

APPLICATION FOR PERMIT TO CARRY WEAPONS

- 1) Fill out both sides. Do not complete Employer Authorization for Permit to Carry section.
- 2) Include Certificate of Completion of Carry training or military training (ie DD214, General or Honorable Discharge, etc) for a new permit. If renewal through Guthrie County, its not necessary
- 3) Copy of DL or photo ID (passport, etc)
- 4) Money - \$ 25.00 cash, check or card for duplicates and renewals. Renewals are 30 days before expiration and 30 days after expiration of Permit. (Covid-19 -- renewals for permits that expired 2/19/20 thru 5/25/2020)
- 5) Money - \$ 50.00 cash, check or card for new Permits to Carry.
- 6) Cards can be used to pay online via GovPayNet (or AllPaid after **JAN**1).
- 7) Submit in mailbox outside courthouse, online email: civil@gcso.gov or regular US. Mail. Can also call Sheriff's Office and we'll try to collect information outside. If use mailbox put S.O. on envelope so it doesn't go to Treasurer's Ofc.
- 8) The Sheriff's Office will then do a background check to see if you are eligible to carry a weapon by doing a NICS check. Convicted Felons are prohibited by State Law and Federal Law to Carry Weapons.
- 9) The State of Iowa prints the Permit to Carry and you should receive it in 7-10 days if everything goes well.