

2019-2020
Guthrie County Board of Supervisors
Adopted Resolutions

RESOLUTION 20-01

TIMOTHY BENTON RETIREMENT RESOLUTION

WHEREAS, Mr. Timothy Benton has served Guthrie County from September 4, 2012 until his retirement, as Assistant County Attorney; and

WHEREAS, Timothy Benton has worked to ensure the public safety of our community and to pursue justice; and

WHEREAS, Timothy Benton has dedicated his public service career to serving Iowans starting with thirty-five (35) years in the Iowa Attorney General's Office and then seven (7) years with Guthrie County; and

WHEREAS, Timothy Benton has been an invaluable asset to Guthrie County, Iowa, through his willingness to share his wisdom and years of experience with any Department requesting his opinion and/or assistance.

NOW, THEREFORE, BE IT
RESOLVED BY THE GUTHRIE
COUNTY BOARD OF SUPERVISORS

That the Guthrie County Board of Supervisors hereby acknowledges Mr. Timothy Benton as a hard-working and dedicated public servant of Guthrie County and further congratulates him on his retirement.

The Guthrie County Board of Supervisors adopts the above Resolution 20-01, on this 2nd day of July, 2019, and the vote thereon is as follows:

Motion: Kuster

Second: Grasty

Roll Call Vote:

Carney Absent

Dickson Aye

Grasty Aye

Lloyd Aye

Kuster Aye

/S/
Jack E. Lloyd, Chair
Guthrie County Board of Supervisors

Attest: /S/
Marci L. McClellan
Guthrie County Auditor

RESOLUTION 20-02

GUTHRIE COUNTY SALARIES AND WAGES EFFECTIVE 1 JULY 2019

WHEREAS, Iowa Code Section 331.904 states the Board of Supervisors shall certify the annual base salary of the deputies for each elected official as well as the deputy sheriffs and the assistant county attorney to the Auditor; and

WHEREAS, "base salary" means the basic compensation excluding overtime pay, longevity pay, shift differential pay, or other supplemental pay and fringe benefits; and

WHEREAS, the annual base salaries do not exceed the limitations specified in Iowa Code Section 331.904; and

WHEREAS, the Board shall set the compensation for the additional employees and clerks appointed by the principal county officers pursuant to Iowa Code Section 331.904(4); and

WHEREAS, the attached table sets forth the annual base salaries and wages certified by the Board of Supervisors; and

WHEREAS, these salaries and wages are effective 1 July 2019.

**NOW, THEREFORE, BE IT
RESOLVED BY THE GUTHRIE
COUNTY BOARD OF SUPERVISORS**

That the Guthrie County Board of Supervisors hereby certifies the annual base salary of the deputies for each elected official as well as the deputy sheriffs and the assistant county attorney, as set forth in the attached table, to the Auditor. Furthermore, the Guthrie County Board of Supervisors hereby certifies the compensation for the additional employees and clerks appointed by the principal county officers as set forth in the attached table. Finally, the Guthrie County Board of Supervisors hereby directs these salaries and wages shall take effect 1 July 2019.

The Guthrie County Board of Supervisors adopts the above Resolution 20-02, on this 2nd day of July, 2019, and the vote thereon is as follows:

Motion: Grasty

Second: Lloyd

Roll Call Vote:

Carney Absent

Dickson Aye

Grasty Aye

Lloyd Aye

Kuster Aye

/S/
Jack E. Lloyd, Chair
Guthrie County Board of Supervisors

Attest: /S/
Marci L. McClellan
Guthrie County Auditor

Salaries and Wages for Guthrie County Employees FY 2019-2020

Name	Category		Salary/Wages	Rate
Dept 02				
Marsh, Bryann	Salary	78%	\$43,156.00	\$20.748077
Fink, Danielle	Salary	72.295%	\$40,000.00	\$19.230769
Dept 03				
Christensen, Kim	Salary	85%	\$46,498.00	\$22.354808
Cleveland, Erica	Salary	67%	\$36,652.00	\$17.621154
Campbell, Brenda	Salary	85%	\$46,498.00	\$22.354808
Rumelhart, Michelle	Salary	80%	\$43,763.00	\$21.039904
Dept 04				
Twillmann, John	Salary		\$75,000.00	\$36.057692
Godwin, Johanne	Salary		\$43,305.00	\$20.819712
Bashaw, Amanda	Salary		\$37,312.00	\$17.938462
Dept 05				
Bennett, Jeremy	Salary	85%	\$61,699.00	\$29.662981
Thorn, Tood	Salary	83%	\$60,248.00	\$28.965385
Swensen, Jesse	Salary	83%	\$60,248.00	\$28.965385
Gries, Kent	Salary	83%	\$60,248.00	\$28.965385
Herbert, Mike	Salary	70%	\$50,811.00	\$24.428365
Michelsen, Blake	Salary	80%	\$58,070.00	\$27.918269
Henry, Steven	Salary	80%	\$58,070.00	\$27.918269
Mink, James	Salary	80%	\$58,070.00	\$27.918269
Laughery, Leora	Salary	75%	\$54,441.00	\$26.173558
Sheeder, Mary	Hourly		\$25,318.80	\$16.23
Cleveland, Amy	Hourly		\$44,990.40	\$21.63
Cleveland, Charles	Hourly		\$44,990.40	\$21.63
Martinson, Paula	Hourly		\$44,990.40	\$21.63
Reno, Denise	Hourly		\$40,491.36	\$21.63
Barber, Breanna	Hourly			\$21.63
Cable, Josephine	Hourly			\$21.63
Melton, Krysty	Hourly			\$21.63
Olson, Alex	Hourly			\$21.63
Small, Patricia	Hourly			\$21.63
Part-Time Deputy	Hourly			\$20.00
Reserve Deputy	Hourly			\$20.00
Dept 07				
Tallman, Julie	Salary	80%	\$43,765.00	\$21.040865
Sloss, Jacki	Hourly		\$14,560.00	\$17.50

Dept 09			
Lane, Pamela	Salary	\$72,500.00	\$34.855769
Dept 20			
Sebern, Josh	Salary	\$106,077.00	\$50.998558
Edwards, Glenda	Hourly	\$49,691.20	\$23.89
Pearey, Mike	Hourly	\$60,840.00	\$29.25
Shetler, Ethan	Hourly	\$52,790.40	\$25.38
Subbert, Evan	Hourly	\$54,371.20	\$26.14
Clipperton, Randy	Hourly	\$64,022.40	\$30.78
Plowman, Todd	Hourly	\$48,776.00	\$23.45
Betts, Derek	Hourly	\$44,990.40	\$21.63
Carroll, Jason	Hourly	\$40,622.40	\$19.53
Chance, Nic	Hourly	\$45,552.00	\$21.90
Cline, Ryan	Hourly	\$44,990.40	\$21.63
Dentlinger, Tyler	Hourly	\$44,990.40	\$21.63
Downing, Wade	Hourly	\$44,990.40	\$21.63
Herron, Chad	Hourly	\$44,990.40	\$21.63
Jones, James	Hourly	\$44,990.40	\$21.63
Kenyon, Michael	Hourly	\$40,622.40	\$19.53
Kirtley, Kelley	Hourly	\$45,115.20	\$21.69
Kress, Justin	Hourly	\$45,281.60	\$21.77
Lundy, Craig	Hourly	\$45,364.80	\$21.81
Ohm, Daniel	Hourly	\$45,115.20	\$21.69
Parker, Matt	Hourly	\$45,198.40	\$21.73
Sheeder, Cody	Hourly	\$44,158.40	\$21.23
Sheeder, Randy	Hourly	\$46,176.00	\$22.20
Wagers, Tony	Hourly	\$45,364.80	\$21.81
Walhovd, Guy	Hourly	\$45,281.60	\$21.77
Wheatley, Ryan	Hourly	\$44,512.00	\$21.40
White, Leroy	Hourly	\$45,198.40	\$21.73
Willms, Austin	Hourly	\$40,622.40	\$19.53
Rouse, William S.	Hourly	\$45,198.40	\$21.73
Harris, Armond	Hourly	\$46,508.80	\$22.36
Heckman, Colton	Hourly	\$46,300.80	\$22.26
Shirbroun, Brad	Hourly	\$47,091.20	\$22.64
Dept 19/21			
Robson (Dept 21)		87.5%	\$39,021.50
Robson (Dept 19)		12.5%	\$5,574.50
Robson, Darcia	Salary	\$44,596.00	\$21.440385

Dept 22

Hanner, Joe	Salary		\$58,837.00	\$28.287019
Blythe, Cinda	Hourly			\$12.59
Nelson, Tylor	Salary		\$41,200.00	\$19.807692
Scheuermann, Ted	Hourly		\$41,184.00	\$19.80
Halterman, Bryce (Seasonal)	Hourly			\$10.25
Webb, Lanette (Seasonal)	Hourly			\$10.50

Dept 23

Arber (Dept 23)		61.7%	\$61,244.04	
Arber (Dept 29)		22.8%	\$22,631.51	
Arber (Dept 79)		15.5%	\$15,385.46	
Arber, Jotham	Salary		\$99,261.00	\$47.721635
Christman, Jerri	Hourly		\$22,251.84	\$17.83
Rasmussen (Dept 23)		88%	\$39,592.08	
Rasmussen (Dept 29)		6.3%	\$2,834.43	
Rasmussen (Dept 79)		5.7%	\$2,564.49	
Rasmussen, Joline	Salary		\$44,991.00	\$21.630288
Rumelhart, Rachel (Seasonal)	Hourly		\$5,237.70	\$11.85
Buckner, Alexi	Hourly		\$48,380.80	\$23.26
Carper, Kristi	Hourly		\$10,786.88	\$25.93
Haworth, Deb	Hourly		\$30,638.40	\$24.55
Sheeder (Dept 23)		96.4%	\$60,004.18	
Sheeder (Dept 29)		3.6%	\$2,240.82	
Sheeder, Paula	Salary		\$62,245.00	\$29.925481
Stork, Leslie	Hourly		\$56,784.00	\$27.30
Turnis, Courtney	Hourly		\$41,974.40	\$20.18
Dentlinger, Peggy	Hourly		\$34,756.80	\$16.71
James, Abigail	Hourly		\$30,596.80	\$14.71
Brown, Shirley	Hourly		\$36,004.80	\$17.31
Jensen, Cheryl	Hourly		\$36,816.00	\$17.70
Ludwig, Sherry	Hourly		\$34,923.20	\$16.79
Moon, Heather	Hourly		\$31,782.40	\$15.28
Vorm, Diann	Hourly		\$34,486.40	\$16.58

Dept 24

Stringham, Steve	Hourly		\$48,734.40	\$23.43
Lyall, John	Hourly		\$40,622.40	\$19.53

Dept 29

Stringham, Mike	Salary		\$56,102.00	\$26.972115
Downing, Justin	Salary		\$38,572.00	\$18.544231
Irwin (Dept 23)		50%	\$20,548.50	
Irwin (Dept 29)		50%	\$20,548.50	
Irwin, Kent	Salary		\$41,097.00	\$19.758173

Dept 47			
Jorgensen, Kristine	Salary	\$37,229.00	\$17.898558
Dept 53			
Thompson (Dept 53)	75%	\$46,396.50	
Thompson (Dept 79)	25%	\$15,465.50	
Thompson, Brandon	Salary	\$61,862.00	\$29.741346
Tallman, Wayne Robert Jr.	Hourly	\$37,502.40	\$18.03
Dept 54			
Allen, Ron	Salary	\$44,519.00	\$21.403365
Dept 69			
Kempf, Robert	Salary	\$50,070.00	\$24.072115
Cooper, Jeremy	Hourly	\$30,000.00	\$19.230769
Dept 79			
Miller, Joyce	Salary	\$36,927.00	\$17.753365
Rummans, Steve	Salary	\$32,136.00	\$15.450000
Stone, Dick	Salary	\$36,955.00	\$17.766827
Smith, Dan	Hourly	\$43,680.00	\$21.00
Pierce, Allen	Hourly	\$6,884.80	\$13.24
Dept 98			
Carrick, Nikki	Salary	\$66,831.00	\$32.130288
Lawrence, Jessica	Salary	\$46,114.00	\$22.170192
Pennock, Lynne	Salary	\$42,326.00	\$20.349038
Fett, Sharolyn	Hourly		\$17.10

RESOLUTION 20-03

RESOLUTION AUTHORIZING THE GUTHRIE COUNTY AUDITOR TO ISSUE PAYROLL CHECKS PER IOWA CODE SECTION 331.506 WITHOUT PRIOR APPROVAL BY THE GUTHRIE COUNTY BOARD OF SUPERVISORS

WHEREAS, Iowa Code Section 331.506(3) states the board, by resolution, may authorize the auditor to issue checks to make the following payments without prior approval of the board:

- a. For fixed charges including, but not limited to, freight, express, postage, water, light, telephone service or contractual services, after a bill is filed with the auditor.

b. For salaries and payrolls if the compensation has been fixed or approved by the board. The salary or payroll shall be certified by the officer or supervisor under whose direction or supervision the compensation is earned;

and

WHEREAS, the Guthrie County Board of Supervisors fixed as well as approved the salaries and payrolls for each office/department in Guthrie County by adopting Resolution 20-02: Guthrie County Salaries and Wages Effective 1 July 2019 during its regular meeting on 2 July 2019; and

WHEREAS, the Elected Official or Department Head for each office/department certifies the compensation earned by each employee under his or her direction and supervision by signing each employee's "Time Sheet"; and

WHEREAS, an officer certifying an erroneous claim against the county is liable on the officer's official bond for a loss to the county resulting from the error pursuant to Iowa Code Section 331.506(5).

NOW, THEREFORE, BE IT
RESOLVED BY THE GUTHRIE
COUNTY BOARD OF SUPERVISORS

That the Guthrie County Board of Supervisors hereby authorizes the Guthrie County Auditor to issue checks for the fixed as well as approved salaries and payrolls for each office/department in Guthrie County without prior approval of the Supervisors during Fiscal Year 2019-2020. Furthermore, the Guthrie County Board of Supervisors mandates the Guthrie County Auditor shall comply with all provisions of Iowa Code Section 331.506 and this Resolution when making such payments. Finally, the Guthrie County Board of Supervisors authorizes said process to commence upon approval of this Resolution.

The Guthrie County Board of Supervisors adopts the above Resolution 20-03, on this 2nd day of July, 2019, and the vote thereon is as follows:

Motion: Kuster

Second: Dickson

Roll Call Vote:

Carney Absent

Dickson Aye

Grasty Aye

Lloyd Aye

Kuster Aye

/S/
Jack E. Lloyd, Chair
Guthrie County Board of Supervisors

Attest: /S/
Marci L. McClellan
Guthrie County Auditor

RESOLUTION 20-04

RESOLUTION AUTHORIZING THE PERIODIC TRANSFER OF FUNDS FROM THE GUTHRIE COUNTY GENERAL SUPPLEMENTAL FUND TO THE ADAIR/GUTHRIE COUNTY EMERGENCY MANAGEMENT COMMISSION FUND

WHEREAS, the Guthrie County Board of Supervisors (Supervisors) budgeted \$76,103.00 in the General Supplemental Fund of the Fiscal Year 2019-2020 (FY2020) Guthrie County Budget to fund its share of the Adair/Guthrie County Emergency Management Commission (EMC) FY2020 Budget; and

WHEREAS, the Guthrie County Auditor (Auditor) is the fiscal agent for the EMC; and

WHEREAS, Iowa Code Section 331.432 mandates the Supervisors must authorize all inter fund transfers by resolution; and

WHEREAS, the Auditor needs to periodically transfer funds from the General Supplemental Fund (Protection/Security Services-Misc Expense: 0002-01-1210-000-486990) to the EMC Fund (Emer Mngmt Services Agency Funding: 4000-4-69-1210-251100) during FY2020; and

WHEREAS, the total transfer shall not exceed \$76,103.00; and

WHEREAS, during the regular meeting on 20 June 2017, the Supervisors directed the Auditor to make these transfers once each quarter; and

WHEREAS, the Auditor shall divide the transfer into four (4) equal sums of \$19,025.75; and

WHEREAS, the Auditor shall transfer the funds in September 2019, December 2019, March 2020 as well as June 2020; and

WHEREAS, the Auditor shall notify the Guthrie County Treasurer, Marci Schreck, as well as Robert Kempf, the Adair/Guthrie County Emergency Management Coordinator, upon completion of said transfers.

**NOW, THEREFORE, BE IT
RESOLVED BY THE GUTHRIE
COUNTY BOARD OF SUPERVISORS**

That the Guthrie County Board of Supervisors hereby authorizes the Guthrie County Auditor to make quarterly transfers of \$19,025.75 from the Guthrie County General Supplemental Fund (Protection/Security Services-Misc Expense: 0002-01-1210-000-486990) to the Adair/Guthrie County Emergency Management Commission Fund (Emer Mngmt Services Agency Funding: 4000-4-69-1210-251100) in September 2019, December 2019, March 2020 and June 2020. The total transfers shall not exceed \$76,103.00. Furthermore, the Guthrie County Board of Supervisors directs the Auditor to notify the Guthrie County Treasurer, Marci Schreck, as well as Robert Kempf, the Adair/Guthrie County Emergency Management Coordinator, upon completion of said transfers. Finally, the Guthrie County Board of Supervisors authorizes said transfers to begin upon approval of this Resolution.

The Guthrie County Board of Supervisors adopts the above Resolution 20-04, on this 2nd day of July, 2019, and the vote thereon is as follows:

Motion: Kuster Second: Grasty

Roll Call Vote:

Carney Absent Dickson Aye Grasty Aye

Lloyd Aye Kuster Aye

/S/
Jack E. Lloyd, Chair
Guthrie County Board of Supervisors

Attest: /S/
Marci L. McClellan
Guthrie County Auditor

RESOLUTION 20-05

RESOLUTION AUTHORIZING THE PERIODIC TRANSFER OF FUNDS FROM THE GUTHRIE COUNTY GENERAL BASIC FUND AND THE GUTHRIE COUNTY RURAL SERVICES FUND TO THE GUTHRIE COUNTY SECONDARY ROADS FUND

WHEREAS, the Guthrie County Board of Supervisors (Supervisors) budgeted \$63,226 in the General Basic Fund of the Fiscal Year 2019-2020 (FY2020) Guthrie County Budget to transfer property tax revenue pursuant to Iowa Code Section 331.429(1)(a) into the Secondary Roads Fund of the FY2020 Budget; and

WHEREAS, the Guthrie County Board of Supervisors (Supervisors) budgeted \$1,925,042 in the Rural Services Fund of the FY2020 Guthrie County Budget to transfer property tax revenue pursuant to Iowa Code Section 331.429(1)(b) into the Secondary Roads Fund of the FY2020 Budget; and

WHEREAS, Iowa Code Section 331.432 mandates the Supervisors must authorize all inter fund transfers by resolution; and

WHEREAS, the Auditor needs to periodically transfer funds from the General Basic Fund (To Secondary Road Fund-Misc Expense: 0001-99-0300-000-812990) to the Secondary Roads Fund (General Basic Fund: 0020-0-20-7000-900000) during FY2020; and

WHEREAS, the Auditor needs to periodically transfer funds from the Rural Services Fund (To Secondary Road Fund-Misc Expense: 0011-99-0300-000-812990) to the Secondary Roads Fund (Rural Services Basic Fund: 0020-0-20-7000-902000) during FY2020; and

WHEREAS, the total transfer shall not exceed \$63,226 from the General Basic Fund; and

WHEREAS, the total transfer shall not exceed \$1,925,042 from the Rural Services Fund; and

WHEREAS, the Auditor shall divide the transfer from the General Basic Fund into two (2) equal sums of \$31,613; and

WHEREAS, the Auditor shall divide the transfer from the Rural Services Fund into two (2) equal sums of \$962,521; and

WHEREAS, the Auditor shall transfer the funds in October 2019 and April 2020; and

WHEREAS, the Auditor shall notify the Guthrie County Treasurer, Marci Schreck, as well as Guthrie County Engineer, Joshua Sebern, upon completion of said transfers.

NOW, THEREFORE, BE IT
RESOLVED BY THE GUTHRIE
COUNTY BOARD OF SUPERVISORS

That the Guthrie County Board of Supervisors hereby authorizes the Guthrie County Auditor to make semi-annual transfers of \$31,613 from the Guthrie County General Basic Fund (To Secondary Road Fund-Misc Expense: 0001-99-0300-000-812990) to the Secondary Roads Fund (General Basic Fund: 0020-0-20-7000-900000) in October 2019 and April 2020. The total transfers shall not exceed \$63,226. Furthermore, the Guthrie County Board of Supervisors hereby authorizes the Auditor to make semi-annual transfers of \$962,521 from the Guthrie County Rural Services Fund (To Secondary Road Fund-Misc Expense: 0011-99-0300-000-812990) to the Secondary Roads Fund (Rural Services Basic Fund: 0020-0-20-7000-902000) in October 2019 and April 2020. The total transfers shall not exceed \$1,925,042. In addition, the Guthrie County Board of Supervisors directs the Auditor to notify the Guthrie County Treasurer, Marci Schreck, as well as Guthrie County Engineer, Joshua Sebern, upon completion of said transfers. Finally, the Guthrie County Board of Supervisors authorizes said transfers to commence upon approval of this Resolution.

The Guthrie County Board of Supervisors adopts the above Resolution 20-05, on this 2nd day of July, 2019, and the vote thereon is as follows:

Motion: Grasty

Second: Dickson

Roll Call Vote:

Carney Absent

Dickson Aye

Grasty Aye

Lloyd Aye

Kuster Aye

/S/
Jack E. Lloyd, Chair
Guthrie County Board of Supervisors

Attest: /S/
Marci L. McClellan
Guthrie County Auditor

RESOLUTION 20-06

RESOLUTION APPOINTING ASSISTANT GUTHRIE COUNTY ATTORNEY

WHEREAS, Iowa Code Section 331.758(2) states the Guthrie County Attorney may appoint assistants subject to the requirements of Iowa Code Sections 331.757 as well as 331.903; and

WHEREAS, Iowa Code Section 331.903(1) enables the Guthrie County Attorney to appoint one or more assistants, with approval of the Board of Supervisors, for whose acts the principal officer is responsible; and

WHEREAS, Brenna Bird, Guthrie County Attorney, appoints John Twillmann as the Assistant Guthrie County Attorney; and

WHEREAS, this appointment becomes effective upon passage of this Resolution and will expire on 31 December 2022.

**NOW, THEREFORE, BE IT
RESOLVED BY THE GUTHRIE
COUNTY BOARD OF SUPERVISORS**

That the Guthrie County Board of Supervisors hereby approves the appointment made by Brenna Bird, Guthrie County Attorney. Said appointment being John Twillmann as the Assistant Guthrie County Attorney. Finally, said appointment becomes effective upon passage of this Resolution and will expire on 31 December 2022.

The Guthrie County Board of Supervisors adopts the above Resolution 20-06, on this 9th day of July, 2019, and the vote thereon is as follows:

Motion: Grasty

Second: Lloyd

Roll Call Vote:

Carney Aye

Dickson Aye

Grasty Aye

Lloyd Aye

Kuster Aye

/S/
Jack E. Lloyd, Chair
Guthrie County Board of Supervisors

Attest: /S/
Marci L. McClellan
Guthrie County Auditor

Resolution #20-07

RESOLUTION TO APPROVE FINANCIAL INSTITUTIONS AS DEPOSITORIES OF PUBLIC FUNDS AND TO SPECIFY THE MAXIMUM AMOUNT THAT MAY BE KEPT IN EACH DEPOSITORY AS PER IA CODE 12C.

WHEREAS, the Guthrie County Board of Supervisors is required by IA Code section 12C to approve financial institutions as depositories of public funds; and

WHEREAS, IA Code section 12C requires that the Guthrie County Board of Supervisors specify the maximum amount that may be kept in each depository; and

THEREFORE, BE IT RESOLVED, that the Guthrie County Board of Supervisors hereby approves the following list of financial institutions as depositories for Guthrie County; and

THEREFORE, the Guthrie County Treasurer is hereby authorized to deposit county funds in the following institutions in amounts not to exceed the following specified maximums.

Depository Name	Maximum Balance Approved
Guthrie County State Bank (Guthrie & Panora)	\$20,000,000
Farmers State Bank (Yale)	\$ 5,000,000
First State Bank (Stuart)	\$ 5,000,000
Rolling Hills Bank & Trust (Casey)	\$ 5,000,000
Iowa Savings Bank (Bayard & Coon Rapids)	\$ 5,000,000
Exchange State Bank (Adair)	\$ 5,000,000
Panora State Bank	\$ 5,000,000
Peoples Trust & Savings Bank (Guthrie Center)	\$ 5,000,000
Iowa Public Agency Investment Trust	\$ 5,000,000

The Guthrie County Board of Supervisors adopts the above Resolution 20-07, on this _____ day of July 2019, and the vote thereon is as follows:

Motion: _____ Carney _____ Second: _____ Grasty _____

Roll Call Vote:

Carney _____ Aye _____ Dickson _____ Aye _____ Grasty _____ Aye _____
Lloyd _____ Aye _____ Kuster _____ Aye _____

_____/S/_____
Jack E. Lloyd, Chair
Guthrie County Board of Supervisors

Attest: _____/S/_____
Marci L. McClellan
Guthrie County Auditor

Resolution No. 20-08

Resolution to Approve all Centers for Medicare and Medicaid Services (CMS) Electronic Fund Transfers (EFTs) for Guthrie County Public Health Nursing Services be Deposited in the Guthrie County Treasurer’s Bank Account.

Whereas, Guthrie County Public Health and Nursing Services receives payment from CMS through EFTs for services provided and;

Whereas, CMS EFTs are deposited into the named bank account of Guthrie County Treasurer;

Therefore, be it resolved that the Guthrie County Board of Supervisors directs and requires that funds be handled in this manner.

The Guthrie County Board of Supervisors adopts Resolution No. 20-08 on this 1st day of October 2019, and the vote thereon is as follows:

Motion: Dickson

Second: Carney

Roll Call Vote:

Carney: Aye

Dickson: Aye

Grasty: Aye

Kuster: Aye

Lloyd: Aye

_____/S/
Jack E Lloyd, Chair
Guthrie County Board of Supervisors

Attest: _____/S/
Marci L. McClellan
Guthrie County Auditor

Note: Guthrie County Board of Supervisors rescinded Resolution 20-08: Resolution to Approve all Centers for Medicare and Medicaid Services (CMS) Electronic Fund Transfers (EFT’s) for Guthrie County Public Health Nursing Services be Deposited in the Guthrie County Treasurer’s Bank Account during the regular meeting on Tuesday, 19 November 2019 pursuant to a roll call vote: Ayes: 5 (Carney, Dickson, Grasty, Lloyd and Kuster) Nays: 0.

**Resolution to Revise Guthrie County
2020 Five Year Road Program**

Resolution No. 20-09

Unforeseen circumstances have arisen since adoption of the approved Secondary Road Construction Program, and previous revisions, requiring changes to the sequence, funding and timing of the proposed work plan,

The Board of Supervisors of Guthrie County, Iowa, in accordance with Iowa Code section 309.22, initiates and recommends modification of the following project(s) in the accomplishment year (State Fiscal Year 2020), for approval by the Iowa Department of Transportation (Iowa DOT), per Iowa Code 309.23 and Iowa DOT Instructional Memorandum 2.050.

The following PRE-EXISTING Accomplishment Year projects shall be MODIFIED as follows:

Project Number Local ID TPMS #	Project Location Description of work	AADT Length NBIS #	Type Work Fund basis	Modification(s) applied	Accomplishment Year (\$1000's of dollars)		
					Previous Amount	New amount	Net change
BRS-SWAP-C039(89)--FF-39 Orange 391A Bridge Replacement TPMS ID: 25070	On N46 Chestnut Road, Over South Raccoon River, at NLINE S32 T81 R33 Orange 391A Bridge Replacement	400 0 MI 170595	Bridges SWAP-HBP	Changed SWAP funding amount by 320,000 dollars	\$930	\$1250	\$320
BROSCHBP-C039(93)--GA- 39 Thompson 61 Bridge Replacement TPMS ID: 37623	On F63, Over MIDDLE RIVER, on NLINE S17 T78 R32 Thompson 61 Bridge Replacement	220 0 167110	Bridges CHBP	Changed Funding Basis Changed FA funding amount by 523,000 dollars Changed SWAP funding amount by -523,000 dollars Changed Project Number / Type of Work	\$950	\$950	\$0
Totals					\$1880	\$2200	\$320

Fund ID	Accomplishment year (\$1000's of dollars)		
	Previous Amount	New Amount	Net Change
Local Funds	\$220	\$220	\$0
Farm to Market Funds	\$500	\$500	\$0
Special Funds	\$0	\$0	\$0
Federal Aid Funds	\$0	\$523	\$523
SWAP Funds	\$1,880	\$1,677	\$-203
Total construction cost (All funds)	\$2,600	\$2,920	\$320
Local 020 Construction cost totals (Local Funds + BROS-8J FA funds)	\$220	\$220	\$0

Recommended:

10-22-19
Date

/S/
County Engineer

Approved:

10-22-19
Date

/S/
Chair Board of Supervisors

Attested:

I, Marci L. McClellan, Auditor in and for Guthrie County, Iowa, do hereby certify the above and foregoing to be a true and exact copy of a resolution passed and approved by the Board of Supervisors of Guthrie County, Iowa, at its meeting held on the 22nd day of October, 2019

/S/

County Auditor

Resolution 20-10

RESOLUTION AUTHORIZING THE PERIODIC TRANSFER OF FUNDS FROM THE GUTHRIE COUNTY GENERAL BASIC FUND TO THE GUTHRIE COUNTY CONSERVATION RESERVE FUND

WHEREAS, the Guthrie County Conservation Board (GCCB) had \$14,663.94 remaining in its Fiscal Year (FY) 2018-2019 Budget (Fund: 0001 - General Basic, Dept: 22 - Conservation Board Budget) on 30 June 2019; and

WHEREAS, GCCB requested the Guthrie County Board of Supervisors (Supervisors) transfer these funds, in the amount of \$14,663.94, along with other funds to Fund: 0027 - County Conservation Reserve Fund pursuant to Iowa Code Section 350.6; and

WHEREAS, GCCB authorized the transfer subject to Supervisors' approval during its regular meeting on Monday, 12 August 2019; and

WHEREAS, Iowa Code Section 331.432 mandates the Supervisors must authorize all inter fund transfers by resolution; and

WHEREAS, the Auditor may transfer funds from the General Basic Fund (To Other Budgetary Funds-Misc Expense: 0001-99-0300-000-814990) to the Conservation Reserve Fund (General Basic Fund: 0027-0-50-6000-900000) during FY 2019-2020; and

WHEREAS, the total transfer shall not exceed \$14,000 from the General Basic Fund; and

WHEREAS, the Auditor shall transfer the funds in October 2019; and

WHEREAS, the Auditor shall notify the Guthrie County Treasurer, Marci Schreck, as well as Guthrie County Conservation Director, Joe Hanner, upon completion of said transfers.

NOW, THEREFORE, BE IT
RESOLVED BY THE GUTHRIE
COUNTY BOARD OF SUPERVISORS

That the Guthrie County Board of Supervisors hereby authorizes the Guthrie County Auditor to make a transfer of \$14,000 from the Guthrie County General Basic Fund (To Other Budgetary Funds-Misc Expense: 0001-99-0300-

000-814990) to the Conservation Reserve Fund (General Basic Fund: 0027-0-50-6000-900000) in October 2019. The total transfers shall not exceed \$14,000. Furthermore, the Guthrie County Board of Supervisors directs the Auditor to notify the Guthrie County Treasurer, Marci Schreck, as well as Guthrie County Conservation Director, Joe Hanner, upon completion of said transfers. Finally, the Guthrie County Board of Supervisors authorizes said transfer to commence upon approval of this Resolution.

The Guthrie County Board of Supervisors adopts the above Resolution 20-10, on this 29th day of October, 2019, and the vote thereon is as follows:

Motion: Grasty Second: Dickson

Roll Call Vote:

Carney Nay Dickson Aye Grasty Aye

Lloyd Aye Kuster Aye

/S/
Jack E. Lloyd, Chair
Guthrie County Board of Supervisors

Attest: /S/
Marci L. McClellan
Guthrie County Auditor

RESOLUTION NO. 20-11

Resolution setting March 3, 2020, as the date for an election on the proposition of entering into a loan agreement and issuing bonds for the purpose of constructing, furnishing and equipping a County Law Enforcement Center as well as improving the Courthouse parking lot

WHEREAS, the Board of Supervisors (the “Board”) of Guthrie County, Iowa (the “County”) has deemed it necessary and advisable that the County be authorized to construct, furnish and equip a County Law Enforcement Center as an addition to the County Courthouse as well as improve the Courthouse parking lot (the “Project”) and enter into a loan agreement and issue bonds in a principal amount not exceeding \$8,700,000.00 to finance the cost of the Project; and

WHEREAS, pursuant to Section 331.442 of the Code of Iowa, before the County may enter into a loan agreement and issue its bonds for such purpose, the County must hold a special election upon such proposition and receive a favorable vote from at least 60% of the total votes cast at such special election; and

WHEREAS, in accordance with Section 331.442 of the Code of Iowa, as part of the Board’s action to set a date for an election on such proposition, the Board must publish notice of such proposition, including a statement of the amount and purpose of the loan agreement and the bonds to be issued, and a statement of the estimated cost of the Project, which notice must be published, as provided in Section

331.305 of the Code of Iowa, with the minutes of the meeting at which the Board adopts a resolution setting the date for an election on the question of entering into the loan agreement and issuing such bonds;

NOW, THEREFORE, IT IS RESOLVED by the Board of Supervisors of Guthrie County, Iowa, as follows:

Section 1. The Board of Supervisors intends to construct, furnish and equip a County Law Enforcement Center as well as improve the Courthouse parking lot, at an estimated cost not to exceed \$8,700,000.00. In accordance with Section 331.442 of the Code of Iowa, this cost figure is an estimate and is not intended to be binding on the Board in later proceedings related to the Project.

Section 2. A special county election is hereby called and ordered to be held in and for the County on March 3, 2020, at which there will be submitted to the voters of the County the following proposition:

“Shall the County of Guthrie, State of Iowa, enter into a loan agreement and issue its general obligation bonds in an amount not exceeding the amount of \$8,700,000.00, for the purpose of constructing, furnishing and equipping a County Law Enforcement Center as an addition to the County Courthouse as well as improving the Courthouse parking lot?”

Section 3. All of the foregoing matters are adopted and resolved by this Board, and the County Auditor is hereby authorized and directed to issue a proclamation and notice of the proposition and of the time and place of the election and to take all other actions necessary pursuant to state law to conduct the election. In addition, in accordance with Sections 331.305 and 331.442 of the Code of Iowa, the County Auditor is hereby authorized and directed to publish the minutes of the Board meeting at which this Resolution is adopted, including the full text of this Resolution, and to publish along with those minutes the Board’s Notice of Special Bond Election that is attached to this Resolution.

Section 4. All resolutions or parts of resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

Passed and approved November 5, 2019.

/S/
Chairperson, Board of Supervisors

Attest:

/S/
County Auditor

NOTICE OF SPECIAL BOND ELECTION

The Board of Supervisors of Guthrie County, Iowa, hereby gives notice that a special county election will be held on March 3, 2020, at which there will be submitted to the voters of the County the following proposition:

“Shall the County of Guthrie, State of Iowa, enter into a loan agreement and issue its general obligation bonds in an amount not exceeding the amount of \$8,700,000.00, for the purpose of constructing, furnishing and equipping a County Law Enforcement Center as an addition to the County Courthouse as well as improving the Courthouse parking lot?”

In accordance with Section 331.442 of the Code of Iowa, the Board also hereby gives notice that the estimated cost of the County Law Enforcement Center and Courthouse parking lot project will not exceed \$8,700,000.00. This cost figure is an estimate and is not intended to be binding on the Board in later proceedings related to the project.

GUTHRIE COUNTY BOARD OF SUPERVISORS

Resolution 20-12

SECOND APPROPRIATIONS RESOLUTION FOR THE FISCAL YEAR 2019-2020 GUTHRIE COUNTY BUDGET

WHEREAS, it is desired to make appropriations for each of the different officers and departments for the Fiscal Year beginning 1 July 2019 in accordance with Iowa Code Section 331.434(6).

WHEREAS, there is a need to amend the original appropriations set forth in Resolution 19-23: Appropriations Resolution for the Fiscal Year 2019-2020 Budget.

NOW, THEREFORE, BE IT
RESOLVED BY THE GUTHRIE
COUNTY BOARD OF SUPERVISORS

That the Guthrie County Board of Supervisors hereby adopts its Second Fiscal Year 2019-2020 Budget appropriations as follows:

Section 1. The amounts itemized by Department or Office on the attached schedule are hereby amended and re-appropriated from the resources of each fund so itemized to the Department or Office listed in the first column on the same line.

Section 2. Subject to the provisions of the other County procedures and regulations, as well as applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund, effective 18 November 2019.

Section 3. In accordance with Iowa Code Section 331.437, no Department or Officer shall expend or contract to expend any money or incur liability, or enter into any contract which by its terms involves the expenditures of money for any purpose in excess of the amounts appropriated pursuant to this Resolution.

Section 4. If at any time during the 2019-2020 Budget Year the Auditor shall ascertain that the available resources of a fund for the year will be less than said fund’s total appropriations, the Auditor shall immediately so inform the Board of Supervisors and recommend appropriate corrective action.

Section 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report the status of such accounts to the applicable Departments and Officers monthly during the 2019-2020 budget year.

Section 6. All appropriations authorized pursuant to this Resolution lapse at the close of the business on 30 June 2020.

The Guthrie County Board of Supervisors adopts the above Resolution 20-12, on this 19th day of November, 2019, and the vote thereon is as follows:

Motion: Dickson Second: Carney

Roll Call Vote:

Carney Aye Dickson Aye Grasty Aye

Lloyd Aye Kuster Aye

/S/
Jack E. Lloyd, Chair
Guthrie County Board of Supervisors

Attest: /S/
Marci L. McClellan
Guthrie County Auditor

Appropriations for Fiscal Year 2019-2020

Department Name	Department Number	Budget	Original Appropriation	Second Appropriation	Total Appropriation
Board of Supervisors	01	\$456,642.00	\$342,481.50	\$114,160.50	\$456,642.00
Auditor	02	\$304,131.00	\$228,098.25	\$76,032.75	\$304,131.00
Treasurer	03	\$343,478.00	\$257,608.50	\$85,869.50	\$343,478.00
County Attorney	04	\$384,060.00	\$288,045.00	\$0.00	\$288,045.00
Sheriff	05	\$1,680,658.00	\$1,260,493.50	\$0.00	\$1,260,493.50
Recorder	07	\$199,565.00	\$149,673.75	\$0.00	\$149,673.75
Work Release	08	\$0.00	\$0.00	\$0.00	\$0.00
Human Resources	09	\$119,520.00	\$89,640.00	\$29,880.00	\$119,520.00
Risk Management	10	\$266,554.00	\$199,915.50	\$66,638.50	\$266,554.00
Rural Water	15	\$0.00	\$0.00	\$0.00	\$0.00
General Relief	19	\$41,775.66	\$31,331.75	\$10,443.92	\$41,775.66
Engineer	20	\$6,529,590.10	\$4,897,192.58	\$1,632,397.53	\$6,529,590.10
Veteran Affairs	21	\$76,282.64	\$57,211.98	\$19,070.66	\$76,282.64
Conservation Board	22	\$333,011.00	\$249,758.25	\$83,252.75	\$333,011.00
Public Health Nurse	23	\$1,030,739.60	\$773,054.70	\$257,684.90	\$1,030,739.60

Roadside Vegetation Management	24	\$184,075.00	\$138,056.25	\$46,018.75	\$184,075.00
Social Services	25	\$6,088.00	\$4,566.00	\$1,522.00	\$6,088.00
County Care Facility	26	\$0.00	\$0.00	\$0.00	\$0.00
County Farm	27	\$23,762.00	\$17,821.50	\$5,940.50	\$23,762.00
Sanitarian	29	\$309,411.00	\$232,058.25	\$77,352.75	\$309,411.00
Environmental Health (Pass Through)	30	\$55,000.00	\$41,250.00	\$13,750.00	\$55,000.00
District Court	31	\$111,000.00	\$83,250.00	\$27,750.00	\$111,000.00
Grand Jury	38	\$500.00	\$375.00	\$125.00	\$500.00
Petit Jury	39	\$1,500.00	\$1,125.00	\$375.00	\$1,500.00
Bonds & Interest (Diamond Head Sanitary Bonds)	40	\$50,508.00	\$37,881.00	\$12,627.00	\$50,508.00
Guthrie County Museum	47	\$67,653.00	\$50,739.75	\$16,913.25	\$67,653.00
Resource Enhancement	49	\$105,000.00	\$78,750.00	\$26,250.00	\$105,000.00
Conservation Reserve Fund	50	\$34,313.00	\$25,734.75	\$8,578.25	\$34,313.00
General Services	51	\$312,191.00	\$234,143.25	\$78,047.75	\$312,191.00
Facilities Management	53	\$486,880.50	\$365,160.38	\$121,720.13	\$486,880.50
Custodial Services	54	\$90,130.00	\$67,597.50	\$22,532.50	\$90,130.00
Libraries	55	\$119,618.00	\$89,713.50	\$29,904.50	\$119,618.00
Mental Health Admin	60	\$330,903.00	\$248,177.25	\$82,725.75	\$330,903.00
Airport	62	\$55,700.00	\$41,775.00	\$13,925.00	\$55,700.00
E 911 (Includes Fund 2000 bond payment pass through)	68	\$101,268.00	\$75,951.00	\$25,317.00	\$101,268.00
Joint Disaster Services	70	\$0.00	\$0.00	\$0.00	\$0.00
Road Clearing	72	\$0.00	\$0.00	\$0.00	\$0.00
Flood & Erosion	73	\$3,000.00	\$2,250.00	\$750.00	\$3,000.00
Drainage	76	\$0.00	\$0.00	\$0.00	\$0.00
Fair & 4-H	77	\$8,000.00	\$6,000.00	\$2,000.00	\$8,000.00
Fairgrounds	78	\$30,000.00	\$22,500.00	\$7,500.00	\$30,000.00
Transfer Station	79	\$834,559.00	\$625,919.25	\$208,639.75	\$834,559.00
TIF (Includes Capital Projects and TIF)	85	\$1,019,252.00	\$764,439.00	\$254,813.00	\$1,019,252.00

Total		\$16,106,318.50	\$12,079,738.88	\$3,460,508.88	\$15,540,247.75
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EMA	69	\$150,644.00	\$150,644.00	\$0.00	\$150,644.00
Drainage	76	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00
Assessor	98	\$405,495.00	\$405,495.00	\$0.00	\$405,495.00
Transfers to Roads		\$1,988,268.14	\$1,491,201.11	\$497,067.04	\$1,988,268.14