

2018-2019
Guthrie County Board of Supervisors
Adopted Resolutions

Resolution 19-01

GUTHRIE COUNTY SALARIES AND WAGES EFFECTIVE 1 JULY 2018

WHEREAS, Iowa Code Section 331.904 states the Board of Supervisors shall certify the annual base salary of the deputies for each elected official as well as the deputy sheriffs and the assistant county attorney to the Auditor; and

WHEREAS, "base salary" means the basic compensation excluding overtime pay, longevity pay, shift differential pay, or other supplemental pay and fringe benefits; and

WHEREAS, the annual base salaries do not exceed the limitations specified in Iowa Code Section 331.904; and

WHEREAS, the Board shall set the compensation for the additional employees and clerks appointed by the principal county officers pursuant to Iowa Code Section 331.904(4); and

WHEREAS, the attached table sets forth the annual base salaries and wages certified by the Board of Supervisors; and

WHEREAS, these salaries and wages are effective 1 July 2018.

NOW, THEREFORE, BE IT
RESOLVED BY THE GUTHRIE
COUNTY BOARD OF SUPERVISORS

That the Guthrie County Board of Supervisors hereby certifies the annual base salary of the deputies for each elected official as well as the deputy sheriffs and the assistant county attorney, as set forth in the attached table, to the Auditor. Furthermore, the Guthrie County Board of Supervisors hereby certifies the compensation for the additional employees and clerks appointed by the principal county officers as set forth in the attached table. Finally, the Guthrie County Board of Supervisors hereby directs these salaries and wages shall take effect 1 July 2018.

The Guthrie County Board of Supervisors adopts the above Resolution 19-01, on this 3rd day of July, 2018, and the vote thereon is as follows:

Motion: Carney

Second: Lloyd

Roll Call Vote:

Carney Aye

Dickson Aye

Grasty Aye

Lloyd Aye

Rutledge Absent

/S/
Everett L. Grasty, Chair
Guthrie County Board of Supervisors

Attest: /S/
Marci L. McClellan
Guthrie County Auditor

Salaries and Wages for Non-Union Employees FY 2018-2019

Name	Category	Salary/Wages	Rate	
Dept 02				
Marsh, Bryann	Salary	\$39,213.00	\$18.852404	
Fink, Danielle	Salary	\$34,916.00	\$16.786538	
Dept 03				
Christensen, Kim	Salary	\$45,143.00	\$21.703365	
Cleveland, Erica	Salary	\$32,928.00	\$15.830769	
Campbell, Brenda	Salary	\$45,143.00	\$21.703365	
Rumelhart, Michelle	Salary	\$39,832.00	\$19.150000	
Dept 04				
Benton, Tim	Hourly	\$68,307.20	\$41.05	
Godwin, Johanne	Salary	\$41,314.65	\$19.862813	
Bashaw, Amanda	Salary	\$36,225.00	\$17.415865	
Dept 05				
Bennett, Jeremy	Salary	\$59,902.00	\$28.799038	
Thorn, Tood	Salary	\$58,492.00	\$28.121154	
Swensen, Jesse	Salary	\$58,492.00	\$28.121154	
Gries, Kent	Salary	\$58,492.00	\$28.121154	
Herbert, Mike	Salary	\$49,331.00	\$23.716827	
Michelsen, Blake	Salary	\$56,378.00	\$27.104808	
Henry, Steven	Salary	\$49,104.00	\$23.607692	
Mink, James	Salary	\$49,104.00	\$23.607692	\$2,160.00
Laughery, Leora	Salary	\$52,854.00	\$25.410577	
Sheeder, Mary	Hourly	\$24,570.00	\$15.75	
Cleveland, Amy	Hourly	\$43,680.00	\$21.00	
Cleveland, Charles	Hourly	\$43,680.00	\$21.00	
Martinson, Paula	Hourly	\$43,680.00	\$21.00	
Reno, Denise	Hourly	\$39,312.00	\$21.00	
Lombard, Brian	Hourly		\$12.00	
Melton, Krysty	Hourly		\$21.00	
Olson, Alex	Hourly		\$21.00	
Small, Patricia	Hourly		\$21.00	
Dept 07				
Tallman, Julie	Salary	\$39,834.00	\$19.150962	
Sloss, Jacki	Hourly	\$18,850.00	\$14.50	
Dept 20				
Sebern, Josh	Salary	\$102,987.00	\$49.512981	
Edwards, Glenda	Hourly	\$48,235.20	\$23.19	

Pearey, Mike	Hourly	\$59,051.20	\$28.39
Shetler, Ethan	Hourly	\$51,251.20	\$24.64
Subbert, Evan	Hourly	\$52,769.60	\$25.37
Clipperton, Randy	Hourly	\$62,150.40	\$29.88
Dept 19/21			
Robson (Dept 21)		\$37,884.88	
Robson (Dept 19)		\$5,412.13	
Robson, Darcia	Salary	\$43,297.00	\$20.815865
Dept 22			
Hanner, Joe	Salary	\$57,123.00	\$27.462981
Blythe, Cinda	Hourly		\$12.22
Nelson, Tylor	Salary	\$40,000.00	\$19.230769
Scheuermann, Ted	Hourly	\$39,582.40	\$19.03
Webb, Lanatte (Seasonal)	Hourly		\$10.25
Dept 23			
Arber (Dept 23)		\$59,460.04	
Arber (Dept 29)		\$21,972.27	
Arber (Dept 79)		\$14,937.29	
Arber, Jotham	Salary	\$96,369.60	\$46.331538
Christman, Jerri	Hourly	\$21,602.88	\$17.31
Rasmussen (Dept 23)		\$38,438.40	
Rasmussen (Dept 29)		\$2,751.84	
Rasmussen (Dept 79)		\$2,489.76	
Rasmussen, Joline	Salary	\$43,680.00	\$21.00
Rumelhart, Rachel (Seasonal)	Hourly	\$14,352.00	\$11.50
Buckner, Alexi	Hourly	\$46,966.40	\$22.58
Carper, Kristi	Hourly	\$20,941.44	\$25.17
Ferguson, Leslie	Hourly	\$55,120.00	\$26.50
Haworth, Deb	Hourly	\$29,739.84	\$23.83
Sheeder (Dept 23)		\$58,256.45	
Sheeder (Dept 29)		\$2,175.55	
Sheeder, Paula	Salary	\$60,432.00	\$29.053846
Turnis, Courtney	Hourly	\$40,747.20	\$19.59
Brown, Shirley	Hourly	\$34,944.00	\$16.80
Dentlinger, Peggy	Hourly	\$33,737.60	\$16.22
James, Abigail	Hourly	\$29,702.40	\$14.28
Jensen, Cheryl	Hourly	\$35,734.40	\$17.18
Ludwig, Sherry	Hourly	\$33,904.00	\$16.30
Moon, Heather	Hourly	\$30,846.40	\$14.83
Vorm, Diann	Hourly	\$33,467.20	\$16.09

Dept 24			
Stringham, Steve	Hourly	\$47,299.20	\$22.74
Whitver, Eric (Seasonal)	Hourly		\$15.00
Dept 29			
Stringham, Mike	Salary	\$54,467.70	\$26.186394
Downing, Justin	Salary	\$37,448.25	\$18.003966
Irwin (Dept 23)		\$19,950.00	
Irwin (Dept 29)		\$19,950.00	
Irwin, Kent	Salary	\$39,900.00	\$19.182692
Dept 47			
Jorgensen, Kristine	Salary	\$35,796.60	\$17.209904
Dept 53			
Thompson (Dept 53)		\$45,045.00	
Thompson (Dept 79)		\$15,015.00	
Thompson, Brandon	Salary	\$60,060.00	\$28.875000
Tallman, Wayne Robert Jr.	Hourly	\$32,240.00	\$15.50
Dept 54			
Allen, Ron	Salary	\$43,222.00	\$20.779808
Dept 69			
Kempf, Robert	Salary	\$47,070.00	\$22.629808
Dept 79			
Miller, Joyce	Salary	\$35,851.20	\$17.236154
Stone, Dick	Salary	\$35,878.50	\$17.249279
Pierce, Allen	Hourly	\$16,705.00	\$12.85
Rummans, Steve	Hourly	\$19,377.80	\$12.85
King, Rita	Hourly	\$4,009.20	\$12.85
Hoehne, Barbara	Hourly	\$3,931.20	\$12.60
Dept 98			
Carrick, Nikki	Salary	\$64,260.00	\$30.894231
Lawrence, Jessica	Salary	\$44,340.00	\$21.317308
Pennock, Lynne	Salary	\$40,698.00	\$19.566346
			\$ 42,273.00
			If pass test

Salaries and Wages for Union Employees FY 2018-2019

Name	Category	Wages	Rate
Dept 20			
Betts, Derek	Hourly	\$43,680.00	\$21.00
Chance, Nic	Hourly	\$44,220.80	\$21.26
Cline, Ryan	Hourly	\$39,436.80	\$18.96
Cook, Jerry	Hourly	\$44,491.20	\$21.39
Dentlinger, Tyler	Hourly	\$43,680.00	\$21.00
Downing, Wade	Hourly	\$43,680.00	\$21.00
Hanson, Tyler (Seasonal)	Hourly	\$22,880.00	\$11.00
Harris, Armond	Hourly	\$45,136.00	\$21.70
Heckman, Colton	Hourly	\$44,948.80	\$21.61
Herron, Chad	Hourly	\$43,680.00	\$21.00
Herron, Joel	Hourly	\$43,388.80	\$20.86
Kenyon, Michael	Hourly	\$39,436.80	\$18.96
Kirtley, Kelley	Hourly	\$43,784.00	\$21.05
Kirtley, Kevin	Hourly	\$44,699.20	\$21.49
Kress, Justin	Hourly	\$43,950.40	\$21.13
Lundy, Craig	Hourly	\$44,033.60	\$21.17
Lyall, John	Hourly	\$40,643.20	\$19.54
Ohm, Daniel	Hourly	\$43,784.00	\$21.05
Parker, Matt	Hourly	\$43,867.20	\$21.09
Plowman, Todd	Hourly	\$44,220.80	\$21.26
Redfern, Chad	Hourly	\$44,033.60	\$21.17
Rouse, William S.	Hourly	\$43,867.20	\$21.09
Sheeder, Cody	Hourly	\$42,868.80	\$20.61
Sheeder, Randy	Hourly	\$44,824.00	\$21.55
Shirbroun, Brad	Hourly	\$43,576.00	\$20.95
Wagers, Tony	Hourly	\$44,033.60	\$21.17
Walhovd, Guy	Hourly	\$43,950.40	\$21.13
Wheatley, Ryan	Hourly	\$43,201.60	\$20.77
White, Leroy	Hourly	\$43,867.20	\$21.09

Resolution 19-02

RESOLUTION AUTHORIZING THE GUTHRIE COUNTY AUDITOR TO ISSUE PAYROLL CHECKS PER IOWA CODE SECTION 331.506 WITHOUT PRIOR APPROVAL BY THE GUTHRIE COUNTY BOARD OF SUPERVISORS

WHEREAS, Iowa Code Section 331.506(3) states the board, by resolution, may authorize the auditor to issue checks to make the following payments without prior approval of the board:

- a. For fixed charges including, but not limited to, freight, express, postage, water, light, telephone service or contractual services, after a bill is filed with the auditor.
- b. For salaries and payrolls if the compensation has been fixed or approved by the board. The salary or payroll shall be certified by the officer or supervisor under whose direction or supervision the compensation is earned;

and

WHEREAS, the Guthrie County Board of Supervisors fixed as well as approved the salaries and payrolls for each office/department in Guthrie County by adopting Resolution 19-01: Guthrie County Salaries and Wages Effective 1 July 2018 during its regular meeting on 3 July 2018; and

WHEREAS, the Elected Official or Department Head for each office/department certifies the compensation earned by each employee under his or her direction and supervision by signing each employee's "Time Sheet"; and

WHEREAS, an officer certifying an erroneous claim against the county is liable on the officer's official bond for a loss to the county resulting from the error pursuant to Iowa Code Section 331.506(5).

NOW, THEREFORE, BE IT
RESOLVED BY THE GUTHRIE
COUNTY BOARD OF SUPERVISORS

That the Guthrie County Board of Supervisors hereby authorizes the Guthrie County Auditor to issue checks for the fixed as well as approved salaries and payrolls for each office/department in Guthrie County without prior approval of the Supervisors during Fiscal Year 2018-2019. Furthermore, the Guthrie County Board of Supervisors mandates the Guthrie County Auditor shall comport with all provisions of Iowa Code Section 331.506 and this Resolution when making such payments. Finally, the Guthrie County Board of Supervisors authorizes said process to commence upon approval of this Resolution.

The Guthrie County Board of Supervisors adopts the above Resolution 19-02, on this 3rd day of July, 2018, and the vote thereon is as follows:

Motion: Carney

Second: Grasty

Roll Call Vote:

Carney Aye

Dickson Aye

Grasty Aye

Lloyd Aye

Rutledge Absent

/S/
Everett L. Grasty, Chair
Guthrie County Board of Supervisors

Attest: /S/
Marci L. McClellan
Guthrie County Auditor

Resolution 19-03

RESOLUTION AUTHORIZING THE PERIODIC TRANSFER OF FUNDS FROM THE GUTHRIE COUNTY GENERAL SUPPLEMENTAL FUND TO THE ADAIR/GUTHRIE COUNTY EMERGENCY MANAGEMENT COMMISSION FUND

WHEREAS, the Guthrie County Board of Supervisors (Supervisors) budgeted \$66,001.00 in the General Supplemental Fund of the Fiscal Year (FY) 2018-2019 Guthrie County Budget to fund its share of the Adair/Guthrie County Emergency Management Commission (EMC) FY 2018-2019 Budget; and

WHEREAS, the Guthrie County Auditor (Auditor) is the fiscal agent for the EMC; and

WHEREAS, Iowa Code Section 331.432 mandates the Supervisors must authorize all inter fund transfers by resolution; and

WHEREAS, the Auditor needs to periodically transfer funds from the General Supplemental Fund (Protection/Security Services-Misc Expense: 0002-01-1210-000-486990) to the EMC Fund (Emer Mngmt Services Agency Funding: 4000-4-69-1210-251100) during FY 2018-2019; and

WHEREAS, the total transfer shall not exceed \$66,001.00; and

WHEREAS, during the regular meeting on 20 June 2017, the Supervisors directed the Auditor to make theses transfers once each quarter; and

WHEREAS, the Auditor shall divide the transfer it four (4) equal sums of \$16,500.25; and

WHEREAS, the Auditor shall transfer the funds in September 2018, December 2018, March 2019 as well as June 2019; and

WHEREAS, the Auditor shall notify the Guthrie County Treasurer, Marci Schreck, as well as Robert Kempf, the Adair/Guthrie County Emergency Management Coordinator, upon completion of said transfers.

NOW, THEREFORE, BE IT
RESOLVED BY THE GUTHRIE
COUNTY BOARD OF SUPERVISORS

That the Guthrie County Board of Supervisors hereby authorizes the Guthrie County Auditor to make quarterly transfers of \$16,500.25 from the Guthrie County General Supplemental Fund (Protection/Security Services-Misc Expense: 0002-01-1210-000-486990) to the Adair/Guthrie County Emergency Management Commission Fund (Emer Mngmt Services Agency Funding: 4000-4-69-1210-251100) in September 2018, December 2018, March 2019 and June 2019. The total transfers shall not exceed \$66,001.00. Furthermore, the Guthrie County Board of Supervisors directs the Auditor to notify the Guthrie County Treasurer, Marci Schreck, as well as Robert Kempf, the Adair/Guthrie County Emergency Management Coordinator, upon completion of said transfers. Finally, the Guthrie County Board of Supervisors authorizes said transfers to begin upon approval of this Resolution.

The Guthrie County Board of Supervisors adopts the above Resolution 19-03, on this 3rd day of July, 2018, and the vote thereon is as follows:

Motion: Lloyd

Second: Dickson

Roll Call Vote:

Carney Aye

Dickson Aye

Grasty Aye

Lloyd Aye

Rutledge Absent

/S/
Everett L. Grasty, Chair
Guthrie County Board of Supervisors

Attest: /S/
Marci L. McClellan
Guthrie County Auditor

Resolution 19-04

RESOLUTION AUTHORIZING THE PERIODIC TRANSFER OF FUNDS FROM THE GUTHRIE COUNTY GENERAL BASIC FUND AND THE GUTHRIE COUNTY RURAL SERVICES FUND TO THE GUTHRIE COUNTY SECONDARY ROADS FUND

WHEREAS, the Guthrie County Board of Supervisors (Supervisors) budgeted \$55,766.50 in the General Basic Fund of the Fiscal Year (FY) 2018-2019 Guthrie County Budget to transfer property tax revenue pursuant to Iowa Code Section 331.429(1)(a) into the Secondary Roads Fund of the FY 2018-2019 Budget; and

WHEREAS, the Guthrie County Board of Supervisors (Supervisors) budgeted \$1,759,130.70 in the Rural Services Fund of the Fiscal Year (FY) 2018-2019 Guthrie County Budget to transfer property tax revenue pursuant to Iowa Code Section 331.429(1)(b) into the Secondary Roads Fund of the FY 2018-2019 Budget; and

WHEREAS, Iowa Code Section 331.432 mandates the Supervisors must authorize all inter fund transfers by resolution; and

WHEREAS, the Auditor needs to periodically transfer funds from the General Basic Fund (To Secondary Road Fund-Misc Expense: 0001-99-0300-000-812990) to the Secondary Roads Fund (General Basic Fund: 0020-0-20-7000-900000) during FY 2018-2019; and

WHEREAS, the Auditor needs to periodically transfer funds from the Rural Services Fund (To Secondary Road Fund-Misc Expense: 0011-99-0300-000-812990) to the Secondary Roads Fund (Rural Services Basic Fund: 0020-0-20-7000-902000) during FY 2018-2019; and

WHEREAS, the total transfer shall not exceed \$55,766.50 from the General Basic Fund; and

WHEREAS, the total transfer shall not exceed \$1,759,130.70 from the Rural Services Fund; and

WHEREAS, the Auditor shall divide the transfer from the General Basic Fund into (2) equal sums of \$27,883.25; and

WHEREAS, the Auditor shall divide the transfer from the Rural Services Fund into (2) equal sums of \$879,565.35; and

WHEREAS, the Auditor shall transfer the funds in October 2018 and April 2019; and

WHEREAS, the Auditor shall notify the Guthrie County Treasurer, Marci Schreck, as well as Guthrie County Engineer, Joshua Sebern, upon completion of said transfers.

NOW, THEREFORE, BE IT
RESOLVED BY THE GUTHRIE
COUNTY BOARD OF SUPERVISORS

That the Guthrie County Board of Supervisors hereby authorizes the Guthrie County Auditor to make semi-annual transfers of \$27,883.25 from the Guthrie County General Basic Fund (To Secondary Road Fund-Misc Expense: 0001-99-0300-000-812990) to the Secondary Roads Fund (General Basic Fund: 0020-0-20-7000-900000) in October 2018 and April 2019. The total transfers shall not exceed \$55,766.50. Furthermore, the Guthrie County Board of Supervisors hereby authorizes the Auditor to make semi-annual transfers of \$879,565.35 from the Guthrie County Rural Services Fund (To Secondary Road Fund-Misc Expense: 0011-99-0300-000-812990) to the Secondary Roads Fund (Rural Services Basic Fund: 0020-0-20-7000-902000) in October 2018 and April 2019. The total transfers shall not exceed \$1,759,130.70. In addition, the Guthrie County Board of Supervisors directs the Auditor to notify the Guthrie County Treasurer, Marci Schreck, as well as Guthrie County Engineer, Joshua Sebern, upon completion of said transfers. Finally, the Guthrie County Board of Supervisors authorizes said transfers to commence upon approval of this Resolution.

The Guthrie County Board of Supervisors adopts the above Resolution 19-04, on this 3rd day of July, 2018, and the vote thereon is as follows:

Motion: Lloyd

Second: Dickson

Roll Call Vote:

Carney Aye

Dickson Aye

Grasty Aye

Lloyd Aye

Rutledge Absent

/S/
Everett L. Grasty, Chair
Guthrie County Board of Supervisors

Attest: /S/
Marci L. McClellan
Guthrie County Auditor

Resolution to Revise Guthrie County 2019 Five Year Road Program

Resolution No. 19-05

Unforeseen circumstances have arisen since adoption of the approved Secondary Road Construction Program, and previous revisions, requiring changes to the sequence, funding and timing of the proposed work plan,

The Board of Supervisors of Guthrie County, Iowa, in accordance with Iowa Code section 309.22, initiates and recommends modification of the following project(s) in the accomplishment year (State Fiscal Year 2019), for approval by the Iowa Department of Transportation (Iowa DOT), per Iowa Code 309.23 and Iowa DOT Instructional Memorandum 2.050.

The following PRE-EXISTING Accomplishment Year projects shall be MODIFIED as follows:

Project Number Local ID TPMS #	Project Location Description of work	AADT Length NBIS #	Type Work Fund basis	Modification(s) applied	Accomplishment Year (\$1000's of dollars)		
					Previous Amount	New amount	Net change
STBG-SWAP-C039(92)--FG-39 F51 Rehabilitation TPMS ID: 25084	F51: From Hwy 25 to P28 Montieth Rd Rehabilitation	230 8.18 MI	HMA Paving SWAP-STBG	Changed FM funding amount by -100,000 dollars Changed SWAP funding amount by 100,000 dollars	\$2900	\$2900	\$0
Totals					\$2900	\$2900	\$0

Fund ID	Accomplishment year (\$1000's of dollars)		
	Previous Amount	New Amount	Net Change

Local Funds	\$670	\$670	\$0
Farm to Market Funds	\$2,150	\$2,050	\$-100
Special Funds	\$0	\$0	\$0
Federal Aid Funds	\$0	\$0	\$0
SWAP Funds	\$2,880	\$2,980	\$100
Total construction cost (All funds)	\$5,700	\$5,700	\$0
Local 020 Construction cost totals (Local Funds + BROS-8] FA funds)	\$670	\$670	\$0

Recommended:

July 10, 2018

Date

/S/

County Engineer

Approved:

10 July 2018

Date

/S/

Chair Board of Supervisors

Attested:

I, Marci L. McClellan, Auditor in and for Guthrie County, Iowa, do hereby certify the above and foregoing to be a true and exact copy of a resolution passed and approved by the Board of Supervisors of Guthrie County, Iowa, at its meeting held on the 10th day of July, 2018

/S/

County Auditor

Resolution #19-06

RESOLUTION TO APPROVE FINANCIAL INSTITUTIONS AS DEPOSITORIES OF PUBLIC FUNDS AND TO SPECIFY THE MAXIMUM AMOUNT THAT MAY BE KEPT IN EACH DEPOSITORY AS PER IA CODE 12C.

WHEREAS, the Guthrie County Board of Supervisors is required by IA Code section 12C to approve financial institutions as depositories of public funds; and

WHEREAS, IA Code section 12C requires that the Guthrie County Board of Supervisors specify the maximum amount that may be kept in each depository; and

THEREFORE, BE IT RESOLVED, that the Guthrie County Board of Supervisors hereby approves the following list of financial institutions as depositories for Guthrie County; and

THEREFORE, the Guthrie County Treasurer is hereby authorized to deposit county funds in the following institutions in amounts not to exceed the following specified maximums.

Depository Name	Maximum Balance Approved
Guthrie County State Bank (Guthrie & Panora)	\$20,000,000
Farmers State Bank (Yale)	\$ 5,000,000
First State Bank (Stuart)	\$ 5,000,000
Rolling Hills Bank & Trust (Casey)	\$ 5,000,000
Iowa Savings Bank (Bayard & Coon Rapids)	\$ 5,000,000
Exchange State Bank (Adair)	\$ 5,000,000
Panora State Bank	\$ 5,000,000
Peoples Trust & Savings Bank (Guthrie Center)	\$ 5,000,000
Iowa Public Agency Investment Trust	\$ 5,000,000

The Guthrie County Board of Supervisors adopts the above Resolution 19-06, on this 21st day of August, 2018, and the vote thereon is as follows:

Motion: Dickson Second: Carney

Roll Call Vote:

Carney Aye Dickson Aye Grasty Absent

Lloyd Aye Rutledge Aye

/S/
Tom Rutledge, Vice-Chair
Guthrie County Board of Supervisors

Attest: /S/
Marci L. McClellan
Guthrie County Auditor

Resolution 19-07

**RESOLUTION ADOPTING MULTI-JURISDICTIONAL
HAZARD MITIGATION PLAN**

**A RESOLUTION OF GUTHRIE COUNTY ADOPTING THE ADAIR & GUTHRIE COUNTIES
MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN 2018**

WHEREAS, The Board of Supervisors of Guthrie County, Iowa has authorized the development of a multi-jurisdictional hazard mitigation plan; and

WHEREAS, the Adair & Guthrie Counties Multi-Jurisdictional Hazard Mitigation Plan was prepared in compliance with the Hazard Mitigation Planning Requirement of the Disaster Mitigation Act of 2000 provided by the Iowa Homeland Security and Emergency Management Division; and

BE IT THEREFORE RESOLVED by the Guthrie County Board of Supervisors that the project development agreement be approved, and

BE IT FURTHER RESOLVED by the Guthrie County Board of Supervisors that County Engineer, Josh Sebern be authorized to sign and execute the project development agreement.

Signed this 18th day of September, 2018.

Everett L. Grasty
Chairman, Board of Supervisors

Clifford L. Carney

Mike Dickson

Thomas D. Rutledge

Jack Lloyd

Marci L. McClellan
Auditor

**Guthrie County Secondary Road Department
Resolution No. 19-09**

**A Resolution Approving an Agreement between Guthrie County Secondary
Road Department and the Iowa Department of Transportation
for a Living Roadway Trust Fund Grant**

WHEREAS, Guthrie County Secondary Road Department is responsible for the Integrated Roadside Vegetation Management program and for managing certain roadside properties, and

WHEREAS, the Iowa Department of Transportation provides funding assistance through the Living Roadway Trust Fund for some expenses related to these responsibilities, and

WHEREAS, Guthrie County Secondary Road Department has applied for and been awarded a Living Roadway Trust Fund grant for the amount of \$24,000.00 for a hydroseeder,

BE IT THEREFORE RESOLVED by the Guthrie County Board of Supervisors that the project development agreement be approved, and

BE IT FURTHER RESOLVED by the Guthrie County Board of Supervisors that County Engineer, Josh Sebern be authorized to sign and execute the project development agreement.

Signed this 18th day of September, 2018.

Everett L. Grasty
Chairman, Board of Supervisors

Clifford L. Carney

Mike Dickson

Thomas D. Rutledge

Jack Lloyd

Marci L. McClellan
Auditor

Resolution 19-10

RESOLUTION AUTHORIZING THE PERIODIC TRANSFER OF FUNDS FROM THE GUTHRIE COUNTY GENERAL BASIC FUND TO THE GUTHRIE COUNTY CONSERVATION RESERVE FUND

WHEREAS, the Guthrie County Conservation Board (GCCB) had \$1,797.56 remaining in its Fiscal Year (FY) 2017-2018 Budget (Fund: 0001 - General Basic, Dept: 22 - Conservation Board Budget) on 30 June 2018; and

WHEREAS, GCCB also collected excess Camping Fees (line item 0001-1-22-6120-520000) in the amount of \$10,807.35; and

WHEREAS, GCCB requested the Guthrie County Board of Supervisors (Supervisors) transfer these funds, in the amount of \$12,604.91, to Fund: 0027 - County Conservation Reserve Fund pursuant to Iowa Code Section 350.6; and

WHEREAS, GCCB authorized these transfers subject to Supervisors' approval during its regular meetings on Monday, 9 July 2018 (\$1,797.56) and 13 August 2018 (\$10,807.35); and

WHEREAS, Iowa Code Section 331.432 mandates the Supervisors must authorize all inter fund transfers by resolution; and

WHEREAS, the Auditor may transfer funds from the General Basic Fund (To Other Budgetary Funds- Misc Expense: 0001-99-0300-000-814990) to the Conservation Reserve Fund (General Basic Fund: 0027-0-50-6000-900000) during FY 2018-2019; and

WHEREAS, the total transfer shall not exceed \$12,604.91 from the General Basic Fund; and

WHEREAS, the Auditor shall transfer the funds in October 2018; and

WHEREAS, the Auditor shall notify the Guthrie County Treasurer, Marci Schreck, as well as Guthrie County Conservation Director, Joe Hanner, upon completion of said transfers.

NOW, THEREFORE, BE IT
RESOLVED BY THE GUTHRIE
COUNTY BOARD OF SUPERVISORS

That the Guthrie County Board of Supervisors hereby authorizes the Guthrie County Auditor to make a transfer of \$12,604.91 from the Guthrie County General Basic Fund (To Other Budgetary Funds-Misc Expense: 0001-99-0300-000-814990) to the Conservation Reserve Fund (General Basic Fund: 0027-0-50-6000-900000) in October 2018. The total transfers shall not exceed \$12,604.91. Furthermore, the Guthrie County Board of Supervisors directs the Auditor to notify the Guthrie County Treasurer, Marci Schreck, as well as Guthrie County Conservation Director, Joe Hanner, upon completion of said transfers. Finally, the Guthrie County Board of Supervisors authorizes said transfer to commence upon approval of this Resolution.

The Guthrie County Board of Supervisors adopts the above Resolution 19-10, on this 25th day of September, 2018, and the vote thereon is as follows:

Motion: Rutledge

Second: Carney

Roll Call Vote:

Carney Aye

Dickson Aye

Grasty Aye

Lloyd Absent

Rutledge Aye

/S/
Everett L. Grasty, Chair
Guthrie County Board of Supervisors

Attest: /S/
Marci L. McClellan
Guthrie County Auditor

Resolution 19-11

RESOLUTION AUTHORIZING THE GUTHRIE COUNTY SHERIFF’S OFFICE TO CHARGE AN ADDITIONAL FEE FOR CANCELLATION OF A SHERIFF’S SALE

WHEREAS, it is in the best public interest for the Guthrie County Sheriff’s Office to charge an additional fee, in the amount of seventy-five dollars (**\$75.00**), for the cancellation of Sheriff’s sales. Said amount will reimburse the Sheriff’s Office for paperwork and research done prior to the sale; and

WHEREAS, Iowa Code Section 331.655(1)(k) increased said fee from fifty dollars (\$50.00) to seventy-five dollars (\$75.00) on July 1, 2017.

NOW, THEREFORE, BE IT
RESOLVED BY THE GUTHRIE
COUNTY BOARD OF SUPERVISORS

That the Guthrie County Board of Supervisors authorize the Guthrie County Sheriff’s Office to charge an additional fee of seventy-five dollars (**\$75.00**) for the cancellation of a Sheriff’s sale. Finally, the Guthrie County Board of Supervisors authorizes said Resolution to be retroactive to July 1, 2017.

The Guthrie County Board of Supervisors adopts the above Resolution 19-11, on this 2nd day of October, 2018, and the vote thereon is as follows:

Motion: Lloyd

Second: Dickson

Roll Call Vote:

Carney Aye

Dickson Aye

Grasty Absent

Lloyd Aye

Rutledge Aye

/S/
Thomas D. Rutledge, Vice-Chair
Guthrie County Board of Supervisors

Attest: /S/
Marci L. McClellan
Guthrie County Auditor

Resolution 19-12

RESOLUTION AUTHORIZING THE SECOND PERIODIC TRANSFER OF FUNDS FROM THE GUTHRIE COUNTY GENERAL BASIC FUND TO THE GUTHRIE COUNTY CONSERVATION RESERVE FUND

WHEREAS, the Guthrie County Conservation Board (GCCB) collected Trail User Fees (line item 0001-1-22-6120-529100) in the amount of \$13,268.45 during Fiscal Year (FY) 2017-2018; and

WHEREAS, GCCB requested the Guthrie County Board of Supervisors (Supervisors) transfer these funds, in the amount of \$13,268.45, to Fund: 0027 - County Conservation Reserve Fund pursuant to Iowa Code Section 350.6; and

WHEREAS, GCCB authorized this transfer into a “Restricted Use Account” subject to Supervisors’ approval during its regular meetings on Monday, 9 July 2018; and

WHEREAS, Iowa Code Section 331.432 mandates the Supervisors must authorize all inter fund transfers by resolution; and

WHEREAS, the Auditor may transfer funds from the General Basic Fund (To Other Budgetary Funds-Misc Expense: 0001-99-0300-000-814990) to the Conservation Reserve Fund (General Basic Fund: 0027-0-50-6000-900000) during FY 2018-2019; and

WHEREAS, the total transfer shall not exceed \$13,268.45 from the General Basic Fund; and

WHEREAS, the Auditor shall transfer the funds in October 2018; and

WHEREAS, the Auditor shall notify the Guthrie County Treasurer, Marci Schreck, as well as Guthrie County Conservation Director, Joe Hanner, upon completion of said transfers.

NOW, THEREFORE, BE IT
RESOLVED BY THE GUTHRIE
COUNTY BOARD OF SUPERVISORS

That the Guthrie County Board of Supervisors hereby authorizes the Guthrie County Auditor to make a transfer of \$13,268.45 from the Guthrie County General Basic Fund (To Other Budgetary Funds-Misc Expense: 0001-99-0300-000-814990) to the Conservation Reserve Fund (General Basic Fund: 0027-0-50-6000-900000) in October 2018. The total transfers shall not exceed \$13,268.45. Furthermore, the Guthrie County Board of Supervisors directs the Auditor to notify the Guthrie County Treasurer, Marci Schreck, as well as Guthrie County Conservation Director, Joe Hanner, upon completion of said transfers. Finally, the Guthrie County Board of Supervisors authorizes said transfer to commence upon approval of this Resolution.

The Guthrie County Board of Supervisors adopts the above Resolution 19-12, on this 9th day of October, 2018, and the vote thereon is as follows:

Motion: Rutledge

Second: Dickson

Roll Call Vote:

Carney Aye

Dickson Aye

Grasty Aye

Lloyd Aye

Rutledge Aye

/S/
Everett L. Grasty, Chair
Guthrie County Board of Supervisors

Attest: /S/
Marci L. McClellan
Guthrie County Auditor

RESOLUTION FOR LOW-WATER STREAM CROSSING

Guthrie County Resolution No. 19-13

WHEREAS: The Board of Supervisors is empowered under the authority of Sections 321.236 and 321.255 of the Code of Iowa to regulate, warn or guide traffic on highways under their jurisdiction and to place and maintain traffic control devices, and

WHEREAS: The County Engineer has evaluated and determined there is a need for regulating traffic at the ford type low-water stream crossings,

NOW, THEREFORE, BE IT RESOLVED by the Guthrie County Board of Supervisors that warning signs with the messages, "Flood Area Ahead" and "Impassible During High Water," and a regulatory sign with the message "Do Not Enter When Flooded" be erected for the safety and welfare of the traveling public at the approaches to the ford type low-water crossings at the following locations:

Bear Grove 193 - On Fir Avenue 1000' South of 220Th Street

Passed this 18th day of December, 2018.

Ayes

Nays

Everett L. Grasty

Clifford L. Carney

Mike Dickson

Thomas D. Rutledge

Jack Lloyd

ATTEST: _____
 Marci L. McClellan
 Marci McClellan
 Guthrie County Auditor

Resolution 19-14

RESOLUTION APPOINTING MEMBERS OF THE 2019 COMPENSATION COMMISSION

WHEREAS, in accordance with the provision set out in Iowa Code Section 6B.4, annually the Board of Supervisors of Guthrie County shall appoint not less than twenty-eight residents of the county and the names of such persons shall be placed on a list and they shall be eligible to serve as members of a compensation commission in Eminent Domain proceedings; and

WHEREAS, one-fourth of the persons appointed shall be owner-operators of agricultural property, one-fourth of the persons appointed shall be owners of city property, one-fourth shall be licensed real estate salespersons or real estate brokers, and one-fourth shall be persons having knowledge of property values in the county by reason of their occupation, such as bankers, auctioneers, property managers, property appraisers, and persons responsible for making loans on property.

NOW, THEREFORE, BE IT
RESOLVED BY THE GUTHRIE
COUNTY BOARD OF SUPERVISORS

That the Guthrie County Board of Supervisors hereby appoints the following names of residents to the 2019 Compensation Commission:

Rural Property Owners

- Bob Brummer – Guthrie Center
- Paul Clark – Guthrie Center
- Randal Crawford – Adair
- Jerry Dickson – Menlo
- Jim Laughery – Guthrie Center
- Scott McClellan – Bayard
- Bryan Mowrer – Guthrie Center

City Property Owners

- Jim Beck – Guthrie Center
- Troy Christensen – Guthrie Center
- Scott Frederickson – Yale
- Larry Jacobson – Menlo
- Terry Kemble – Panora
- Forrest Schnobrich – Casey
- Jeanette Sheeder – Guthrie Center
- Jim Steburg – Yale
- Curtis Twigg – Panora
- Myrna Whetstone – Casey

Licensed Real Estate Broker

Alan Farnsworth – Adair
Jay Gerlich - Panora
Laura Kemble - Panora
Steve Kroeger – Menlo
Larry Schwenk – Coon Rapids
Bret Wedemeyer – Casey
Dave Wagler – Panora

Knowledge of Property Value
by Virtue of Occupation

James Belden – Stuart
Mike Carey – Panora
Dennis Flanery – Guthrie Center
Jerry Hagan – Bayard
Barry Monaghan – Panora
Dave Ryan – Panora
Mike Underwood – Guthrie Center

The Guthrie County Board of Supervisors adopts the above Resolution 19-14, on this 2nd day of January, 2019, and the vote thereon is as follows:

Motion: Grasty

Second: Dickson

Roll Call Vote:

Carney Aye

Dickson Aye

Grasty Aye

Lloyd Aye

Kuster Aye

/S/
Jack E. Lloyd, Chair
Guthrie County Board of Supervisors

Attest: /S/
Marci L. McClellan
Guthrie County Auditor

Resolution 19-15

RESOLUTION AUTHORIZING THE GUTHRIE COUNTY AUDITOR TO PAY FIXED CHARGES AND OTHER CLAIMS PER IOWA CODE SECTION 331.506 WITHOUT PRIOR APPROVAL BY THE GUTHRIE COUNTY BOARD OF SUPERVISORS

WHEREAS, Iowa Code Section 331.506(3) states the board, by resolution, may authorize the auditor to issue checks to make the following payments without prior approval of the board:

- a. For fixed charges including, but not limited to, freight, express, postage, water, light, telephone service or contractual services, after a bill is filed with the auditor.
- b. For salaries and payrolls if the compensation has been fixed or approved by the board. The salary or payroll shall be certified by the officer or supervisor under whose direction or supervision the compensation is earned;

and

WHEREAS, Iowa Code Section 331.506(4) mandates the bills paid under subsection 3 of section 331.506 shall be submitted to the Board of Supervisors (Supervisors) for review and approval at its next meeting following the payment. In addition, the action shall be recorded in the Supervisors' Minutes; and

WHEREAS, an officer certifying an erroneous bill or claim against the county is liable on the officer's official bond for a loss to the county resulting from the error pursuant to Iowa Code Section 331.506(5); and

WHEREAS, there are times the Guthrie County Auditor must issue checks when the Supervisors are not in session because the payment of a claim is due before an upcoming Accounts Payable date.

NOW, THEREFORE, BE IT
RESOLVED BY THE GUTHRIE
COUNTY BOARD OF SUPERVISORS

That the Guthrie County Board of Supervisors hereby authorizes the Guthrie County Auditor to issue checks to make payments for fixed charges, claims for employee prescription and health insurance as well as claims with a due date before an upcoming Accounts Payable date without prior approval of the Supervisors during 2019. Furthermore, the Guthrie County Board of Supervisors mandates the Guthrie County Auditor shall comport with all provisions of Iowa Code Section 331.506 when making such payments. Finally, the Guthrie County Board of Supervisors authorizes said process to commence upon approval of this Resolution.

The Guthrie County Board of Supervisors adopts the above Resolution 19-15, on this 2nd day of January, 2019, and the vote thereon is as follows:

Motion: Dickson Second: Grasty

Roll Call Vote:

Carney Aye Dickson Aye Grasty Aye

Lloyd Aye Kuster Aye

/S/
Jack E. Lloyd, Chair
Guthrie County Board of Supervisors

Attest: /S/
Marci L. McClellan
Guthrie County Auditor

Resolution 19-16

RESOLUTION GIVING THE COUNTY ENGINEER THE RIGHT OF FINAL ACCEPTANCE

BE IT RESOLVED BY THE GUTHRIE
COUNTY BOARD OF SUPERVISORS

That Josh Sebern, County Engineer for Guthrie County, Iowa is hereby designated, authorized, and empowered on behalf of the Board of Supervisors to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications therefore in connection with all farm to market construction projects.

The Guthrie County Board of Supervisors adopts the above Resolution 19-16, on this 2nd day of January, 2019, and the vote thereon is as follows:

Motion: Grasty

Second: Carney

Roll Call Vote:

Carney Aye

Dickson Aye

Grasty Aye

Lloyd Aye

Kuster Aye

/S/
Jack E. Lloyd, Chair
Guthrie County Board of Supervisors

Attest: /S/
Marci L. McClellan
Guthrie County Auditor

Resolution 19-17

CONSTRUCTION EVALUATION RESOLUTION ENABLING THE GUTHRIE COUNTY BOARD OF SUPERVISORS TO USE THE MASTER MATRIX TO EVALUATE APPLICATIONS FOR CONSTRUCTION PERMITS FOR LARGE ANIMAL CONFINEMENT OPERATIONS

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2019 and January 31, 2020 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

**NOW, THEREFORE, BE IT RESOLVED
BY THE BOARD OF SUPERVISORS
OF GUTHRIE COUNTY**

That the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3) enabling the Guthrie County Board of Supervisors to use the master matrix to evaluate applications for construction permits for large animal confinement operations.

The Guthrie County Board of Supervisors adopts the above Resolution 19-17, on this 2nd day of January, 2019, and the vote thereon is as follows:

Motion: Carney

Second: Grasty

Roll Call Vote:

Carney Aye

Dickson Aye

Grasty Aye

Lloyd Aye

Kuster Aye

/S/
Jack E. Lloyd, Chair
Guthrie County Board of Supervisors

Attest: /S/
Marci L. McClellan
Guthrie County Auditor

Resolution 19-18

RESOLUTION REGARDING PART-TIME STATUS OF GUTHRIE COUNTY ATTORNEY

WHEREAS, Iowa Code Section 331.752 provides that the county board of supervisors may provide, by resolution, the full or part time status of the county attorney and that a part time county attorney is permitted to engage in the private practice of law, while a full time county attorney must refrain from the private practice of law; and

WHEREAS, the county attorney taking office in 2019 has requested that the status change from full to part time, although it will not change the number of hours she works or her work responsibility; and

WHEREAS, it the intention of the Guthrie County Board of Supervisors, through this resolution, to change the current status of the office of the Guthrie County Attorney to part time status, permitting the private practice of law by the Guthrie County Attorney.

NOW, THEREFORE, BE IT
RESOLVED BY THE GUTHRIE
COUNTY BOARD OF SUPERVISORS

That the Guthrie County Board of Supervisors hereby changes the status of the Guthrie County Attorney to part time effective as of January 2, 2019 until otherwise designated under the procedures of Iowa Code Section 331.752.

The Guthrie County Board of Supervisors adopts the above Resolution 19-18, on this 3rd day of January, 2019, and the vote thereon is as follows:

Motion: Grasty

Second: Carney

Roll Call Vote:

Carney Aye

Dickson Aye

Grasty Aye

Lloyd Aye

Kuster Aye

/S/
Jack E. Lloyd, Chair
Guthrie County Board of Supervisors

Attest: /S/
Marci L. McClellan
Guthrie County Auditor

Resolution 19-19

Iowa Prison Industries Affordable Home Program

WHEREAS, Guthrie County has a need for new workforce housing units that the market does not allow to be built or financed in our community; and

WHEREAS, the proposed Iowa Prison Industries/Iowa Association of Councils of Governments Prisoner-Built Housing Program can help provide quality homes to rural Iowa that are affordable to low and moderate income households; and

WHEREAS, this housing program can, after an initial capital investment by the state, be self-sufficient and require no additional state investment; and

WHEREAS, there are lots available on which these homes may be placed within Guthrie County; and

WHEREAS, this housing program will reduce recidivism and provide Iowa with workers in high-demand skill areas by training inmates for careers in the construction industry.

NOW, THEREFORE, BE IT
HEREBY RESOLVED BY THE
BOARD OF SUPERVISORS
OF GUTHRIE COUNTY

That the Guthrie County Board of Supervisors is in support of the Iowa Prison Industries/ Iowa Association of Councils of Governments Prisoner-Built Housing Program and supports state funding necessary to implement this program.

The Guthrie County Board of Supervisors adopts the above Resolution 19-18, on this 29th day of January, 2019, and the vote thereon is as follows:

Motion: Grasty Second: Carney

Roll Call Vote:

Carney Aye Dickson Aye Grasty Aye

Lloyd Aye Kuster Aye

/S/
Jack E. Lloyd, Chair
Guthrie County Board of Supervisors

Attest: /S/
Marci L. McClellan
Guthrie County Auditor

<u>Elected Official</u>	<u>Approved Salary</u>	<u>Approved Increase</u>
Auditor	\$ 55,328	% 3.0
County Attorney	\$ 86,820	% 3.0
Recorder	\$ 54,706	% 3.0
Sheriff	\$ 72,587	% 3.0
Supervisors	\$ 27,494	% 0.0
Treasurer	\$ 54,703	% 3.0

The Guthrie County Board of Supervisors adopts the above Resolution 19-21, on this 14th day of February, 2019, and the vote thereon is as follows:

Motion: Kuster

Second: Grasty

Roll Call Vote:

Carney Aye

Dickson Nay

Grasty Aye

Lloyd Aye

Kuster Aye

/S/
 Jack E. Lloyd, Chair
 Guthrie County Board of Supervisors

Attest: /S/
 Marci L. McClellan
 Guthrie County Auditor

Resolution 19-22

RESOLUTION FOR THE ADOPTION OF BUDGET AND CERTIFICATION OF TAXES FOR THE FISCAL YEAR BEGINNING JULY 1, 2019 AND ENDING JUNE 30, 2020 PER IOWA CODE SECTION 331.434(5)

WHEREAS, Iowa Code Section 331.434(5) specifies the Guthrie County Board of Supervisors shall adopt by resolution a Fiscal Year 2019-2020 Budget as well as Certification of Taxes after a Budget Hearing; and

WHEREAS, the Guthrie County Board of Supervisors has met the publication requirements set forth in Iowa Code Section 331.434(3) through publication in the Guthrie County Times Vedette on 21 February 2019 and The News Gazette on 21 February 2019; and

WHEREAS, the Guthrie County Board of Supervisors has met the Budget Hearing requirement prescribed in Iowa Code Sections 331.434(3) and 331.434(4) through the Public Hearing held on 5 March 2019 at 10:00 a.m.

NOW, THEREFORE, BE IT
RESOLVED BY THE GUTHRIE
COUNTY BOARD OF SUPERVISORS

That the Guthrie County Board of Supervisors hereby adopts by resolution on 5 March 2019 the attached Adoption of Budget and Certification of Taxes for the Fiscal Year beginning 1 July 2019 and ending 30 June 2020.

The Guthrie County Board of Supervisors adopts the above Resolution 19-22, on this 5th day of March, 2019, and the vote thereon is as follows:

Motion: Grasty Second: Lloyd

Roll Call Vote:

Carney Aye Dickson Nay Grasty Aye

Lloyd Aye Kuster Aye

/S/
Jack E. Lloyd, Chair
Guthrie County Board of Supervisors

Attest: /S/
Marci L. McClellan
Guthrie County Auditor

Resolution 19-23

APPROPRIATIONS RESOLUTION FOR THE FISCAL YEAR 2019-2020 BUDGET

WHEREAS, it is desired to make appropriations for each of the different officers and departments for the Fiscal Year beginning 1 July 2019 in accordance with Iowa Code Section 331.434(6).

NOW, THEREFORE, BE IT
RESOLVED BY THE GUTHRIE
COUNTY BOARD OF SUPERVISORS

That the Guthrie County Board of Supervisors hereby adopts its Fiscal Year 2019-2020 Budget appropriations as follows:

Section 1. The amounts itemized by department or office on the attached schedule are hereby appropriated from the resources of each fund so itemized to the department or office listed in the first column on the same line.

Section 2. Subject to the provisions of the other County procedures and regulations, as well as applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund, effective 1 July 2019.

Section 3. In accordance with Iowa Code Section 331.437, no department or officer shall expend or contract to expend any money or incur liability, or enter into any contract which by its terms involves the expenditures of money for any purpose in excess of the amounts appropriated pursuant to this Resolution.

Section 4. If at any time during the 2019-2020 budget year the Auditor shall ascertain that the available resources of a fund for the year will be less than said fund's total appropriations, the Auditor shall immediately so inform the Board of Supervisors and recommend appropriate corrective action.

Section 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report the status of such accounts to the applicable departments and officers monthly during the 2019-2020 budget year.

Section 6. All appropriations authorized pursuant to this Resolution lapse at the close of the business on 30 June 2020.

The Guthrie County Board of Supervisors adopts the above Resolution 19-23, on this 4th day of June, 2019, and the vote thereon is as follows:

Motion: Dickson Second: Carney

Roll Call Vote:

Carney Aye Dickson Nay Grasty Aye

Lloyd Aye Kuster Aye

/S/
Jack E. Lloyd, Chair
Guthrie County Board of Supervisors

Attest: /S/
Marci L. McClellan
Guthrie County Auditor

Appropriations for Fiscal Year 2019-2020

75%

Department Name	Department Number	Budget	Appropriation
Board of Supervisors	01	\$456,642.00	\$342,481.50
Auditor	02	\$304,131.00	\$228,098.25
Treasurer	03	\$343,478.00	\$257,608.50
County Attorney	04	\$384,060.00	\$288,045.00
Sheriff	05	\$1,680,658.00	\$1,260,493.50
Recorder	07	\$199,565.00	\$149,673.75
Work Release	08	\$0.00	\$0.00
Human Resources	09	\$119,520.00	\$89,640.00
Risk Management	10	\$266,554.00	\$199,915.50
Rural Water	15	\$0.00	\$0.00
General Relief	19	\$41,775.66	\$31,331.75
Engineer	20	\$6,529,590.10	\$4,897,192.58
Veteran Affairs	21	\$76,282.64	\$57,211.98
Conservation Board	22	\$333,011.00	\$249,758.25
Public Health Nurse	23	\$1,030,739.60	\$773,054.70
Roadside Vegetation Management	24	\$184,075.00	\$138,056.25
Social Services	25	\$6,088.00	\$4,566.00
County Care Facility	26	\$0.00	\$0.00
County Farm	27	\$23,762.00	\$17,821.50
Sanitarian	29	\$309,411.00	\$232,058.25
Environmental Health (Pass Through)	30	\$55,000.00	\$41,250.00
District Court	31	\$111,000.00	\$83,250.00
Grand Jury	38	\$500.00	\$375.00
Petit Jury	39	\$1,500.00	\$1,125.00
Bonds & Interest (Diamond Head Sanitary Bonds)	40	\$50,508.00	\$37,881.00
Guthrie County Museum	47	\$67,653.00	\$50,739.75
Resource Enhancement	49	\$105,000.00	\$78,750.00
Conservation Reserve Fund	50	\$34,313.00	\$25,734.75
General Services	51	\$312,191.00	\$234,143.25
Facilities Management	53	\$486,880.50	\$365,160.38
Custodial Services	54	\$90,130.00	\$67,597.50
Libraries	55	\$119,618.00	\$89,713.50
Mental Health Admin	60	\$330,903.00	\$248,177.25
Airport	62	\$55,700.00	\$41,775.00
E 911 (Includes Fund 2000 bond payment pass through)	68	\$101,268.00	\$75,951.00
Joint Disaster Services	70	\$0.00	\$0.00
Road Clearing	72	\$0.00	\$0.00
Flood & Erosion	73	\$3,000.00	\$2,250.00
Drainage	76	\$0.00	\$0.00
Fair & 4-H	77	\$8,000.00	\$6,000.00
Fairgrounds	78	\$30,000.00	\$22,500.00
Transfer Station	79	\$834,559.00	\$625,919.25
TIF (Includes Capital Projects and TIF)	85	\$1,019,252.00	\$764,439.00

Total		\$16,106,318.50	\$12,079,738.88
EMS (Own budget not part of County's)	69	\$150,644.00	\$150,644.00
Drainage	76	\$5,000.00	\$5,000.00
Assessor	98	\$405,495.00	\$405,495.00
Transfers to Roads		\$1,988,268.14	\$1,491,201.11

Resolution 19-24

RESOLUTION APPROVING THE FINANCING OF A SKID LOADER FOR GUTHRIE COUNTY TRANSFER STATION

WHEREAS, the Guthrie County Transfer Station wants to purchase a JCB 3TS-8T Skid Loader; and

WHEREAS, the Rolling Hills Bank & Trust of Casey, Iowa is willing to finance the purchase; and

WHEREAS, the loan amount will be \$79,800; and

WHEREAS, the terms of the loan are three point ninety-five percent (3.95%) interest for sixty (60) months; and

WHEREAS, the Guthrie County Board of Supervisors is the authorized entity to enter into this financing agreement as evidenced by the signature of the Chair, Jack E. Lloyd.

NOW, THEREFORE, BE IT
RESOLVED BY THE GUTHRIE
COUNTY BOARD OF SUPERVISORS

That the Guthrie County Board of Supervisors agrees to execute all the necessary loan documentation to finance the purchase of the Skid Loader for the Guthrie County Transfer Station in accordance with the terms set forth in this Resolution. Furthermore, said documentation must be reviewed by the Guthrie County Attorney's Office prior to its final execution by the Guthrie County Board of Supervisors. Finally, the Guthrie County Board of Supervisors authorizes said process to commence upon approval of this Resolution.

The Guthrie County Board of Supervisors adopts the above Resolution 19-24, on this 26th day of February, 2019, and the vote thereon is as follows:

Motion: Grasty Second: Lloyd

Roll Call Vote:

Carney Aye Dickson Nay Grasty Aye

Lloyd Aye Kuster Aye

_____/S/
Jack E. Lloyd, Chair
Guthrie County Board of Supervisors

Attest: _____/S/
Marci L. McClellan
Guthrie County Auditor

Resolution 19-25

**RESOLUTION APPROVING THE FINANCING OF TRUCKS FOR GUTHRIE COUNTY
TRANSFER STATION**

WHEREAS, the Guthrie County Transfer Station wants to purchase a 2011 Mack CXU613 Day Cab Truck as well as a 2012 Mack CXU613 Day Cab Truck; and

WHEREAS, the Rolling Hills Bank & Trust of Casey, Iowa is willing to finance the purchase; and

WHEREAS, the loan amount will be \$77,500; and

WHEREAS, the terms of the loan are three point ninety-five percent (3.95%) interest for sixty (60) months; and

WHEREAS, the Guthrie County Board of Supervisors is the authorized entity to enter into this financing agreement as evidenced by the signature of the Chair, Jack E. Lloyd.

**NOW, THEREFORE, BE IT
RESOLVED BY THE GUTHRIE
COUNTY BOARD OF SUPERVISORS**

That the Guthrie County Board of Supervisors agrees to execute all the necessary loan documentation to finance the purchase of the 2011 Mack CXU613 Day Cab Truck as well as a 2012 Mack CXU613 Day Cab Truck for the Guthrie County Transfer Station in accordance with the terms set forth in this Resolution. Furthermore, said documentation must be reviewed by the Guthrie County Attorney's Office prior to its final execution by the Guthrie County Board of Supervisors. Finally, the Guthrie County Board of Supervisors authorizes said process to commence upon approval of this Resolution.

The Guthrie County Board of Supervisors adopts the above Resolution 19-25, on this 26th day of February, 2019, and the vote thereon is as follows:

Motion: _____ Grasty _____

Second: _____ Dickson _____

Roll Call Vote:

Carney Aye

Dickson Nay

Grasty Aye

Lloyd Aye

Kuster Aye

_____/S/
Jack E. Lloyd, Chair
Guthrie County Board of Supervisors

Attest: _____/S/
Marci L. McClellan
Guthrie County Auditor

GUTHRIE COUNTY BOARD OF SUPERVISORS

Resolution #19-26

A RESOLUTION OPPOSING SENATE STUDY BILL 1045 AND SENATE FILE 184 PASSED BY THE SENATE COMMITTEE ON TRANSPORTATION

WHEREAS, the Transportation Committee in the Iowa Senate has passed House Study Bill 1045 (SF 184) which would amend and make changes to Iowa Code Chapter 321 related to transportation of indivisible loads and raw forestry products on primary and non-primary highways, and;

WHEREAS, Guthrie County owns and maintains nonprimary highways, and is fiscally and legally responsible for the nonprimary highways within the County, and;

WHEREAS, Guthrie County owns and maintains 138 structures classified as bridges by the National Bridge Inspection Standards, and;

WHEREAS, many of the bridges owned by Guthrie County are aging and structurally deficient or functionally obsolete, and;

WHEREAS, current funding is not adequate to replace or rehabilitate these bridges at the rate their conditions are deteriorating, and;

WHEREAS, the nonprimary roads and bridges owned by Guthrie County serve a critical need for residents, agricultural users, businesses, schools, post offices, and emergency responders, and;

WHEREAS, the proposed bill would allow the Iowa Department of Transportation to issue annual permits to forestry industry haulers for loads up to 130,000 pounds on nonprimary highways throughout Iowa, without knowledge of or notice given to the agencies which own these highways and the structures thereon, and;

WHEREAS, bridges within Guthrie County have been designed for loads that were legal on Iowa roads at the time of their construction, and bridges have only been rated or posted with weight restrictions for loads that are currently legal on roads, and;

WHEREAS, each bridge within Guthrie County is unique based on its age, design, and current condition, and;

WHEREAS, load rating to ensure safe passage of loads greater than 80,000 pounds would be unique for each load on each individual bridge, and;

WHEREAS, the traversing of Guthrie County bridges by loads up to 130,000 pounds without the County being afforded the knowledge of or the ability to restrict each occurrence, would result in gradual and possibly sudden failure of bridges within the County, and;

WHEREAS, Guthrie County would likely bear legal and financial liability for subsequent failure of its bridges, even if such failures are caused by loads they did not permit, and;

WHEREAS, Guthrie County is not financially able to repair or replace bridges which would be subject to accelerated deterioration by increased loads, and;

WHEREAS, Guthrie County and its residents, farmers, businesses, schools, post offices, and emergency responders, would be subjected to undue operational and economic hardships by further degradation of its road system and the structures thereon;

THEREFORE BE IT RESOLVED, that the Guthrie County Board of Supervisors strongly urges all Iowa lawmakers to vote in opposition to this legislation.

Resolved this 26th day of March, 2019.

GUTHRIE COUNTY BOARD OF SUPERVISORS

_____/S/
Jack Lloyd, Chairman
Guthrie County Board of Supervisors

_____/S/
Clifford Carney, Member
Guthrie County Board of Supervisors

_____/S/
J.D. Kuster, Member
Guthrie County Board of Supervisors

_____/S/
Everett Grasty, Member
Guthrie County Board of Supervisors

Absent
Mike Dickson, Member
Guthrie County Board of Supervisors

Attest: Danielle Fink, Deputy Guthrie County Auditor
Marci McClellan, Guthrie County Auditor

RESOLUTION 19-27

WHEREAS: The Board of Supervisors is empowered under the authority of the Code of Iowa, Section 321.236 Sub. (8), 321.255 and 321.471 to 321.473 to prohibit the operation of vehicles or to impose limitations as to the weight thereof on designated highway structures under their jurisdiction, and,

WHEREAS: The Guthrie County Engineer has inspected the following highway bridges and determined that restrictions should be designated based on present structural conditions. See attachments for details.

NOW THEREFORE BE IT RESOLVED by the Guthrie County Board of Supervisors that vehicle and load limits be established and that signs be erected advising of the permissible maximum weights thereof on the bridges listed, as follows:

PASSED BY THE BOARD OF SUPERVISORS, at Guthrie County, Iowa, this 26th day of March, 2019.

Everett L. Grasty

Clifford L. Carney

Jerome "J.D." Kuster

Jack E. Lloyd

Absent – Mike Dickson

Attest: Danielle Fink, Deputy Guthrie County Auditor

Marci McClellan
Guthrie County Auditor

Guthrie Co. Bridge Postings

Attachment to Resolution # 19-27

Page 1 of 2

FHWA Bridge No	County Bridge No	Section Number	Township	Postings Type 4	Type 3S2	Type 3-3	Additional Signing
168080	Baker 158	4	Baker	25	40	40	
<20	Baker 168	25	Baker	20	30	30	
168300	Baker 179	28	Baker	15	24	26	
168310	Baker 180	28	Baker	24	37	35	
168440	Bear Grove 193	2	Bear Grove	18	28	33	
168500	Bear Grove 199	12	Bear Grove	6	6	6	
168580	Bear Grove 207	7	Bear Grove	22	34	40	
168611	Bear Grove 210	20	Bear Grove	20	30	30	
168690	Bear Grove 218	29	Bear Grove	25	40	40	
168740	Bear Grove 223	36	Bear Grove	21	28	29	
166720	Beaver 24	2	Beaver	17	25	30	
<20	Beaver 25	3	Beaver	25	37	40	
166770	Beaver 29	5	Beaver	14	21	23	
166800	Beaver 32	7	Beaver	25	40	40	
167650	S Cass 116	3	Cass	13	16	28	
168770	Cass 226	10	Cass	14	20	23	
168870	Cass 234	27	Cass	10	10	10	
168880	Cass 235	34	Cass	10	10	10	
169900	Dodge 327	9	Dodge	15	24	26	
169910	Dodge 328	11	Dodge	10	10	10	
169960	Dodge 333	19	Dodge	10	10	10	
169980	Dodge 335	28	Dodge	22	33	40	
167240	Grant 74	1	Grant	20	29	37	

362890	Grant 75	1	Grant	24	36	36
167440	Grant 95	17	Grant	20	34	37
167471	Grant 98	19	Grant	23	39	39
167490	Grant 100	20	Grant	24	35	40
167500	Grant 101	16	Grant	23	36	39
170110	Highland 347	14	Highland	5	5	5
170170	Highland 350	22	Highland	26	40	40
170200	Highland 353	25	Highland	20	30	30
166450	Jackson 4	3	Jackson	23	34	40
166500	Jackson 7	6	Jackson	24	40	39
167720	Jackson 123	15	Jackson	27	38	37
170400	Orange 372	17	Orange	23	36	35
<20	Orange 373	17	Orange	18	29	32
170490	Orange 381	23	Orange	28	39	38
<20	Orange 385	29	Orange	22	32	40
<20	Orange 386	29	Orange	18	26	34
170570	Orange 389	30	Orange	25	39	40
170595	Orange 391A	32	Orange	23	38	40
<20	Orange 392A	35	Orange	20	29	34
170620	Orange 394	36	Orange	28	39	38
166661	Penn 18	26	Penn	26	39	39
166680	Penn 20	27	Penn	24	36	40
6690	Rich 311A	12	Richland	5	5	5

Guthrie Co. Bridge Postings

Attachment to Resolution # 19-27

Page 2 of 2

FHWA Bridge No	County Bridge No	Section Number	Township	Postings			Additional Signing
				Type 4	Type 3S2	Type 3-3	
169110	Seely 255	5	Seely	22	34	35	
169190	Seely 262	9	Seely	19	29	35	
169230	Seely 266	18	Seely	21	34	37	
169380	Seely 278	31	Seely	18	27	32	
169430	Seely 283	33	Seely	24	40	39	
169480	Seely 286	36	Seely	6	6	6	
167090	Thompson 59	16	Thompson	26	40	40	
167110	Thompson 61	16	Thompson	24	36	40	
167150	Thompson 65	26	Thompson	16	24	24	
<20	Thompson 67	30	Thompson	3	3	3	
167220	Thompson 72	36	Thompson	23	39	40	
RAILROAD	Thompson 73	36	Thompson	7	10	14	
169540	Union 292	23	Union	21	32	32	
169550	Union 293	24	Union	25	40	40	
169590	Union 296	26	Union	26	40	40	
169650	Union 300	30	Union	10	10	10	
167910	Valley 141	21	Valley	17	28	30	
268950	Victory 241	9	Victory	23	38	38	
169010	Victory 246	19	Victory	22	36	39	
169051	Victory 250	29	Victory		Closed		

Resolution 19-28

NOTICE TO ALL PROPERTY OWNERS

BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF GUTHRIE COUNTY, IOWA that pursuant to the provisions of Chapter 317, Code of Iowa 2019, it is hereby ordered: That each owner and each person in the possession or control of any lands in Guthrie County shall cut, burn, or otherwise destroy all noxious weeds, thereon, as defined by this chapter, at such times in each year and in such manner as shall prevent said weeds from coming to maturity, and shall keep said lands free from such growth of any other weeds, as shall render the streets or highway adjoining said land unsafe for public travel. Noxious weeds shall be controlled before the following dates and as often thereafter as is necessary to prevent seed production:

Group 1 – May 15, 2019 – Musk Thistle

Group 2 – June 1, 2019 – Leafy Spurge, Hoary Cress, Sour Dock, Red Sorrell, Smooth Dock

Group 3 – June 1, 2019 – Canada Thistle, Wild Mustard, Russian Knapweed, Buckhorn Plantain

Group 4 – June 15, 2019 – Field Bindweed, Wild Carrot, Poison Hemlock, Multiflora Rose, Horsenettle, Perennial Sowthistle, Quackgrass, Velvetleaf, Puncture Vine, Cocklebur, Bull Thistle, Tall Thistle, Teasel, and Annual Sunflower.

That each owner and each person in possession or control of any land in Guthrie County infested with any noxious weeds mentioned above shall adopt a program of weed control which may be expected to prevent seed set and spread of said noxious weeds.

That if the owner or person in possession or control of any land in Guthrie County fail to comply with the foregoing order; the Weed Commissioner shall cause this work to be done and the expenses of said work shall be assessed against the land in the manner provided by the code.

The Guthrie County Integrated Roadside Vegetation Management Program will spray and/or mow serious Canada and Musk thistle infestations in county right-of-ways as necessary. If you have a complaint about another property owner or notice a weed infestation problem along a county right-of-way contact Steve Stringham (641) 747-2274

**REMEMBER – CORRECTILY IDENTIFY ANY PLANT BEFORE DESTROYING IT, AS NOT
ALL WILD PLANTS ARE NOXIOUS WEEDS!**

_____/S/
Steve Stringham, Weed Commissioner
Guthrie County IRVM

_____/S/
Jack Lloyd, Chair
Guthrie County Board of Supervisors

Resolution 19-29

**RESOLUTION OF THE GUTHRIE COUNTY, IOWA BOARD OF SUPERVISORS IN SUPPORT OF
MARSY’S LAW FOR IOWA**

WHEREAS, Marsy’s Law for Iowa is dedicated to guaranteeing crime victims’ rights and providing a voice; and

WHEREAS, Marsy’s Law for Iowa supporters agree victims should be treated with fairness, dignity and respect throughout the criminal justice process, be notified of the status of the defendant and case, be entitled to restitution, protected from the defendant, reasonably heard at public proceedings regarding their cases, and given a voice through the process of the case; and

WHEREAS, per the Federal Bureau of Investigation’s (FBI) most recent “Crime in the United States” report, 7,132 Iowans were victims of violent crime in 2017; and

WHEREAS, Marsy’s Law for Iowa will ensure that victim’s rights in Iowa are elevated to constitutional status and will preserve the longevity of victims’ constitutional rights; and

WHEREAS, affording constitutional rights to victims is a non-partisan, non-political issue, and Marsy’s Law for Iowa is a common sense approach to ensuring victims’ rights.

**NOW, THEREFORE, BE IT
RESOLVED BY THE GUTHRIE
COUNTY BOARD OF SUPERVISORS**

That the Guthrie County Board of Supervisors urges all citizens to join in the commitment to protect the rights of Iowa crime victims.

The Guthrie County Board of Supervisors adopts the above Resolution 19-30, on this 9th day of April, 2019, and the vote thereon is as follows:

Motion: Grasty

Second: Dickson

Roll Call Vote:

Carney Aye

Dickson Aye

Grasty Aye

Lloyd Aye

Kuster Aye

/S/
Jack E. Lloyd, Chair
Guthrie County Board of Supervisors

Attest: /S/
Marci L. McClellan
Guthrie County Auditor

Resolution 19-31

RESOLUTION AFFIRMING CONVEYANCE OF REAL ESTATE TO VERNON R. VAN GUNDY

WHEREAS, the Guthrie County Board of Supervisors adopted Resolution 01-25: Resolution Approving Conveyance of Real Estate to Vernon R. Van Gundy during the regular meeting on 20 March 2001; and

WHEREAS, Resolution 01-25 conveyed to Vernon R. Van Gundy the following described real estate:

Parcel "A" of the Southeast Quarter (SE1/4) of the Northwest Quarter (NW1/4) of Section 9, Township 81 North, Range 30 West of the 5th P.M., Guthrie County, Iowa.

; and

WHEREAS, Resolution 01-25 also authorized and directed the Chairperson of the Board and the Auditor to execute the appropriate instruments necessary to convey title; and

WHEREAS, the real estate records in Guthrie County, Iowa, contain no instrument conveying title of the above described real estate to Vernon R. Van Gundy; and

WHEREAS, the Guthrie County Board of Supervisors wishes to complete the conveyance by approving and signing a Quit Claim deed prepared by the Guthrie County Attorney transferring the above described real estate to Vernon R. Van Gundy.

NOW, THEREFORE, BE IT RESOLVED BY
THE GUTHRIE COUNTY BOARD OF SUPERVISORS

That the Guthrie County Board of Supervisors hereby affirms the conveyance of the above described real estate to Vernon R. Van Gundy pursuant to Resolution 01-25: Approving Conveyance of Real Estate to Vernon R. Van

Gundy. Furthermore, the Guthrie County Board of Supervisors authorizes the Chair of the Guthrie County Board of Supervisors and the Guthrie County Auditor to execute the Quit Claim Deed prepared by the Guthrie County Attorney conveying title of the above described real estate to Vernon R. Van Gundy. Finally, the Guthrie County Board of Supervisors authorizes said actions to take effect upon approval of this Resolution.

The Guthrie County Board of Supervisors adopts the above Resolution 19-31, on this 23rd day of April, 2019, and the vote thereon is as follows:

Motion: Kuster

Second: Lloyd

Roll Call Vote:

Carney Aye

Dickson Aye

Grasty Absent

Lloyd Aye

Kuster Aye

/S/
Jack E. Lloyd, Chair
Guthrie County Board of Supervisors

Attest: /S/
Marci L. McClellan
Guthrie County Auditor

Resolution 19-32

ADOPTION OF FISCAL YEAR 2018-2019 GUTHRIE COUNTY BUDGET AMENDMENT

WHEREAS, Iowa Code Section 331.435 mandates the Guthrie County Board of Supervisors shall adopt a budget amendment, by resolution, upon conclusion of a public hearing concerning the budget amendment; and

WHEREAS, the Guthrie County Board of Supervisors met the publication requirements set forth in Iowa Code Section 331.435 by publishing the Notice of Public Hearing for Amendment of Fiscal Year 2018-2019 Budget in the Guthrie County Vedette and the News Gazette on 18 April 2019; and

WHEREAS, the Guthrie County Board of Supervisors fulfilled its obligation to hold a public hearing as mandated by Iowa Code Section 331.435 by holding said public hearing on 30 April 2019 at 10:00 a.m.

NOW, THEREFORE, BE IT
RESOLVED BY THE GUTHRIE
COUNTY BOARD OF SUPERVISORS

That the Guthrie County Board of Supervisors hereby adopts the Budget Amendment for Fiscal Year 1 July 2018 through 30 June 2019 as published in the Notice of Public Hearing for Amendment of Fiscal Year 2018-2019 Budget and presented in the public hearing on 30 April 2019. Furthermore, the Supervisors hereby adopt the attached Record of Hearing and Determination on the Amendment to the Guthrie County Budget for the Fiscal Year 2018-2019.

The Guthrie County Board of Supervisors adopts the above Resolution 19-32, on this 30th day of April, 2019, and the vote thereon is as follows:

Motion: Grasty

Second: Dickson

Roll Call Vote:

Carney Aye

Dickson Aye

Grasty Aye

Lloyd Aye

Kuster Aye

/S/
Jack E. Lloyd, Chair
Guthrie County Board of Supervisors

Attest: /S/
Marci L. McClellan
Guthrie County Auditor

COUNTY NAME: Guthrie	RECORD OF HEARING AND DETERMINATION ON THE AMENDMENT TO COUNTY BUDGET	COUNTY NO: 39
Date budget amendment was adopted: 30 April 2019		For Fiscal Year Ending: June 30, 2019

The County Board of Supervisors met on the date specified immediately above to adopt an amendment to the current County budget as summarized below. The amendment was adopted after compliance with the public notice, public hearing, and public meeting provisions as required by law.

Iowa Department of Management Form 653 A-R Sheet 2 of 2 (revised 05/01/14)		Total Budget as Certified or Last Amended	Adopted Current Amendment	Total Budget After Current Amendment
REVENUES & OTHER FINANCING SOURCES				
Taxes Levied on Property	1	4,858,608	0	4,858,608
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Less: Credits to Taxpayers	3	174,500	0	174,500
Net Current Property Taxes	4	4,684,108	0	4,684,108
Delinquent Property Tax Revenue	5	700	0	700
Penalties, Interest & Costs on Taxes	6	37,000	0	37,000
Other County Taxes/TIF Tax Revenues	7	1,308,336	0	1,308,336
Intergovernmental	8	5,732,961	0	5,732,961
Licenses & Permits	9	25,200	0	25,200
Charges for Service	10	732,000	0	732,000
Use of Money & Property	11	104,256	0	104,256
Miscellaneous	12	543,600	157,300	700,900
Subtotal Revenues	13	13,168,161	157,300	13,325,461
Other Financing Sources:				

General Long-Term Debt Proceeds	1 4	1,151,032	0	1,151,032
Operating Transfers In	1 5	1,814,897	0	1,814,897
Proceeds of Fixed Asset Sales	1 6	500	0	500
Total Revenues & Other Sources	1 7	16,134,590	157,300	16,291,890
EXPENDITURES & OTHER FINANCING USES				
Operating:				
Public Safety & Legal Services	1 8	1,943,451	0	1,943,451
Physical Health & Social Services	1 9	1,619,358	0	1,619,358
Mental Health, ID & DD	2 0	284,498	0	284,498
County Environment & Education	2 1	1,481,837	157,300	1,639,137
Roads & Transportation	2 2	5,733,089	0	5,733,089
Government Services to Residents	2 3	546,756	0	546,756
Administration	2 4	1,724,462	0	1,724,462
Nonprogram Current	2 5	30,000	0	30,000
Debt Service	2 6	780,040	0	780,040
Capital Projects	2 7	1,865,000	0	1,865,000
Subtotal Expenditures	2 8	16,008,491	157,300	16,165,791
Other Financing Uses:				
Operating Transfers Out	2 9	1,814,897	0	1,814,897
Refunded Debt/Payments to Escrow	3 0	0	0	0
Total Expenditures & Other Uses	3 1	17,823,388	157,300	17,980,688
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	3 2	(1,688,798)	0	(1,688,798)
Beginning Fund Balance - July 1,	3 3	8,031,040	0	8,031,040
Increase (Decrease) in Reserves (GAAP Budgeting)	3 4	0	0	0
Fund Balance - Nonspendable	3 5	0	0	0
Fund Balance - Restricted	3 6	0	0	0
Fund Balance - Committed	3 7	0	0	0
Fund Balance - Assigned	3 8	4,404,594	0	4,404,594
Fund Balance - Unassigned	3 9	1,937,648	0	1,937,648
Total Ending Fund Balance - June 30,	4 0	6,342,242	0	6,342,242

Date original budget adopted:
6 March 2018

Date(s) current budget was subsequently amended:

The below-signed certify that proof of publication of the hearing notice and proposed amendment is on file for each

official County newspaper, that all public hearing notices were published not less than 10, nor more than 20 days prior to the public hearing, and that adopted expenditures do not exceed published amounts for any of the 10 individual expenditure classes, or in total.

Jack E. Lloyd
Board Chairperson (signature)

Marci L. McClellan
County Auditor (signature)

Resolution 19-33

APPROPRIATIONS RESOLUTION FOR FISCAL YEAR 2018-2019 GUTHRIE COUNTY BUDGET AMENDMENT

WHEREAS, it is desired to make appropriations for each of the different officers and departments for the fiscal year beginning 1 July 2018 in accordance with Iowa Code Section 331.434(6); and

WHEREAS, there is a need to amend the original appropriations set forth in Resolution 18-25 Appropriations Resolution for the Fiscal Year 2018-2019 Budget; and

NOW, THEREFORE, BE IT RESOLVED BY THE GUTHRIE COUNTY BOARD OF SUPERVISORS

That the Guthrie County Board of Supervisors hereby amends its Fiscal Year 2018-2019 Budget appropriations as follows:

Section 1. The amounts itemized by fund and by department or office on the attached schedule are hereby amended and re-appropriated from the resources of each fund so itemized to the department or office listed in the first column on the same line.

Section 2. Subject to the provisions of the other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund, effective 30 April 2019.

Section 3. In accordance with Iowa Code Section 331.437, no department or officer shall expend or contract to expend any money or incur liability, or enter into any contract which by its terms involves the expenditures of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

Section 4. If at any time during the 2018-2019 budget year the Auditor shall ascertain that the available resources of a fund for the year will be less than said fund's total appropriations, the Auditor shall immediately so inform the Board of Supervisors and recommend appropriate corrective action.

Section 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report the status of such accounts to the applicable departments and officers monthly during the 2018-2019 budget year.

Section 6. All appropriations authorized pursuant to this resolution lapse at the close of the business 30 June 2019.

The Guthrie County Board of Supervisors adopts the above Resolution 19-33, on this 30th day of April, 2019, and the vote thereon is as follows:

Motion: Carney

Second: Kuster

Roll Call Vote:

Carney Aye

Dickson Aye

Grasty Aye

Lloyd Aye

Kuster Aye

/S/
Jack E. Lloyd, Chair
Guthrie County Board of Supervisors

Attest: /S/
Marci L. McClellan
Guthrie County Auditor

Amended Appropriations for Fiscal Year 2018-2019				
Department Name	Department Number	Adopted Appropriations	Amount of Increase	Amended Appropriation
Board of Supervisors	01	\$443,342.00		\$443,342.00
Auditor	02	\$340,446.00		\$340,446.00
Treasurer	03	\$334,948.00		\$334,948.00
County Attorney	04	\$326,508.08		\$326,508.08
Sheriff	05	\$1,465,060.00		\$1,465,060.00
Recorder	07	\$199,526.00		\$199,526.00
Work Release	08	\$0.00		\$0.00
Risk Management	10	\$266,554.00		\$266,554.00
Rural Water	15	\$0.00		\$0.00
General Relief	19	\$41,554.00		\$41,554.00
Engineer	20	\$6,359,405.10		\$6,359,405.10
Veteran Affairs	21	\$74,726.00		\$74,726.00
Conservation Board	22	\$352,982.00		\$352,982.00
Public Health Nurse	23	\$1,078,527.61		\$1,078,527.61
Roadside Vegetation Management	24	\$228,772.00		\$228,772.00
Social Services	25	\$6,888.00		\$6,888.00
County Care Facility	26	\$0.00		\$0.00
County Farm	27	\$30,000.00		\$30,000.00
Sanitarian	29	\$301,167.00		\$301,167.00
Environmental Health (Pass Through)	30	\$54,000.00		\$54,000.00
District Court	31	\$50,000.00		\$50,000.00

Grand Jury	38	\$500.00		\$500.00
Petit Jury	39	\$1,500.00		\$1,500.00
Bonds & Interest (Diamond Head Sanitary Bonds)	40	\$51,032.50		\$51,032.50
Guthrie County Museum	47	\$64,940.60		\$64,940.60
Resource Enhancement	49	\$140,000.00		\$140,000.00
Conservation Reserve Fund	50	\$8,440.00		\$8,440.00
General Services	51	\$325,684.00		\$325,684.00
Facilities Management	53	\$403,797.00	\$79,800.00	\$483,597.00
Custodial Services	54	\$98,243.00		\$98,243.00
Libraries	55	\$119,618.00		\$119,618.00
Mental Health Admin	60	\$303,170.00		\$303,170.00
Airport	62	\$20,000.00		\$20,000.00
E 911 (Includes Fund 2000 bond payment pass through)	68	\$103,307.50		\$103,307.50
Joint Disaster Services	70	\$0.00		\$0.00
Road Clearing	72	\$0.00		\$0.00
Flood & Erosion	73	\$5,000.00		\$5,000.00
Drainage	76	\$0.00		\$0.00
Fair & 4-H	77	\$8,000.00		\$8,000.00
Fairgrounds	78	\$30,000.00		\$30,000.00
Transfer Station	79	\$563,262.80	\$77,500.00	\$640,762.80
TIF (Includes Capital Projects and TIF)	85	\$1,730,000.00		\$1,730,000.00
Total		\$15,930,901.19	\$157,300.00	\$16,088,201.19
Total (No EMA)		\$15,795,009.19	\$157,300.00	\$15,952,309.19
EMA (Own budget not part of County's)	69	\$135,892.00		\$135,892.00
Transfers to Roads		\$1,814,897.00		\$1,814,897.00

RESOLUTION NO. 19-34

Resolution consenting to assignment of Trustee Agent Agreements; Escrow Agent Agreements; and/or Paying Agent and Registrar and Transfer Agent Agreements

WHEREAS, the Board of Supervisors of Guthrie County, Iowa (the “County”), has adopted certain resolutions (the “Resolutions”) duly authorizing and providing for the issuance of certain bonds, notes or other obligations (collectively, the “Outstanding Obligations”); and

WHEREAS, pursuant to the Resolutions, the County appointed Bankers Trust Company, Des Moines, Iowa (“Bankers Trust”), as the registrar and paying agent for the Outstanding Obligations and

approved the execution of Paying Agent and Registrar and Transfer Agent Agreements with Bankers Trust with respect to the Outstanding Obligations; and

WHEREAS, in connection with the issuance of certain Outstanding Obligations, the County may have also entered into certain Trustee Agent Agreements and/or Escrow Agent Agreements with Bankers Trust; and

WHEREAS, UMB Bank, n.a. (“UMB”) will acquire the corporate trust business of Bankers Trust, and any existing Trustee Agent Agreements; Escrow Agent Agreements; and Paying Agent and Registrar and Transfer Agent Agreements (collectively, such Agreements are hereinafter referred to as the “Agreements”) between the County and Bankers Trust will be assigned by Bankers Trust to UMB; and

WHEREAS, Bankers Trust and UMB have requested that the County consent to the assignment of the Agreements;

NOW, THEREFORE, It Is Resolved by the Board of Supervisors of Guthrie County, Iowa, as follows:

Section 1. The County hereby consents to the assignment of the Agreements from Bankers Trust to UMB. The Chairperson and the County Auditor are hereby authorized to execute such documents as may be necessary to carry out the assignment of the Agreements, including the “Acknowledgment to Assignment” that has been prepared by Bankers Trust and presented to the County.

Section 2. The effective date of the assignment of the Agreements shall be as set forth in the Acknowledgment to Assignment.

Section 3. To the extent that the County has continuing disclosure requirements pursuant to Rule 15c2-12 of the Securities Exchange Act relative to the Outstanding Obligations, the County will cause a notice of the assignment of the Agreements to be posted on the MSRB Electronic Municipal Market Access (EMMA).

Section 4. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved May 7, 2019.

Jack E. Lloyd
Chairperson, Board of Supervisors

Attest:

Marci L. McClellan
County Auditor

Resolution 19-35

RESOLUTION AUTHORIZING THE THIRD PERIODIC TRANSFER OF FUNDS FROM THE GUTHRIE COUNTY GENERAL BASIC FUND TO THE GUTHRIE COUNTY CONSERVATION RESERVE FUND

WHEREAS, the Guthrie County Board of Supervisors (Supervisors), at the request of Joe Hanner, Guthrie County Conservation Director, (Hanner) restricted \$15,924.00 of Fund: 0001 - General Basic for Raccoon River Valley Trail (RRVT) maintenance during its regular meeting on 9 August 2016; and

WHEREAS, the Supervisors, at the request of Hanner, deposited \$14,127.05 of the RRVT revenue (Trail User Fees - 0001-1-22-6120-529100) into the “restricted use account” to be used for emergencies or matching funds to work on the Trail during its regular meeting on 15 September 2017; and

WHEREAS, the “restricted use account” simply restricted a specified portion of the funds in Fund: 0001 - General Basic; and

WHEREAS, the Guthrie County Conservation Board (GCCB) requested the Supervisors transfer these restricted funds, in the amount of \$30,051.05, from Fund: 0001 - General Basic to Fund: 0027 - County Conservation Reserve Fund pursuant to Iowa Code Section 350.6 during its regular meeting on 8 April 2019; and

WHEREAS, Iowa Code Section 331.432 mandates the Supervisors must authorize all inter fund transfers by resolution; and

WHEREAS, the Auditor may transfer funds from the General Basic Fund (To Other Budgetary Funds-Misc Expense: 0001-99-0300-000-814990) to the Conservation Reserve Fund (General Basic Fund: 0027-0-50-6000-900000) during FY 2018-2019; and

WHEREAS, the total transfer shall not exceed \$30,051.05 from the General Basic Fund; and

WHEREAS, the Auditor shall transfer the funds in May 2019; and

WHEREAS, the Auditor shall notify the Guthrie County Treasurer, Marci Schreck, as well as Guthrie County Conservation Director, Joe Hanner, upon completion of said transfers.

**NOW, THEREFORE, BE IT
RESOLVED BY THE GUTHRIE
COUNTY BOARD OF SUPERVISORS**

That the Guthrie County Board of Supervisors hereby authorizes the Guthrie County Auditor to make a transfer of \$30,051.05 from the Guthrie County General Basic Fund (To Other Budgetary Funds-Misc Expense: 0001-99-0300-000-814990) to the Conservation Reserve Fund (General Basic Fund: 0027-0-50-6000-900000) in May 2019. The total transfers shall not exceed \$30,051.05. Furthermore, the Guthrie County Board of Supervisors directs the Auditor to notify the Guthrie County Treasurer, Marci Schreck, as well as Guthrie County Conservation Director, Joe Hanner, upon completion of said transfers. Finally, the Guthrie County Board of Supervisors authorizes said transfer to commence upon approval of this Resolution.

The Guthrie County Board of Supervisors adopts the above Resolution 19-35, on this 14th day of May, 2019, and the vote thereon is as follows:

Motion: Carney

Second: Kuster

Roll Call Vote:

Carney Aye

Dickson Aye

Grasty Aye

Lloyd Aye

Kuster Aye

/S/
Jack E. Lloyd, Chair
Guthrie County Board of Supervisors

Attest: /S/
Marci L. McClellan
Guthrie County Auditor

Resolution 19-36

RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FROM THE GUTHRIE COUNTY RECORDS MANAGEMENT FUND TO THE GUTHRIE COUNTY GENERAL BASIC FUND

WHEREAS, the Guthrie County Recorder (Recorder) budgeted \$4,000 in Office Equipment & Furniture-Misc Expense: 0024-07-8110-000-636990 for the Eagle Recorder System conversion; and

WHEREAS, the Recorder paid all the expenses attributed to the conversion from Office & Data Processing Equip-Misc: 0001-07-8110-000-444990; and

WHEREAS, the Recorder requests the Guthrie County Board of Supervisors transfer the \$4,000 budgeted in Fund: 0024 - Records Management Fund to Fund: 0001 - General Basic; and

WHEREAS, Iowa Code Section 331.432 mandates the Supervisors must authorize all inter fund transfers by resolution; and

WHEREAS, the Auditor may transfer funds from the Guthrie County Records Management Fund (Office Equipment & Furniture-Misc Expense: 0024-07-8110-000-636990) to the Guthrie County General Basic Fund (Other Budgetary Funds: 0001-0-99-0300-904000) during FY 2018-2019; and

WHEREAS, the total transfer shall not exceed \$4,000 from the Records Management Fund; and

WHEREAS, the Auditor shall transfer the funds in May 2019; and

WHEREAS, the Auditor shall notify the Guthrie County Treasurer, Marci Schreck, as well as the Guthrie County Recorder, Tristen Richard, upon completion of said transfers.

NOW, THEREFORE, BE IT
RESOLVED BY THE GUTHRIE
COUNTY BOARD OF SUPERVISORS

That the Guthrie County Board of Supervisors hereby authorizes the Guthrie County Auditor to make a transfer of \$4,000 from the Guthrie County Records Management Fund (Office Equipment & Furniture-Misc Expense: 0024-07-8110-000-636990) to the General Basic Fund (Other Budgetary Funds: 0001-0-99-0300-904000) in May 2019. The total transfers shall not exceed \$4,000. Furthermore, the Guthrie County Board of Supervisors directs the Auditor to notify the Guthrie County Treasurer, Marci Schreck, as well as the Guthrie County Recorder, Tristen Richard, upon completion of said transfers. Finally, the Guthrie County Board of Supervisors authorizes said transfer to commence upon approval of this Resolution.

The Guthrie County Board of Supervisors adopts the above Resolution 19-36, on this 14th day of May, 2019, and the vote thereon is as follows:

Motion: Kuster Second: Carney

Roll Call Vote:

Carney Aye Dickson Aye Grasty Aye
Lloyd Aye Kuster Aye

/S/
Jack E. Lloyd, Chair
Guthrie County Board of Supervisors

Attest: /S/
Marci L. McClellan
Guthrie County Auditor

RESOLUTION 19-37

ADOPTION OF SECOND FISCAL YEAR 2018-2019 GUTHRIE COUNTY BUDGET AMENDMENT

WHEREAS, Iowa Code Section 331.435 mandates the Guthrie County Board of Supervisors shall adopt a budget amendment, by resolution, upon conclusion of a public hearing concerning the budget amendment; and

WHEREAS, the Guthrie County Board of Supervisors met the publication requirements set forth in Iowa Code Section 331.435 by publishing the Notice of Public Hearing for Amendment of Fiscal Year 2018-2019 Budget (Meeting Date: 28 May 2019) in the Guthrie County Times Vedette and the News Gazette on 9 May 2019; and

WHEREAS, the Guthrie County Board of Supervisors fulfilled its obligation to hold a public hearing as mandated by Iowa Code Section 331.435 by holding said public hearing on 28 May 2019 at 10:00 a.m.

NOW, THEREFORE, BE IT
RESOLVED BY THE GUTHRIE
COUNTY BOARD OF SUPERVISORS

That the Guthrie County Board of Supervisors hereby adopts the Second Budget Amendment for Fiscal Year 1 July 2018 through 30 June 2019 as published in the Notice of Public Hearing for Amendment of Fiscal Year 2018-2019 Budget (Meeting Date: 28 May 2019) and presented in the public hearing on 28 May 2019. Furthermore, the Supervisors hereby adopt the attached Record of Hearing and Determination on the Amendment to the Guthrie County Budget for the Fiscal Year 2018-2019.

The Guthrie County Board of Supervisors adopts the above Resolution 19-37, on this 28th day of May, 2019, and the vote thereon is as follows:

Motion: Grasty

Second: Kuster

Roll Call Vote:

Carney Aye

Dickson Aye

Grasty Aye

Lloyd Aye

Kuster Aye

/S/
Jack E. Lloyd, Chair
Guthrie County Board of Supervisors

Attest: /S/
Marci L. McClellan
Guthrie County Auditor

COUNTY NAME: Guthrie	RECORD OF HEARING AND DETERMINATION ON THE AMENDMENT TO COUNTY BUDGET	COUNTY NO: 39
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Date budget amendment was adopted:
28 May 2019

For Fiscal Year Ending:
June 30, 2019

The County Board of Supervisors met on the date specified immediately above to adopt an amendment to the current County budget as summarized below. The amendment was adopted after compliance with the public notice, public hearing, and public meeting provisions as required by law.

Iowa Department of Management Form 653 A-R Sheet 2 of 2 (revised 05/01/14)		Total Budget as Certified or Last Amended	Adopted Current Amendment	Total Budget After Current Amendment
REVENUES & OTHER FINANCING SOURCES				
Taxes Levied on Property	1	4,858,608	0	4,858,608
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Less: Credits to Taxpayers	3	174,500	0	174,500
Net Current Property Taxes	4	4,684,108	0	4,684,108
Delinquent Property Tax Revenue	5	700	0	700
Penalties, Interest & Costs on Taxes	6	37,000	0	37,000
Other County Taxes/TIF Tax Revenues	7	1,308,336	0	1,308,336
Intergovernmental	8	5,732,961	39,000	5,771,961
Licenses & Permits	9	25,200	22,500	47,700
Charges for Service	10	732,000	38,800	770,800
Use of Money & Property	11	104,256	0	104,256
Miscellaneous	12	700,900	0	700,900
Subtotal Revenues	13	13,325,461	100,300	13,425,761
Other Financing Sources:				
General Long-Term Debt Proceeds	14	1,151,032	1,150,000	2,301,032
Operating Transfers In	15	1,814,897	0	1,814,897

Proceeds of Fixed Asset Sales	16	500	0	500
Total Revenues & Other Sources	17	16,291,890	1,250,300	17,542,190
EXPENDITURES & OTHER FINANCING USES				
Operating:				
Public Safety & Legal Services	18	1,943,451	207,714	2,151,165
Physical Health & Social Services	19	1,619,358	41,000	1,660,358
Mental Health, ID & DD	20	284,498	149,880	434,378
County Environment & Education	21	1,639,137	102,052	1,741,189
Roads & Transportation	22	5,733,089	595,074	6,328,163
Government Services to Residents	23	546,756	3,050	549,806
Administration	24	1,724,462	61,850	1,786,312
Nonprogram Current	25	30,000	0	30,000
Debt Service	26	780,040	0	780,040
Capital Projects	27	1,865,000	1,100,000	2,965,000
Subtotal Expenditures	28	16,165,791	2,260,620	18,426,411
Other Financing Uses:				
Operating Transfers Out	29	1,814,897	0	1,814,897
Refunded Debt/Payments to Escrow	30	0	0	0
Total Expenditures & Other Uses	31	17,980,688	2,260,620	20,241,308
Excess of Revenues & Other Sources over (under) Expenditures & Other Uses	32	(1,688,798)	(1,010,320)	(2,699,118)
Beginning Fund Balance - July 1,	33	8,031,040	0	8,031,040
Increase (Decrease) in Reserves (GAAP Budgeting)	34	0	0	0
Fund Balance - Nonspendable	35	0	0	0
Fund Balance - Restricted	36	0	0	0
Fund Balance - Committed	37	0	0	0
Fund Balance - Assigned	38	4,404,594	0	4,404,594
Fund Balance - Unassigned	39	1,937,648	(1,010,320)	927,328
Total Ending Fund Balance - June 30,	40	6,342,242	(1,010,320)	5,331,922

Date original budget adopted:
6 March 2018

Date(s) current budget was subsequently amended:
30 April 2019

The below-signed certify that proof of publication of the hearing notice and proposed amendment is on file for each official County newspaper, that all public hearing notices were published not less than 10, nor more than 20 days prior to the public hearing, and that adopted expenditures do not exceed published amounts for any of the 10 individual expenditure classes, or in total.

Jack E. Lloyd
Board Chairperson (signature)

Marci L. McClellan
County Auditor (signature)

RESOLUTION 19-38

APPROPRIATIONS RESOLUTION FOR SEOND FISCAL YEAR 2018-2019 GUTHRIE COUNTY BUDGET AMENDMENT

WHEREAS, it is desired to make appropriations for each of the different officers and departments for the fiscal year beginning 1 July 2018 in accordance with Iowa Code Section 331.434(6); and

WHEREAS, there is a need to amend the original appropriations set forth in Resolution 18-25: Appropriations Resolution for the Fiscal Year 2018-2019 Budget; and

WHEREAS, there is a need to authorize a second amendment of the appropriations as provided in Resolution 19-33: Appropriations Resolution for Fiscal Year 2018-2019 Guthrie County Budget Amendment.

NOW, THEREFORE, BE IT
RESOLVED BY THE GUTHRIE
COUNTY BOARD OF SUPERVISORS

That the Guthrie County Board of Supervisors hereby amends its Fiscal Year 2018-2019 Budget appropriations as follows:

Section 1. The amounts itemized by fund and by department or office on the attached schedule are hereby amended and re-appropriated from the resources of each fund so itemized to the department or office listed in the first column on the same line.

Section 2. Subject to the provisions of the other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund, effective 28 May 2019.

Section 3. In accordance with Iowa Code Section 331.437, no department or officer shall expend or contract to expend any money or incur liability, or enter into any contract which by its terms involves the expenditures of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

Section 4. If at any time during the 2018-2019 budget year the Auditor shall ascertain that the available resources of a fund for the year will be less than said fund's total appropriations, the Auditor shall immediately so inform the Board of Supervisors and recommend appropriate corrective action.

Section 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report the status of such accounts to the applicable departments and officers monthly during the 2018-2019 budget year.

Section 6. All appropriations authorized pursuant to this resolution lapse at the close of the business 30 June 2019.

The Guthrie County Board of Supervisors adopts the above Resolution 19-38, on this 28th day of May, 2019, and the vote thereon is as follows:

Motion: Carney

Second: Grasty

Roll Call Vote:

Carney Aye

Dickson Aye

Grasty Aye

Lloyd Aye

Kuster Aye

/S/
Jack E. Lloyd, Chair
Guthrie County Board of Supervisors

Attest: /S/
Marci L. McClellan
Guthrie County Auditor

Amended Appropriations for Fiscal Year 2018-2019

Department Name	Department Number	Adopted Appropriation	Amount of Increase	Amended Appropriation
Board of Supervisors	01	\$443,342.00	\$42,600.00	\$485,942.00
Auditor	02	\$340,446.00		\$340,446.00
Treasurer	03	\$334,948.00		\$334,948.00
County Attorney	04	\$326,508.08	\$15,668.00	\$342,176.08
Sheriff	05	\$1,465,060.00	\$108,546.00	\$1,573,606.00
Recorder	07	\$199,526.00	\$3,050.00	\$202,576.00
Work Release	08	\$0.00		\$0.00
Risk Management	10	\$266,554.00		\$266,554.00
Rural Water	15	\$0.00		\$0.00
General Relief	19	\$41,554.00		\$41,554.00
Engineer	20	\$6,359,405.10	\$628,758.00	\$6,988,163.10
Veteran Affairs	21	\$74,726.00		\$74,726.00
Conservation Board	22	\$352,982.00		\$352,982.00
Public Health Nurse	23	\$1,078,527.61		\$1,078,527.61
Roadside Vegetation Management	24	\$228,772.00	\$56,151.00	\$284,923.00
Social Services	25	\$6,888.00		\$6,888.00
County Care Facility	26	\$0.00		\$0.00
County Farm	27	\$30,000.00		\$30,000.00
Sanitarian	29	\$301,167.00		\$301,167.00
Environmental Health (Pass Through)	30	\$54,000.00		\$54,000.00
District Court	31	\$50,000.00	\$91,750.00	\$141,750.00
Grand Jury	38	\$500.00		\$500.00
Petit Jury	39	\$1,500.00		\$1,500.00
Bonds & Interest (Diamond Head Sanitary Bonds)	40	\$51,032.50		\$51,032.50
Guthrie County Museum	47	\$64,940.60		\$64,940.60
Resource Enhancement	49	\$140,000.00		\$140,000.00
Conservation Reserve Fund	50	\$8,440.00	\$30,051.05	\$38,491.05
General Services	51	\$325,684.00		\$325,684.00
Facilities Management	53	\$483,597.00		\$483,597.00
Custodial Services	54	\$98,243.00		\$98,243.00
Libraries	55	\$119,618.00		\$119,618.00
Mental Health Admin	60	\$303,170.00	\$149,880.00	\$453,050.00
Airport	62	\$20,000.00		\$20,000.00
E 911 (Includes Fund 2000 bond payment pass through)	68	\$103,307.50		\$103,307.50
Joint Disaster Services	70	\$0.00		\$0.00
Road Clearing	72	\$0.00		\$0.00
Flood & Erosion	73	\$5,000.00		\$5,000.00
Drainage	76	\$0.00		\$0.00
Fair & 4-H	77	\$8,000.00		\$8,000.00
Fairgrounds	78	\$30,000.00		\$30,000.00

Transfer Station	79	\$640,762.80	\$16,144.00	\$656,906.80
TIF (Includes Capital Projects and TIF)	85	\$1,730,000.00	\$1,150,000.0	\$2,880,000.00
Total		\$16,088,201.19	\$2,292,598.05	\$18,380,799.24
Total (No EMA)		\$15,952,309.19	\$2,292,598.05	\$18,244,907.24
EMA (Own budget not part of County's)	69	\$135,892.00		\$135,892.00
Drainage	76	\$0.00	\$5,000.00	\$5,000.00
Transfers to Roads		\$1,814,897.00	\$0.20	\$1,814,897.20

Whereupon, Supervisor Clifford Carney introduced a proposed resolution entitled: “Resolution authorizing a Loan Agreement and the issuance of a General Obligation Urban Renewal Bond, Series 2019, in the maximum principal amount of \$2,000,000, for urban renewal purposes of Guthrie County, Iowa.”

Supervisor Clifford Carney moved that the resolution be adopted, seconded by Supervisor Everett Grasty and, after due consideration thereof by the Board, the Chairperson put the question on the motion for adoption of the resolution and, the roll being called, the following named Supervisors voted:

Ayes: Clifford Carney, Everett Grasty, Jack Lloyd, Mike Dickson and Jerome “J.D.” Kuster

Nays: None

The Chairperson declared the resolution adopted, as hereinafter set out.

RESOLUTION NO. 19-39

Resolution authorizing a Loan Agreement and the issuance of a General Obligation Urban Renewal Bond, Series 2019, in the maximum principal amount of \$2,000,000, for urban renewal purposes of Guthrie County, Iowa

WHEREAS, the Board of Supervisors (the “Board”) of Guthrie County, Iowa (the “County”) has taken action to create the Guthrie County Urban Renewal Area (the “Urban Renewal Area”); and

WHEREAS, the Board has adopted an Ordinance for the division of taxes levied on property in the Urban Renewal Area which establishes the fund referred to in Subsection 2 of Section 403.19 of the Code of Iowa (the “Urban Renewal Tax Revenue Fund”), which fund and the portion of taxes referred to in that subsection may be irrevocably pledged by the County for the payment of the principal of and interest on Bonds or notes issued under the authority of Section 403.9 of the Code of Iowa to finance or refinance in whole or in part projects in the Urban Renewal Area; and

WHEREAS, pursuant to Section 331.402 of the Code of Iowa, the Board has heretofore proposed to enter into a loan agreement (the “Loan Agreement”) and issue General Obligation Urban Renewal Bonds, for the purpose of paying the cost, to that extent, of planning, undertaking, and carrying out projects within the Urban Renewal Area, consisting of construction, reconstruction and improvement of county roads, bridges and culverts (the “Projects”), and the County has published a notice of such proposal and has held a hearing thereon and has otherwise complied with statutory requirements for issuing such Bonds; and

Guthrie County (the “County”), in the State of Iowa, for value received, promises to pay in the manner hereinafter provided, to

Guthrie County State Bank
Panora, Iowa

(the “Purchaser”) or registered assigns, the maximum principal amount of TWO MILLION DOLLARS (\$2,000,000), or so much of that amount as may have been advanced to the County, pursuant to the terms of this Bond, and noted on the Schedule of Advances hereon, together with interest on the outstanding principal hereof, at the rate set out below, from the date of this Bond, or from the most recent payment date on which interest has been paid, except as provisions hereinafter set forth with respect to prepayment prior to maturity may be or become applicable hereto.

The County Auditor is hereby designated as the registrar and paying agent for this Bond and may be hereinafter referred to as the “Registrar” or the “Paying Agent.”

This Bond is issued by the County pursuant to and in strict compliance with the provisions of Section 331.402 of the Code of Iowa, and all of the laws amendatory thereof and supplemental thereto, and in conformity with a resolution of the Board of Supervisors of the County duly adopted on May 28, 2019 (the “Resolution”), which resolution authorized the issuance of this Bond, and to which resolution reference is hereby made for a more complete statement as to the source of payment of this Bond and the rights of the holders of this Bond.

This Bond is issued for the purpose of planning, undertaking, and carrying out projects in the Guthrie County Urban Renewal Area, consisting of construction, reconstruction and improvement of county roads, bridges and culverts (the “Projects”).

During the period commencing on the date of this Bond and continuing to and including the maturity date, advances (the “Advances”) on this Bond may be requested by the County Engineer in such amounts and at such times as are needed to pay costs of the Projects but no more often than once per month. The date and amount of each advance shall be entered by the Purchaser on the Schedule of Advances on this Bond, and each Advance shall bear interest from the date of such entry.

Principal of and interest on this Bond shall be paid as follows:

- (1) Interest on the outstanding principal of this Bond shall be paid on December 1, 2019, and on each June 1 and December 1 thereafter until maturity.

Principal of this Bond shall bear interest from the date of each Advance until the first Interest Adjustment Date (as hereinafter defined) at the rate per annum equal to the monthly average for the May, 2019 yield at “constant maturity” of the three-year U.S. Treasury Index, plus 200 basis points, not to exceed 4.73%. On June 1, 2019, June 1, 2022; June 1, 2025 and June 1, 2028; (the “Interest Adjustment Dates”), the interest rate on this Bond will be adjusted to a rate (the “Adjusted Interest Rate”) per annum equal to the yield at “constant maturity” of the three-year U.S. Treasury Index, plus 200 basis points. As used herein, the term U.S. Treasury Index means the average for the most recent month prior to an Interest Adjustment Date, as shown in Federal Reserve Statistical Release H. 15. If on any Interest Adjustment Date the three-year U.S. Treasury Index is no longer available, the Purchaser shall select a new index for adjustment which is based upon comparable information. No Adjusted Interest Rate may be more than 2% higher or lower than the preceding rate, and no Adjusted Interest Rate may exceed 8% per annum or be less than 3% per annum.

- (2) On June 1, 2020, and on each June 1 and December 1 as long as any of the principal of this Bond remains outstanding, to the extent there are proceeds remaining in the Urban Renewal Tax Revenue Fund following each required payment of interest, such proceeds shall be applied to the payment of principal of this Bond.

The County reserves the right to prepay principal of this Bond in whole or in part at any time prior to and in inverse order of maturity on terms of par and accrued interest, provided notice is given by electronic means or by certified mail to the Purchaser, not less than thirty (30) days prior to the date set for prepayment and provided such prepayment may occur no more often than once per month. All principal so prepaid shall cease to bear interest on the prepayment date.

This Bond shall be fully registered as to principal and interest in the name of the holder on the books of the County, and after such registration, payment of the principal and interest thereof shall be made only to such holder. This Bond is transferable by the holder hereof in person or by its attorney duly authorized in writing at the office of the Registrar, but only in the manner and subject to the limitations provided in the Resolution. The County may deem and treat the holder hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes, and the County shall not be affected by any other notice to the contrary.

This Bond has been issued by the County in connection with the urban renewal projects described in the Resolution, which are urban renewal projects as defined in Chapter 403 of the Code of Iowa.

AND IT IS HEREBY CERTIFIED, RECITED AND DECLARED that all acts, conditions, and things required to exist, happen and be performed precedent to and in the issuance of this Bond have existed, have happened, and have been performed in due time, form and manner, as required by law, and that the issuance of this Bond does not exceed or violate any constitutional or statutory limitation or provision.

IN TESTIMONY WHEREOF, Guthrie County, by its Board of Supervisors has caused this Bond to be executed by the duly authorized signature of its Chairperson and attested by the duly authorized signature of its County Auditor as of the ____ day of June, 2019.

GUTHRIE COUNTY, IOWA

By (DO NOT SIGN) _____
Chairperson, Board of Supervisors

Attest:

(DO NOT SIGN) _____
County Auditor

ASSIGNMENT

For valuable consideration, receipt of which is hereby acknowledged, the undersigned assigns this Bond to

(please print or type name and address of Assignee)

Section 7. Principal of and interest on the Bond shall be paid as follows:

- (1) Interest on the outstanding principal of the Bond shall be paid on December 1, 2019, and on each June 1 and December 1 thereafter until maturity.

Principal of the Bond shall bear interest from the date of each Advance until the first Interest Adjustment Date (as hereinafter defined) at the rate per annum equal to the monthly average for the May, 2019 yield at “constant maturity” of the three-year U.S. Treasury Index, plus 200 basis points, not to exceed 4.73%. On June 1, 2019, June 1, 2022; June 1, 2025 and June 1, 2028; (the “Interest Adjustment Dates”), the interest rate on the Bond will be adjusted to a rate (the “Adjusted Interest Rate”) per annum equal to the yield at “constant maturity” of the three-year U.S. Treasury Index, plus 200 basis points. As used herein, the term U.S. Treasury Index means the average for the most recent month prior to an Interest Adjustment Date, as shown in Federal Reserve Statistical Release H. 15. If on any Interest Adjustment Date the three-year U.S. Treasury Index is no longer available, the Purchaser shall select a new index for adjustment which is based upon comparable information. No Adjusted Interest Rate may be more than 2% higher or lower than the preceding rate, and no Adjusted Interest Rate may exceed 8% per annum or be less than 3% per annum.

- (2) On June 1, 2020, and on each June 1 and December 1 as long as any of the principal of the Bond remains outstanding, to the extent there are proceeds remaining in the Urban Renewal Tax Revenue Fund following each required payment of interest, such proceeds shall be applied to the payment of principal of the Bond.

Section 8. The County reserves the right to prepay principal of the Series 2019 Bond in whole or in part at any time prior to and in inverse order of maturity on terms of par and accrued interest, provided notice is given by electronic means or by certified mail to the Purchaser, not less than thirty (30) days prior to the date set for prepayment and provided such prepayment may occur no more often than once per month. All principal so prepaid shall cease to bear interest on the prepayment date.

Section 9. The Series 2019 Bond shall be a general obligation of the County, but, in addition, the County hereby pledges the Urban Renewal Tax Revenue Fund to the payment of the Series 2019 Bond, as well as the portion of taxes referred to in Subsection 2 of Section 403.19 of the Code of Iowa to be paid into such Fund.

Section 10. The Series 2019 Bond issued pursuant to this resolution is declared to be issued for an essential public and governmental purpose.

Section 11. The Series 2019 Bond shall recite in substance that it has been issued by the County in connection with an urban renewal project as defined in Chapter 403 of the Code of Iowa and in any suit, action or proceeding involving the validity or enforceability of any bond issued hereunder or the security therefor, such Series 2019 Bond shall be conclusively deemed to have been issued for such purpose and such project shall be conclusively deemed to have been planned, located and carried out in accordance with the provisions of Chapter 403 of the Code of Iowa.

Section 12. The proceeds of the Series 2019 Bond shall be expended for purposes which are consistent with the urban renewal plan for the Urban Renewal Area.

Section 13. After its adoption, a copy of this resolution shall be filed in the office of the County Auditor to evidence the continuing pledging of the Urban Renewal Tax Revenue Fund and the portion of taxes to be paid into such Fund, and, pursuant to Section 403.19 of the Code of Iowa, the Board hereby certifies to the County Auditor that the Series 2019 Bond qualifies for payment from such Fund and directs the Auditor

to allocate the taxes in accordance therewith and in accordance with the tax allocation ordinance referred to in the preamble hereof.

Section 14. It is the intention of the County that interest on the Series 2019 Bond be and remain excluded from gross income for federal income tax purposes pursuant to the appropriate provisions of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations in effect with respect thereto (all of the foregoing herein referred to as the "Internal Revenue Code"). In furtherance thereof, the County covenants to comply with the provisions of the Internal Revenue Code as they may from time to time be in effect or amended and further covenants to comply with the applicable future laws, regulations, published rulings and court decisions as may be necessary to insure that the interest on the Series 2019 Bond will remain excluded from gross income for federal income tax purposes. Any and all of the officers of the County are hereby authorized and directed to take any and all actions as may be necessary to comply with the covenants herein contained.

The County hereby designates the Series 2019 Bond as a "Qualified Tax Exempt Obligation" as that term is used in Section 265(b)(3)(B) of the Internal Revenue Code.

Section 15. All resolutions and orders or parts thereof in conflict with the provisions of this resolution are, to the extent of such conflict, hereby repealed.

Section 16. This resolution shall be in full force and effect immediately upon its adoption and approval as provided by law.

Passed and approved May 28, 2019.

_____/S/
Jack E. Lloyd
Chairperson, Board of Supervisors

Attest:

_____/S/
Marci L. McClellan
County Auditor

RESOLUTION 19-40

RESOLUTION ADOPTING THE GUTHRIE COUNTY PROCUREMENT POLICY AS REQUIRED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) TO QUALIFY FOR DISASTER ASSISTANCE

WHEREAS, the United States Code of Federal Regulations mandates a non-state entity such as Guthrie County must implement a procurement policy in order to avail itself of certain disaster assistance provided by the Federal Emergency Management Agency (FEMA); and

WHEREAS, the Guthrie County Board of Supervisors fulfills this obligation by adopting the Guthrie County Procurement Policy; and

WHEREAS, all resolutions and orders or parts thereof in conflict with the provisions of this resolution are, to the extent of such conflict, hereby repealed by this Resolution; and

WHEREAS, this Resolution shall be in full force and effect immediately upon its adoption and approval as provided by law.

NOW, THEREFORE, BE IT
RESOLVED BY THE GUTHRIE
COUNTY BOARD OF SUPERVISORS

That the Guthrie County Board of Supervisors hereby adopts the Guthrie County Procurement Policy as follows:

Guthrie County PROCUREMENT POLICY

PURPOSE

The purpose of this procurement policy relating only to utilization of Federal Grant/Funds is to ensure that sound business judgement is utilized in all procurement transactions and that supplies, equipment, construction and services are obtained efficiently and economically and in compliance with applicable federal and state law and executive orders and to ensure that all procurement transactions will be conducted in a manner that provides full and open competition. These procedures will ensure that all solicitations incorporate clear and accurate descriptions of the technical requirements for the goods or services being procured. Chapter 26 and Section 331.341 of the Iowa Code will be followed on all applicable purchases. All other appropriate sections of the Iowa Code shall also apply.

APPLICATION

This policy applies to the procurement of all supplies, equipment, and construction and services of and for Guthrie County that include any federal program funding. In regards to any such federal programs, all procurement will be done in accordance with 2 CFR; Part 200. Chapter 26 and Section 331.341 of the Iowa Code will be followed on all applicable purchases. All other appropriate sections of the Iowa Code shall also apply. When federal requirements conflict with local or state requirements, the federal requirement, or most restrictive requirement will be followed.

POLICY

METHODS OF PROCUREMENT

Procurement under grants shall be made by one of the following methods, as described herein: (a) small purchase procedures; (b) sealed bids (formal advertising); (c) competitive proposals; (d) noncompetitive proposals.

A. Micro-Purchase Procedures 200.320(a)

- i. The acquisition of supplies or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold - \$10,000 (200.67)
- ii. To the extent practicable, must distribute micro-purchases equitably among qualified suppliers

- iii. May be awarded without soliciting competitive quotations if the non-Federal entity considers the price to be reasonable
- B. Small Purchase Procedures 200.320(b)
 - i. Are those relatively simple and informal procurement methods for securing services, supplies, or other property that does not cost more than the simplified acquisition threshold - \$250,000 (200.88)
 - ii. Price or rate quotations are to be obtained from an “adequate number” of qualified sources
- C. Sealed Bidding (formal advertising) 200.320(c)
 - i. Lowest priced, responsive, responsible, bidder WINS
 - ii. The preferred method for construction when sealed bidding is “feasible”, which is when certain conditions are present
 - iii. Bids must be solicited from an “adequate number of known suppliers”, providing them sufficient response time before date for the opening of bids
 - iv. Bids will be opened at the time and place prescribed in the invitation for bids
 - v. Must publicly advertise the invitation for bids
 - vi. Bids must be opened publicly
 - vii. Other procedural requirements at 200.320(c)(2)
- D. Competitive Proposals 200.320(d)
 - i. Used when conditions are not appropriate for the use of sealed bids
 - ii. The appropriate method when more than one source is expected to submit an offer and either a fixed-price or cost-reimbursement type contract is awarded
 - iii. Awards will be made to the responsible firm whose proposal is most advantageous to the program, with *price* and other factors considered
 - iv. Requests for proposals *must be publicized* and identify all evaluation factors and their relative importance
 - v. Proposals must be solicited from an adequate number of qualified sources
 - vi. Must have written method for conducting technical evaluations of the proposals received and for selection of the contract
- E. Noncompetitive Proposals 200.320(f)
 - i. Procurement through solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:
 - a. **One Source:** the item is available only from a single source
 - b. **Exigency/Emergency:** an exigency or emergency will not permit a delay resulting from competitive solicitation
 - c. **Awarding Agency Approval:** the Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the non-Federal entity
 - d. **Inadequate Competition:** after the solicitation of a number of sources, competition is determined inadequate

CONTRACTING WITH SMALL AND MINORITY BUSINESSES, WOMEN’S BUSINESS ENTERPRISES, AND LABOR SURPLUS AREA FIRMS (200.321)

- A. Assuring that small and minority businesses, and women’s business enterprises are solicited whenever they are potential sources;
- B. Placing qualified small and minority businesses and women’s business enterprises on solicitation lists;
- C. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women’s business enterprises;
- D. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women’s business enterprises;

- E. Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
- F. Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (a) through (e).

CONTRACT PRICING (200.323)

- A. The cost plus a percentage of cost and percentage of construction cost method of contracting shall not be used.
- B. Guthrie County shall perform some form of cost/price analysis for every procurement action, including contract modifications, amendments, or change orders. Guthrie County shall make an independent estimate prior to receiving a bid or proposal.
- C. Guthrie County shall negotiate profit as a separate element of the price for each contract in which there is no price competition and in all cases where cost analysis is performed. In determining a fair and reasonable profit, Guthrie County must consider the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance and the industry profit rates in the surrounding geographical area.

PROCUREMENT RECORDS

Guthrie County shall maintain records sufficient to detail the significant history of a procurement, including the rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price.

(200.324)

(a) Guthrie County must make available, upon request of the Federal awarding agency or pass-through entity, technical specifications on proposed procurements where the Federal awarding agency or pass-through entity believes such review is needed to ensure that the item or service specified is the one being proposed for acquisition.

(b) Guthrie County must make available upon request, for the Federal awarding agency or pass-through entity preprocurement review, procurement documents, such as requests for proposals or invitations for bids, or independent cost estimates, when:

- (1) Guthrie County's procurement procedures or operation fails to comply with the procurement standards in this Part;
- (2) The procurement is expected to exceed the Simplified Acquisition Threshold and is to be awarded without competition or only one bid or offer is received in response to a solicitation;
- (3) The procurement, which is expected to exceed the Simplified Acquisition Threshold, specifies a "brand name" product;
- (4) The proposed contract is more than the Simplified Acquisition Threshold and is to be awarded to other than the apparent low bidder under a sealed bid procurement; or
- (5) A proposed contract modification changes the scope of a contract or increases the contract amount by more than the Simplified Acquisition Threshold.

(c) Guthrie County is exempt from the pre-procurement review in paragraph (b) of this section if the Federal awarding agency or pass-through entity determines that its procurement systems comply with the standards of this Part.

(1) Guthrie County may request that its procurement system be reviewed by the Federal awarding agency or pass-through entity to determine whether its system meets these standards in order for its system to be certified. Generally, these reviews must occur where there is continuous high-dollar funding, and third party contracts are awarded on a regular basis;

(2) Guthrie County may self-certify its procurement system. Such self-certification must not limit the Federal awarding agency's right to survey the system. Under a self-certification procedure, the Federal awarding agency may rely on written assurances from Guthrie County that it is complying with these standards. Guthrie County must cite specific policies, procedures, regulations, or standards as being in compliance with these requirements and have its system available for review.

RESOLUTION 19-41

RESOLUTION ADOPTING THE GUTHRIE COUNTY PROCEDURES FOR FRAUD REPORTING, CONFLICT OF INTEREST AND TO SAFEGUARD PERSONAL INFORMATION AS REQUIRED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) TO QUALIFY FOR DISASTER ASSISTANCE

WHEREAS, the United States Code of Federal Regulations mandates a non-state entity such as Guthrie County must implement procedures to report fraud in order to avail itself of certain disaster assistance provided by the Federal Emergency Management Agency (FEMA); and

WHEREAS, the Guthrie County Board of Supervisors fulfills this obligation by adopting the Guthrie County Procedures for Fraud Reporting; and

WHEREAS, the United States Code of Federal Regulations mandates a non-state entity such as Guthrie County must implement procedures to address conflict of interest in order to avail itself of certain disaster assistance provided by the Federal Emergency Management Agency (FEMA); and

WHEREAS, the Guthrie County Board of Supervisors fulfills this obligation by adopting the Guthrie County Procedures for Conflict of Interest; and

WHEREAS, the United States Code of Federal Regulations mandates a non-state entity such as Guthrie County must implement procedures to safeguard personal information in order to avail itself of certain disaster assistance provided by the Federal Emergency Management Agency (FEMA); and

WHEREAS, the Guthrie County Board of Supervisors fulfills this obligation by adopting the Guthrie County Procedures to Safeguard Personal Information; and

WHEREAS, all resolutions and orders or parts thereof in conflict with the provisions of this resolution are, to the extent of such conflict, hereby repealed by this Resolution; and

WHEREAS, this Resolution shall be in full force and effect immediately upon its adoption and approval as provided by law.

NOW, THEREFORE, BE IT
RESOLVED BY THE GUTHRIE
COUNTY BOARD OF SUPERVISORS

That the Guthrie County Board of Supervisors hereby adopts the Guthrie County Procedures for Fraud Reporting as follows:

Procedures for Fraud Reporting

The non-Federal entity or applicant for a Federal award must disclose, in a timely manner, in writing to the Federal awarding agency or pass-through entity all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award. Non-Federal entities that have received a Federal award including the term and condition outlined in Appendix XII—Award Term and Condition for Recipient Integrity and Performance Matters are required to report certain civil, criminal, or administrative proceedings to SAM. Failure to make required disclosures can result in any of the remedies described in §200.338 Remedies for noncompliance, including suspension or debarment.

Furthermore, the Guthrie County Board of Supervisors hereby adopts the Guthrie County Procedures for Conflict of Interest as follows:

Procedures for Conflict of Interest

The Federal awarding agency must establish conflict of interest policies for Federal awards. The non-Federal entity must disclose in writing any potential conflict of interest to the Federal awarding agency or pass-through entity in accordance with applicable Federal awarding agency policy. The non-Federal entity must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts. No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. The officers, employees, and agents of the non-Federal entity may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, non-Federal entities may set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value. The standards of conduct must provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the non-Federal entity.

Also, the Guthrie County Board of Supervisors hereby adopts the Guthrie County Procedures to Safeguard Personal Information as follows:

Procedures to Safeguard Personal Information

Guthrie County will:

- (a) Maintain effective internal control over the Federal award that provides reasonable assurance that the non-Federal entity is managing the Federal award in compliance with Federal statutes, regulations, and the terms and conditions of the Federal award. These internal controls will be in compliance with guidance in "Standards for Internal Control in the Federal Government" issued by the Comptroller General of the United States and the "Internal Control Integrated Framework", issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).
- (b) Comply with Federal statutes, regulations, and the terms and conditions of the Federal awards.
- (c) Evaluate and monitor Guthrie County's compliance with statute, regulations and the terms and conditions of Federal awards.
- (d) Take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings.
- (e) Take reasonable measures to safeguard protected personally identifiable information and other information the Federal awarding agency or passthrough entity designates as sensitive or Guthrie County considers sensitive consistent with applicable Federal, state and local laws regarding privacy and obligations of confidentiality.

Additionally, resolutions and orders or parts thereof in conflict with the provisions of this resolution are, to the extent of such conflict, hereby repealed by this Resolution. Finally, this Resolution shall be in full force and effect immediately upon its adoption and approval as provided by law.

The Guthrie County Board of Supervisors adopts the above Resolution 19-41, on this 18th day of June, 2019, and the vote thereon is as follows:

Motion: Grasty

Second: Carney

Roll Call Vote:

Carney Aye

Dickson Aye

Grasty Aye

Lloyd Aye

Kuster Aye

/S/
Jack E. Lloyd, Chair
Guthrie County Board of Supervisors

Attest: /S/
Marci L. McClellan
Guthrie County Auditor