickson, Chair  
Guthrie County Board of Supervisors

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Attest: Dani Fink,  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

February 15, 2022

The Guthrie County Board of Supervisors met this 15th day of February, 2022, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for January 6, 2022. Motion carried: Ayes: 5 Nays: 0.

Adam, deputy warden at Rockwell city, discussed the PIE program where businesses such as Landus and Rose Acres apply to participate in the PIE program, where offenders come work at private sector jobs, where there is need shown. 14-15 offenders currently work with Landus, their income goes through the correctional facility where the offender receives 20% of the pay, and the remaining 80% goes towards any restitution and their stay at the state facilities. Grasty – what are the requirements for the offenders to be a participant. Offenders go through Oakdale and are classified, and then they are farmed out. Rockwell city is a minimum security, and they vet them on their own, and work them into these jobs. Employees provide transportation, they pick them up at 5 or 6 am and return them around 6 pm. Some businesses will rehire the offenders after they are released. Average stay for offender is 8 months, but they do have some that have come from higher security facilities. They are paid the standard wage for any employee. They typically provide food, or they take sack lunches from the facility.

Brad Halterman, Guthrie County Conservation Director, presented minutes from the January 10, 2022 conservation board meeting. Halterman plans on getting work done on the Marchant house, and they are working on some new displays for the spring opening.

Brian Hoffman, Guthrie County IT Administrator, discussed cell & radio booster systems for the new Guthrie County Law Enforcement Center. The project for the radios would have a total cost of \$32,092.84. \$19,500 has already been paid as a down payment.

Motion by Carney second by Grasty to approve the project for the radios at \$32,092.84. Motion carried: Ayes: 5 Nays: 0.

Hoffman discussed a cellular booster system for the new law enforcement center, with the concrete walls signal strength is minimal. He presented two bids for cellular booster systems in the LEC.

Motion by Kuster second by Lloyd to approve bid with TechZone in the amount of \$14,245.90. Motion carried: Ayes: 5 Nays: 0.

Brenda Dudley, Stuart Resident, discussed the Bonnie and Clyde 5-mile Run/Walk and 1 mile Fun Run/Walk scheduled for April 23, 2022. The route begins in Dexter and heads to Stuart on White Pole Road. Dudley asked that White Pole Road be closed for about one hour that day.

Motion by Dickson second by Grasty to approve closure of White Pole Road on April 23, 2022 for the Bonnie and Clyde Fun Run. Motion carried: Ayes: 5 Nays: 0.

Josh Sebern, Guthrie County Engineer, presented payroll change notices for new hires Colten Benner and Skylar Willms. Benner will be a laborer out of the shop at secondary roads, and Willms will be a motorgrader out of Bayard.

Motion by Kuster second by Carney to approve payroll change notice for Skylar Willms in the amount of \$23.45. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty Second by Lloyd to approve payroll change notice for Colten Benner in the amount of \$21.23. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Carney to enter into closed session at 10:08 a.m. pursuant to Iowa Code 21.5(1)(j). motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson: Aye.

Motion by Grasty second by Kuster to exit closed session at 10:17 a.m. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Carney to move forward with what was discussed in closed session. Motion carried: Ayes: 5 Nays: 0.

The Board held a budget work session for the fiscal year 2022-2023 budget.

Board discussed health insurance premiums. A budgeted amount of 5% was discussed.

Motion by Lloyd second by Carney to approve Health Insurance Renewal at 5%. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to set public hearing for March 8, 2022 at 10:00 am for the Proposed Property Tax Levy for Fiscal Year 2022-2023. Motion carried: Ayes: 5 Nays: 0.

Motion by Lloyd second by Grasty to approve notice of public hearing for Proposed Property Tax Levy. Motion carried: Ayes: 5 Nays: 0.

Board reviewed Samuels Group Pay App #16 in the amount of \$267,088.57.

Motion by Carney second by Kuster to approve minutes from February 10, 2022 as presented. Motion carried: Ayes: 5 Nays: 0.



Motion by Lloyd second by Grasty to approve pay app #16 in the amount of \$267,088.57. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:22 a.m. until its regularly scheduled meeting on Thursday, February 17, 2022. Motion by Kuster second by Lloyd. Motion carried: Ayes: 5 Nays: 0.

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Mike Dickson, Chair  
Guthrie County Board of Supervisors

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Attest: Dani Fink,  
Guthrie County Auditor