

2020-2021
Guthrie County Board of Supervisors Meeting Minutes
Meeting Place: Guthrie County Courthouse

Regular Session

July 7, 2020

The Guthrie County Board of Supervisors met this 7th day of July, 2020, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

Motion by Grasty second by Lloyd to approve the agenda. Motion carried: Ayes: 5 Nays: 0.

Pam Lane, Human Resources Director, received notice that deferred compensation plan offered to employees is changing investment plans. The choice is to opt out or accept the changes.

Motion by Carney second by Kuster to accept the changes. Motion carried: Ayes: 5 Nays: 0.

Brian Hoffman, Guthrie County IT administrator, provided two proposals to continue antivirus. Motion by Grasty second by Lloyd to approve Kaseya KSA & Bitdefender Cloud security. Motion carried: Ayes: 5 Nays: 0.

Josh Sebern, Guthrie County Engineer, presented a payroll change for Tim Masters, he's certified to spray, which qualifies him for a pay increase.

Motion by Kuster second by Grasty to approve Payroll Change Notice for Tim Master. Motion carried: Ayes: 5 Nays: 0.

Sebern provided a department update. Steve Stringham, who worked under IRVM, resigned. Sebern will be reviewing the overall IRVM department and how things will work moving forward.

Brenna Bird, Guthrie County Attorney, provided a brief department update. Due to County Attorney's collection programs the county has brought in a little over \$16,000.

Bird and Arganbright discussed HF2502, which restricts County Courthouses from prohibiting weapons, unless they make adequate arrangement to screen individuals and provide armed security personnel inside the building. Arganbright explains the reason for the change is due to 2nd Amendment rights.

Mike Lewis, Institutional Team Leader, Shive Hattery Architecture and Engineering and Sid Samuels, President, The Samuels group, Inc, provided an update on Law Enforcement Center project. They are working towards completing contract documents to go out to bid on August 20th and reviewing options to bring the project budget back down to \$8.7mill. Board agreed to use a Food Services Consultant in the design process of the kitchen. They discussed 8ft vs 6ft corridors, Board agrees to go with 8 ft wide corridors. Board agrees to add space in the mechanical room for future growth. They discussed including stairs outside of the Elevator to access the second floor within the LEC, Board would like this considered as an alternate. Lewis and Samuel explained the changes between a clear story and a sky light, smoke hatch system. Board agreed to keep the clear story, and use a smoke hatch system. Board agreed to reduce the size of the Sally Port to accommodate one vehicle vs. two. They discussed the emergency generator, Brandon Thompson, Facilities Manager, would prefer a natural gas generator. Lewis and Samuels will come back with generator options. Lewis and Samuels will return to the Board on July 21, 2020.

Motion by Grasty second by Lloyd to adopt Resolution 20-01: Guthrie County Salaries and Wages Effective July 1, 2020. Motion carried on a roll call vote: Ayes: 5 Nays: 0.

Motion by Lloyd second by Carney to adopt Resolution 20-02: Resolution Authorizing the Guthrie County Auditor to Issue Payroll Checks without Prior Board Approval per Iowa Code Section 331.506. Motion carried on a roll call vote: Ayes: 5 Nays: 0.

Motion by Kuster second by Grasty to adopt Resolution 20-03: Adair/Guthrie County Emergency Management Periodic Funds Transfer. Motion carried on a roll call vote: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to adopt Resolution 20-04: Guthrie County Secondary Roads Department Periodic Funds Transfer. Motion carried on a roll call vote: Ayes: 5 Nays: 0.

Supervisors reviewed quarterly reports from the Sheriff's office for Q1, Q2, Q3 of FY20.

Motion by Kuster second by Lloyd to approve Payroll Change Notice for Katherine Shaw, Deputy Auditor. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Grasty to approve minutes from June 30, 2020. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 12:24 p.m. until its regularly scheduled meeting on Tuesday, July 14, 2020. Motion by Carney second by Kuster. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

July 14, 2020

The Guthrie County Board of Supervisors met this 14th day of July, 2020, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty second by Lloyd to approve the agenda. Motion carried: Ayes: 5 Nays: 0.

Pam Lane, Human Resources Director, presented a Payroll Change Notice for Edward Lowe. He is a seasonal laborer for Conservation. Motion by Grasty second by Lloyd to approve Payroll Change Notice for Edward Lowe. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Grasty to approve February 4, 2020 minutes as amended. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to approve February 6, 2020 minutes as amended. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to approve July 7, 2020 minutes as amended. Motion carried: Ayes: 5 Nays: 0.

Josh Sebern, Guthrie County Engineer, presented a Payroll Change Notice for new employee, Connor Faust. Motion by Carney second by Grasty to approve payroll change notice for Connor Faust. Motion carried: Ayes: 5 Nays: 0.

Sebern discussed IRVM. He would like to continue with an IRVM manager position, and one laborer position. He met with a spraying contractor to assist IRVM with getting caught up on spraying. The cost to contract would be \$760/mile, and contractor would need 25-30 miles to make it worth it. Cost includes chemicals and labor. Sebern and the Supervisors discuss pros and cons of adding an additional laborer vs. contracting out. Sebern proposes to bring the IRVM Manager position to the Board next week, and advertise for a laborer.

Sebern provided a brief SRD update.

Sebern opened two bids for Project L-NW3T—73-39. Benner Trucking and Dozing submitted a bid of \$22,277.50, for all three projects.

Iowa Trenchless submitted a bid of \$92,365.00. 3 contractors took plans, but did not bid. Engineer will go over bids, and return next week to award the contract.

Motion by Carney second by Kuster to go into closed session pursuant to Iowa Code 21.5(1)(i) at 10:18 a.m. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Carney to go out of closed session pursuant to Iowa Code 21.5(1)(i) at 12:28 p.m. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Lloyd to approve claims from July 1, 2020 to July 14, 2020 for \$399,514.27. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 12:33 p.m. until its regularly scheduled meeting on Tuesday, July 21, 2020. Motion by Grasty second by Lloyd. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

July 21, 2020

The Guthrie County Board of Supervisors met this 21st day of July, 2020, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Jack Lloyd and Jerome "J.D." Kuster. Everett Grasty was absent from the meeting.

The meeting came to order at 9:00 a.m.

Motion by Carney second by Lloyd to approve the agenda. Motion carried: Ayes: 4 Nays: 0.

Brad Halterman, Guthrie County Conservation Director, provided minutes from the June 8, 2020 Conservation Board Meeting. Supervisors asked if campgrounds will close early due to COVID? Halterman states as long as the weather allows, and no proclamation is ordered from the State, campgrounds will remain open as normal.

Jotham Arber, Guthrie County Public Health and Environmental Health Director, provided the compliance contract with Barker Lemar for the Guthrie County Sanitary Landfill and Transfer station for the Board to review and approve.

Motion by Kuster second by Carney to approve Proposal No. 206252: Regulatory Assistance – Fiscal Years 2021 – 2023 (July 1, 2020 through June 30, 2023) Guthrie County Sanitary Landfill & Transfer Station. Motion carried: Ayes: 4 Nays: 0.

Motion by Carney second by Kuster to approve Proposal No. 206253: Fiscal Years 2021-2023 Annual Services (July 1, 2020 – June 30, 2023) Guthrie County Sanitary Landfill & Transfer Station Permit Nos. 39-SDP-01-73C & 39-SDP-03-97-XFR. Motion carried: Ayes: 4 Nays: 0.

The Board discussed a mask policy for the public coming into the Courthouse. Motion by Kuster second by Lloyd to require the public to wear face masks when entering the Courthouse beginning Wednesday July 22, 2020 until further notice. Motion carried: Ayes: 4 Nays: 0.

Josh Sebern, Guthrie County Engineer, provided project plans for Bridge Replacement BROSCHBP-C039(93) – GA-39. The bridge replacement will be approximately a 150 ft. slab, 2 ft thick and the project will go to bid October 20, 2020. No local county tax dollars will go towards this project. Estimated cost is \$1.15 mill.

Motion by Lloyd second by Carney to approve project plans for Bridge Replacement BROSCHBP-C039(93) – GA-39. Motion carried: Ayes: 4 Nays: 0.

Sebern reviewed bids, and recommended to award bidding to Benner Trucking and Dozing for project L-NW3T – 73-39. Kuster asked why the difference in bid amounts, Sebern states that the majority of Iowa Trenchless bid was put into the removal of the project.

Motion by Kuster second by Carney to award contract for project L-NW3T—73-39 to Benner Trucking and Dozing. Motion Carried: Ayes: 4 Nays: 0.

Sebern provided a department update. He stated there was more internal interest in the IRVM Manager position than he had anticipated, so he is still working to fill that role.

Brian Hoffman, IT Administrator, presented a contract to be approved with Panora Telco, to provide support as needed. The final contract is being reviewed by the County Attorney.

Hoffman stated that the guthriecounty.gov domain has been approved. The goal is to consolidate all the email systems into one. At minimum to get .gov email addresses it will cost \$4/member/month, but it's worth it to convert everyone to the same domain and avoid various fees for other domains.

Hoffman has added a VoIP system to his list of tasks. He asks that all departments hold off on getting their own phone systems so that the County can come together on one system.

Hoffman provided a brief update on the Guthrie County Domain health.

Sid Samuels, President, The Samuels Group, Inc. and Mike Lewis, Institutional Team Leader, Shive Hattery Architecture and Engineering brought updated cost estimates back to the Board from 2 weeks prior. Lewis and Samuels explained they had to increase cost of concrete due to soil conditions. Brandon Thompson, Facilities Manager, and the Board agreed they would prefer a natural gas generator to a diesel generator. The difference will cost \$40,000 for a natural gas generator, but it is easier to maintain and less cost effective over time. The total estimate of the project is coming in at \$9,345,419.00, which increased again from the discussion on July 7th. The Board expressed their frustration with the figures of the cost estimate, and asked what things could come out of the budget still. Lewis explains that he will take all the changes agreed upon and update the drawings, which will then be voted on by the Board to approve and release the final drawings. A formal presentation of the figures will come to the Board when tabulation of the bids is complete.

Motion by Kuster second by Lloyd to table appointment of Non-Resident Representative to Mary J. Barnett Memorial Library until the Board gets clarification from the County Attorney and the City of Guthrie Center. Motion carried: Ayes: 4 Nays: 0.

Motion by Lloyd second by Carney to re-appoint Karen Burchfield to Region XII Housing Authority for Guthrie County. Motion carried: Ayes: 4 Nays: 0.

Marci Schreck asked the Board to consider assignment of County Held Tax Certificates to Jeffrey and Amy Olson, for Parcel numbers 0001431100 (14 87 30 Lot 187 HA Plat 1 NE SE) and 0001431200 (14 87 30 Lot 188 HA Plat 1 NE SE) at Diamondhead Lake that county has held tax certificates on since 2015. The parcels are currently owned by Curt Shaver. The amount due for Lot 187 is \$2275.25 and for Lot 188 is \$1969.25 and Jeffrey and Amy Olson have already sent checks to pay back taxes.

Motion by Kuster second by Carney to approve Assignment of County Held Tax Sale Certificate on payment of back taxes for Parcel Numbers 0001431100 and 0001431200. Motion carried: Ayes: 4 Nays: 0.

Motion by Kuster second by Lloyd to approve Veteran's Affairs Commission 4th Quarter of 2020 report. Motion carried: Ayes: 4 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:25 p.m. until its regularly scheduled meeting on Tuesday, July 28, 2020. Motion by Carney second by Kuster. Motion carried: Ayes: 4 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

July 28, 2020

The Guthrie County Board of Supervisors met this 28th day of July, 2020, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson and Jerome "J.D." Kuster. Everett Grasty and Jack Lloyd were absent from the meeting.

The meeting came to order at 9:00 a.m.

Motion by Kuster second by Carney to approve agenda. Motion carried: Ayes: 3 Nays: 0.

Marci Schreck, Guthrie County Treasurer, presented the Semi-Annual Report for Board approval.

Motion by Kuster second by Carney to approve Semi-Annual Treasurer's Report. Motion carried: Ayes: 3 Nays: 0.

Motion by Kuster second by Carney to approve Guthrie Center City Council's appointment of Steve Bascom to Mary J. Barnett Library Board. Motion carried: Ayes: 3 Nays: 0.

The Board was informed by Dani Fink, Guthrie County Auditor, that the Jackson Township Clerk, Phyllis Davis and the Jackson Township Trustee, Larry Davis, resigned. Their vacancies will be filled by appointment until the General Election in November.

Motion by Kuster second by Carney to approve July 14, 2020 minutes as amended. Motion carried: Ayes: 3 Nays: 0.

Motion by Carney second by Kuster to approve July 21, 2020 minutes as amended. Motion carried: Ayes: 3 Nays: 0.

Motion by Carney second by Kuster to approve claims from July 15, 2020 to July 28, 2020 in the amount of \$147,467.52. Motion carried: Ayes: 3 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:01 a.m. until its regularly scheduled meeting on Tuesday, August 4, 2020. Motion by Carney second by Kuster. Motion carried: Ayes: 3 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

August 4, 2020

The Guthrie County Board of Supervisors met this 4th day of August, 2020, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson Everett Grasty and Jack Lloyd. J.D. Kuster was absent from the meeting.

The meeting came to order at 9:00 a.m.

Motion by Grasty second by Lloyd to approve agenda. Motion carried: Ayes: 4 Nays: 0.

Brenna Bird, Guthrie County Attorney, provided a department update. Court has been back to in-person since July 13, 2020. Trials will begin September 15, 2020, and are booked through December 2020. Collections are still going well. July brought in \$1,347.00 for the County.

Pam Lane, Guthrie County Human Resources Director, gave a department update. The County had 3 new hires in July. Katie Shaw - Deputy Auditor, Connor Faust – Roads, Ed Lowe – Conservation. Tim Masters was promoted to IRVM Director in August, and now IRVM is advertising for a new tech. Dickson suggests advertising on each town's Social Media pages, if they have one. No Termination happened in July. Lane stated that some employees have concerns with safety in the Courthouse, and she has checked pricing on different safety options. Lane is conducting Handbook training at Conservation and is scheduled with Roads.

Brian Hoffman, Guthrie County IT Administrator, presented a contract with Panora Telco. The annual contracted cost is \$10,200, for oversight and management services. Additionally, blocks of time can also be purchased, at a cheaper rate, each quarter.

Motion by Carney second by Grasty to approve Panora Telco contract. Motion carried: Ayes: 4 Nays: 0.

Josh Sebern, Guthrie County Engineer, discussed bridge replacement projects, and asked for approval of each.

Motion by Lloyd second by Carney to approve final plans for Bridge Replacement Project L-C039(HI347T)—79-39. Motion carried: Ayes: 4 Nays: 0.

Motion by Carney second by Grasty to approve 3 Bridge Replacement Project L-NW3T-73-73-39. Motion carried: Ayes: 4 Nays: 0.

Sebern states that Tim Masters has accepted the IRVM Manager Position.

Motion by Carney second by Lloyd to approve Tim Masters as IRVM Manager with a starting wage of \$24.26/hour. Motion carried: Ayes: 4 Nays: 0.

Sebern discussed hiring one or two more IRVM laborers or contracting out for spraying. Supervisors advised Sebern to move forward with contracting out spraying.

The Board discussed terminating lease contracts for the County Farm, lease held by Thomas Land and County pasture, lease held by Travis Redfern.

Motion by Carney second by Lloyd to send termination of lease contracts to Thomas Land and Travis Redfern. Motion carried: Ayes: 4 Nays: 0.

Motion by Carney second by Grasty to approve Minutes from July 28, 2020. Motion carried: Ayes: 4 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:32 a.m. until its regularly scheduled meeting on Tuesday, August 11, 2020. Motion by Carney second by Grasty. Motion carried: Ayes: 4 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors
Auditor

Attest: Bryann Marsh,
Chief Deputy Guthrie County

Guthrie County Board of Supervisors

Regular Session

August 11, 2020

The Guthrie County Board of Supervisors met this 11th day of August, 2020, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome “J.D.” Kuster.

The meeting came to order at 9:00 a.m.

Motion by Carney second by Grasty to approve the Agenda for August 11, 2020. Motion carried: Ayes: 5 Nays: 0.

Brad Halterman, Guthrie County Conservation Director, presented minutes from the July 20, 2020 Conservation Board meeting. Halterman also provided the Supervisors with Conservation's Annual Report. Halterman states they are cleaning up from storm damage sustained during the August 10, 2020 Derecho.

Motion by Grasty second by Kuster to approve Conservation Annual Report. Motion carried: Ayes: 5 Nays: 0.

Pam Lane, Human Resources Director, discussed Courthouse security with the Board. Due to HF 2502 Lane states some employees have had concerns of safety, and a few meetings among Courthouse employees were held to discuss concerns. Lane had sent an email to the Board providing different options for Courthouse security, such as hiring a retired deputy, or contracting with a security company. The Supervisors mention that tornado drills, fire drills and active shooter drills should be added to Courthouse safety and security concerns as well. The Supervisors recognize the concerns of some employees, and appreciate this being brought to their attention. The Board will consider their options during the upcoming budget time.

Marci Schreck, Guthrie County Treasurer, brought an Abatement of Delinquent Property Taxes for Parcel 000123500 (City of Guthrie Center), amount of abatement is \$3936.00 for tax years 2016, 2017, 2018 and 2019.

Motion by Grasty second by Carney to approve Abatement of Delinquent Property Taxes for Parcel 000123500 (City of Guthrie Center) for \$3936.00. Motion carried: Ayes: 5 Nays: 0.

Josh Sebern, Guthrie County Engineer, presents agreements from the State of Iowa for Railroad Crossing Safety improvements.

Motion by Kuster second by Carney to approve Railroad Crossing Safety Improvements Agreement 603280W and 926050N. Motion carried: Ayes: 5 Nays: 0.

Sebern states road crews are cleaning up from the August 10th storm. IRVM is preparing to have B&W Spray Control begin on a contract basis. Sebern reviewed various projects his department is currently working on.

Supervisors discuss fencing in of County ROW. State code prohibits any obstruction in County ROW, but it does happen in the County and nothing has been done about it. Brenna Bird, Guthrie County Attorney, stated that if the County wants to change their policy on fencing in ROW, then a policy needs to be set so that everyone is treated equally and fairly. Leonard Shelley, David Shelley, Vera Shelley and Kevin Partlow were all present for this discussion. Shelley's want the Board to vacate a portion of Tulip Lane from the south side of Vera Shelley's property, north to where the bridge was taken out. Vera stated that if the County vacates, the road is no one's responsibility but her own. Partlow asked the Engineer why a Missouri crossing can't be put in to replace the bridge. Sebern stated the road slopes too much into the creek bed for a Missouri crossing.

Motion by Lloyd second by Dickson to move forward with setting a policy for fencing and obstructions in County ROW. Motion failed: Ayes: 2 (Dickson, Lloyd) Nays: 3 (Carney, Grasty, Kuster).

The Supervisors reviewed two claims from Shive Hattery Engineering and Design, and discussed the Law Enforcement Center project costs and building plans.

Motion by Grasty second by Kuster to approve Medical Examiner Investigator appointment of Sara VanEffen. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to approve minutes from August 4, 2020 as amended. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Carney to approve claims from July 29, 2020 to August 11, 2020 in the amount of \$597,181.69. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 12:22 p.m. until its regularly scheduled meeting on Tuesday August 18, 2020. Motion by Carney second by Grasty. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

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The meeting came to order at 9:00 a.m.

Motion by Carney second by Grasty to approve the Agenda for August 11, 2020. Motion carried: Ayes: 5 Nays: 0.

Brad Halterman, Guthrie County Conservation Director, presented minutes from the July 20, 2020 Conservation Board meeting. Halterman also provided the Supervisors with Conservation’s Annual Report. Halterman states they are cleaning up from storm damage sustained during the August 10, 2020 Derecho.

Motion by Grasty second by Kuster to approve Conservation Annual Report. Motion carried: Ayes: 5 Nays: 0.

Pam Lane, Human Resources Director, discussed Courthouse security with the Board. Due to HF 2502 Lane states some employees have had concerns of safety, and a few meetings among Courthouse employees were held to discuss concerns. Lane had sent an email to the Board providing different options for Courthouse security, such as hiring a retired deputy, or contracting with a security company. The Supervisors mention that tornado drills, fire drills and active shooter drills should be added to Courthouse safety and security concerns as well. The Supervisors recognize the concerns of some employees, and appreciate this being brought to their attention. The Board will consider their options during the upcoming budget time.

Marci Schreck, Guthrie County Treasurer, brought an Abatement of Delinquent Property Taxes for Parcel 000123500 (City of Guthrie Center), amount of abatement is \$3936.00 for tax years 2016, 2017, 2018 and 2019.

Motion by Grasty second by Carney to approve Abatement of Delinquent Property Taxes for Parcel 000123500 (City of Guthrie Center) for \$3936.00. Motion carried: Ayes: 5 Nays: 0.

Josh Sebern, Guthrie County Engineer, presents agreements from the State of Iowa for Railroad Crossing Safety improvements.

Motion by Kuster second by Carney to approve Railroad Crossing Safety Improvements Agreement 603280W and 926050N. Motion carried: Ayes: 5 Nays: 0.

Sebern states road crews are cleaning up from the August 10th storm. IRVM is preparing to have B&W Spray Control begin on a contract basis. Sebern reviewed various projects his department is currently working on.

Supervisors discuss fencing in of County ROW. State code prohibits any obstruction in County ROW, but it does happen in the County and nothing has been done about it. Brenna Bird, Guthrie County Attorney, stated that if the County wants to change their policy on fencing in ROW, then a policy needs to be set so that everyone is treated equally and fairly. Leonard Shelley, David Shelley, Vera Shelley and Kevin Partlow were all present for this discussion. Shelley's want the Board to vacate a portion of Tulip Lane from the south side of Vera Shelley's property, north to where the bridge was taken out. Vera stated that if the County vacates, the road is no one's responsibility but her own. Partlow asked the Engineer why a Missouri crossing can't be put in to replace the bridge. Sebern stated the road slopes too much into the creek bed for a Missouri crossing.

Motion by Lloyd second by Dickson to move forward with setting a policy for fencing and obstructions in County ROW. Motion failed: Ayes: 2 (Dickson, Lloyd) Nays: 3 (Carney, Grasty, Kuster).

The Supervisors reviewed two claims from Shive Hattery Engineering and Design, and discussed the Law Enforcement Center project costs and building plans.

Motion by Grasty second by Kuster to approve Medical Examiner Investigator appointment of Sara VanEffen. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to approve minutes from August 4, 2020 as amended. Motion carried: Ayes: 5 Nays: 0.

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Motion by Carney second by Grasty to approve the Agenda for August 11, 2020. Motion carried: Ayes: 5 Nays: 0.

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Motion by Grasty second by Carney to approve Abatement of Delinquent Property Taxes for Parcel 000123500 (City of Guthrie Center) for \$3936.00. Motion carried: Ayes: 5 Nays: 0.

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Motion by Kuster second by Carney to approve Railroad Crossing Safety Improvements Agreement 603280W and 926050N. Motion carried: Ayes: 5 Nays: 0.

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Partlow were all present for this discussion. Shelley's want the Board to vacate a portion of Tulip Lane from the south side of Vera Shelley's property, north to where the bridge was taken out. Vera stated that if the County vacates, the road is no one's responsibility but her own. Partlow asked the Engineer why a Missouri crossing can't be put in to replace the bridge. Sebern stated the road slopes too much into the creek bed for a Missouri crossing.

Motion by Lloyd second by Dickson to move forward with setting a policy for fencing and obstructions in County ROW. Motion failed: Ayes: 2 (Dickson, Lloyd) Nays: 3 (Carney, Grasty, Kuster).

The Supervisors reviewed two claims from Shive Hattery Engineering and Design, and discussed the Law Enforcement Center project costs and building plans.

Motion by Grasty second by Kuster to approve Medical Examiner Investigator appointment of Sara VanEffen. Motion carried: Ayes: 5 Nays: 0.

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Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

August 25, 2020

The Guthrie County Board of Supervisors met this 25th day of August, 2020, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Jack Lloyd and Jerome "J.D." Kuster. Everett Grasty was absent from the meeting.

The meeting came to order at 9:00 a.m.

Motion by Kuster second by Lloyd to approve the Agenda for August 25, 2020. Motion carried: Ayes: 4 Nays: 0.

Jotham Arber, Guthrie County Public Health and Environmental Health Director, discussed the purchase of a trailer for Environmental Health. He explains the trailer was meant to be paid for last fiscal year, but that payment did not get processed at that time. Arber reassures the Board he will do his best to keep his budget inline, even with adding this expense to this fiscal year. Arber provides a department update for the Transfer Station. 728 tons compared to 718 tons in July 2019, 716 tons in July 2018, 698, June, 645

June 2019, 657 tons June 2018. Total revenue fy20 627,209 16,000 sitting on the books for budgeted. Received approval to pick up new recycling bin. New recycling truck should be ready the first week in November. First DNR inspection with Barker Lemar will be happening this month. Open the 2nd and 4th Saturdays of the month. Arber then provided brief Environmental Health Department and Public Health Department updates. Arber addresses the COVID-19 positive student at ACGC High School. He states 11 students in total are being quarantined right now, not an entire grade. Arber states that there are going to be some cases, and they will do their best to 6.6% 34 active cases currently. Trending down, Arber thinks that we will see cases, but thinks we will keep going, and moving forward. Arber stresses that if someone is waiting for a test they should stay home until those results come back. Under 10 have hardly any symptoms, symptoms is where is spreads, less likely in asymptomatic, over age of 10 symptoms are more headache and sore throat, 20-30's tiredness, fatigue, diarrhea 40-50-60 is where you see cough, SOB, fatigue. 65+ worry about pneumonia, and the really serious stuff. That's the age group public health is focusing on right now.

Brian Hoffman, Guthrie County IT Administrator, provided an IT department update. Hoffman informs the Board he has been able to secure .gov domain. Finalized relationship with cloudfair which is our dns host to review for fraud. Hoffman explains that he has been able to get approval for gcso.gov domain, as long as it's not used as their website. \$400/year.

Motion by Kuster second by Carney to approve letter for .gov domain request. Motion carried: Ayes: 4 Nays: 0.

Brenna Bird, Guthrie County Attorney, explains that there is not a way to do jury selection in the court room to be able to socially distance people out, the jury selection process normally included 50-60 individuals coming in at once. Jury selection is usually a half a day to a full day process. They are looking for an outside venue to conduct jury selections. Baptist church in Guthrie Center is willing to let them use their church to do jury selection. Bird states that it looks to be a good venue to fit their needs. They will probably have back up venues, but the Baptist Church works well since it is right across the street from the courthouse. This is their initial venue. Will have to clean before and after jury selection, look to see how venue is set up for sound. Some venues may charge rent, Baptist church has discussed using it as a community service. Bird will check with ICAP to verify if a ryder would be needed to cover using the Baptist church. Without trials certain individuals may sit in jail a lot longer, costing tax payers more money, and they have a right to their trial. Judge Murphy is going to look into if the courts can pay to cover any extra expense this may incur. Bird explains it is up to the judge on how jury selections proceed. The Board expresses concern for extra costs associated with using an outside venue. Counties job to provide a place where to hold court.

Motion by Lloyd second by Carney to approve minutes as amended from August 18, 2020. Motion carried: Ayes: 4 Nays: 0.

Mike Lewis and Ron Hinds, Shive Hattery, New plan copies from Shive Hattery received on August 21, 2020, reviewed by Board. Board asks why the front of the building looks different than the original representation for the bond referendum. It is explained that once the rooms were organized within the design process, it changes the structure to format the interior set up. Board: why did office space move from 2nd floor to 1st floor. SH: moved all to 1st floor for work flow. Board asks why sheriff office is so much larger than the deputies office. Stairs leading to current jail will not be moved until it is clear there the jail is not functional, and necessary to have. Ladder has now been placed in the mechanical room. Sally port cut down to 1 vehicle, how wide is it now? Is it large enough for an ambulance? Smaller size sallyport, 10ft high door, team needs to verify how tall ambulance is. Relocating the flag pole over along the sidewalk. Alternates: stair extends to roof or not, Mike Lewis states that state jail inspector as confirmed the plans look acceptable to him, and he has sent the plans to the state fire marshals for

approval as well, they have those for review. Sally port should be an add alternate, per Sid. Lewis states that they don't care either way, Samuels states he wants to description to list and add alternate vs. a deductive alternate. Once drawings are approved and have been released Samuels states that they will continue to review plans and can update if needed from there. Brick color won't be same color as courthouse? Lewis, brick is a match as best it can be to the brick on the courthouse, tan brick will be matched in that color even though it's a material change from the courthouse tan brick. 4 copies of the blue prints, 3 manuals. Change orders: after final drawings, after the bids, will have to pay for any changes. Alternate of sallyport, a is a go and then they decide to go with b will it cost them more money? No, it's in the document and board makes the choice after the bids on which alternates to proceed with. Once construction starts, if there's changes that come up there, it would cost extra. Parking lot is included, with all new concrete. Maintenance shed is listed as an alternate. Will be bid as designed on bid day. Board would like to see a new rendering with the whole campus building. Would have to add windows show them the rendering and if board wants the changes made, then it would have to be another addendum. Board would like to see the building design on the windows and then move forward if they like that design or not. Hourly cost to redo the rendering \$1500-\$2000 total cost to redo the rendering. Board agrees to see a new block design to see added windows in front of building.

Motion by Kuster second by Lloyd to approve Law Enforcement Center Construction Documents jail addition with changes. Motion carried: Ayes: 4 Nays: 0.

Board asks how much can get done before winter hits.

Motion by Carney second by Kuster to approve claims. Motion carried: Ayes: 4 Nays: 0.

Motion by Carney second by Kuster to approve Work Sequence and Bid Categories. Motion carried: Ayes: 4 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:51 a.m. until its regularly scheduled meeting on Tuesday, September 1, 2020. Motion by Carney second by Lloyd. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

September 1, 2020

The Guthrie County Board of Supervisors met this 1st day of September, 2020, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty second by Carney to approve the agenda for September 1, 2020. Motion carried: Ayes: 5 Nays: 0.

Brenna Bird, Guthrie County Attorney, District Court Judge Tom Murphy and Judge Jacobsen discussed moving jury selection to an outside venue. Dickson asks if the court can help with some of these costs? Judge Murphy states they are still waiting for some guidance from the Supreme Court on who covers costs. They are looking into if there is any money from the CARES act for this. Cost for cleaning the Baptist church is \$150 each cleaning. 1 cleaning before jury and 1 time after. The events building at the Guthrie County Fairgrounds is being considered as an alternate venue. Bird states once lease agreement is in place, she will send to ICAP and verify venue is covered under County insurance.

Motion by Carney second by Grasty to have alternate jury selection locations as option 1 being First Baptist Church in Guthrie Center and option 2 at the Guthrie County Fairgrounds Events building. Motion carried: Ayes: 5 Nays: 0.

Judge Murphy doesn't have a problem with Supervisors attending courthouse security meetings.

Pam Lane, Guthrie County Human Resources Director, provided a department update.

Josh Sebern, Guthrie County Engineer and Evan Subbert, Assistant to Engineer, came in at 10:00 am to open bids for Project L-C039(HI347T)—73-39, an aluminum box culvert. Five bids were received for assembly and installation. Benner Trucking and Dozing submitted a bid of \$65,051.00, Murphy Heavy Contracting submitted a bid of \$92,117.97, Jenco submitted a bid of \$150,968.00, Gus Construction submitted a bid of \$72,774.00 and Progressive Structures submitted a bid, but it was not read as all the required materials were not submitted. Sebern and Subbert will review bids and return next week with a recommendation to award the contract.

Sebern provided a department update.

Board reviews new design for the front of the Law Enforcement Center addition.

Motion by Grasty second by Lloyd to approve new design plans for front of Law enforcement center addition. Motion carried: Ayes: 5 Nays: 0.

The Board reviews a notice to bidders to be published the 3rd and the 10th of September.

Motion by Kuster second by Carney to approve Notice to Bidders, and to publish in The Adair News, The Stuart Herald, The News Gazette and Guthrie County Times Vedette. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Lloyd to approve Liquor license for Adair Casey Tour Abroad Group. Motion carried: Ayes 5 Nays: 0.

Motion by Kuster second by Carney to approve minutes as amended from August 25, 2020. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:37 p.m. until its regularly scheduled meeting on Tuesday, September 8, 2020. Motion by Carney second by Kuster. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

September 8, 2020

The Guthrie County Board of Supervisors met this 8th day of September, 2020, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty second by Lloyd to approve Agenda, with amendment to add claims from August 26, 2020 to September 8, 2020. Motion carried: Ayes: 5 Nays: 0.

Brad Halterman was not at the meeting, he will be present at the September 15, 2020 Board of Supervisors meeting.

Leah Carico is renting a home from Brenda Rose, which sits on previously owned County farm property on Redwood Avenue, and would like to purchase current County Farm property (Parcel 0000917402) to build on. The Board reviewed property they would consider selling, but would have to do more research before committing to sell. If they decide to sell property, they would have to advertise the sale, and take bids. Supervisors direct Carico to look at property on the East side of Redwood Avenue (Parcel 0000917600), if she would be interested in that property, she will let the Board know, and they can consider what further options to take to place the property for bid, if agreed upon.

Brandon Thompson provides a brief update on the Law Enforcement Center project.

Motion by Carney second by Grasty to approve minutes from September 1, 2020. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to approve Claim from August 26, 2020 to September 8, 2020 in the amount of \$249,360.82. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:25 a.m. until its regularly scheduled meeting on Tuesday, September 15, 2020. Motion by Carney second by Kuster. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

September 15, 2020

The Guthrie County Board of Supervisors met this 15th day of September, 2020, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty second by Carney to approve the agenda for September 15, 2020. Motion carried: Ayes: 5 Nays: 0.

Brad Halterman presented minutes from the August 10, 2020 Conservation Board meeting. Lennon Mill Park will be closed September 28, 2020 for 6-8 weeks while the Conservation department adds 4 new pads, electrical boxes and a new transformer.

Kimberly Dickey and Bo McGee with NextEra Energy provided an update on the 40-mile transmission line to support a wind farm coming out of Audubon County. Currently have 90% of signed voluntary easements. The earliest construction will take place in Guthrie County is sometime next spring.

Marci Schreck, Guthrie County Treasurer, asked Board of Supervisors to abate taxes on City of Stuart owned property for Parcel 0001392900 in the amount of \$158.00 and Parcel 0001393000 in the amount of \$318.00.

Motion by Grasty second by Dickson to table abatement of taxes on City of Stuart owned property for Parcels 0001392900 in the amount of \$158.00 and 0001393000 in the amount of \$318.00. Motion carried: Ayes: 5 Nays: 0.

Schreck then asked the Board to assign County held tax sale certificate for Parcel 0001647700 to Foy Properties for back taxes in the amount of \$249.00.

Motion by Grasty Second by Carney to approve assignment of County held tax sale certificate for Parcel 000647700 to Foy Properties for the back-tax amount due of \$249.00. Motion carried: Ayes: 5 Nays: 0.

Tristen Richard, Guthrie County Recorder, proposed to change the status of her part-time employee Lisa Johnson, to a full-time employee. Richards provided the Board with budget figures, and explained she is trying to put out all the facts.

Motion by Kuster second by Carney to approve changing Recorder's office part-time position to a full-time position. Motion carried: Ayes: 3 (Kuster, Carney, Dickson) Nays: 2 (Lloyd, Grasty).

Josh Sebern, Guthrie County Engineer and Evan Subbert, Assistant to the Engineer, brought in bids for opening for bridge project L-SE278T—73-39 and weirs project L-HC18(2). Bridge project estimated total is \$400,000.00, bids were received from Cunningham Reis in the amount of \$241,260.00, Herberger Construction in the amount of \$213,757.90 and Murphy Heavy Contracting in the amount of \$199,359.00. The weirs project is estimated at a total cost of \$230,000, with only 20% of the cost coming from Guthrie County, Hungry Canyon Alliance will fund the rest. Bids were received for the weirs project from Cunningham Reis in the amount of \$279,529.00, Herberger Construction in the amount of \$326,556.50 and Murphy Heavy Contracting in the amount of \$242,893.00. Sebern will take the bids back and review figures before awarding the contracts. Sebern asked the Board to award the bid for Project L-C039(HI347T)—73-39 to Benner Trucking and Dozing.

Motion by Grasty second by Lloyd to award bid contract to Benner Trucking and dozing. Motion carried: Ayes: 5 Nays: 0.

Sebern provided a secondary roads department update. They have received \$640,000 in reimbursement from FEMA and the State.

Motion by Carney second by Kuster to approve payroll change notice for new IRVM employee Matt Martens for \$20.22/hour. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to approve payroll change notice for part-time Sheriff's Deputy Matt Harmann from \$20.00/hour to \$25.00/hour. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Grasty to approve Guthrie County Substance Abuse Subcontract with New Opportunities. Motion carried: Ayes: 5 Nays: 0.

Motion by Lloyd second by Grasty to approve Military Exemption applications for 2020. Motion Carried: Ayes: 5 Nays: 0.

Motion by Lloyd second by Carney to approve Disabled Veteran Homestead Tax Credit applications for 2020. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to approve Business Property Tax Credit applications for 2020. Motion carried: Ayes: 5 Nays: 0.

Motion by Lloyd second by Kuster to approve Homestead Tax Credit applications. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Kuster to approve minutes as amended. Motion carried: Ayes: 5 Nays: 0.

Carney attended a contractor walk through on Thursday September 10, 2020 for the law enforcement center project, and provided an update on that meeting.

There being no further business to come before the Board at this time, the Board adjourned at 11:42 a.m. until its regularly scheduled meeting on Tuesday, September 22, 2020. Motion by Kuster second by Carney. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

September 22, 2020

The Guthrie County Board of Supervisors met this 22nd day of September, 2020, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Kuster second by Lloyd to approve the agenda for September 22, 2020. Motion carried: Ayes: 5 Nays: 0.

Sarah Gomez, Executive Director, Midwest Partnership, provided an update to the board. She stated they have been working mostly with small businesses. They have had a few inquiries for large buildings for food production, slaughter warehouse and a call center.

Jotham Arber, Guthrie County Health Director and Tim and Nathan with Evora Group, previously Barker Lemar, discussed closure of the Transfer Station. Arber provided a department update for Public Health and Environmental Health.

Josh Sebern, Guthrie County Engineer, presented the contract for approval for aluminum box contract, project L-C039(HI347T)—73-39.

Motion by Carney second by Kuster to approve contract for Project L-C039(HI347T)—73-39. Motion carried: Ayes: 5 Nays: 0.

Sebern asked the board to award contract to Murphy Heavy Contracting for Seely 278 bridge replacement and hungry canyons weirs.

Motion by Lloyd second by Grasty to award contract to Murphy Heavy Contracting for Project L-HC18(2)—73-39 & Project L-SE278T—73-39. Motion carried: Ayes: 5 Nays: 0.

Sebern provided a department update.

Motion by Grasty second by Carney to deny payroll change for Jackie Sloss at \$20.00/ hour as the pay is more than the Board has authorized for part-time employees. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Carney to approve payroll change for new Sheriff Deputy Taylor Wheatley at \$28.90/hour. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Lloyd to approve payroll change notice for new Sheriff Deputy Shane Jones at \$28.90/hour. Motion carried: Ayes: 5 Nays: 0.

Kuster left meeting at 10:35 am

Dani Fink, Guthrie County Auditor, asked for the November 3, 2020 board meeting to be cancelled or postponed to a different day that week due to the General Election. Board will discuss next week. Fink provided an update on the General Election.

Motion by Lloyd second by Grasty to approve Resolution 21:05: A Resolution Approving an Agreement between Guthrie County and the State of Iowa for a CARES Act Application for Local Government Relief Fund Grant. Motion carried: Ayes: 4 nays: 0.

Chris Whitaker joined the meeting to discuss and update the Board on Region XII projects.

Motion by Carney second by Grasty to approve minutes from September 15, 2020 as amended. Motion carried: ayes: 4 Nays: 0.

Motion by carney second Grasty to approve claims for \$159,313.04. Motion carried: Ayes: 4 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:18 a.m. until its regularly scheduled meeting on Tuesday, September 29, 2020. Motion by Carney second by Grasty. Motion carried: Ayes: 4 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

September 29, 2020

The Guthrie County Board of Supervisors met this 29th day of September, 2020, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty and Jerome "J.D." Kuster. Jack Lloyd was present via phone.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Carney to approve Agenda for September 29, 2020. Motion carried: Ayes: 5 Nays: 0.

Brenna Bird, Guthrie County Attorney, provided an update on county collections and attorney plans. She advised the Board in regards to Abatement of Delinquent Property Taxes. Bird is currently filling in as County Attorney for Audubon County.

Sid Samuels, President, The Samuels Group, discussed the bids for the Law Enforcement Center project.

Motion by Grasty second by Carney to table awarding bids. Motion carried: Ayes: 5 Nays: 0.

Brian Hoffman, asked the Board for a renewal for Novastore.

Motion by Kuster second by Carney to approve Novastore renewal. Motion carried: Ayes: 5 Nays: 0.

Hoffman provided an IT department update.

Motion by Kuster second by Carney to purchase 12 hours of time from Guthrie Center Communications. Motion carried: Ayes: 5 Nays: 0.

Motion by Lloyd second by Grasty to approve payroll change notice for part-time Sheriff's Office employee Jackie Sloss at \$17.50/hour. Motion carried: Ayes: 4(Lloyd, Kuster, Grasty, Carney) Nays: 1(Dickson).

Motion by Grasty second by Lloyd to move November 3, 2020 Board of Supervisors meeting to November 5, 2020. Motion carried: Ayes: 5 Nays: 0.

Jotham Arber asked Board to approve proposal from Evora for monitoring wells at Transfer Station.

Motion by Carney second by Grasty to approve proposal from Evora for monitoring wells at Transfer Station. Motion carried: Ayes: 5 Nays: 0.

Arber presented an October Proclamation for a Healthy Fall initiative in Guthrie County.

Motion by Grasty second by Lloyd to approve October Proclamation for a Healthy Fall. Motion carried on a roll call vote: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to approve Cigarette/Tobacco/Nicotine/Vapor permit for Lake Panorama National. Motion Carried: Ayes: 5 Nays: 0.

Lloyd left meeting at 11:03 a.m.

Motion by Grasty second by Carney to approve minutes from September 22, 2020 as amended. Motion carried: Ayes: 4 Nays: 0.

Motion by Kuster second by Carney to approve claims for the amount of \$71,959.77. Motion carried: Ayes: 4 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:24 a.m. until its regularly scheduled meeting on Tuesday, October 6, 2020. Motion by Kuster second by Grasty. Motion carried: Ayes: 4 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

October 6, 2020

The Guthrie County Board of Supervisors met this 6th day of October, 2020, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome “J.D” Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for October 6, 2020. Motion carried: Ayes: 5 Nays: 0.

Josh Sebern, Guthrie County Engineer, presented purchase agreements for temporary easements in relation to Bridge Replacement Project BRS-SWAP-C039()—FF-39.

Motion by Lloyd second by Grasty to approve temporary easements for Project BRS-SWAP-C039()—FF-39 with Rex and Barbara McClatchey for \$3,043.88 and \$2,109.77. Motion carried: Ayes: 5 Nay: 0.

Sebern provided a department update.

Pam Lane, Human Resources Director, provided a department update.

Sid Samuels, President, The Samuels Group, discussed the Law Enforcement Center addition with the Board. They went back over the bid figures. Samuels recommends the Board awards to the lowest responsible responsive bidder in each of the following bid categories:

3A: Jensen Builders

3b: Molin Concrete

6: Lang Construction

7: Brockway Mechanical and Roofing

11A: Noah Detention,

11B: Rapids Food Service

14: Schiedler Elevator

21: Midwest Sprinklers

22: Camblin Mechanical

23: Camblin Mechanical

26: Van Maanen,

31: Elder

Motion by Grasty second by Kuster to accept the bid packages as presented by The Samuels Group. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Lloyd to accept alternate 1. Motion Carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to deny alt. 2. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to deny alt. 3. Motion carried: Ayes: 5 Nays: 0.

Marty Arganbright, Guthrie County Sheriff, brought in New Deputies Taylor Wheatley and Shane Jones to meet the Board of Supervisors.

Motion by Kuster second by Lloyd to approve payroll change notice for Home Health Aide Brandy Monroy Nunez at \$15.00/hr. Motion carried. Ayes: 5 Nays: 0.

Motion by Kuster second by Grasty to approve minutes from September 29, 2020 as amended. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Lloyd to approve Claims from September 23, 2020 – October 6, 2020 for \$170,923.96. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:47 a.m. until its regularly scheduled meeting on Tuesday, October 13, 2020. Motion by Grasty second by Carney. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

October 13, 2020

The Guthrie County Board of Supervisors met this 13th day of October, 2020, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome “J.D.” Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for October 13, 2020. Motion carried: Ayes: 5 Nays: 0.

Brad Halterman, Guthrie County Conservation Director presented minutes from the September 14, 2020 Conservation Board meeting.

Brenna Bird, Guthrie County Attorney, would like to get an agreement in place for use of the First Baptist Church in Guthrie Center for Jury Trial selections. Bird also discusses the potential of a 28E Agreement with Audubon County for a County Attorney. Bird provided a brief department update.

Jotham Arber, Guthrie County Public Health Director, provided an update on environmental health services. Arber also gave an update on public health services.

Josh Sebern, Guthrie County Engineer, presented contracts for Bridge Project L-SE278T—73-39 and Hungry Canyons Project L-HC18(2)—73-39.

Motion by Carney second by Lloyd to approve Hungry Canyons Project L-HC18(2)—73-39 contract. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Carney to approve Bridge Project L-SE278T—73-39 contract. Motion carried: Ayes: 5 Nays: 0.

Sebern asks for Tim Masters to be appointed to Weed Commissioner. Masters has met all of the qualifications.

Motion by Grasty second by Lloyd to approve Tim Masters as Guthrie County Weed Commissioner. Motion carried: Ayes: 5 Nays: 0.

Sebern provided a secondary roads department update.

Marci Schreck, Guthrie County Treasurer, asked the Board for Assignment of County Held Tax Sale Certificates for Parcel Numbers 0001462500 and 0001462501. Schreck also asked for Assignment of County Held Tax Sale Certificate for Parcel 0001055600, the City of Bagley is asking to assign the tax sale to the City of Bagley and then abate the taxes on it. The City of Bagley wishes to tear down the house sitting on the property.

Motion by Dickson second by Grasty to approve Assignment of County Held Tax Sale Certificates for Parcels 0001462500 and 0001462501. Motion carried: Ayes: 5 Nays: 0.

Motion by Lloyd second by Carney to approve Assignment of County Held Tax Sale Certificate for Parcel 0001055600, and abate the taxes for the City of Bagley. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Grasty to approve Payroll Change Notice for Recorder’s office full-time employee Lisa Johnson at \$16.33/hour. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to approve Certificate of Appointment of Assistant or Deputy for Taylor Wheatley. Motion carried: Ayes: 5 Nays: 0.

Motion by Lloyd second by Grasty to approve Certificate of Appointment of Assistant or Deputy for Shane Jones. Motion carried: Ayes: 5 Nays: 0.

Sid Samuels joins via phone, to assist in the discussion of alternates for the law enforcement center project.

Motion by Kuster second by Grasty to accept Alternate 2, which is the stairs. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Carney to approve minutes as presented from October 6, 2020 Board of Supervisors meeting. Motion carried: Ayes: 5 Nays: 0.

Everett Grasty left the meeting at 11:00 a.m.

There being no further business to come before the Board at this time, the Board adjourned at 11:01 a.m. until its regularly scheduled meeting on Tuesday, October, 20th 2020. Motion by Kuster second by Carney. Motion carried: Ayes: 4 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

October 20, 2020

The Guthrie County Board of Supervisors met this 20th day of October, 2020, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for October 20, 2020. Motion carried: Ayes: 5 Nays: 0.

The board reviewed a Generator Contract for the Law Enforcement Center addition.

Motion by Kuster second by Grasty to approve Generator Contract. Motion carried: Ayes: 5 Nays: 0.

The Board discussed contracts with County Attorney Brenna Bird for the Law Enforcement Center addition contractors.

Motion by Carney second by Kuster to approve individual contracts with Lang, Elder, Jensen, Schiedler Elevator, Brockway Mechanical and Roofing, Camblin Mechanical, Midwest Automatic Fire Sprinkler, Noah Detention, Van Maanen Electrical, Rapids Food Service Contract and Design, Molin Concrete, and

to approve Mike Dickson Board Chairman to sign the contracts as presented today October 20, 2020. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson: Aye.

Motion by Carney second by Lloyd to approve minutes from October 13, 2020 as presented. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to approve claims.

Board attended the Groundbreaking Ceremony for the Guthrie County Law Enforcement Center at 10:30 am.

Jack Lloyd left meeting at 11:10 a.m.

There being no further business to come before the Board at this time, the Board adjourned at 11:13 a.m. until its regularly scheduled meeting on Tuesday, October, 27th 2020. Motion by Grasty second by Carney. Motion carried: Ayes: 4 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

October 27, 2020

The Guthrie County Board of Supervisors met this 27th day of October, 2020, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Jack Lloyd and Jerome "J.D." Kuster. Everett Grasty was absent.

The meeting came to order at 9:00 a.m.

Motion by Carney Second by Lloyd to approve Agenda for October 27, 2020. Motion carried: Ayes: 4 Nays: 0.

Becky Benton, State Street Insurance, presented a quote of \$10,847 for builder's risk insurance to cover the construction period of the Law Enforcement Center Addition, with a \$2500 deductible.

Motion by Kuster second by Lloyd to approve Builders Risk insurance. Motion carried: Ayes 4 Nays: 0.

Brenna Bird, County Attorney, discussed making updates to her office. Bird provided a department update.

Pam Lane, Human Resources Director, discussed the risk management budget and unemployment benefits.

Josh Sebern, Guthrie County Engineer and Tim Masters, Guthrie County Weed Commissioner, presented the annual Weed Commissioner Report.

Motion by Carney second by Kuster to approve the Weed Commissioner Report. Motion carried: Ayes: 4 Nays: 0.

Sebern asks the Board to award contract to Murphy Heavy Contracting for Project BROSCHBP-C039(93)—GA-39.

Motion by Carney second by Lloyd to award contract to Murphy Heavy Contracting for Project BROSCHBP-C039(93)—GA-39. Motion carried: Ayes: 4 Nays: 0.

Motion by Dickson second by Carney to call the Rural Improvement Zone Elections for Diamondhead Lake Rural Improvement Zone and Lake Panorama Rural Improvement Zone on December 8, 2020. Motion carried: Ayes: 4 Nays: 0.

Motion by Lloyd second by Kuster to approve minutes as amended. Motion carried: Ayes: 4 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:24 a.m. until its regularly scheduled meeting on Tuesday, October, 20th 2020. Motion by Kuster second by Lloyd. Motion carried: Ayes: 4 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

November 5, 2020

The Guthrie County Board of Supervisors met this 5th day of November, 2020, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Jack Lloyd and Jerome “J.D.” Kuster. Mike Dickson and Everett Grasty were absent.

The meeting came to order at 9:00 a.m.

Motion by Carney Second by Lloyd to approve Agenda for November 5, 2020. Motion carried: Ayes: 3 Nays: 0.

Pam Lane, Human Resources Director, provided a department update for the month of October. Lane, discussed insurance for the Veteran’s Affairs monuments. Lane reviews new items added to insurance. Becky Benton, State Street Insurance, discussed insurance deductibles.

Marci Schreck, Guthrie County Treasurer, \$3302.25 due on each parcel Kyle Seuss looking to having parcel numbers 0001430500 and 0001430600.

Motion by Carney second by Lloyd to approve assignment of County Held Tax Sale Certificate

The City of Guthrie Center would like the taxes abated at 201 N 1st St, in the amount of \$770.00.

Motion by Carney second by Lloyd to abate taxes on Parcel 0001157500, City of Guthrie Center, in the amount of \$770.00. Motion carried: Ayes: 3 Nays: 0.

Brenna Bird, Guthrie County Attorney, presented lease agreements for District Court use of the Baptist Church and the Guthrie County Fairgrounds Event Center. For insurance purposes Bird will send lease agreement to Becky Benton with State Street Insurance. Bird provided an update on the County Attorney Collections program. Bird provided a department update.

Marty Arganbright, Guthrie County Sheriff, presented a payroll change notice for part-time dispatcher Pierre Kellogg.

Motion by Carney second by Lloyd to approve payroll change notice for Pierre Kellogg at \$15.00/hr. Motion carried: Ayes: 3 Nays: 0.

Motion by Lloyd second by Carney to approve minutes from October 27, 2020. Motion carried: Ayes: 3 Nays: 0.

Motion by Lloyd second by Carney to approve Claims from October 21, 2020 to November 5, 2020 in the amount of \$198,709.90. Motion carried: Ayes: 3 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:21 a.m. until its regularly scheduled meeting on Tuesday, November 10, 2020. Motion by Kuster second by Carney. Motion carried: Ayes: 3 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

November 10, 2020

The Guthrie County Board of Supervisors met this 10th day of November, 2020, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Jack Lloyd and Jerome "J.D." Kuster. Everett Grasty was absent from the meeting.

The meeting came to order at 9:00 a.m.

Motion by Carney Second by Lloyd to approve Agenda for November 10, 2020. Motion carried: Ayes: 4 Nays: 0.

Brad Halterman presented minutes from the October 12, 2020 Conservation Board Meeting, and shared updates made to Lennon Mill Park.

Jotham Arber presented a payroll change notice for Sarah Hart as a public health nurse. Arber also presented a payroll change notice for an intern, Morgan Sheeder. Arber discussed money Public Health will be receiving from the Emergency Preparedness Coalition Funding. Arber stated Public Health is working on their plan for vaccine distribution once a Coronavirus vaccine is available.

Motion by Kuster second by Lloyd to approve Payroll Change Notice for Morgan Sheeder at \$12.27/hr. Motion carried: Ayes: 4 Nays: 0.

Motion by Carney second by Lloyd to approve Payroll Change Notice for Sarah Hart at \$25.30/hr. Motion carried: Ayes: 4 Nays: 0.

The Board discusses hiring an additional employee to work under Facilities Manager Brandon Thompson.

Motion by Kuster second by Carney to approve Brandon Thompson hiring a full-time employee, Janitorial/Maintenance personnel. Motion carried: Ayes: 4 Nays: 0.

Thompson provided an update on the progress of the Law Enforcement Center addition, as well as a Facilities department update.

Board reviewed a contract with Elder which includes a deduct valued engineering of \$50,000.00.

Motion by Carney second by Kuster to approve and sign contract with Elder. Motion carried: Ayes: 4 Nays: 0.

Board of Supervisors canvass election results from the November 3, 2020 General Election.

Motion by Kuster second by Lloyd to approve minutes from November 5, 2020. Motion carried: Ayes: 4 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:16 a.m. until its regularly scheduled meeting on Tuesday, November 17, 2020. Motion by Carney second by Kuster. Motion carried: Ayes: 4 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

November 17, 2020

The Guthrie County Board of Supervisors met this 17th day of November, 2020, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Jack Lloyd and Jerome "J.D." Kuster. Everett Grasty was absent from the meeting.

The meeting came to order at 9:00 a.m.

Motion by Carney Second by Lloyd to approve Agenda for November 17, 2020. Motion carried: Ayes: 4 Nays: 0.

Jotham Arber, Guthrie County Health Services Director, provided a department update. Arber also discussed the potential for a Coronavirus vaccine, and what distribution of that vaccine may look like.

The Board reviewed Resolution 21-06: A Resolution Approving an Agreement Between Guthrie County and the State of Iowa for a CARES Act Application for Local Government Relief Fund Grant.

Motion by Carney second by Kuster to approve Resolution 21-06: A Resolution Approving an Agreement Between Guthrie County and the State of Iowa for a CARES Act Application for Local Government Relief Fund Grant. Motion carried: Ayes: 4 Nays: 0.

The Board discussed County Farm properties, and will discuss contracts and advertising at the November 24, 2020 Board meeting.

Motion by Kuster second by Carney to approve Family Farm Credits as recommended by the Guthrie County Assessor. Motion carried: Ayes: 4 Nays: 0.

Motion by Kuster second by Lloyd to approve November 10, 2020 minutes as presented. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Lloyd to approve claims from November 5, 2020 to November 17, 2020 in the amount of \$415,994.82. Motion carried: Ayes: 4 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:16 a.m. until its regularly scheduled meeting on Tuesday, November 24, 2020. Motion by Carney second by Kuster. Motion carried: Ayes: 4 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

November 24, 2020

The Guthrie County Board of Supervisors met this 24th day of November, 2020, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for November 24, 2020. Motion carried: Ayes: 5 Nays: 0.

Sarah Gomes, Midwest Partnership, Mike Colwell, DSM Partnership and Ken Demlow, HR Green Inc, Project Manager presented a broadband study they are working on. They are asking Guthrie County to contribute \$2934.00 for this study.

Motion by Kuster second by Grasty to approve Midwest Partnership Broadband Study funding of \$2934.00. Motion carried: Ayes: 5 Nays: 0.

Josh Sebern, Guthrie County Engineer, asked for approval of Bridge Replacement SWAP Funding Agreement with Iowa DOT for Project BRS-SWAP-C039(96) – FF-39.

Motion by Lloyd second by Grasty to approve Bridge Replacement SWAP Funding Agreement with Iowa DOT for Project BRS-SWAP-C039(96) – FF-39. Motion carried: Ayes: 5 Nays: 0.

Sebern provided a Secondary Roads department update.

Brian Hoffman, Guthrie County IT Administrator, provided an IT department update.

Brenda Campbell, Guthrie County Deputy Treasurer, discussed delinquent taxes for Parcel # 0001117300, a property owned by Lynn Richter, who is asking for the delinquent taxes to be waived. County only has the ability to waive \$827, as the remaining delinquent taxes are special assessments from the City of Casey. Campbell states she spoke to the property owner's husband yesterday, and explained to him that they should go back to the previous owners, Oak Tree Properties, and ask if these were to be paid by them.

Motion by Grasty second by Dickson to deny waiving delinquent taxes on Parcel #0001117300. Motion carried: Ayes: 3 (Dickson, Grasty, Lloyd) Nays: 2 (Carney, Kuster).

Motion by Grasty second by Lloyd to approve payroll change notice for new Part-Time Sheriff's Deputy Dana Tews at \$25.00/hr. Motion carried: Ayes: 5 Nays: 0.

Motion by Lloyd second by Kuster to move payroll from December 25, 2020 to December 23, 2020. Motion carried: Ayes: 5 Nays: 0.

Board reviews the current lease agreements for County Farm property rental and Transfer Station Pasture rental. Board agreed to advertise a Notice to Bidders be published on December 3, 2020 and December 17th, 2020 with bid opening to happen on January 12, 2021.

Motion by Lloyd second by Kuster to approve Veteran's Affairs Report. Motion Carried: Ayes: 5 Nays: 0.

Board reviews county budget totals and discusses appropriations. The board will issue appropriations at the December 1, 2020 board meeting.

Motion by Grasty second by Carney to approve claims for Diamondhead Sanitary District Bond in the amount of \$9691.25 and the Wind Farm TIF Bond in the amount of \$415,274.74. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Lloyd to approve November 17, 2020 minutes as presented. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 12:32 p.m. until its regularly scheduled meeting on Tuesday, December 1, 2020. Motion by Kuster second by Carney. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

December 1, 2020

The Guthrie County Board of Supervisors met this 1st day of December, 2020, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for December 1, 2020. Motion carried: Ayes: 5 Nays: 0.

Becky Benton, State Street Insurance, reviewed insurance renewals for calendar year 2021. Benton explained a 2% increase, with a \$58,035.00 total in property premiums. The Board would like to look at some higher premiums. Becky will re-work the numbers and bring back on Tuesday.

Joni Dvorak, Guthrie County Library Association, presented the happenings from the Library Association in Guthrie County. Dvorak discussed an electronic program called Bridges, that the Libraries are using to access publications. Dvorak also stated that the Library Association would not be asking for an increase in funds from the County this upcoming budget year.

The Board reviewed the Guthrie County Library Associations contract for FY20-21.

Motion by Kuster second by Carney to approve Guthrie County Library Association contract. Motion carried: Ayes: 5 Nays: 0.

Brenna Bird, Guthrie County Attorney, provided a department update.

Pam Lane, Guthrie County Human Resources Director, provided a department update.

Motion by Carney second by Grasty to set first Board meeting in 2021 on January 4, 2021 and cancel the regularly scheduled January 5, 2020 Board meeting. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to approve Resolution 21-07 Second Appropriations Resolution for the Fiscal Year 2020-2021 Guthrie County Budget. Motion carried on a roll call vote: Ayes: 5 Nays: 0.

Motion by Kuster second by Carney to approve November 24, 2020 minutes as amended. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Lloyd to approve claims in the amount of \$656,973.51. Motion carried: ayes: 5 nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:52 a.m. until its regularly scheduled meeting on Tuesday, December 8, 2020. Motion by Kuster second by Lloyd. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

December 4, 2020

The Guthrie County Board of Supervisors met this 4th day of December, 2020, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for December 8, 2020. Motion carried: Ayes: 5 Nays: 0.

The Board reviewed revisions to the original Guthrie County Temporary Employment Practice and Policy Response to the Coronavirus (Covid 19) Pandemic dated April 1, 2020. After a lengthy discussion between Elected Officials and Department Heads, the Board agreed that Human Resources should be notified to approve employees to go on FFCRA leave, and that HR will track FFCRA leave for employees.

Motion by Kuster second by Grasty to approve Guthrie County Temporary Employment Practice and Policy Response to the Coronavirus (Covid 19) Pandemic dated December 4, 2020. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 9:34 a.m. until its regularly scheduled meeting on Tuesday, December 8, 2020. Motion by Grasty second by Lloyd. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

December 8, 2020

The Guthrie County Board of Supervisors met this 8th day of December, 2020, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

Mike Dickson made amendment to the Agenda. HR Director Pam Lane will not be in today, and possible closed session item will be removed from today's agenda.

The meeting came to order at 9:00 a.m.

Motion by Carney Second by Kuster to approve Agenda for December 8, 2020. Motion carried: Ayes: 5 Nays: 0.

Becky Benton, State Street Insurance, reviewed claims from January 2017 until December 2020.

Motion by Carney second by Kuster to approve a \$1500 deductible on equipment damage. Motion carried: Ayes: 5 Nays: 0.

Benton presented the 2021 Insurance Premium of \$187,823.00, with \$10M liability.

Motion by Kuster second by Carney to approve 2021 Insurance Renewal with deductible change amount. Motion carried: Ayes: 5 Nays: 0.

Bob Kempf, Adair and Guthrie County Emergency Management Coordinator, discussed his current Fiscal Year 20-21 Budget Amendment and his proposed Fiscal Year 21-22 Budget. The amendment includes Grant money they received from an EMPG Grant, due to Covid. The Board agrees that Guthrie County should receive reimbursement for being the Fiscal Agent for Commission. The Board also is in agreement not to increase Deputy Coordinator Jeremy Cooper to a full-time status. Kuster will relay this information to the Commission.

Brian Hoffman, Guthrie County IT Administrator, reviewed services offered to the County by the Chief Information Officer of the State of Iowa.

Motion by Grasty second by Lloyd to approve "MOU" Office of the Chief Information Officer, State of Iowa. Motion carried: Ayes: 5 Nays: 0.

Jeremy Bennett, Guthrie County Chief Deputy Sheriff and Marty Arganbright, Guthrie County Sheriff, stated K9 Rage has been retired. The Sheriff's office will be purchasing two dual purpose K9's for \$10,500 each.

Motion by Kuster second by Carney to approve December 1, 2020 minutes as amended. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to approve December 4, 2020 minutes as amended. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:35 a.m. until its regularly scheduled meeting on Tuesday, December 15, 2020. Motion by Kuster second by Carney. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

December 15, 2020

The Guthrie County Board of Supervisors met this 15th day of December, 2020, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome “J.D.” Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for December 15, 2020. Motion carried: Ayes: 5 Nays: 0.

Brad Halterman, Guthrie County Conservation Director, presented minutes from the November 9, 2020 Conservation Board Meeting. Halterman pointed out a specific portion of the Conservation Board minutes; Recognition was given for Mike Laabs service on the Conservation Board, *“The Guthrie County Conservation Board would like to recognize Mike Laabs 20 years of service to Guthrie County. Since 2001 Mike Laabs volunteered his time as a Guthrie County Conservation Board Member to enhance the landscapes and natural resources of the Guthrie County Conservation.”* The Board of Supervisors echoed this statement, and added that Laabs was a great asset and highly respected member of the Conservation Board, as well as the Community.

John Tews, Lyle Laughery and Lisa Calvert, members of the Guthrie County Compensation Board, presented minutes from the compensation board meeting on December 10, 2020. Their recommendation for FY2021-2022 Elected Officials salaries was a 5% increase, and an additional \$3000.00.

Josh Sebern, Guthrie County Engineer, presented Resolution 21-08: Resolution for a County Delegate Contract Signing in Doc Express (Paperless Project Administration). F63 project with Cass County, bridge replacement.

Motion by Carney second by Grasty to approve Resolution 21-08: Resolution for a County Delegate Contract Signing in Doc Express (Paperless Project Administration). Motion carried on a roll call vote. Ayes: 5 Nays: 0.

Jotham Arber, Guthrie County Health Services Director, stated the County is expected to receive 400 doses of the Covid-19 vaccine next week.

Arber presented a payroll change notice for Kent Irwin, who is an Environmental Health Employee, from \$20.45/hr. to \$21.45/hr.

Motion by Lloyd second by Dickson to approve Payroll Change Notice for Kent Irwin of \$21.45. Motion carried: Ayes: 5 Nays: 0.

Marty Arganbright, Guthrie County Sheriff, introduced new deputy Matt Losee to the Board, as well as presented his payroll change notice.

Motion by Grasty second by Carney to approve payroll change notice for Matt Losee in the amount of \$60,103.00/annually. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Grasty to pay Shive Hattery Invoice in the amount of \$39,284.00. Motion carried: Ayes: 5 nays: 0.

The Board reviewed a potential change order from The Samuels Group for \$1365.21 to add footings to day room, which includes material and labor cost.

Motion by Carney second by Grasty to approve potential change order from The Samuels Group for \$1365.21. Motion carried: Ayes: 5 Nays: 0.

Human Resources Director, Pam Lane, requested the Board go into closed session.

Motion by Carney second by Kuster to enter into closed session at 11:10 am. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Grasty to go out of closed session at 12:25 pm. Motion carried: Ayes: 5 Nays: 0.

Board of Supervisors Canvass Guthrie County Rural Improvement Zone Elections for Diamondhead Lake and Lake Panorama.

Motion by Kuster second by Lloyd to approve December 8, 2020 minutes. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Grasty to approve claims in the amount of \$297,427.19. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 12:57 p.m. until its regularly scheduled meeting on Tuesday, December 22 2020. Motion by Grasty second by Carney. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

The Guthrie County Board of Supervisors met this 22nd day of December, 2020, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Carney Second by Lloyd to approve Agenda for December 22, 2020. Motion carried: Ayes: 5 Nays: 0.

The Board discussed the employment of Human Resources Director Pam Lane, and considered a termination letter presented by Board Chairman Mike Dickson.

Motion by Dickson second by Lloyd to terminate HR Director Pam Lane effective December 31, 2020, Lane will leave the premises today and remain on paid administrative leave until December 31, 2020 when her termination becomes effective. Motion carried: Ayes: 5 Nays: 0.

Becky Benton, State Street Insurance, asked that a commitment to pay form be completed for 2021 Insurance Renewals.

Motion by Carney second by Kuster to approve commitment to pay letter to ICAP insurance no later than January 15, 2021. Motion carried: Ayes: 5 Nays: 0.

Josh Sebern, Guthrie County Engineer, presented a salary determination sheet for Secondary Roads department. Sebern provided a brief department update.

Jensen Sanitation has sold to R&S Waste Services of Defiance, a sister business in Ankeny. The County is currently under contract with Jensen. Eric Morris has stated nothing will change service wise, the only thing changing is their business name. Dickson will check with County Attorney on changing the contract to R&S Waste Services.

Brandon Thompson, Guthrie County Facilities Manager, provided an update on the Law Enforcement Center addition.

Motion by Carney second by Kuster to approve minutes from December 15, 2020 as amended. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:12 a.m. until its regularly scheduled meeting on Tuesday, December 29, 2020. Motion by Kuster second by Carney. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Regular Session

December 29, 2020

The Guthrie County Board of Supervisors met this 29th day of December, 2020, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for December 29, 2020. Motion carried: Ayes: 5 Nays: 0.

Brenna Bird, Guthrie County Attorney, discussed new technology to be installed in the Court room. Bird discussed a new FFCRA policy that would take effect from January 1, 2021 through March 31, 2021.

Motion by Kuster second by Carney to adopt updated FFCRA Policy as presented effective January 1, 2021 through March 31, 2021. Motion carried: Ayes: 4 (Grasty absent during vote) Nays: 0.

Bird provided a brief department update.

Brian Hoffman, Guthrie County IT Administrator, discussed updating Board of Supervisors meeting software so more individuals are able to attend. Hoffman provided a department update, and discussed buying additional hours of support from Panora Telco.

Motion by Carney second by Grasty to buy 10 additional hours from Panora Telco. Motion carried: Ayes: 5 Nays: 0.

New Opportunities presented their annual letter for funding from Guthrie County, they did not ask for an increase in contribution from the County for Fiscal Year 2021-2022.

Motion by Kuster second by Lloyd to approve New Opportunities contribution for FY21-22. Motion carried: Ayes: 5 Nays: 0.

Board reviewed the Human Resources Position and employment ad.

Motion by Kuster second by Carney to approve minutes from December 22, 2020 as presented. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Carney to approve claims in the amount of \$232,333.99. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:23 a.m. until its regularly scheduled meeting on Monday, January 4, 2021. Motion by Carney second by Grasty. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

January 4, 2021

The Guthrie County Board of Supervisors met this 4th day of January, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson and Jerome "J.D." Kuster. Everett Grasty and Jack Lloyd were absent from the start of the meeting.

The meeting came to order at 9:00 a.m.

Motion by Kuster second by Carney to approve the Agenda for January 4, 2021. Motion carried: Ayes: 3 Nays: 0.

Amy Davis, Guthrie County Veteran's Affairs & General Relief, provided the Board with the resignation of Karen Rosenbeck from the Veteran Affairs Commission, effective January 31, 2021. Davis is looking to fill this position.

Becky Benton, State Street Insurance, discussed who the Worker's Compensation contact person would be for the County. The Board is going to ask Glenda Edwards if she would take Worker's Compensation back over until the Human Resources position is filled.

Motion by Kuster second by Carney to hold over County Officers from 2020, Mike Dickson as Chair of the Board of Supervisor for 2021 and J.D. Kuster as Vice-Chair of the Board of Supervisors for 2021. Motion carried: Ayes: 3 Nays: 0.

Lloyd joined the meeting via phone at 9:15 am.

Grasty arrived to the meeting at 9:20 am.

Motion by Carney second by Kuster to approve the following paid holidays for 2021:

Memorial Day: Monday, May 31, 2021

Independence Day: Monday, July 5, 2021

Labor Day: Monday, September 6, 2021

Veterans Day: Thursday, November 11, 2021

Thanksgiving Day and the Day After: Thursday, November 25, 2021 and Friday, November 26, 2021

Christmas Eve and Christmas: Thursday, December 23, 2021 and Friday, December 24, 2021

New Year's Day: Friday, December 31, 2021

Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to reappoint Lloyd, Grasty, and Auditor to Region XII Council of Governments. Motion carried: Ayes: 5 Nays: 0.

Supervisors reviewed submissions from Central Iowa Publishing and the Guthrie County Times Vedette.

Motion by Carney second by Grasty to approve Central Iowa Publishing and the Guthrie County Times Vedette as the official publications for 2021. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Kuster to appoint Tim Masters, Supervisor, Guthrie County Integrated Roadside Vegetative Management (IRVM), as the Guthrie County Weed Commissioner. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Lloyd to reappoint Amy Davis as the Guthrie County General Relief Director and the Veteran Affairs Administrator for Guthrie County for 2021. Motion carried: Ayes: 5 Nays: 0. The Supervisors acknowledge the Guthrie County Veteran Affairs Board Members as Barry Chalfant and Steven James.

Motion by Carney second by Lloyd to reappoint Kuster as the representative and Grasty as the alternate representative to the New Opportunities Board of Directors. Motion carried on a vote: Ayes: 5 Nays: 0. Motion by Grasty second by Carney to table the appointment of the Guthrie County representative to Partnership for Families. Motion carried: Ayes: 5 Nays: 0. Dickson will check and report back to Supervisors. Partnership for Families prefers a member of the public not a County official.

Motion by Carney second by Kuster to reappoint Dickson to the 5th Judicial District Department of Correctional Services. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Carney to reappoint Dickson, Lloyd, and Kuster to the Guthrie County Planning Board and to serve on the Guthrie County Public Safety Commission. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Lloyd to reappoint Grasty as the representative and Dickson as the alternate representative to the Midwest Partnership Board. Motion carried on: Ayes: 5 Nays: 0.

Motion by Grasty second by Carney to reappoint Sarah Gomez, Midwest Partnership Economic Development Corporation, Executive Director, to the Enterprise Zone Board. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Grasty to reappoint Kristine Jorgensen, Guthrie County Historical Village Curator, to the Western Iowa Tourism Region. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Grasty to appoint Chair of the Guthrie County Board of Supervisors as the representative and Kuster as the primary alternate to the Adair/Guthrie County Emergency Management Commission. Motion carried: Ayes: 5 Nays: 0.

Motion by Lloyd second by Carney to reappoint Robert Kempf, Guthrie County Emergency Management Coordinator, and Sheriff Marty Arganbright, Guthrie County Sheriff, to the South-Central Iowa Regional 911 Board. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to reappoint Grasty to the Decategorization Governance Board. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to reappoint Carney as the representative and Dickson, as the alternate representative, to the Heart of Iowa Region Board. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to reappoint Carney to the Hungry Canyons Alliance. Motion carried: Ayes: 5 Nays: 0.

Motion by Lloyd second by Carney to reappoint Dr. Josh Strehle as the Guthrie County Medical Examiner. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Carney to reappoint Bill McDermott to the Guthrie County Board of Health for a term of three (3) years ending December 31, 2023. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to reappoint Mike Dickson to the Guthrie County Board of Health for a term of three (3) years ending December 31, 2023. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Carney to reappoint Brenna Bird, Guthrie County Attorney, to the Guthrie County Involuntary Hospitalization Board. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Grasty to appointment Pete Leiferman to the Guthrie County Zoning Commission for a term of four (4) years ending December 31, 2024. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to table the appointment of someone to the Guthrie County Zoning Board of Adjustment for a term of four (4) years ending December 31, 2024. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to reappoint Region XII Council of Governments as the Guthrie County Zoning Administrator. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Carney to appoint Angie Laabs to the Guthrie County Conservation Board for a term of five (5) years ending December 31, 2025. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to reappoint the Board of Supervisors over the land at the Guthrie County Farm, Courthouse Grounds, Public Health Buildings, Sanitary Landfill/Transfer Station, and Secondary Roads Department Buildings for 2021. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to authorize the Chair of the Guthrie County Board of Supervisors and the Guthrie County Auditor to execute leases and deeds on behalf of Guthrie County for 2021. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Carney to authorize the Guthrie County Auditor to purchase supplies for the Guthrie County Courthouse. Motion carried on: Ayes: 5 Nays: 0.

Motion by Kuster second by Lloyd to reappoint the Chair of the Guthrie County Board of Supervisors as the Board's representative on the Guthrie County Risk Management Committee. Motion carried: Ayes: 5 Nays: 0.

Motion by Lloyd second by Grasty to authorize the Chair of the Guthrie County Board of Supervisors to approve emergency expenses. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd approve the mileage reimbursement rate for Guthrie County employees at 48 cents per mile which is the nearest whole amount to eighty-five percent (85%) of the 2021 Internal Revenue Service mileage rate. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Grasty to reappoint Joshua Sebern, Guthrie County Engineer, to the Intermodal Surface Transportation Efficiency Act (ISTEA) Board. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to approve the Certificates of Assessment for the centrally assessed utilities in Guthrie County as certified by the Iowa Department of Revenue and authorize the Guthrie County Auditor to disperse same to the appropriate taxing districts. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Grasty to set the Guthrie County Board of Supervisors' regularly scheduled meetings at 9:00 A.M. on Tuesday and Thursday from January 4, 2021 to March 31, 2021 and on Tuesday from April 1, 2021 to December 31, 2021 in the Supervisors' Meeting Room at the Guthrie County Courthouse with any changes posted on the Agenda. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to table Resolution 21-08: Resolution Appointing Members of the 2021 Compensation Commission. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to approve Resolution 21-09: Resolution Authorizing Auditor to Pay Fixed Charges and Other claims. Motion carried on a roll call vote: Carney: Aye, Dickson: Aye, Grasty: Aye, Lloyd: Aye, Kuster: Aye.

Motion by Carney second by Grasty to approve Resolution 21-10: Resolution Giving the County Engineer the Right of Final Acceptance. Motion carried on a roll call vote: Carney: Aye, Dickson: Aye, Grasty: Aye, Lloyd: Aye, Kuster: Aye.

Motion by Grasty second by Lloyd to approve Resolution 21-11: Construction Evaluation Resolution (Master Matrix for Large Animal Confinement Operations). Motion carried on a roll call vote: Carney: Aye, Dickson: Aye, Grasty: Aye, Lloyd: Aye, Kuster: Aye.

The full text of all Resolutions adopted by the Guthrie County Board of Supervisors after 1 July 2018 are available on the Guthrie County website at <http://guthriecounty.org/government/boards-commissions/board-of-supervisors/agendas-minutes/>.

Motion by Kuster second by Carney to reappoint Ted Erickson and Charles Haden to Lake Panorama On-Site Wastewater Management District for a term of three (3) years to expire December 31, 2023. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Carney to reappoint Ron Robson and Paul Wendl as Cass Township Trustees for a term of four years to expire December 31, 2024. Motion carried: Ayes: 5 Nays: 0.

Motion by Lloyd second by Grasty to reappoint Joni Dvorak and Mark Drake as Dodge Township Trustees for a term of four years to expire December 31, 2024. Motion carried: Ayes: 5 Nays: 0.

Motion by Lloyd second by Carney to reappoint Don Schwartz as Highland Township Trustee for a term of four years to expire December 31, 2023 and to appoint Carolyn Schwartz as Highland Township Clerk to fill the unexpired term until December 31, 2022. Motion carried: Ayes: 5 Nays: 0.

Motion by Lloyd second by Carney to reappoint Jason Nees and Larry Nees as Orange Township Trustees for a term of four years to expire December 31, 2024. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Grasty to reappoint Brian Rumble and Chris Blass as Thompson Township Trustees for a term of four years to expire December 31, 2024. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second Kuster to reappoint Roger Tallman and Mark Laughery as Victory Township Trustees for a term of four years to expire December 31, 2024. Motion carried: Ayes: 5 Nays: 0.

Supervisors discussed the Fy2021-2022 Budget Process.

Supervisors reviewed the Human Resources position ad, and agreed to have it published for two consecutive weeks in The News Gazette, The Guthrie County Times Vedette, The Stuart Herald and The Adair News. The job ad will also be placed on the County's website.

Motion by Grasty second by Lloyd to approve Lake Panorama National Liquor License. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Grasty to approve minutes from December 29, 2020 as amended. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:50 a.m. until its regularly scheduled meeting on Thursday, January 7, 2021. Motion by Kuster second by Carney. Motion carried on a vote: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

January 7, 2021

The Guthrie County Board of Supervisors met this 7th day of January 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for January 7, 2021. Motion carried: Ayes: 5 Nays: 0.

Norman Reisetter, Construction Manager, The Samuels Group, provided an update on the Jail project. He discussed potential change orders to the project. Reisetter discussed an updated project schedule, which is currently running one to two days behind.

The Board reviewed pay application #2 and pay application #3 for the jail project.

Motion by Kuster second by Grasty to pay progress payments #2 in the amount of \$308,939.18 and #3 in the amount of \$186,152.12. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Carney to approve change order #003: CE #005 – PR-001 Kitchen Hood Change. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Lloyd to approve change order #004: CE #009 – Removal of Unsuitable Soils & Stabilization. Motion carried: Ayes: 5 Nays: 0.

The Camblin Mechanical change order was previously approved.

Motion by Dickson second by Grasty to reappoint Rick Hawley as Stuart Township Trustee for a term of four years to expire December 31, 2024. Motion carried: Ayes: 5 Nays: 0.

Tim Young was added as city property owner from Stuart to the compensation commission.

Motion by Grasty second by Kuster to approve Resolution 21-08: Resolution Appointing Members of the 2021 Compensation Commission. Motion carried on a roll call vote: Carney: Aye, Dickson: Aye, Grasty: Aye, Lloyd: Aye, Kuster: Aye.

The Board discussed the Human Resources position and a set salary range of \$45,000 - \$65,000 annually. Board reviewed the HR job description; Dickson will make some updates and discuss again on January 12th board meeting.

Motion by Carney second by Lloyd to approve minutes from January 4, 2021 as corrected. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:42 a.m. until its regularly scheduled meeting on Tuesday, January 12, 2021. Motion by Carney second by Grasty. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

January 12, 2021

The Guthrie County Board of Supervisors met this 12th day of January, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for January 12, 2021. Motion carried: Ayes: 5 Nays: 0.

John Twillman, Guthrie County Assistant Attorney, informed the Board that a bid had accidentally been opened, after being delivered through the mail, to the Courthouse. Twillman provided the Board with signed and sworn affidavits from Joy Foster and Katherine Davis. A letter addressed to the Auditor was delivered to the Clerk of Court's office, Foster opened the envelope, but did not look at the contents, and delivered to Davis in the Auditor's office. There was no indication on the envelope to what was inside, and Davis stated she did see a bid amount, but not what property it was for. Twillman advised the Board they may continue with the opening of the bids or the board can return all the bids to whomever bid them, and rebid the county farm properties again. The Board decided to proceed with bid opening.

Three bids were received for the County Farm property as follows:

Gabriel Fell bid the 216 acres at \$202.41/acre for a total bid of \$43,720.

Mike Thomas bid the 216 acres at a total of \$45,555.50.

Jake and Paige Anderson bid the 216 acres at \$205.55/acre for a total bid of \$44,398.80

Two bids were received for the Transfer Station pasture as follows:

Steve Smith bid the 40 acres at \$100/acre.

David Smith bid the 40 acres at \$75/acre.

Motion by Kuster second by Carney to award Landfill Pasture lease to Steve Smith for \$100/acre. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to award County Farm lease to Mike Thomas for \$45,555.50. Dickson stated he is not pleased with the way things have gone the last 3 years with Mike Thomas. The Board has had to track Thomas down to get cash rent, and has told the Board they are incompetent land owners. Board discussed the bounds of the lease. Motion failed: Ayes: (Grasty, Lloyd) Nays: (Kuster, Carney, Dickson)

Motion by Carney second by Kuster to award County Farm Lease to Jake and Paige Andersen for \$205.55/acre, a total of \$44,398.80. Motion carried: Ayes: (Kuster, Carney, Dickson) Nays: (Grasty, Lloyd).

Jotham Arber, Guthrie County Health Services Director, discussed COVID-19 vaccinations. So far Public Health has given 286 vaccinations. The public can visit healthyguthrie.gov to learn more about COVID019 and the vaccine.

Arber provided a payroll change notice for Sarah Hart. Hart was hired at \$25.75/hour, but the original payroll change notice submitted to the Auditor's office listed \$25.30/hour. Hart was also to have received a pay increase to \$26.00/hour after 30 days of employment, and that was not updated either.

Motion by Grasty second by Lloyd to accept payroll change notices of \$25.75 and \$26.00 for Sarah Hart. Motion carried: Ayes: 5 Nays: 0.

Josh Sebern, Guthrie County Engineer, provided extension amendments to Hungry Canyons Agreements 18-1, 18-2 and 18-3.

Motion by Carney second by Kuster to approve extensions to Hungry Canyons Agreements 18-1, 18-2 and 18-3. Motion carried: Ayes: 5 Nays: 0.

Sebern provided a payroll change notice for Brad Shirbroun. Shirbroun was to receive this wage increase of \$0.50/hr following Randy Clipperton's retirement, which took place 12/31/2020. Sebern stated Shirbroun does a good job managing the shop, and he is happy with the way things are going.

Motion by Carney second by Lloyd to approve payroll change notice for Brad Shirbroun of \$24.45/hr. Motion carried: Ayes: 5 Nays: 0.

Sebern provided a department update.

Motion by Grasty second by Carney to table payroll change notice for Sheriff Deputy Blake Michelsen. Motion carried: Ayes: 5 Nays: 0.

Board reviewed AY2020 County Valuations.

Board reviewed the Human Resources position and job description.

Motion by Kuster second by Carney to accept Human Resources job description. Motion carried: Ayes: 5 Nays: 0.

Board discussed updating the County phone system with Brian Hoffman, IT Administrator.

Motion by Carney second by Kuster to approve minutes as presented from January 7, 2021. Motion carried: Ayes: 5 Nays: 0.

Motion by Lloyd second by Grasty to approve claims in the amount of \$834,378.09. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:44 a.m. until its regularly scheduled meeting on Thursday, January 14, 2021. Motion by Grasty second by Carney. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

January 14, 2021

The Guthrie County Board of Supervisors met this 14th day of January, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for January 14, 2021. Motion carried: Ayes: 5 Nays: 0.

Brad Halterman, Guthrie County Conservation Director, presented minutes from the December 14, 2020 Conservation Board meeting. Halterman explained the School of the Wild program that is offered to upper elementary age children, to teach them different programs related to nature. The Board complimented Halterman on the job he's done. Halterman presented his FY2021-2022 budget. Halterman reduced his conservation budget by removing budgeted funds for an office clerk as Halterman has taken over those duties. Dickson asked Halterman if the Conservation Board considered moving some of the previously budgeted clerk funds to Halterman's salary as he's taken on more responsibility. Halterman stated if that discussion becomes more serious, he would like that additional pay to be split up 3 ways between himself, Tylor Nelson and Ted Scheuermann, as Nelson and Scheuermann have also taken on more duties.

Brenna Bird, Guthrie County Attorney, discussed making updates to courtroom technology, and presented the agreement for approval. Thompson stated he is all for the upgrade, and cost to the County will be minimal. The State will be responsible for costs, after the warranty.

Motion by Carney second by Kuster to approve Brandon Thompson as the authorized signer for the courtroom technology upgrade. Motion carried: Ayes: 5 Nays: 0.

Marci Schreck, Guthrie County Treasurer, presented the Treasurer's Semi-Annual Report for the period of July 1, 2020 – December 31, 2020.

Motion by Carney second by Kuster to approve Treasurer's Semi-Annual Report for the period of July 1, 2020 – December 31, 2020. Motion carried: Ayes: 5 Nays: 0.

Marci Schreck presented her FY2021-2022 budget.

Jack Lloyd left the meeting at 10:30 am.

Marty Arganbright, Sheriff, discussed the payroll change notice for Blake Michelsen. Arganbright stated that the longevity raises, after 5 years of employment, has been happening with sheriff deputies for 30 years. Michelsen was started at 70%, and then moved to 75% after 6 months. At 2 years he went to 80%, and Arganbright is asking for him to be moved to 83% now at 5 ½ years of employment.

Motion by Carney second by Kuster to table payroll change for Blake Michelsen. Motion carried: Ayes: 4 Nays: 0.

Board discussed county owned property at Diamondhead Lake, Dickson was contacted by an individual who would like to purchase 2 county owned lots at Diamondhead Lake.

Motion by Kuster second by Carney to approve minutes from January 12, 2021 as amended. Motion carried: Ayes: 4 Nays:0.

There being no further business to come before the Board at this time, the Board adjourned at 11:55 a.m. until its regularly scheduled meeting on Tuesday, January 19, 2021. Motion by Carney second by Kuster. Motion carried: Ayes: 4 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

January 19, 2021

The Guthrie County Board of Supervisors met this 19th day of January, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for January 19, 2021. Motion carried: Ayes: 5 Nays: 0.

Craig Schoenfeld, Senior Account Executive, NextEra Energy, presented a project update on the Heartland Divide II Wind Energy Center. They are currently working with the Iowa Utilities Board. Their plan is to begin building this Summer of 2021.

Board of Supervisors review the payroll policy for County Employees they directly supervise. The way the policy currently reads is that all paid leaves of absence, except sick time, go towards hours worked, so an employee could earn over-time or comp time when one of those leave codes is used. Board will review the policy that is set for the Transfer Station, as that policy does not allow this policy.

Board reviewed Guthrie SFY21 County Substance Abuse Prevention IowaGrants Semi Annual Report.

Motion by Grasty second by Kuster to approve Guthrie SFY21 County Substance Abuse Prevention IowaGrants Semi Annual Report. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Carney to approve minutes as amended from January 14, 2021. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:15 a.m. until its regularly scheduled meeting on Thursday, January 21, 2020. Motion by Kuster second by Carney. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

January 21, 2021

The Guthrie County Board of Supervisors met this 21st day of January, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for January 21, 2021. Motion carried: Ayes: 5 Nays: 0.

David Brown is interested in parcel #0001465100 and parcel #0001465200, currently owned by Guthrie County. County will post proposed Resolution 21-12: Proposed Resolution to Sell Two Parcels of Land Owned by Guthrie County at Diamondhead Lake to David Brown.

Motion by Kuster second by Carney to accept Resolution 21-12: Proposed Resolution to Sell Two Parcels of Land Owned by Guthrie County at Diamondhead Lake to David Brown. Motion carried on a Roll call vote: Carney: Aye, Dickson: Aye, Grasty: Aye, Lloyd: Aye, Kuster: Aye.

Amy Davis, Guthrie County Veteran Affairs & General relief presented her FY2021-2022 budget. Commission members are currently paid \$25.00 per meeting, Davis proposed they receive a pay increase to \$50.00 per meeting.

Tristen Richard, Guthrie County Recorder, presented her FY2021-2022 Budget.

Ron Allen, Guthrie County Custodian, presented his FY2021-22 Budget.

Jotham Arber, Guthrie County Health Services Director, presented the Transfer Station FY2021-2022 Budget. Thompson's salary is to move to Department 53, Rural Services budget.

Board reviewed payroll change notice for Blake Michelsen, to increase his pay from 80% to 83% of the Sheriff's salary. Board discussed that it's not fair to the employee since he was told he would go to 83% after 5 years. The Board also discussed the policy they set forth last year that employees could only increase pay by 1% once they are at 80%.

Motion by Grasty to increase Blake Michelsen's pay to 82%. Motion died for lack of second.

Motion by Carney second by Lloyd to deny payroll change notice for Blake Michelsen at 83%. Motion carried: Ayes: 5 Nays: 0

Motion by Carney second by Kuster to pay Blake Michelsen 81% of the Sheriff's salary. Motion carried: Ayes: 4 Nays: 1 (Grasty).

Board discussed the payroll policy in which leave absences are counted as time worked. Carney stated he would like to see the work schedule changed, before changing the policy. Board discussed removing the policy language completely, but still providing some type of incentive for employees who may be 'on-call' beyond 40 hours.

Motion by Carney second by Kuster to approve minutes from January 19, 2021 as amended. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:58 a.m. until its regularly scheduled meeting on Tuesday, January 26, 2020. Motion by Kuster second by Carney. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

January 28, 2021

The Guthrie County Board of Supervisors met this 28th day of January, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, and Jerome "J.D." Kuster. Jack Lloyd was absent.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Carney to approve Agenda for January 28, 2021. Motion carried: Ayes: 4 Nays: 0.

Brenna Bird, Guthrie County Attorney, presented the Attorney's Office budget. She discussed updating her computer software, with a total cost of \$33,350 for the upgrade, that does not include an \$8,000 grant that is being offered to make the software switch. The Board agrees to move forward with software update and migration.

Jotham Arber, Guthrie County Health Services Director, presented budgets for Public Health and Environmental Health.

Marty Arganbright, Guthrie County Sheriff, presented the Sheriff's Office Budget. Arganbright added to his budget to cover 9 new jailers and 1 food service worker, the Board agreed to allow budgeting for 4 new jailers and 1 food service worker.

Board reviewed payroll change notice for new Part-Time Dispatcher Amanda Louise Doherty at \$15.00/hr.

Motion by Grasty second by Carney to approve payroll change notice for Amanda Louise Doherty at \$15.00/hr. Motion carried: Ayes: 4 Nays: 0.

Board reviewed the Veteran's Affairs Quarterly Report.

Motion by Kuster second by Carney to approve VA Quarterly Report. Motion carried: Ayes: 4 Nays: 0.

Motion by Carney second by Grasty to approve January 21, 2021 Board Minutes as presented. Motion carried: Ayes: 4 Nays: 0.

Motion by Kuster second by Carney to approve claims in the amount of \$203,553.69. Motion carried: Ayes: 4 Nays: 0.

Motion by Carney second by Kuster to approve minutes from January 19, 2021 as amended. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:58 a.m. until its regularly scheduled meeting on Tuesday, January 26, 2020. Motion by Carney second by Kuster. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

February 2, 2021

The Guthrie County Board of Supervisors met this 2nd day of February, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for February 2, 2021. Motion carried: Ayes: 5 Nays: 0.

Josh Sebern, Guthrie County Engineer, presented the Secondary Roads and IRVM Budgets for FY2021-2022. Sebern asked for full amount of General Funds, Board states that the funds are not there for that. Sebern discussed a proposed salary increase of 2.5%, and step-up raises he previously presented. Sebern discussed adding a 3rd employee for IRVM, and Board approves a 3rd hire.

Dani Fink, Guthrie County Auditor, presented the FY2021-2022 Auditor's Budget.

Brian Hoffman, Guthrie County IT Administrator, walked the Board through his process of monitoring the County's network and systems. He then presented the IT FY2021-2022 Budget.

Board reviewed applications and resumes for the Human Resources Coordinator position.

Board discussed the Proposed Max Levy notice.

Board reviewed Samuels Group pay application #4.

Motion by Carney Second by Kuster to approve Samuels Group Pay application #4 in the amount of \$343,050.13. Motion carried: Ayes: 5 Nays: 0.

Jotham Arber provided a COVID-19 vaccine update.

Motion by Carney second by Grasty to approve minutes from January 28, 2021 as amended. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 12:49 p.m. until its regularly scheduled meeting on Thursday, February 4, 2021. Motion by Kuster second by Carney. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

February 4, 2021

The Guthrie County Board of Supervisors met this 4th day of February, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for February 4, 2021. Motion carried: Ayes: 5 Nays: 0.

Brenna Bird, Guthrie County Attorney, presented FY2021-2022 Budgets for District Court, Grand Jury, Petit Jury and Attorney. Bird provided an Attorney's office update. The County Attorney's Collection program brought in \$4000.00 in January.

Brandon Thompson, Guthrie County Facilities Manager, presented the FY2021-2022 Facilities budget.

Marci Schreck, Guthrie County Treasurer, presented a County Held Tax Sale Certificate for parcel number 0001533800. Back taxes owed is \$1313, Rich Peters is willing to pay the back taxes to obtain the property.

Motion by Carney second by Grasty to Assign County Held Tax Sale Certificate to Rich Peters for parcel number 0001533800 for the back tax amount of \$1313. Motion carried: Ayes: 5 Nays: 0.

Board reviewed Fiscal Year 2019-2020 Annual Urban Renewal Report.

Motion by Carney second by Grasty to approve Fiscal Year 2019-2020 Annual Urban Renewal Report. Motion carried: Ayes: 5 Nays: 0.

Board reviewed preliminary figures for FY2021-2022 Health Insurance Renewals. IGHCP is considering going back to the previous prescription drug plan, from the current drug plan, due to denials on prescriptions. Wellmark is offering a 1.5% reduction in premium costs to switch back to the previous drug plan.

Board discussed Guthrie County Law Enforcement Center PCO-05 (PR-002 Underground Utility Piping). Board will hold off on making a decision as they do not feel this should be the Counties cost.

Motion by Grasty second by Lloyd to appoint Dave Arganbright to Zoning Commission for a term of 5 years, ending on December 31, 2025. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to approve minutes from February 4, 2021. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:54 a.m. until its regularly scheduled meeting on Tuesday, February 9, 2021. Motion by Kuster second by Carney. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

February 9, 2021

The Guthrie County Board of Supervisors met this 9th day of February, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty second by Lloyd to approve the agenda for February 9, 2021. Motion carried: Ayes: 5 Nays: 0.

Brad Halterman presented minutes from the January 11, 2021 Conservation Board Meeting. Halterman pointed out there is a new online system to purchase annual passes for the Raccoon River Valley Trail.

Dan Royer is interested in Parcel Number 000157300 in the city of Guthrie Center.

Motion by Kuster second by Grasty to assign county held tax sale to Dan Royer in the amount of \$689.00. Kuster withdraws motion. Royer will check into what legal fees will cost for the assignment of this property.

Motion by Carney second by Kuster to table assignment of county held tax sale. Motion carried: Ayes: 5 Nays: 0.

Set public hearing for March 4, 2021 at 9:00 a.m. for Diamondhead properties.

Motion by Carney second by Kuster to publish public hearing notice on February 18, 2021 and hold a public hearing for Resolution 21-12: Proposed Resolution to Sell Two Parcels of Land Owned by Guthrie County at Diamondhead Lake to David Brown on March 4, 2021 at 9:00 am in the Board Room at the Guthrie County Courthouse. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Lloyd to table scheduling max levy public hearing and notice. Motion carried: ayes: 5 nays: 0.

Motion by Carney second by Grasty to take off the table county held tax sale. Motion carried: Ayes: 5 Nays: 0.

Dan Royer returned after finding out attorney's costs, and is still interested in Parcel Number 000157300.

Motion by Kuster second by Grasty to assign county held tax sale to Dan Royer in the amount of \$689.00. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Carney to approve minutes from February 4, 2021 as amended. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to approve claims in the amount of 224,040.12. Motion carried: Ayes: 5 Nays: 0.

Brenna Bird, Guthrie County Attorney, joined the meeting to discuss opioid litigation. She recommends Board go into closed session to Discuss Strategy with Counsel in Matters That Are Presently in Litigation or Where Litigation Is Imminent Where Its Disclosure Would Be Likely to Prejudice or Disadvantage the Position of The Governmental Body in That Litigation per Iowa Code Section 21.5(1)(c).

Motion by Kuster second by Grasty to enter closed session Pursuant to Iowa Codes Section 21.5(1)(c) at 10:11 a.m. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Carney to exit closed session at 10:44 am. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to stay the course as pertains to opioid litigation. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:47 a.m. until its regularly scheduled meeting on Thursday, February 11, 2020. Motion by Kuster second by Carney. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

February 11, 2021

The Guthrie County Board of Supervisors met this 11th day of February, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome “J.D.” Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for February 11, 2021. Motion carried: Ayes: 5 Nays: 0.

Applicant #4 withdrew their application for Human Resources Coordinator Position.

Ron Benton, Bryce Arganbright, Tyler Carney and Mike Irlbeck from the Guthrie County Fair Board joined the meeting. Benton thanked the Board for their support over the years. T. Carney gave a grounds update, and discussed infrastructure. They are looking to update electrical, tile through camp grounds, and replace the roof on the old community building. They are estimating \$80,000 – \$85,000 in upgrades over the next 2-3 years. The 2021 Guthrie County Fair will proceed with tractor pulls, rodeo and normal fair events. In 2020 it cost \$140,000 for reduced operations, when the average operating cost over 4 years is \$204,000. They will not hold a fundraising supper this year, will send letters out instead.

Motion by Carney second by Kuster to approve Fair funding at \$8000 for 4-H and \$30,000 for buildings in FY2022. Supervisors would like them to come in every year. Motion carried: Ayes: 5 Nays: 0.

Josh Sebern, Guthrie County Engineer and Dani Fink, Guthrie County Auditor, discussed sharing an employee between their two departments. Fink currently has 2 full-time employees, and would like to reduce to one full-time and one part-time. Sebern has been considering a part-time office assistant.

Motion by Kuster second by Carney to approve Josh Sebern, County Engineer, to hire part time office assistant. Motion carried: Ayes: 5 Nays: 0.

Human Resources Applicant #12 joined the meeting and requested closed session for their interview. Motion by Kuster second by Grasty to enter into closed session at 11:02 am, pursuant to Iowa Code Section 21.5(1)(i). Motion carried: Ayes: 5 Nays: 0. The Board came out of closed session at 12:02 pm by a motion from Grasty, seconded by Carney. Motion carried: Ayes: 5 Nays: 0.

Supervisors reviewed an engagement letter from Northland Securities.

Motion by Grasty second by Carney to sign engagement letter with Northland Securities. Motion carried: Ayes: 5 Nays: 0

Motion by Kuster second by Carney to schedule public hearing for Max Levy rate on March 4, 2021 at 10:00 am. Motion carried: Ayes: 5 Nays: 0.

Board discussed the courthouse mask mandate. At the recommendation of Jotham Arber, the board will wait to make any further decisions on the mask mandate until the end of February.

Motion by Carney second by Grasty to approve minutes from February 11, 2021. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 1:08 pm. until its regularly scheduled meeting on Thursday, February 16, 2021. Motion by Kuster second by Grasty. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

February 16, 2021

The Guthrie County Board of Supervisors met this 16th day of February, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for February 16, 2021. Motion carried: Ayes: 5 Nays: 0.

Sarah Gomez, Midwest Partnership, and Brad Hayes, Midwest Partnership Board Member joined the meeting, their funding request is staying the same as last year at \$35,127. Gomez provided a Midwest partnership update. Dickson asks to be kept updated more frequently than they have been.

Motion by Grasty second by Lloyd to approve Midwest Partnership funding of \$35,127 for FY2021-2022. Motion carried: Ayes: 5 Nays: 0.

Lance Levis, Guthrie County Airport Authority, provided an update.

Josh Sebern, Guthrie County Engineer, presented final construction plans for Bridge Replacement Project BRS-SWAP-C039(96) – FF-39, located east of Yale. Estimated cost is \$734,000 and will utilize SWAP funding, which is filtered down from the State.

Motion by Lloyd second by Grasty to approve final plan for Bridge Replacement Project BRS-SWAP-C039(96) – FF-39. Motion carried: Ayes: 5 Nays: 0.

Sebern provided a Secondary Roads Department Update.

Motion by Kuster second by Carney to appoint Ted Clapper to Zoning Board of Adjustment for a 5-year term ending December 31, 2025. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Carney to appoint Auditor Dani Fink as the primary contact for ICAP. Motion carried: Ayes: 5 Nays: 0.

Board held a budget work session

Motion by Carney second by Grasty to approve publication of max levy notice. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to approve minutes as presented from February 11, 2021. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 12:10 p.m. until its regularly scheduled meeting on Thursday, February 18, 2021. Motion by Grasty second by Lloyd. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

February 18, 2021

The Guthrie County Board of Supervisors met this 18th day of January, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome “J.D.” Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for February 18, 2021. Motion carried: Ayes: 5 Nays: 0.

Human Resources Applicant #11 joined the meeting and requested closed session for their interview. Motion by Kuster second by Carney to enter into closed session at 9:01 a.m., pursuant to Iowa Code Section 21.5(1)(i). Motion carried: Ayes: 5 Nays: 0. The Board came out of closed session at 10:32 a.m. by a motion from Carney, seconded by Grasty. Motion carried: Ayes: 5 Nays: 0.

Board held a FY2021-2022 budget work session.

Human Resources Applicant #9 joined the meeting and requested closed session for their interview. Motion by Carney second by Grasty to enter into closed session at 11:04 a.m., pursuant to Iowa Code Section 21.5(1)(i). Motion carried: Ayes: 5 Nays: 0. The Board came out of closed session at 12:34 p.m. by a motion from Kuster, seconded by Carney. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster to offer Human Resources Coordinator position to Applicant #11, at \$55,000 with a 6-month probationary period, and if a 6-month evaluation is satisfactory a salary increase of \$1500 will be imposed. Lloyd seconded motion. Motion carried: Ayes: 3(Lloyd, Kuster, Dickson) Nays: 2 (Grasty, Carney).

Dickson commented that there were very viable candidate's and the decision was very difficult.

Motion by Carney second by Grasty to approve minutes as amended from February 16, 2021. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 12:50 p.m. until its regularly scheduled meeting on Tuesday, February 23, 2021. Motion by Kuster second by Carney. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

February 23, 2021

The Guthrie County Board of Supervisors met this 23rd day of February, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for February 23, 2021. Motion carried: Ayes: 5 Nays: 0.

Jotham Arber, Guthrie County Health Services Director, discussed Transfer Station tipping fees and revenues, along with FY2022 expenditures.

Motion by Kuster second by Lloyd to increase tipping fees \$5/ton for each of the next 2 budget years. Motion carried: Ayes: 5 Nays: 0.

Transfer Station fees will increase July 1, 2021 as follows: tipping fees: \$70, solid waste: \$70/ton, construction: \$85/ton, all tv and computer monitors will increase to \$20 and tires will increase to \$0.15/lb.

Arber provided a COVID update. So far 1580 Guthrie County residents have been vaccinated with their first dose, and 425 have received their 2nd dose. Public Health is moving towards community clinics to provide vaccines.

Josh Sebern, Guthrie County Engineer discussed FY2022 IRVM budget.

Chip Schultz, Northland Securities, discussed financing options for a maintenance building and courthouse roof. Total financing costs are estimated at \$465,000. Debt levy would max at \$.60. Board discussed adding \$60,000 to cover cost of tuck pointing on the Courthouse, this increased total financing to \$525,000. Extending the payoff another year will keep the levy under \$0.60.

Marty Arganbright, Guthrie County Sheriff discussed the FY2022 budget.

Motion by Carney second by Grasty to approve change order 7239 GCLEC-PCO-008 (ASI-006R2 Detention Window Changes). Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Carney to approve minutes from February 18, 2021. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to approve claims in the amount of \$95,736.88. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 12:49 p.m. until its regularly scheduled meeting on Thursday, February 25, 2021. Motion by Kuster second by Carney. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

February 25, 2021

The Guthrie County Board of Supervisors met this 25th day of February, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for February 25, 2021. Motion carried: Ayes: 5 Nays: 0.

Board reviewed Resolution 21-13: Resolution to Fix a date for Public Hearing on a General Obligation County Building Improvements Loan Agreement in an Amount not to Exceed to \$525,000.

Motion by Grasty second by Carney to approve Resolution 21-13: Resolution to Fix a date for Public Hearing on a General Obligation County Building Improvements Loan Agreement in an Amount not to Exceed to \$525,000. Motion carried on a roll call vote: Carney: Aye, Dickson: Aye, Grasty: Aye, Lloyd: Aye and Kuster: Aye.

Motion by Carney second by Kuster to hold a public hearing on March 11, 2021 at 10:00 a.m. for Resolution 21-13: Resolution to Fix a date for Public Hearing on a General Obligation County Building Improvements Loan Agreement in an Amount not to Exceed to \$525,000. Motion carried: Ayes: 5 Nays: 0.

Board discussed the acceptance of the offer letter sent to Jamie Lindsay for the Guthrie County Human Resources Coordinator position.

Motion by Kuster second by Lloyd to approve acceptance of Guthrie County Human Resources Coordinator position by Jamie Lindsay. Motion carried: Ayes: 5 Nays: 0.

Board conducted a Budget Work session.

Jack Lloyd left the meeting at 10:00 am.

Guthrie County Sheriff Marty Arganbright discussed food service costs. Arganbright presented the Board with an estimated annual cost for food service provided by Consolidated Correctional Foodservice.

Motion by Carney second by Grasty to approve minutes as amended from February 23, 2021. Motion carried: Ayes: 4 Nays: 0.

Board discussed removing a Courthouse mask mandate. Jotham Arber, Guthrie County Health Services Director, joined the conversation. Arber encouraged the Board to strongly recommend the public follow social distancing guidelines, and wear a mask when social distancing isn't possible, if they decide to lift the Courthouse mask mandate. Board would still offer masks and hand sanitizer at the door.

Motion by Kuster second by Carney to remove Guthrie County Courthouse mask mandate in the main areas of the Courthouse. The Board states that every office in the Courthouse may have their own requirements. Motion carried: Ayes: 4 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:19 a.m. until its regularly scheduled meeting on Tuesday, March 2, 2021. Motion by Kuster second by Carney. Motion carried: Ayes: 4 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

March 2, 2021

The Guthrie County Board of Supervisors met this 2nd day of March, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for March 2, 2021. Motion carried: Ayes: 5 Nays: 0.

Brenna Bird, Guthrie County Attorney, presented a lease agreement for jury selection to use the First Baptist Church in Guthrie Center. The lease agreement states that the County will cover cleaning before and after each jury selection, and pay \$1.00 for leasing the Church. Bird asks that the Board authorize the Board Chair to sign the lease agreements prior to each jury selection.

Motion by Carney second by Grasty to approve the Board Chairman be the signee of the lease agreement for jury selection. Motion carried: Ayes: 5 Nays: 0.

Bird provided a County Attorney office update. County Attorney collections, so far, have brought in \$18,000 to the County and \$1900 to the County Attorney for FY2021.

Bird discussed Courthouse Security Committee Appointments. Board states Carney will stay on for the Board representative. Board would like Brandon Thompson, Facilities Manager to be appointed in place of Ron Allen, Courthouse Custodian. Board will ask Matt Peary if he would like to be the General Public Representative on the Courthouse Security Committee.

Motion by Grasty second by Kuster to reappoint Clifford Carney as Board Representative to the Courthouse Security Committee, and Appoint Brandon Thompson, Facilities Manager. Motion carried: Ayes: 5 Nays: 0.

Forest Aldridge, Veenstra & Kimm, Inc, Stuart City Engineer, presented the City of Stuart's plan to improve White Pole Rd from Adair St to All Saints Dr in Stuart. Aldridge stated there is significant wear on White Pole Rd from truck traffic going to and coming from Flint Hills. Aldridge initially asked if County tax dollars generated from Flint Hills could go towards the road project. Dickson stated that is not what he spoke to Mick Askren about. Aldridge then asked for the City to be able to use the bonding capacity of the County. Dickson states that he discussed this with the Guthrie County Engineer to be able to incorporate this project into a County Roads project. Aldridge stated the bond would be repaid through road use tax, GO bond and TIF. Dickson stated the County doesn't have the money to hand anyone, but we do have the bonding capacity. Carney stated that he doesn't like that the blame is being put on Flint Hills, or that the tax amount from Flint Hills to the County is being asked for, and the City of Stuart tax amount to the County isn't being presented. If the Board is in agreement to City of Stuart using the County's Bond Capacity, the City would come back with a re-payment schedule for the bond. Grasty states he would like to see it tied to a County project, that way if another City comes in asking for assistance with their road the County has justification for helping with this project.

Dickson motioned to allow City of Stuart to use County Bonding capacity for their White Pole Road Asphalt Overlay and Patching Project pending an agreement as to how the bond will be paid back, and bid their project around the time the County bids one of their big projects. Grasty seconded the motion. Motion carried: Ayes: 4 Nays: 0 Carney abstained from voting).

Brian Nelson, Worksite Specialist, Liberty National, discussed voluntary insurance policies for County Employees. These are offered at no cost to the County, and are completely voluntary. Liberty National would do all the leg work. Board took no action at this time.

Board reviewed 7239 GCLEC-PCO-05 (PR-002 Underground Utility Piping) for Law Enforcement Center project.

Motion by Kuster second by Carney to approve 7239 GCLEC-PCO-05 (PR-002 Underground Utility Piping). Motion carried: Ayes: 5 Nays: 0.

Board reviews liquor license for Coulter Panorama Marine.

Motion by Grasty second by Lloyd to approve Liquor License for Coulter Panorama Marine. Motion carried: Ayes: 5 Nays: 0.

Board discussed salaries. Dickson suggested \$3000 for Elected Officials and Department Heads. Dickson also stated to give \$1500 to each department for each employee and however they want to figure that for each employee, that's up to them to work it within their budget.

Motion by Kuster second by Carney to approve a \$3000 increase for Elected Officials and Department Heads with \$1500 salary increase per employee within the departments, and raising part-time employees to \$18.00/hour. Roads employees are approved as previously presented by County Engineer. Motion carried: Ayes: 4 Nays: 1

Motion by Kuster second by Lloyd to approve Resolution 21-14: Annual Salary Approved for Elected Officials. Motion carried on a roll call vote: Carney: Aye, Dickson: Aye, Lloyd: Aye, Kuster: Aye Grasty: Nay.

Motion by Carney second by Lloyd to approve minutes as amended from February 25, 2021. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:58 a.m. until its regularly scheduled meeting on Thursday, March 4, 2020. Motion by Kuster second by Lloyd. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Regular Session

March 4, 2021

The Guthrie County Board of Supervisors met this 4th day of March, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Board Chair Dickson, stated Brandon Thompson would not be at the meeting, so he will be removed from the Agenda.

Motion by Grasty Second by Lloyd to approve Agenda, as amended, for March 4, 2021. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty, second by Carney to open public hearing at 9:01 am for Proposed Resolution 21-12: Resolution Approving the Sale of Two Parcels of Land Owned by Guthrie County at Diamondhead Lake to David Brown.

David Brown stated he's worked with the Guthrie County Abstract office, and everything is ready to go, he is just waiting on the property transfer.

Motion by Carney second by Grasty to close public hearing at 9:04 a.m. Motion carried: Ayes: 5 Nays: 0.

Motion by Lloyd second by Grasty to appoint Matt Pearey to Courthouse Security Committee. Motion carried: Ayes: 5 Nays: 0.

Brenna Bird, Guthrie County Attorney, discussed the Board of Supervisors Appointment to the Magistrate Nominating Commission.

Motion by Grasty second by Lloyd to table Appointment to Magistrate Nominating Commission. Motion carried: Ayes: 5 Nays: 0.

Motion by Lloyd second by Grasty to open public hearing at 9:59 a.m. for the Proposed Maximum Property Tax Levy for Fiscal Year 2021-2022. Motion carried: Ayes: 5 Nays: 0.

Motion Kuster second Carney to close public hearing at 10:07 a.m. Motion carried: Ayes: 5 Nays: 0.

Motion by Lloyd second Grasty to approve Resolution 21-15: Resolution Setting Maximum Property Tax Dollars for Guthrie County General County Service and Rural Services for Fiscal Year 2021-2022. Motion carried on a roll call vote: Carney: Aye, Dickson: Aye, Grasty: Aye, Lloyd: Aye, Kuster: Aye.

Kuster left the meeting at 10:08 am.

Motion by Carney second by Lloyd to schedule Public Hearing on the Proposed Fiscal Year 2021-2022 Guthrie County Budget for March 25, 2021 at 10:00 am in the Board Room at the Guthrie County Courthouse. Motion carried: Ayes: 4 Nays: 0.

Motion by Carney second by Lloyd to table Notice of Public Hearing until Tuesday, March 9, 2021. Motion carried: Ayes: 4 Nays: 0.

Motion by Carney second by Grasty to approve minutes from March 2, 2021 as corrected. Motion carried: Ayes: 4 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:59 a.m. until its regularly scheduled meeting on Tuesday, March 9, 2021. Motion by Grasty second by Lloyd. Motion carried: Ayes: 4 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

March 9, 2021

The Guthrie County Board of Supervisors met this 9th day of March, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Everett Grasty, Jack Lloyd and Jerome “J.D.” Kuster. Mike Dickson was absent.

The meeting came to order at 9:00 a.m.

Motion by Carney Second by Grasty to remove from the Agenda Board Structure and Duties and Brandon Thompson closed session, and to approve Agenda as amended for March 9, 2021. Motion carried: Ayes: 4 Nays: 0.

Brad Halterman, Guthrie County Conservation Director, provided a Conservation Department update.

Marci Schreck, Guthrie County Treasurer, asked for assignment of County Held Tax Certificate to LK Capital, LLC for parcels 0001426600 and 0001426700, total amount owed is \$1444.00.

Motion by Grasty second by Lloyd to assign County Held Tax Certificate for parcels 0001426600 and 0001426700 to LK Capital, LLC for \$1444.00. Motion carried: Ayes: 4 Nays: 0.

Josh Sebern, Guthrie County Engineer, asked for a \$700,000 advance on the Wind Farm TIF. The advance will go towards bridge projects.

Motion by Carney second by Grasty to approve Wind Farm TIF advance of \$700,000. Motion carried: Ayes: 4 Nays: 0.

Sebern provided a Secondary Roads Department update.

Motion by Grasty second by Lloyd to approve Resolution 21-16: Resolution Approving the Sale of Two Parcels to David Brown at Diamondhead Lake. Motion carried on a Roll Call Vote: Carney: Aye, Grasty: Aye, Lloyd: Aye, Kuster: Aye, Dickson: Absent.

Motion by Carney second by Grasty to approve Notice of Public Hearing – Budget Estimate for Proposed Fiscal Year 2021-2022 Guthrie County Budget. Motion carried: Ayes: 4 Nays: 0.

Board reviewed pay app #5 for \$506,005.52.

Motion by Grasty second by Carney to approve pay app #5 in the amount of \$506,005.52. Motion carried: Ayes: 4 Nays: 0.

Board reviewed Shive-Hattery invoice 4184441-7.

Motion by Lloyd second by Kuster to approve Shive-Hattery invoice 4184441-7. Motion carried: Ayes: 4 Nays: 0.

Motion by Lloyd second by Grasty to approve claims from February 24, 2021 to March 9, 2021 in the amount of \$186,665.42. Motion carried: Ayes: 4 Nays: 0.

Motion by Carney second by Grasty to approve minutes as amended from March 4, 2021. Motion carried: Ayes: 4 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:15 a.m. until its regularly scheduled meeting on Thursday, March 11, 2021. Motion by Grasty second by Carney. Motion carried: Ayes: 4 Nays: 0.

Jerome "J.D." Kuster, Vice-Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

March 11, 2021

The Guthrie County Board of Supervisors met this 11th day of March, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for March 11, 2021. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Carney to enter closed session at 9:00 a.m. pursuant to Iowa Code Section 21.5(1)(i). Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Kuster to exit closed session at 9:24 a.m. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Carney to approve an annual salary of \$75,000 for Brandon Thompson, Facilities Manager. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Grasty to open Public Hearing for Debt Service at 10:00 a.m. Motion carried: Ayes: 5 Nays: 0.

No written objections were received.

Motion by Grasty second by Lloyd to close Public Hearing at 10:06 a.m. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to approve Resolution 21-17: Resolution Expressing Intent to Enter into Loan Agreement and Providing for the Levy of Taxes. Motion carried on a roll call vote: Carney: Aye, Dickson: Aye, Grasty: Aye, Lloyd: Aye, Kuster: Aye.

Board discussed their structures and duties. Kuster will oversee Work Comp and Safety, Dickson will oversee Health Insurance, Benefits and Unemployment, Carney will oversee Property Insurance, Lloyd will oversee NIMS and HIPPA training, Grasty will oversee Active Shooters, Fire and Tornado drills.

Motion by Carney second by Grasty to appoint Gary Mueller, Maggie Armstrong and Brian Johnson to the Magistrate Appointing Commission. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Carney to approve minutes from March 9, 2021 as amended. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:26 a.m. until its regularly scheduled meeting on Tuesday, March 16, 2021. Motion by Kuster second by Carney. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

March 16, 2021

The Guthrie County Board of Supervisors met this 16th day of March, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for March 16, 2021. Motion carried: Ayes: 5 Nays: 0.

Josh Sebern, Guthrie County Engineer, presented a Payroll Change Notice for Chad Herron. Herron is being promoted to the Engineering Technician position.

Motion by Carney second by Lloyd to approve Payroll Change Notice for Chad Herron in the amount of \$23.39. Motion carried: Ayes: 5 Nays: 0.

Sebern provided a Secondary Roads Department update.

Jamie Lindsay, Guthrie County Human Resources Coordinator, met with the Board to discuss her first work day, which was March 15, 2021.

Board reviewed 7239 GCLEC PCO-009 (PR-004 Smoke Vents).

Motion by Lloyd second by Grasty to approve 7239 GCLEC PCO-009 (PR-004 Smoke Vents). Motion carried: Ayes: 5 Nays: 0.

Board held a FY2021-2022 Budget Work Session.

Carney provided a Heart of Iowa Mental Health Region update.

Grasty provided a Midwest Partnership update.

Motion by Carney second by Grasty to approve minutes from March 11, 2021. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:03 a.m. until its regularly scheduled meeting on Thursday, March 18, 2020. Motion by Kuster second by Grasty. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

March 18, 2021

The Guthrie County Board of Supervisors met this 18th day of March, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty and Jerome "J.D." Kuster. Jack Lloyd was absent.

The meeting came to order at 12:30 p.m.

Motion by Grasty Second by Carney to approve Agenda for March 18, 2021. Motion carried: Ayes: 4 Nays: 0.

The Board canvassed votes from the Panorama Schools Special Election from March 2, 2021.

Motion by Carney second by Kuster to approve minutes as presented from March 16, 2021. Motion carried: Ayes: 4 Nays: 0.

Jack Lloyd joined the meeting at 12:48 p.m.

Motion by Kuster second by Carney to enter into closed session at 1:25 p.m. to discuss with Counsel on CP# 03-21-76320 EEOC#26A-2021-00352C Pam Lane v. Guthrie County Iowa and CP# 01-21-76147 EEOC#26A-2021-00252C John Lyall v. Guthrie County Litigation and Related Matters pursuant to Iowa Code Section 21.5(1)(c). Motion carried on a roll call vote: Carney: Aye, Dickson: Aye, Grasty: Aye, Lloyd: Aye, Kuster: Aye.

Motion by Grasty second by Lloyd to exit closed session at 2:10 p.m. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 2:12 p.m. until its regularly scheduled meeting on Tuesday, March 18, 2021. Motion by Kuster second by Carney. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

March 23, 2021

The Guthrie County Board of Supervisors met this 23rd day of March, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for March 23, 2021. Motion carried: Ayes: 5 Nays: 0.

Josh Sebern, Guthrie County Engineer, presented payroll change notices for Austin Willms, Jason Carroll, Mike Kenyon and Matt Martens. Willms and Carroll are both moving to operators, from laborers. Kenyon is moving to operator from truck driver, and Martens received a \$0.58/hr raise for receiving his spray license.

Motion by Kuster second by Carney to approve Austin Willms payroll change notice for \$22.39. Motion carried: Ayes: 5 Nays: 0.

Motion by Lloyd second by Grasty to approve Jason Carroll payroll change notice for \$22.39. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to approve Matt Martens payroll change notice for \$20.80. Motion carried: Ayes: 5 Nays: 0.

Motion by Lloyd second by Grasty to approve Mike Kenyon payroll change notice for \$22.39. Motion carried: Ayes: 5 Nays: 0.

Sebern provided a Secondary Road Department update.

Board discussed abating delinquent property taxes for parcels 0001393000 and 0001392900, for the City of Stuart.

Motion by Dickson second by Grasty to Abate Delinquent Property Taxes for Parcels 0001393000 and 0001392900 (City of Stuart). Motion carried. Ayes: 5 Nays: 0.

Board reviewed Resolution 21-18: Resolution Approving the Fiscal Year 2021-2022 Annual Salary for Elected Officials in Guthrie County, Iowa.

Motion by Grasty second by Carney to approve Resolution 21-18: Resolution Approving the Fiscal Year 2021-2022 Annual Salary for Elected Officials in Guthrie County, Iowa. Motion carried on a roll call vote: Carney: Aye, Dickson: Aye, Grasty: Aye, Lloyd: Aye, Kuster: Aye.

Board reviewed potential change orders for the Law Enforcement Center Addition. 7239 GCLEC-BC11A Noah CO 1 (ASI 006R2 Detention) is a deduct for a change in windows.

Motion by Carney second by Kuster to approve change order deduct 7239 GCLEC-BC11A Noah CO 1 (ASI 006R2 Detention). Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Grasty to table 7239 GCLEC-PCO-010 (RFI30 Storm Piping). Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to approve claims from March 10, 2021 to March 23, 2021 in the amount of \$495,921.84. Motion Carried: Ayes: 4 Nays: 0. (Dickson abstained from vote).

Motion by Kuster second by Grasty to approve minutes from March 18, 2021 as amended. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:47 a.m.

until its regularly scheduled meeting on Thursday, March 25, 2021. Motion by Grasty second by Lloyd. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

March 25, 2021

The Guthrie County Board of Supervisors met this 25th day of March, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome “J.D.” Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for March 25, 2021. Motion carried: Ayes: 5 Nays: 0.

Dickson provided an update on White Pole Road within the City of Stuart. Using the County’s bonding capacity was previously discussed with the Board, but City would not be able to sign an agreement for repaying the loan due to appropriations. A couple of other considerations the City has is to re-route the truck traffic off White Pole Road. They are also reviewing options to annex ag land between current City limits to Flint Hills Ethanol Plant.

Board reviewed Change order 002 from Noah Detention for smoke vents for the Law Enforcement Center addition.

Motion by Carney second by Kuster to approve GCLEC Change Order 002 Noah Detention. Motion carried. Ayes: 5 Nays: 0.

Chip Schultz, Northland Securities, discussed two engagement letters presented for Northland to pursue re-financing options to provide scenarios to the Board. There are no obligations to the Board. There are 2 letters because the limit on the first bond is \$10,000,000. The letters are per each individual series, and each series can’t be more than 10,000,000.

Motion by Carney second by Grasty to sign Northland Securities Engagement letters – General Obligation Debt Paid by Wind Turbines. Motion carried: Ayes: 5 Nays: 0.

John Tisdell did not show up, Lloyd explained he was contacted due to working on some broken tile. Lloyd told him he would need to discuss with the land owner.

Motion by Carney second by Grasty to approve minutes from March 23, 2021 as amended. Motion carried: Ayes: 5 Nays: 0.

Motion by Grasty second by Lloyd to open public hearing for FY2021-2022 Guthrie County Budget at 10:00 a.m. Motion carried: Ayes: 5 Nays: 0.

Individuals in attendance at the Public Hearing were Dave Royer, Steve Brannen, Luann Waldo, Seth Wells, Josh Sebern, Marci Schreck, Tristen Richard, Marty Arganbright, Brenna Bird, Raccoon Valley Radio, Maggie Armstrong, Brian Johnson, Jeri Christman, Jo Rasmussen, Jotham Arber, Brad Halterman, John Rutledge.

Steve Brannen, asked department's how they felt about their budgets. Arganbright stated there are some unknowns with the new LEC, but they did the best they could. Supervisors have done a good job to make it all work. Schreck said they try to keep it as streamlined as they can. Richard said same as Schreck. Bird stated she didn't see that she received the pay increase she asked for the Assistant County Attorney, but she will try again next year. Arber stated the process went smoothly, and at the Transfer Station they are trying to keep ahead of things. Arber commented that the Supervisors did a nice job of looking ahead and thanked them. Halterman thanked the Conservation Board for the help on their budget and Supervisors, he adds process went extremely smooth. John Rutledge praised public health for all they've done over the last year. Very pleased and thanked everyone for keeping everything on track. Dickson stated they are always reluctant to raise tax levies, but when looking at rural services they have fallen behind. Board all echoed that a lot of work has been done on the County roads, but there is still a long way to go. Dickson stated Elected Officials/Department Heads are doing a good job not only working within their budgets, but also finding new revenue sources.

Motion by Carney second by Lloyd to close the public hearing at 10:34 a.m. Motion carried: Ayes: 5 Nays: 0.

Board reviewed Resolution 21-19: Resolution for the Adoption and Certification of Taxes for Fiscal Year Beginning July 1, 2021 and Ending June 30, 2022 per Iowa Code 331.434(5).

Motion by Kuster second by Carney to approve Resolution 21-19: Resolution for the Adoption and Certification of Taxes for Fiscal Year Beginning July 1, 2021 and Ending June 30, 2022 per Iowa Code 331.434(5). Motion carried on a roll call vote: Carney: Aye, Dickson: Aye, Grasty: Nay, Lloyd: Aye, Kuster: Aye.

There being no further business to come before the Board at this time, the Board adjourned at 10:36 a.m. until its regularly scheduled meeting on Thursday, March 30, 2021. Motion by Kuster second by Carney. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

March 30, 2021

The Guthrie County Board of Supervisors met this 30th day of March, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for March 30, 2021. Motion carried: Ayes: 5 Nays: 0.

Josh Sebern, Guthrie County Engineer, presented Resolution 21-20: Bridge Posting. 3-5 bridges that are 10 ton.

Motion by Lloyd second by Grasty to approve Resolution 21-20: Bridge Posting Resolution. Motion carried on a roll call vote: Carney: Aye, Dickson: Aye, Grasty: Aye, Kuster: Aye, Lloyd: Aye.

Sebern provided a Secondary Roads update.

Board reviewed Resolution 21-22: Resolution Selecting Purchaser for General Obligation County Building Improvements Note, Series 2021A.

Motion by Grasty second by Dickson to approve Resolution 21-22: Resolution Selecting Purchaser for General Obligation County Building Improvements Note, Series 2021A. Motion carried on a roll call vote: Carney: Aye, Dickson: Aye, Grasty: Aye, Kuster: Aye, Lloyd: Aye.

Chip Schultz, Northland Public Finance, presented a preliminary review of potential refinancing of outstanding General Obligation Urban Renewal Bonds and Additional Funding for County Road/Bridge/Culvert Projects.

Kuster provided an update on New Opportunities.

Motion by Carney second by Kuster to approve liquor license for Bar Candy, LLC. Motion carried: Ayes 5 Nays: 0.

Motion by Kuster second by Grasty to approve minutes from March 25, 2021 as amended. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:27 a.m. until its regularly scheduled meeting on Tuesday, April 6, 2021. Motion by Grasty second by Lloyd. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

April 13, 2021

The Guthrie County Board of Supervisors met this 13th day of April, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for April 13, 2021. Motion carried: Ayes: 5 Nays: 0.

Brad Halterman, Guthrie County Conservation Director, presented minutes from the March 8, 2021 Conservation Board meeting. Halterman would like to have the Board of Supervisors tour the Historical Village to see all the new updates that have been made.

Brenna Bird, Guthrie County Attorney, provided an Attorney's Office update. County Attorney Collections in March brought in \$5,116.00 to the County and \$913.00 to the County Attorney. The total Collections brought in this Fiscal Year is approximately \$26,000.00.

Brian Hoffman, Guthrie County IT Administrator, discussed the Block Hours Contract with Guthrie Center Communications. The current contract will come to an end in June, and Hoffman would like to renew the contract for the next Fiscal Year. Hoffman provided an IT Department update.

Jamie Lindsay, Guthrie County Human Resources Coordinator, discussed renewing a COVID leave policy from April 1, 2021 to September 30, 2021. A preliminary policy was drafted by the County Attorney, for the Board to review today. Lindsay asked other Department Heads and Elected Officials about how they felt on extending the policy, and the overall consensus was to extend the policy, and reset each individuals 80 hours of COVID leave. The other question for the Board to review is if an individual can use their 80 hours of COVID leave to care for a family member with COVID, or if their day care is closed due to COVID. Lindsay also presented a Return-to-Work Policy for employee's who are off on Work Comp. Lindsay provided a department update.

Tristen Richard, Guthrie County Recorder, presented a Payroll Change Notice for Lisa Johnson. Johnson started at 60% of the Recorder's Salary, and this Payroll Change Notice is moving her to 62%.

Motion by Kuster second by Carney to approve Payroll Change Notice for Lisa Johnson in the amount of \$16.87/hour. Motion carried: Ayes: 5 Nays: 0.

Josh Sebern, Guthrie County Engineer, presented the FY2022 Iowa DOT Budget and 5-year plan.

Motion by Grasty second by Carney to approve the FY2022 Iowa DOT Budget. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Lloyd to approve 5-Year Plan. Motion carried: Ayes: 5 Nays: 0.

Sebern provided a Secondary Roads Department update.

Mike Underwood, President, Guthrie County State Bank, discussed the General Obligation Urban Renewal Debt Paid by Wind Turbines. Underwood outlined the current Bond structure, which allows the County to only Bond for what they need as they go, so the County is only paying back debt on what they've spent, versus the entirety of what they will have Bonded in the end. Dickson asks what they've heard about Business Property Tax Credit, which is rumored to be going away. The County roughly

receives an extra \$40,000 in BPTC to pay down on this Bond. Underwood points out that with the current Bond structure, the County has saved over \$800,000.

Board reviewed Resolution 21-22: Resolution Authorizing and Approving a Loan Agreement and Providing for the Issuance of a \$525,000 General Obligation County Building Improvements Note, Series 2021A.

Dickson discussed Board Room usage. If someone wants to use the Board Room, it needs to be cleared by Dickson or Kuster as respective Board Chair and Vice-Chair.

Motion by Carney second by Grasty to upgrade the public meeting room to be able to conduct virtual meetings, the Board of Supervisors budget will cover the cost of the upgrade. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Carney to approve Resolution 21-22: Resolution Authorizing and Approving a Loan Agreement and Providing for the Issuance of a \$525,000 General Obligation County Building Improvements Note, Series 2021A. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson: Aye.

Norm Reisetter, Samuels Group, provided an update on the Law Enforcement Center project. There is a cost change of \$14,345 to remove a room that was added. By removing this room, it will open up the area to allow more work space for the Sheriff's Office Civil Clerk.

Motion by Grasty second by Lloyd to approve change order cost of \$14,345.12 for the removal of a sex offender room, to open space for Sheriff's Office Civil Clerk. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Grasty to approve minutes from March 30, 2021 as amended. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Lloyd to approve claims from March 24, 2021 to April 6, 2021 in the amount of \$184,936.62. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 1:04 p.m. until its regularly scheduled meeting on Tuesday, April 20, 2021. Motion by Carney second by Kuster. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

April 20, 2021

The Guthrie County Board of Supervisors met this 20th day of April, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members

present: Clifford Carney, Mike Dickson, Jack Lloyd and Jerome “J.D.” Kuster. Everett Grasty was absent.

The meeting came to order at 9:00 a.m.

Motion by Carney Second by Lloyd to approve Agenda for April 20, 2021. Motion carried: Ayes: 4 Nays: 0.

Marci Schreck, Guthrie County Treasurer, presented County Held Tax Sale Parcel 0001458400, Lot 112 at Diamondhead Lake, back taxes owed are \$3013.81 and Parcel 0001458900, Lot 105 at Diamondhead Lake, back taxes owed are \$4562.50. Rich Peters is willing to pay the back tax amounts to have these parcels assigned to him.

Motion by Dickson second by Kuster to approve sale of County Held Tax Sale Parcels 0001458400, Lot 112 and 0001458900, Lot 105 at Diamondhead Lake, for total back taxes owed of \$7,576.31. Motion carried: Ayes: 4 Nays: 0.

Board discussed Wind Farm TIF refinancing. In attendance for this discussion is Mike Underwood, President, Guthrie County State Bank, Barry Monaghan, Chief Business Development Officer, Guthrie County State Bank, Chip Schultz, Managing Director, Public Finance. Schultz reviewed Potential Refinancing of Outstanding General Obligation Urban Renewal Bonds and Additional Funding for County Road/Bridge/Culvert Projects. Board asked Sebern what his plans are for the remaining \$1.3 mill left to draw from GCSB, Sebern stated bridges are the focus. Board also asked Sebern where construction prices currently are, and price per square mile for reconstructing a road. Board and Sebern talk about where they could utilize more money for Road and Bridge projects within the County. P28 from Panora to Stuart, White Pole Road and 200th Road from Hwy 4 to Lake Panorama upgrades were all discussed. Carney stated the way he sees it is to gain extra money from Northland’s offer, and utilize that money to update Roads and Bridges, if they do not refinance then the County is still left to pay debt, and construction costs keep going up, but eventually money runs out. Kuster stated he has reached out to land owners, and now is the time to move forward. Kuster thanked Underwood, Monaghan and Schultz for their hard work. Kuster stated that GCSB is in his district and he knows the importance of loyalty, but also knows the business side. Carney stated he likes dealing with the Bank, they are easy to deal with and walking over to get information, but he is looking at their funding source, and it is drying up and they have to draw up the extra money to move forward on more Bridge and Highway repairs.

Motion by Dickson second by Kuster to approve Wind Farm TIF Refinancing with Northland Public Finance. Motion carried: Ayes: 4 Nays: 0.

Kuster and Carney stated this was a tough decision.

9:58 am, Board took a short recess for the Conference Board meeting.

10:08 am, Board resumed following the Conference Board meeting.

Board discussed the law enforcement center project, and potential change orders #013 – Hardware for Card Reader, #012 – UPS Size Change and #010 – Storm Piping.

Motion by Kuster second by Carney to approve PCO #010 Storm Piping. Motion carried: Ayes: 4 Nays: 0.

Motion by Carney second by Kuster to approve PCO #013 Hardware for Card Reader. Motion carried: Ayes: 4 Nays: 0.

Motion by Lloyd second by Carney to approve PCO #012 UPS Size Change. Motion carried: Ayes 4 Nays: 0.

Motion by Carney second by Kuster to approve minutes from April 13, 2021 as presented. Motion carried: Ayes: 4 Nays: 0.

Motion by Carney second by Lloyd to approve Pay App #6 in the amount \$468,635.66. Motion carried: Ayes: 4 Nays: 0.

Motion by Kuster second by Lloyd to approve claims in the amount of \$386,365.10. Motion carried: Ayes: 4 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:47 a.m. until its regularly scheduled meeting on Tuesday, April 27, 2021. Motion by Kuster second by Lloyd. Motion carried: Ayes: 4 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

April 27, 2021

The Guthrie County Board of Supervisors met this 27th day of April, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for April 27, 2021. Motion carried: Ayes: 5 Nays: 0.

Amy Davis, Guthrie County Veteran's Affairs and General Relief, brought a recommendation to the Board of Supervisors to fill an open position, by appointment, to the Veteran's Affairs Commission. The Commission is recommending Stacy Harris-Molina to fill the appointment.

Motion by Lloyd second by Kuster to appoint Stacy Harris-Molina to the Veteran's Affairs Commission. Motion carried: Ayes: 5 Nays: 0.

Josh Sebern, Guthrie County Engineer, discussed a FY 20-21 Budget Amendment. Proposing to Amend the County Budget and the TIF Budget. Sebern asked to amend Revenue for \$495,174, and Expense for \$680,000. He would increase expenses on Roadway Construction, primarily for Bridge Construction, Wood & Lumber, Cover Aggregate & Sand for crack seal and flexibility to pay for more gravel, if they want, and Parts for repairs. Sebern discussed the DOT Budget for FY 21, which is also being amended with the State. The DOT amendment is mirrored as close as possible to the County Amendment. Sebern then presented an amendment to the IDOT 5 Year plan, which is adding in the TIF projects.

Motion by Carney second by Grasty to approve IDOT Fiscal Year 21 – 5 Year Plan Amendment. Motion carried: Ayes: 5 Nays: 0.

Sebern provided a Secondary Roads Department update.

Jotham Arber, Guthrie County Health Services Director, provided an update on Public Health.

Marty Arganbright, Guthrie County Sheriff, presented a Payroll Change Notice for Pierre Kellogg. He is a part-time dispatcher, and would like to increase his pay to keep him available for part-time hours.

Motion by Kuster second by Grasty to approve Payroll Change Notice for Pierre Kellogg from \$15.00/hr to \$22.39/hr. Motion carried: Ayes: 5 Nays: 0.

Arganbright discussed a budget amendment for FY21. They have raised \$18,030 for the purchase of 2 K-9's. That revenue needs amended in, and extra will be needed to bring that item positive.

Ron Allen, Guthrie County Custodian, asked the Board to approve him purchasing a scrubber, and paying half out of his FY21 Budget and half out of his FY22 Budget.

Board reviewed Resolution 21-23: Resolution to Fix a Date for a Public Hearing on a General Obligation Refunding Loan Agreement in an Amount not to Exceed \$8,935,000. Board set public hearing for May 11, 2021 at 10:00 am.

Motion by Carney second by Lloyd to approve Board reviewed Resolution 21-23: Resolution to Fix a Date for a Public Hearing on a General Obligation Refunding Loan Agreement in an Amount not to Exceed \$8,935,000. Motion carried on a Roll Call Vote: Carney: Aye, Dickson: Aye, Grasty: Aye, Kuster: Aye, Lloyd: Aye.

Board reviewed closing docs for \$525,000 Bond issuance for County Maintenance.

Motion by Carney second by Kuster to approve Resolution 21-24: Resolution Establishing County Facilities Construction Fund. Motion carried on a Roll Call Vote: Carney: Aye, Dickson: Aye, Grasty: Aye, Kuster: Aye, Lloyd: Aye.

Board reviewed potential change orders for the Law Enforcement Center Addition.

Motion by Kuster second by Grasty to approve change order for sex offender registry room. Motion carried: Ayes: 5 Nays: 0.

Board reviewed a Fireworks permit for Jeff Hachmeister.

Motion by Lloyd second by Grasty to approve Fireworks Permit for Jeff Hachmeister. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Grasty to approve minutes from April 20, 2021 as amended. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Carney to approve Law Enforcement Center IT plan presented. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:46 a.m. until its regularly scheduled meeting on Tuesday, May 4, 2021. Motion by Kuster second by Carney. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

May 4, 2021

The Guthrie County Board of Supervisors met this 4th day of May, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster. Mike Dickson was attending a Law Enforcement Center meeting at the start of the Board meeting.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for March 23, 2021. Motion carried: Ayes: 4 Nays: 0.

Brenna Bird, Guthrie County Attorney, provided an Attorney's office update.

Dickson joined the meeting at 9:08 a.m.

Jamie Lindsay, Guthrie County Human Resources Coordinator, presented an updated Guthrie County COVID-19 Pandemic Leave Policy, effective April 1, 2021 through September 30, 2021.

Motion by Kuster second by Carney to approve the Guthrie County COVID-19 Pandemic Leave Policy effective April 1, 2021 through September 30, 2021. Motion carried: Ayes: 5 Nays: 0.

Lindsay then provided a Human Resources department update.

Jotham Arber, Guthrie County Health Services Director, discussed a budget amendment for Fiscal Year 2021-2021 for the Transfer Station.

Arber provided a Transfer Station update.

Josh Sebern, Guthrie County Engineer, presented payroll change notices for Owen Hansen and Jeremy Wolfe, both new hire laborers.

Motion by Carney second by Kuster to approve new employee Payroll Change Notice for Owen Hansen in the amount of \$20.22. Motion carried: Ayes: 5 Nays: 0.

Motion by Lloyd second by Grasty to approve new employee Payroll Change Notice for Jeremy Wolfe in the amount of \$20.22. Motion carried: Ayes: 5 Nays: 0.

Sebern provided a Secondary Roads Department update.

Motion by Kuster second by Carney to schedule Public Hearing for Fiscal Year 2020-2021 Guthrie County Budget Amendment on Tuesday, May 25, 2021 at 10:00 am, in the Board Room at the Guthrie County Courthouse. Motion carried: Ayes: 5 Nays: 0.

Board reviewed a potential change order, 7239 GCLEC-PCO-014 (PR-012 Sallyport Door Change), for the Law Enforcement Center Addition.

Motion by Grasty second by Lloyd to approve 7239 GCLEC-PCO-014 (PR-012 Sallyport Door Change). Motion carried: Ayes: 5 Nays: 0.

Board reviewed a Fireworks permit from Lake Panorama Association, and the Veteran's Affairs Quarterly Report.

Motion by Grasty second by Carney to approve Lake Panorama Association Fireworks Permit. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Lloyd to approve Veteran's Affairs Quarterly Report. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Grasty to approve claims from April 21, 2021 to May 4, 2021 in the amount of \$121,467.02. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Lloyd to approve minutes from April 27, 2021 as amended. Motion carried: Ayes: 5 Nays: 0.

Board entered closed session at 10:38 a.m. Motion by Kuster second by Grasty, roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson: Aye.

Motion by Kuster second by Carney to exit closed session at 11:08 a.m. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:09 a.m. until its regularly scheduled meeting on Tuesday, May 11, 2021. Motion by Kuster second by Carney. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

May 11, 2021

The Guthrie County Board of Supervisors met this 11th day of May, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members

present: Clifford Carney, Mike Dickson, Jack Lloyd. Everett Grasty was absent. Jerome "J.D." Kuster was absent at the start of the meeting.

The meeting came to order at 9:00 a.m.

Motion by Carney Second by Lloyd to approve Agenda for May 11, 2021. Motion carried: Ayes: 3 Nays: 0.

Brad Halterman, Guthrie County Conservation Director, presented minutes from the April 12, 2021 Conservation Board Meeting. Halterman also shared photos from the Pullman Car renovation at the Guthrie County Historical Village. Halterman thanked Conservation employees Ted Scheuermann, Tylor Nelson, Ed Lowe and Kristine Jorgensen, and volunteers Sandy Jorgensen and Alex Krueger for their work on the renovation.

Kuster joined the meeting at 9:12 a.m.

Jotham Arber presented a payroll change notice for Transfer Station Laborer Brent Corkins, from \$16.50/hr to \$17.00/hr following his 2-month review.

Motion by Carney second by Lloyd to approve payroll change notice for Brent Corkins in the amount of \$17.00/hr. Motion carried: Ayes: 4 Nays: 0.

Arber provided an update on Public Health and COVID-19 vaccination clinics.

Board reviewed the Notice of Public Hearing – Budget Estimate for Proposed Fiscal Year 2020-2021 Guthrie County Budget Amendment.

Motion by Kuster second by Carney to approve Notice of Public Hearing – Budget Estimate for Proposed Fiscal Year 2020-2021 Guthrie County Budget Amendment. Motion carried: Ayes: 4 Nays: 0.

Motion by Carney second by Kuster to approve #017: CE #029-PR-011 Cell Chase Changes. Motion carried: Ayes: 4 Nays: 0.

Motion by Kuster second by Carney to approve #018: CE #023 – PR-008 Ballistic Glazing. Motion carried: Ayes: 4 Nays: 0.

Motion by Lloyd second by Kuster to table Resolution 21:26: Resolution Authorizing the One-Time Transfer of Funds from The Guthrie County Law Enforcement Center Project Fund to the Guthrie County Facilities Fund. Motion carried: Ayes: 4 Nays: 0.

Motion by Carney second by Lloyd to defend unemployment claim filed by Pam Lane. Motion carried: Ayes: 4 Nays: 0.

Motion by Kuster second by Lloyd to approve liquor license for Twin Vines. Motion carried: Ayes: 4 Nays: 0.

Motion by Carney second by Kuster to approve liquor license for Whimsical Wine Trailer. Motion carried: Ayes: 4 Nays: 0.

Motion by Lloyd second by Carney to open public hearing at 10:00 a.m.

Chip Schultz, Luann Waldo, Brian Hoffman, Coltrane Carlson, Jo Rassmussen, Jeri Christman, Brian Johnson and phone # 641-757-2782 were all in attendance.

Board discussed leaving a cushion of \$150,000 in the wind farm TIF fund.

Motion by Carney second by Lloyd to close public hearing at 10:28 a.m.

Carney states to pay \$80,000 to clean up 2016 bond and save \$70,000 as cushion.

Motion by Carney second Lloyd to approve Resolution 21-25: Resolution Expressing Intent to Enter into Refunding Loan Agreement. Motion carried on a roll call vote: Carney: Aye, Dickson: Aye, Kuster: Ayes, Lloyd: Aye. Grasty: Absent.

Hugh Cain, Attorney at Hopkins & Huebner, P.C, joined the meeting.

Motion by Kuster second by Carney to enter into closed session at 10:37 a.m. to discuss with Counsel on CP# 03-21-76320 EEOC#26A-2021-00352C Pam Lane v. Guthrie County Iowa and Related Matters pursuant to Iowa Code Section 21.5(1)(c). Motion carried on a roll call vote: Carney: Aye, Dickson: Aye, Grasty: Absent, Lloyd: Aye, Kuster: Aye.

Motion by Kuster second by Carney to exit closed session at 11:24 a.m. Motion carried: Ayes: 4 Nays: 0.

Motion by Kuster second by Grasty to approve minutes from May 4, 2021 as amended. Motion carried: Ayes: 4 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:34 a.m. until its regularly scheduled meeting on Tuesday, May 18, 2021. Motion by Carney second by Kuster. Motion carried: Ayes: 4 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

May 18, 2021

The Guthrie County Board of Supervisors met this 18th day of May, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for May 18, 2021. Motion carried: Ayes: 5 Nays: 0.

Josh Sebern, presented Resolution 21-28: Resolution to Add a Project to the Five-Year Plan.

Motion by Carney second by Lloyd to approve Resolution 21-28: Resolution to Add a Project to the Five-Year Plan. Motion carried on a roll call vote: Carney: Aye, Dickson: Aye, Grasty: Aye, Kuster: Aye, Lloyd: Aye.

Sebern provided a Secondary Roads Department update.

Board reviewed Resolution 21-26: Resolution Authorizing the One-time Transfer of Funds from the Guthrie County Law Enforcement Center Project Fund to the Guthrie County Facilities Fund.

Motion by Lloyd second by Grasty to approve Resolution 21-26: Resolution Authorizing the One-time Transfer of Funds from the Guthrie County Law Enforcement Center Project Fund to the Guthrie County Facilities Fund. Motion carried on a roll call vote: Carney: Aye, Dickson: Aye, Grasty: Aye, Kuster: Aye: Lloyd: Aye.

Board reviewed Resolution 21-27: Resolution Authorizing the Use of a Preliminary Official Statement in Connection with the Sale of General Obligation Refunding Bond, Series 2021B.

Motion by Carney second by Kuster to approve Resolution 21-27: Resolution Authorizing the Use of a Preliminary Official Statement in Connection with the Sale of General Obligation Refunding Bond, Series 2021B. Motion carried on a roll call vote: Carney: Aye, Dickson: Aye, Grasty: Aye, Kuster: Aye: Lloyd: Aye.

Board reviewed a Fireworks permit for Rita Scheiring for July 3, 2021.

Board reviewed a Liquor License for Top It Off LLC.

Motion by Kuster second by Grasty to approve Fireworks Permit for Rita Scheiring for July 3, 2021. Motion carried: Ayes: 5 Nays: 0.

Carney left the meeting 9:48 a.m.

Motion by Kuster second by Grasty to approve liquor license for Top It Off LLC. Motion carried: Ayes: 4 Nays: 0.

Board discussed Law Enforcement Center project.

Motion by Dickson second by Kuster to approve minutes from May 11, 2021 as amended. Motion carried: Ayes: 4 Nays: 0.

Motion by Kuster second by Grasty to approve claims from May 5, 2021 through May 18, 2021 in the amount of \$321,298.52. Motion carried: Ayes: 4 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:30 a.m. until its regularly scheduled meeting on Tuesday, May 25, 2021. Motion by Kuster second by Lloyd. Motion carried: Ayes: 4 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

May 25, 2021

The Guthrie County Board of Supervisors met this 25th day of May, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for May 25, 2021. Motion carried: Ayes: 5 Nays: 0.

Josh Sebern, Guthrie County Engineer, presented Resolution 21-32: Resolution to Award a Construction Project BRS-SWAP-C039(96) – FF-39. These are Swap dollars so the project will not affect the County budget. Sebern recommends to award the project to Cunningham-Reis, LLC who is the apparent low bidder.

Motion by Carney second Grasty to approve Resolution 21-32: Resolution to Award a Construction Project BRS-SWAP-C039(96) – FF-39. Motion carried on a roll call vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson: Aye.

Sebern provided a Secondary Roads Department update.

Marci Schreck, Guthrie County Treasurer, presented a County Held Tax Sale Certificate for Parcel # 0001413800, amount due is \$2955.25.

Motion by Dickson second by Kuster to Assign County Held Tax Sale Certificate for Parcel #0001413800, amount due of \$2955.25, to Hope Bleckwehl. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Lloyd to open the Public Hearing at 10:01 a.m. for the Proposed Fiscal Year 2020-2021 Budget Amendment.

Luann Waldo, Coltrane Carlson, KSOM, Jo Rasmussen, Jerri Christman and Seth Wells were in attendance.

Auditor Dani Fink reviewed the Budget Amendment figures. The total Revenue figure being amended into the FY21 Budget is \$9,423,503, and total amended expenses are \$10,245,324, for a total excess of Revenues over (under) Expenditures of (\$821,821). There were no written or verbal comments from the public.

Motion by Grasty second by Lloyd to close public hearing at 10:08 a.m.

Motion by Carney second by Lloyd to approve Resolution 21-30: Adoption of Fiscal Year 2020-2021 Budget Amendment. Motion carried on a roll call vote: Carney: Aye, Dickson: Aye, Grasty: Aye, Kuster: Aye, Lloyd: Aye.

Motion by Carney second by Kuster to approve Resolution 21-31: Appropriations Resolution for Fiscal Year 2020-2021 Budget Amendment. Motion carried on a roll call vote: Carney: Aye, Dickson: Aye, Grasty: Aye, Kuster: Aye, Lloyd: Aye.

Dickson updated the Board on a Moody's Rating call that Dickson, Dani Fink, County Auditor and Chip Schultz, Northland Public Finance, had on May 18, 2021. The call was to rate the County in order to sell bonds for the TIF Bond refinancing. The County received an A1 rating, which was the same as last years rating prior to selling bonds for the Law Enforcement Center.

Chip Schultz, Northland Public Finance, discussed figures for the Purchase Agreement for General Obligation Refunding Bonds, Series 2021B.

Motion by Kuster second by Carney to approve Resolution 21-29: Resolution Approving Bond Purchase Agreement for General Obligation Refunding Bonds, Series 2021B and Authorizing Prepayment of Outstanding Bonds. Motion carried on a roll call vote: Carney: Aye, Dickson: Aye, Grasty: Aye, Kuster: Aye, Lloyd: Aye.

Dickson discussed hiring the Samuels Group to manage the bid packages for the Courthouse Roof. Sid Samuels stated that they can keep costs for their services under \$15,000.

Motion by Kuster second by Carney to approve hiring the Samuels Group to be bid contractor for Courthouse Roof. Motion carried: Ayes 5 Nays: 0.

Dickson provided a brief update on the Law Enforcement Center. There may be a delay on the roof, due to materials.

Motion by Carney second by Grasty to make TIF Payment, LEC Bond Payment and Diamondhead Sanitary Bond Payment. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Lloyd to approve minutes from May 18, 2021 as amended. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:56 a.m. until its regularly scheduled meeting on Tuesday, June 1, 2021. Motion by Kuster second by Grasty. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

June 1, 2021

The Guthrie County Board of Supervisors met this 1st day of June, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for June 1, 2021. Motion carried: Ayes: 5 Nays: 0.

Brenna Bird, Guthrie County Attorney, provided a department update. County Attorney Collections have brought in \$29,000 so far, this fiscal year.

Darci Alt, CEO, Heart of Iowa Region, presented a revision of the Heart of Iowa Region 28E Agreement. Brenna Bird, Guthrie County Attorney will review the agreement and the Board will take action at a later Board meeting.

Board reviewed Resolution 21-33: Stepping Up: A National Initiative to Reduce the Number of People with Mental Illnesses in Jails.

Motion by Carney second by Grasty to approve Resolution 21-33: Stepping Up: A National Initiative to Reduce the Number of People with Mental Illnesses in Jails. Motion carried on a Roll Call Vote: Carney: Aye, Dickson: Aye, Grasty: Aye, Kuster: Aye, Lloyd: Aye.

Josh Sebern, Guthrie County Engineer, presented a Road Use Agreement relating to the development of the Heartland Divide II Wind project. Sebern recommends a conditioned agreement, as he would like to have money in hand. The agreement would include 1 mile of Frontier Rd and 3 miles of White Pole Rd.

Motion by Carney second by Lloyd to approve Road Use Agreement relating to the development of the Heartland Divide II Wind project. Motion carried: Ayes: 5 Nays: 0.

Sebern provided a Secondary Roads Department update. Sebern discussed advertising for a third IRVM employee.

Board reviewed Resolution 21-34: Drainage District Assessment.

Motion by Lloyd second by Grasty to approve Resolution 21-34: Drainage District Assessment. Motion carried on a Roll Call Vote: Carney: Aye, Dickson: Aye, Grasty: Aye, Kuster: Aye, Lloyd: Aye.

Motion by Grasty second by Kuster to approve Liquor License for The Port. Motion carried: Ayes: 5 Nays: 0.

Motion by Lloyd second by Grasty to approve Pay App #7 in the amount of \$525,383.05. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Lloyd to approve Shive-Hattery Invoice 418441-9 in the amount of \$13,452.58. Motion carried: Ayes: 5 Nays: 0.

Kuster provided a brief update on the Law Enforcement Center addition. Contractors are currently behind by about one week.

Motion by Kuster second by Grasty to approve claims from May 19, 2021 through June 1, 2021 in the amount of \$669,832.14 (this total includes the claim totals listed above). Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Carney to table minutes from May 25, 2021. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 10:55 a.m. until its regularly scheduled meeting on Tuesday, June 1, 2021. Motion by Kuster second by Grasty. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Bryann Marsh,
Guthrie County Deputy Auditor

Guthrie County Board of Supervisors

Regular Session

June 8, 2021

The Guthrie County Board of Supervisors met this 8th day of June, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster. Mike Dickson was absent from the meeting.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for June 8, 2021. Motion carried: Ayes: 4 Nays: 0.

Lynette Seigley discussed the Project A.W.A.R.E., which is a river clean up event scheduled for the Middle and South Raccoon Rivers from July 11-16, 2021 starting at Whiterock Conservancy and ending at Van Meter access. They have 320 volunteers registered. They have different trash haulers involved, volunteers will load their canoes with trash, then there is a ½ way point, and end point for trash to be accumulated and then picked up at the end of the day. Age of volunteers range from 5-78, this is a family friendly event that started in 2003.

Brandon Thompson, Guthrie County Facilities Manager, presented a project manual for the Courthouse Roof Replacement. Board specifically reviewed the proposed Notice to Bidders and Notice of Public Hearing.

Motion by Carney second by Grasty to approve Notice to Bidders and Notice of Public Hearing for the Courthouse Roof Replacement. Motion carried: Ayes: 4 Nays: 0.

Motion by Lloyd second by Carney to re-appoint Stacy Harris-Molina to the Veterans Affairs Board for her full 3-year term beginning July 1, 2021 and expiring June 3, 2024. Motion carried: Ayes: 4 Nays: 0.

Board reviewed a Payroll Change Notice for a new part-time Sheriff Deputy Caleb Humburg.

Motion by Grasty second by Carney to approve Payroll Change Notice for part-time Sheriff Deputy Caleb Humburg for \$25.00/hr. Motion carried: Ayes: 4 Nays: 0.

Board reviewed Samuels Group Law Enforcement Center Pay App#8, and Shive-Hattery Invoice numbers 4184441-10 and 4184441-11.

Motion by Grasty second by Carney to approve Samuels Group Law Enforcement Center Pay App# 8 in the amount of \$805,075.78. Motion carried: Ayes: 4 Nays: 0.

Motion by Kuster second by Lloyd to approve Shive-Hattery Invoice numbers 4184441-10 in the amount of \$12,735.10 and 4184441-11 in the amount of \$13,440.26. Motion carried: Ayes: 4 Nays: 0.

Motion by Carney second by Lloyd to approve minutes from May 25, 2021 as presented. Motion carried: Ayes: 4 Nays: 0.

Motion by Carney second by Lloyd to approve minutes from June 1, 2021 as amended. Motion carried: Ayes: 4 Nays: 0.

Board reviewed Resolution 21-35: Resolution Approving Loan Agreement, Providing for the Issuance of \$8,505,000 General Obligation Refunding Bonds, Series 2021B and Directing the Levy of Taxes to Pay the Same.

Motion by Grasty second by Carney to approve Resolution 21-35: Resolution Approving Loan Agreement, Providing for the Issuance of \$8,505,000 General Obligation Refunding Bonds, Series 2021B and Directing the Levy of Taxes to Pay the Same. Motion carried on a Roll Call Vote: Lloyd: Aye, Kuster: Aye, Grasty: Aye, Carney: Aye, Dickson: Absent.

There being no further business to come before the Board at this time, the Board adjourned at 10:17 a.m. until its regularly scheduled meeting on Tuesday, June 15, 2021. Motion by Carney second by Grasty. Motion carried: Ayes: 4 Nays: 0.

Jerome Kuster, Vice Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

June 15, 2021

The Guthrie County Board of Supervisors met this 15th day of June, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for June 15, 2021. Motion carried: Ayes: 5 Nays: 0.

Brad Halterman, Guthrie County Conservation, presented minutes from the May 10, 2021 Conservation Board meeting. Halterman stated the camping revenues have exceeded \$62,000 for the current fiscal year.

Jennifer Ingles, Bagley City resident, would like to purchase a County owned lot, Parcel #0001067100 in Bagley. Ingles stated that a neighbor has junk that is flowing on to the property, and she would like to

purchase it to force the neighbor to remove their junk, and Ingles can clean it up and keep it clean. Board will look into how they acquired the parcel, and get back in touch with Ingles.

Josh Sebern, Guthrie County Engineer, presented Final Plan Approval for Bridge Replacement Project BRS-CHBP-C039(95) – GB-39. Total project cost is \$852,750, roughly 60 % of the cost is funded by Swap dollars in the amount of \$538,138, the remaining cost is covered by federal aid. No local tax dollars are funding this bridge replacement.

Sebern provided a department update.

Motion by Dickson second by Lloyd to approve Final Plan Approval for Bridge Replacement Project BRS-CHBP-C039(95) – GB-39. Motion carried: Ayes: 5 Nays: 0.

Board reviewed the Heart of Iowa Region 28E Agreement, which has been reviewed and approved by the County Attorney.

Motion by Carney second by Grasty to approve Heart of Iowa Region 28E Agreement. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Grasty to approve County Substance Abuse Programs Fiscal Year 2022 Guthrie County Substance Abuse Prevention and Treatment Grant. Motion carried: Ayes: 5 Nays: 0.

Motion by Kuster second by Carney to approve Guthrie County Auditor as the Guthrie County Board of Supervisors Authorized Signatory for the Substance Abuse Prevention and Treatment Grant. Motion carried: Ayes: 5 Nays: 0.

Board reviewed fireworks permit for Weston Grow.

Motion by Kuster second by Carney to approve fireworks permit for Weston Grow. Motion carried: Ayes: 5 Nays: 0.

Tim Nordland, The Samuels Group and Ron Hinds, Shive-Hattery, joined the meeting to provide an update on the Law Enforcement Center Project. Board expressed frustration over additional costs due to design flaws, and changes that have been needed during construction that do not align with the design.

Motion by Kuster second by Grasty to approve PCO #020: CE #031 – PR-013 Office & Conference Room Changes. Motion carried: Ayes: 5 Nays: 0.

Motion by Carney second by Kuster to approve PCO #022: CE #040 – PR-016 Laundry Equipment. Motion carried: Ayes: 5 Nays: 0.

Motion by Lloyd second by Grasty to approve PCO #021: CE #032 – ASI-011/PR-009 CMU Dowels. Motion carried: Ayes: 5 Nays: 0.

Dickson and Grasty attended the Stuart City Council meeting on Monday, June 14, 2021, and they provided an update on the discussion over the Cities current workings toward annexing in agricultural land to build their Ag Business Park.

Brandon Thompson, Facilities Manager, presented a Roofing Contract for the Courthouse Roof Replacement Project.

Motion by Carney second by Grasty to approve minutes from June 15, 2021 as amended. Motion carried: Ayes: 5 Nays: 0.

Motion by Lloyd second by Kuster to approve Claims from June 2, 2021 to June 15, 2021 in the amount of \$275,661.96. Motion carried: Ayes 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 12:02 p.m. until its regularly scheduled meeting on Tuesday, June 22, 2021. Motion by Grasty second by Carney. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

June 22, 2021

The Guthrie County Board of Supervisors met this 22nd day of June, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Everett Grasty, Jack Lloyd and Jerome "J.D." Kuster.

The meeting came to order at 9:00 a.m.

Motion by Grasty Second by Lloyd to approve Agenda for June 22, 2021. Motion carried: Ayes: 5 Nays: 0.

Board reviewed fireworks permit for Joe Chaloupka.

Motion by Lloyd second by Carney to approve fireworks permit for Joe Chaloupka. Motion carried: Ayes: 5 Nays: 0.

Dickson updated on the Courthouse Roof Contract and Specs. Yesterday was the pre-bid meeting, and no contractors attended.

Dickson provided a brief update on the Law Enforcement Center update.

Motion by Carney second by Kuster to approve minutes from June 15, 2021 as presented. Motion carried: Ayes: 5 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 9:12 a.m. until its regularly scheduled meeting on Tuesday, June 29, 2021. Motion by Kuster second by Lloyd. Motion carried: Ayes: 5 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

Guthrie County Board of Supervisors

Regular Session

June 29, 2021

The Guthrie County Board of Supervisors met this 29th day of June, 2021, in regular session in the meeting room at the Guthrie County Courthouse in Guthrie Center, Iowa with the following members present: Clifford Carney, Mike Dickson, Jack Lloyd and Jerome "J.D." Kuster. Everett Grasty was absent from the meeting.

The meeting came to order at 9:00 a.m.

Motion by Kuster Second by Lloyd to approve Agenda for June 29, 2021. Motion carried: Ayes: 4 Nays: 0.

Jotham Arber, Guthrie County Health Services Director, presented a new hire payroll change notice for Joni Perschall. Starting pay will be \$15.75/hr, with an increase to \$16.75/hr following a 90-day probation period.

Motion by Kuster second by Carney to approve New Hire Payroll Change Notice for Joni Perschall in the amount of \$15.75/hr. Motion carried: Ayes: 4 Nays: 0.

Marci Schreck, Guthrie County Treasurer, presented a County Held Tax Sale for Parcel 0001429000, back taxes owed are \$1080.00 and Tim Foutch is willing to pay that amount.

Motion by Carney second by Lloyd to approve Assignment of County Held Tax Sale for Parcel 0001429000 to Tim Foutch for the back tax amount of \$1080.00. Motion carried: Ayes: 4 Nays: 0.

Brian Hoffman, Guthrie County IT Administrator, presented a new Fiscal Year 2022 contract with Guthrie Center Communications. There are no significant changes from the FY21 contract. The annual fee is \$10,200.00. Hoffman would like to go with the 85 contract hours for the year.

Motion by Kuster second by Lloyd to approve Panora Communications Cooperative Block Time Service Order as presented. Motion carried: Ayes: 4 Nays; 0.

Hoffman provided an IT update.

Josh Sebern, Guthrie County Engineer, stated he made some budget adjustments with purchases made in FY21 that were originally scheduled in FY22, and vice versa, due to items not being available now. Sebern did not want to risk overloading the budget next fiscal year, so made the purchases as the FY21 budget would allow. Sebern notified the Board that Glenda Edwards, Secondary Roads Office Manager, will be retiring at the end of 2021. Sebern will be looking to fill her position, which he stated is key, and will be posting it to the public. He wishes to fill this position as soon as possible to allow enough time to

train with Edwards. Sebern stated that he is working towards new projects to add to additional TIF financing.

Brandon Thompson, Guthrie County Facilities Manager, discussed the roofing contract and materials.

Hugh Cain, Hopkins & Huebner, P.C., joined the meeting.

Motion by Lloyd second by Carney to enter into closed session at 10:38 a.m. Pursuant to Iowa Code Section 21.5(1)(c). Motion carried on a roll call vote: Carney: Aye, Dickson: Aye, Kuster: Aye, Lloyd: Aye. Grasty: Absent.

Motion by Carney second by Kuster to exit closed session at 11:06 am. Motion carried: Ayes: 4 Nays: 0.

Motion by Kuster second by Carney to authorize Board Chairman to sign Settlement Agreement for CP# 03-21-76320. Motion carried on a roll call vote: Carney: Aye, Dickson: Aye, Kuster: Aye, Lloyd: Aye, Grasty: Absent.

Motion by Lloyd second by Carney to approve firework permit for Paul Davis. Motion carried: Ayes: 4 Nays: 0.

Dickson presented PCO #026: CE #040 – PR-016 Laundry Equipment – Plumbing Portion.

Motion by Carney second by Lloyd to approve PCO #026: CE #040 – PR-016 Laundry Equipment – Plumbing Portion in the amount of \$3,393.00 out of the contingency fund. Motion carried: Ayes: 4 Nays: 0.

Motion by Carney second by Lloyd to approve minutes from June 22, 2021 as presented. Motion carried: Ayes: 4 Nays: 0.

Motion by Lloyd second by Carney to approve claims in the amount of \$1,896,099.52. Motion carried: Ayes: 4 Nays: 0.

There being no further business to come before the Board at this time, the Board adjourned at 11:48 a.m. until its regularly scheduled meeting on Tuesday, July 6, 2021. Motion by Carney second by Kuster. Motion carried: Ayes: 4 Nays: 0.

Mike Dickson, Chair
Guthrie County Board of Supervisors

Attest: Dani Fink,
Guthrie County Auditor

