

2021-2022  
Guthrie County Board of Supervisors Meeting Minutes  
Meeting Place: Guthrie County Courthouse

Guthrie County Board of Supervisors

Regular Session

July 8, 2021

The Guthrie County Board of Supervisors met this 8th day of July, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty and Jerome "J.D." Kuster. Jack Lloyd was absent at the start of the meeting.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Kuster to approve Agenda for July 8, 2021. Motion carried: Ayes: 4 Nays: 0.

Lloyd joined meeting at 9:07 a.m.

Board discussed ending fund balances for Fiscal Year 2020-2021.

Motion by Carney second by Kuster to approve Resolution 22-01: Appropriations Resolution for Fiscal Year 2021-2022 Budget, with 75% of the budget to be appropriated. Motion carried on a roll call vote: Kuster: Aye, Grasty: Aye, Carney: Aye, Lloyd: Aye, Dickson: Aye.

Motion by Kuster second by Lloyd to approve Resolution 22-02: Guthrie County Salaries and Wages Effective July 1, 2021. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson: Aye.

Motion by Grasty second by Carney to approve Resolution 22-03: Resolution Authorizing the Guthrie County Auditor to Issue Payroll Checks without Prior Board Approval per Iowa Code Section 331.506. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson: Aye.

Board did not review liquor license for Bar Candy, LLC, as it was previously approved.

Motion by Carney second by Lloyd approve minutes from July 8, 2021 as presented. Motion carried: Ayes: 5 Nays: 0.

Jotham Arber, Guthrie County Health Services Director, provided some documents to the Board on the American Rescue Plan Act. He will discuss this in more detail at the Tuesday, July 13, 2021 meeting.

There being no further business to come before the Board at this time, the Board adjourned at 9:28 a.m. until its regularly scheduled meeting on Tuesday, July 13, 2021. Motion by Kuster second by Grasty. Motion carried: Ayes: 5 Nays: 0.

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Mike Dickson, Chair  
Guthrie County Board of Supervisors

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Attest: Dani Fink,  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

July 13, 2021

The Guthrie County Board of Supervisors met this 13th day of July, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for July 13, 2021. Motion carried: Ayes: 5 Nays: 0.

Jotham Arber, Guthrie County Health Services Director, joined the meeting to discuss the American Rescue Plan Funding. Guthrie County is slated to receive approximately \$2.5 million. Arber discussed the different areas that this money may be used for. One favorable area to use these funds was to create a Grant for local employers that continued business during COVID.

Motion by Kuster second by Carney to establish an American Rescue Plan Funding committee. Motion carried: Ayes: 5 Nays: 0.

Arber then presented a draft 28E Agreement with Audubon County for public health services. Guthrie County currently covers Environmental Health and Home Health Services for Audubon County. Audubon County has lost all of their public health employees, and Arber was contacted by the Audubon County Board of Health to take over their public health services. Guthrie County Public Health will charge Audubon County \$75,600, as part of the 28E Agreement, along with taking over all of the Grants Audubon County Public Health would be eligible for.

Brandon Thompson, Guthrie County Facilities Manager, presented bids submitted for the Courthouse Roof project. One bid was submitted on June 29, 2021 from Darren Reeves Construction, it included all addendums, total bid was \$234,156.00. Thompson stated this bid was in the same ball park as other estimates that had been received in the past.

Motion by Carney second by Grasty to award contract for the Courthouse Roof Project to Darren Reeves Construction. Motion carried: Ayes: 5 Nays: 0.

Becky Benton, State Street Insurance, came in to review insurance policies the County has with ICAP. Benton reviewed claims to date from liability insurance and Work Comp.

Josh Sebern, Guthrie County Engineer, asked for approval of "Grade Crossing Surface Repair Fund Force Account Agreement – Iowa Interstate Railroad" McPherson Street Railroad Crossing – Casey.

Motion by Carney second by Kuster to approve "Grade Crossing Surface Repair Fund Force Account Agreement – Iowa Interstate Railroad" McPherson Street Railroad Crossing – Casey. Motion carried: Ayes: 5 Nays: 0.

Sebern provided a Secondary Roads Department update.

Board reviewed Resolution 22-04: Resolution Authorizing the Periodic Transfer of Funds from the Guthrie County General Supplemental Fund to the Adair/Guthrie County Emergency Management Commission Fund.

Motion by Kuster second by Grasty to approve Resolution 22-04: Resolution Authorizing the Periodic Transfer of Funds from the Guthrie County General Supplemental Fund to the Adair/Guthrie County Emergency Management Commission Fund. Motion carried on a roll call vote: Carney: Aye, Lloyd: Aye, Dickson: Aye, Kuster: Aye, Grasty: Aye.

Board reviewed Resoltuion 22-05: Resolution Authorizing the Periodic Transfer of Funds from the Guthrie County General Basica Fund and the Guthrie County Rural Services Fund to the Guthrie County Secondary Roads Fund.

Motion by Grasty second by Carney to approve Resoltuion 22-05: Resolution Authorizing the Periodic Transfer of Funds from the Guthrie County General Basica Fund and the Guthrie County Rural Services Fund to the Guthrie County Secondary Roads Fund. Motion carried on a roll call vote: Carney: Aye, Lloyd: Aye, Dickson: Aye, Kuster: Aye, Grasty: Aye.

Motion by Lloyd second by Carney to approve Proposed Resolution 22-06: Resolution Approving the Sale of a Parcel of Land Owned by Guthrie County to Jennifer Ingles. Motion carried on a roll call vote: Carney: Aye, Lloyd: Aye, Dickson: Aye, Kuster: Aye, Grasty: Aye.

Board discussed Potential Change Orders for the Law Enforcement Center Project.

Motion by Carney second by Grasty to approve Potential Change Order 027-RFI-075 Wall Line Grid in the amount of \$5381.37 coming out of the contingency fund. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to approve Potential Change Order 024 – ASI-005 Elevator Electrical Equipment in the amount of \$3973.71 coming out of the contingency fund. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Lloyd to approve Potential Change Order 023 – ASI-012 Precast Details in the amount of \$2681.12 coming out of the contingency fund. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Grasty to approve Prime Contract Potential Change Order 025: CE #0034 – PR-012R1 Sally Port Door Change – Delete Heater Unit in the amount of \$1846.77 being returned to the contingency fund. Motion carried: Ayes: 5 Nays: 0.

Dickson provided an update on the Law Enforcement Center project.

Motion by Carney second by Kuster to approve claims in the amount of \$241,628.04. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Lloyd to approve minutes from July 8, 2021 as presented. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:40 a.m. until its regularly scheduled meeting on Tuesday, July 20, 2021. Motion by Kuster second by Grasty. Motion carried: Ayes: 5 Nays: 0.

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Mike Dickson, Chair  
Guthrie County Board of Supervisors

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Attest: Dani Fink,  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

July 20, 2021

The Guthrie County Board of Supervisors met this 20th day of July, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for July 20, 2021. Motion carried: Ayes: 5 Nays: 0.

Brad Halterman, Guthrie County Conservation Director, presented minutes from the June 9, 2021 Conservation Board meeting. Halterman stated that camping revenues have been steady. Kuster asked how the Project A.W.A.R.E. event went, Halterman explained that the event was moved to the North Raccoon River due to low water levels on the Middle Raccoon River. Halterman does not know when they will add Guthrie County back to their event list. The Board will hold their August 17, 2021 Board Meeting at the Guthrie County Conservation Office, and tour the Guthrie County Historical Village.

Jotham Arber, Guthrie County Health Services Director, stated the Audubon County 28E Agreement is still being reviewed by the County Attorney. Arber presented the 2021 Transfer Station Closure Cost. This cannot be completed until the Financial Assurance is finished, which is waiting on the State Audit for FY20 to be finalized by the State Auditor.

Motion by Kuster second by Carney to accept 2021 Transfer Station Closure Cost. Motion carried: Ayes: 5 Nays: 0.

Brenna Bird, Guthrie County Attorney, provided an Attorney's Office update. Bird updated on FY21 County Attorney Collections, a total of \$36,787.46. Bird stated there are 15 people in custody right now, and some are in other County Jails.

Marci Schreck, Guthrie County Treasurer, presented the FY21 Semi-Annual Report.

Motion by Carney second by Grasty to approve publication of the Fiscal Year 2021 Semi-Annual Report. Motion carried: Ayes: 5 Nays: 0.

Board discussed Hazard Mitigation.

Motion by Lloyd second by Grasty to approve Notice of Public Hearing for Land Sale to Jennifer Ingles. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Carney to table Region XII Regional Housing Authority Board of Directors – Guthrie County Representative Appointment. Motion carried: Ayes: 5 Nays: 0.

Lloyd stated that he received a call from a Bagley resident that a tree on a County owned lot in Bagley fell on an adjoining landowner's fence. Board will have County Engineer Josh Sebern look into this.

Dickson would like the Board to take a stance on the City of Stuart Annexation of Menlo Ethanol Plant.

Motion by Carney second by Kuster to oppose the City of Stuart Annexation of the Menlo Ethanol Plant. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Grasty to approve 2021 Military Exemption Applications. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Lloyd to approve 2021 Disable Veteran Homestead Tax Credit Applications. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to approve 2021 Homestead Tax Credit Applications. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Grasty to approve 2021 Business Property Tax Credit Applications that the Assessor recommended. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Grasty to approve minutes from July 13, 2021 as presented. Motion carried: Ayes: 5 Nays: 0.

Ron Allen, Guthrie County Custodian, stated he was under the impression that he would receive a \$3000 raise as a Department Head, Dickson stated that a \$1500 raise was agreed upon due to Allen's overtime he gets paid out. Dickson stated that he would like Allen to work down his comp time to 100 hours within the next 6 months. He currently has a balance of 238.75 comp hours, and the County Employee Handbook policy states that there is a max comp time limit of 160 hours. Allen stated that he has discussed with Brandon Thompson, Facilities Manager, a schedule to work down his vacation hours to the max carry over allowed, so if he needs to work down his comp time, he will be taking off 2 weeks each month. If Allen is not able to work them down, then his hours will be bought down. Allen asked if the Board wanted him to continue doing his work on the weekends, Dickson stated no. Allen stated he will get with Thompson to set up for the hours he will be taking off to work down his comp.

There being no further business to come before the Board at this time, the Board adjourned at 11:00 a.m. until its regularly scheduled meeting on Tuesday, July 27, 2021. Motion by Kuster second by Carney. Motion carried: Ayes: 5 Nays: 0.

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Mike Dickson, Chair  
Guthrie County Board of Supervisors

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Attest: Dani Fink,  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

July 27, 2021

The Guthrie County Board of Supervisors met this 27th day of July, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for July 27, 2021. Motion carried: Ayes: 5 Nays: 0.

Jotham Arber, Guthrie County Health Services Director, presented a 28E Agreement with Audubon County for Public Health services.

Motion by Carney second by Grasty to approve 28E Agreement with Audubon County. Motion carried: Ayes: 5 Nays: 0.

Rick Hunsaker, Executive Director, Region XII Council of Governments, discussed the Development Corporation Revolving Loan Fund. Hunsaker presented a participant analysis for the Board to review. The revolving loan fund is set up as a GAAP financing loan fund, comprised 50% as a bank loan, 10% equity and 40% by Region XII. Hunsaker asked the Board of Supervisors for a one-time \$50,000 contribution. Board is agreeable to participate due to the assistance that has been provided to Guthrie County in the past. Board discussed spreading the cost over a couple of Fiscal years. Dickson proposed to pay what is left in Fiscal Year 2022, and then pay the remaining in Fiscal Year 2023.

Motion by Grasty second by Lloyd to agree to participate in the revolving loan fund, and pay \$25,000 in FY22 and the remaining \$25,000 in FY23. Motion carried: Ayes: 5 Nays: 0.

Hunsaker then discussed the Housing Trust Fund. Trust fund board is the Region XII Executive Board. He is asking for an increase of \$5,000 in the yearly match on the housing trust fund.

Motion by Kuster second by Grasty to increase Guthrie County's yearly Match to the Housing Trust Fund to \$10,000 from \$5,000. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Lloyd to open the Public Hearing for Resolution 22-06: Resolution Approving the Sale of a Parcel of Land Owned by Guthrie County to Jennifer Ingles at 10:00 am. Motion carried: Ayes: 5 Nays: 0.

Those in attendance were as follows: Luann Waldo, KSOM News, Jerri Christman, Jo Rasmussen, Brian Hoffman, phone number 641-757-2782, Eric Coop, Karen Varley, Peter Johnson and Logan Mantz.

There were no written or verbal comments.

Motion by Grasty second by Kuster to close Public Hearing at 10:02 a.m. Motion carried: Ayes: 5 Nays: 0.

Motion by Lloyd second by Carney to approve Resolution 22-06: Resolution Approving the Sale of a Parcel of Land Owned by Guthrie County to Jennifer Ingles. Motion carried on a Roll Call Vote: Carney: Aye, Dickson: Aye, Grasty: Aye, Kuster: Aye, Lloyd: Aye.

Josh Sebern, Guthrie County Engineer, presented a preliminary project list for the Urban Renewal Area Amendment. Notable highways being added are White Pole Rd, and the south end of P28. Sebern stated that not all projects on the list will get completed, but he was encouraged to be more specific by legal counsel, Bob Josten. If Board is agreeable to this list, Sebern can proceed with Chip Schultz, Northland Public Finance and Josten to amend the Urban Renewal Area. The Board agrees to move forward.

Sebern stated that NextEra has approved the County to hire Kirland Michael to do a pre-construction assessment, and NextEra will reimburse the cost.

Motion by Carney second by Lloyd for final approval of Road Use Agreement with NextEra Energy – Transmission Line. Motion carried: Ayes: 5 Nays: 0.

Sebern provided a Secondary Roads Department update.

Motion by Grasty second by Lloyd to table Shive Hattery Invoice 4184441-12. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to table Shive Hattery Invoice 4184441-13. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Grasty to table Samuels Group Pay App #9. Motion carried: Ayes: 5 Nays: 0.

Dickson provided an update on the Law Enforcement Center Project.

Motion by Kuster second by Carney to approve claims from July 14, 2021 through July 27, 2021 in the amount of \$218,222.49. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Grasty to approve minutes from July 20, 2021 as presented. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:38 a.m. until its regularly scheduled meeting on Tuesday, August 3, 2021. Motion by Kuster second by Carney. Motion carried: Ayes: 5 Nays: 0.

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Mike Dickson, Chair  
Guthrie County Board of Supervisors

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Attest: Dani Fink,  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

August 3, 2021

The Guthrie County Board of Supervisors met this 3rd day of August, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome “J.D.” Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for August 3, 2021. Motion carried: Ayes: 5 Nays: 0.

Marci Schreck, Guthrie County Treasurer, discussed Lot 183, Parcel 0001430700, at Diamondhead Lake that is on County Held Tax Sale. Sara Rubin and Kurtis Gustaveson would like to purchase the parcel on back taxes.

Motion by Dickson second by Grasty to approve Assignment of County Held Tax Sale Parcel 0001430700, in the amount of \$3,560.25, to Sara Rubin and Kurtis Gustaveson. Motion carried: Ayes: 5 Nays: 0.

Brandon Thompson, Guthrie County Facilities Manager, discussed the difficulty in hiring an additional employee. The starting wage is a factor, and the Board discussed increasing the amount of the starting wage from \$17.50 to \$20.50 to entice more applicants. After a 6-month probationary period an increase to \$21.00/hr would be given. Thompson recommended moving current Facilities employee, Rob Tallman, to \$23.68/hr. Tallman currently makes \$21.43/hr, in order to keep him in good standing compared to a new employee.

Motion by Carney second by Grasty to increase Rob Tallman's wage from \$21.43/hr to \$23.68/hr beginning August 2, 2021, and to increase the starting wage of new facilities position from \$17.50/hr to \$20.50/hr for 6 months, and then a \$0.50 increase after the probationary period. Motion carried: Ayes: 5 Nays: 0.

Board reviewed the Veteran Affairs Commission Quarterly Report.

Board discussed the Region XII Regional Housing Authority Board of Directors – Guthrie County Representative Appointment.

Motion by Kuster second by Carney to Appoint Sheriff Marty Arganbright to the Region XII Regional Housing Authority Board of Directors – Guthrie County Representative Appointment. Motion carried: Ayes: 5 Nays: 0.

Dickson passed out an evaluation form for the Board to review. He stated he would like to begin conducting evaluations on Board employees on their anniversary dates. Dickson stated that it was suggested that each Board member complete an evaluation form for the employee that is to be evaluated, and then the Board Chair and Vice Chair conduct the evaluation with the Human Resources Coordinator.

Motion by Lloyd second by Grasty to approve Veteran Affairs Quarterly Report. Motion carried: Ayes: 5 Nays: 0.

Board reviewed the Samuels Group Pay App #9 in the amount of \$494,115.77.  
Board reviewed Potential Change Order #29 – Floor Drain Changes.

Motion by Carney second by Lloyd to approve Samuels Group Pay App #9 in the amount of \$494,115.77. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Lloyd to approve minutes from July 27, 2021 as amended. Motion carried: Ayes: 5 Nays: 0.

Ron Hinds, Shive-Hattery, joined the meeting to provide an update on the Law Enforcement Center invoices and change order. Shive-Hattery Invoice 4184441-13 for IT and Data Design charges are due to meetings for adding additional cameras and systems, this is an hourly charge for scope of work changes to the project. Dickson asked that the invoices be more specific so that the County can track the charges better. Dickson then asked about Invoice 4184441-12 that states 75% of Shive Hattery's work is complete. Shive's percentage of work doesn't necessarily align with the contractor's percentage of work, they are doing a lot of work up front to review prior to the actual work being done by the contractors. Contract states that 22 site visits will be performed, and all of those sight visits have happened to date. Hinds stated that the contract time completed is 71% of the construction, so they are not that far off from



their 75% of architecture completion. Construction phase is about 47% complete. Dickson stated that Shive-Hattery is not to conduct any site visits without being asked directly by the Board of Supervisors or Brandon Thompson. Dickson asked Hinds about Potential Change Order #29 – Floor Drain Change. Hinds believed it was for adding a 2” drain in Dorm 120, and stated it evidently was something that was not on their drawings and it needed added to the project. Total cost of the change is \$829.92. There is a credit for changing a 4” drain to a 3” drain, but there is a cost to add the 2” drain in.

Motion by Kuster second by Carney to approve Change Order #29 – Floor Drain Changes. Motion carried: Ayes: 4 (Carney, Dickson, Kuster, Lloyd) Nays: 1 (Grasty).

Motion by Carney second by Kuster to pay half of Shive-Hattery Invoice 4184441-12 in the amount of \$16,588.78. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:03 a.m. until its regularly scheduled meeting on Tuesday, August 10, 2021. Motion by Kuster second by Lloyd. Motion carried: Ayes: 5 Nays: 0.

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Mike Dickson, Chair  
Guthrie County Board of Supervisors

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Attest: Dani Fink,  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

August 10, 2021

The Guthrie County Board of Supervisors met this 10th day of August, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Everett Grasty, Jack Lloyd and Jerome “J.D.” Kuster. Mike Dickson was absent to attend an unemployment hearing as a Representative for Guthrie County.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for August 10, 2021. Motion carried: Ayes: 4 Nays: 0.

Kuster and Lloyd were pulled from the Board room at 9:03 a.m. as they were subpoenaed for the unemployment hearing.

Sid Samuels, Tim Nordlund and Norm Reisetter, The Samuels Group, joined the meeting to provide an update on the law enforcement center project.

Due to lack of quorum meeting ended at 10:44 a.m.

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Mike Dickson, Chair  
Guthrie County Board of Supervisors

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Attest: Dani Fink,  
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

August 17, 2021

The Guthrie County Board of Supervisors met this 17th day of August, 2021, in regular session in the Conservation Office at the Guthrie County Conservation building, Panora, Iowa, with the following members present: Clifford Carney, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster. Mike Dickson was absent.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for August 17, 2021. Motion carried: Ayes: 4 Nays: 0.

Jotham Arber, Guthrie County Health Services Director, discussed some personnel changes at Public Health. Jo Rasmussen will be moved into an administrative role, and the money for her salary increase will come from the funds Public Health receives from Audubon County. Grasty asked what happens if the Audubon County agreement doesn't work out, will this new structure still stay the same? Arber answered yes, it will stay the same, and he does not believe that he will need a budget amendment this year from how things are looking. Kent Irwin is shifting duties as well, and his salary increase will come from a 6-year emergency preparedness grant, and from Audubon County for Irwin doing Audubon County's emergency preparedness. Rasmussen, aligning with a chief financial officer role, will have an annual salary increase from \$48,068.80 to \$54,308.80, Irwin's title is being changed to Deputy Director with a wage change from \$22.17 to \$27.57. Carney asked how everything is working with Audubon County, and if Arber sees any signs of failure with the agreement. Arber stated no, he stated it is going well, and they are working well with the County and the Audubon County Supervisors seem happy with the agreement thus far. Arber stated they hired Regan Stagg as a homemaker at \$13.00/hr, she is training to be a nurse and will move into an LPN and then Nurse roles as she progresses through school.

Motion by Carney second by Lloyd to table Payroll Change Notice for Regan Stagg. Motion carried: Ayes: 4 Nays: 0.

Motion by Lloyd second by Grasty to approve Payroll Change Notice for Kent Irwin in the amount of \$27.57. Motion carried: Ayes: 4 Nays: 0.

Motion by Grasty second by Carney to approve Payroll Change Notice for Jo Rasmussen in the amount of \$54,308.80, Carney mentioned that with Rasmussen's salary increase she is pushing closer towards Elected Officials, and he wouldn't want to see her exceed their salaries, Arber mentioned that Rasmussen could be making twice what she makes here, Auditor Fink commented that Rasmussen's raise is well deserved, and she understands Carney's comment, but asked the Board to remember that opinion come time to meet with the Compensation Board and Budget time. Motion carried: Ayes: 4 Nays: 0.

Josh Sebern, Guthrie County Engineer, discussed a tree in Bagley which sits on a County owned Parcel that fell on a neighbor's fence. Board agrees for Sebern to take the tree down, once harvest is finished, as the only way to access the tree is through a bean field.

Sebern presented a final pay voucher for N46 Bridge Replacement Project BRS-SWAP-C039(89) – FF-39. Bid was \$1.206M. and actual cost was \$1.215M.

Motion by Lloyd second by Grasty to approve final pay voucher for N46 Bridge Replacement Project BRS-SWAP-C039(89) – FF-39. Motion carried: Ayes: 4 Nays: 0.

Sebern discussed farm-to-market jurisdiction. He stated he met with the City of Stuart yesterday. Sebern stated that every town has some farm-to-market access. City of Stuart was going to look at blocking truck movement through Stuart, but when a town is over a certain population the County has some of the control over farm-to-market roads. The County also then has some responsibility to repair the farm-to-market roads within City limits.

Sebern provided a Secondary Roads Department update.

Brad Halterman, Guthrie County Conservation Director, presented minutes from the July 14, 2021 Conservation Board Meeting.

Halterman presented the Conservation Annual Report for the Board to review.

Motion by Grasty second by Lloyd to approve Conservation Annual Report. Motion carried: Ayes: 4 Nays: 0.

Board reviewed Change Order #030 – Emergency Shelter Room.

Motion by Carney second by Lloyd to approve Change Order #030 in the amount of \$4590.56. Motion carried: Ayes: 4 Nays: 0.

Board reviewed Change Order #033 – Generator Connection Cabinet.

Motion by Grasty second by Carney to approve Change Order #033 in the amount of \$3893.62. Motion carried: Ayes: 4 Nays: 0.

Board reviewed Change Order #034 – Trays and Lids.

Motion by Grasty second by Carney to approve Change Order #034 in the amount of \$581.36. Motion carried: Ayes: 4 Nays: 0.

Board Reviewed Change Order #035 – Detox Flushing Floor Drain.

Motion by Lloyd second by Grasty to approve Change Order #035 in the amount of \$1258.40. Motion carried: Ayes: 4 Nays: 0.

Board reviewed Change order #036 – New Support Beam for Mechanical Room.

Motion by Carney second by Grasty to approve Change Order #036 in the amount of \$1133.60. Motion carried: Ayes: 4 Nays: 0.

Motion by Carney second by Grasty to approve Resolution 22-07: Resolution Establishing American Rescue Plan Fund. Motion carried on a roll call vote: Lloyd: Aye, Grasty: Aye, Carney: Aye, Kuster: Aye.

Motion by Carney second by Grasty to approve minutes from August 10, 2021 as presented. Motion carried: Ayes: 4 Nays: 0.

Motion by Carney second by Lloyd to approve claims from July 28, 2021 to August 10, 2021 in the amount of \$276,143.65. Motion carried: Ayes: 4 Nays: 0.

The Board toured the Guthrie County Historical Village with Brad Halterman.

There being no further business to come before the Board at this time, the Board adjourned at 12:58 p.m. until its regularly scheduled meeting on Tuesday, August 24, 2021. Motion by Grasty second by Carney. Motion carried: Ayes: 4 Nays: 0.

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Jerome "J.D." Kuster, Chair  
Guthrie County Board of Supervisors

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Attest: Dani Fink,  
Guthrie County Auditor