

2007-2008 Guthrie County Board of Supervisors Meeting Minutes  
Meeting Place: Guthrie County Courthouse  
Meeting Start Time: 9:00AM

Board of Supervisors  
Guthrie County

Regular Session

July 3, 2007

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery, Lonnie Bench and James Petersen.

Gary Randel from Country View Estates presented several issues to the board. Randel requested that for FY 2008 the per diem be raised from \$34.00 to \$35.00 and that the rate for a work services unit be raised from \$12.50 to \$15.00. Randel had spoken with Ted Ely, CPC, and he had no problems with the increases.

Motion Wirt, seconded Laughery to approve the increase of the per diem to \$35.00 and the increase of the rate for a work services unit to \$15.00.

Randel also presented two bids for window replacement. A down payment of \$9,600.00, half the total charge has been made to Fitzgerald Siding, Inc. the lower bidder. He requested that the board pay the remaining balance. Ely would be contacted to verify the proper way to handle the remaining balance due on the windows.

Randel also brought up the need for siding the house at Country View Estates. He presented the board with two quotes. The board requested 30 days to review the budget before making a decision on siding the house.

Kris Katzmann updated the board on his department's activities. He informed the board of five applicants he will be scheduling interviews for the laborer position.

Minutes for 06/26/07 and 06/28/07 were read and approved.

Kempf Farm's Manure Management Plan annual updates were reviewed and approved.

According to Hunt, Kain & Associates, the county's current accounting firm, cash counts are no longer required by Iowa Code. Although not required the board still feels it is a practice that should continue.

A claim in the amount of \$2,315.25 was approved. It was approved at the 05/29/07 board meeting that this claim be paid the first week of July 2007. It was for the work done for the Cripple Creek Water Shed.

When the advertisement for Courthouse garbage collection was placed it did not state that pickup at secondary roads was to be included in the bid. Bohlmann & Sons Sanitation remained the lower of the two bids with this adjustment at \$120.00/month.

Motion Laughery seconded Petersen to approve two fireworks permits for James Carroll for 07/03/07 and 07/06/07. All ayes.

Randy Clipperton gave the board a road condition and staffing update.

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Jerome F. Caraher

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Jerri Christman

Board of Supervisors  
Guthrie County

Regular Session

July 5, 2007

The Guthrie County Board of Supervisors met in regular session with the following members present:  
Kevin Wirt, Lonnie Bench and James Petersen.

Glenda Edwards requested the board approve going forward with using Environmental Resource Services (ERS) to put together Hazard Communications Plans for the County. The maximum cost of the plans would be \$5,000 but she felt costs could be contained by doing as much in-house as possible and using ERS in more of a consultant role for guidance on the plans. She intends to contact them upon gaining the board's approval and to start the project soon.

Motion Petersen seconded Wirt to approve using ERS in putting together Hazard Communications Plans. All ayes.

Edwards also gave the board training on the new Workers' Compensation Program, Company Nurse On Call.

Jill Christoffersen was present to give a DHS Case Management Update for Guthrie County for FY 2007.

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Lonnie Bench  
Vice Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

July 10, 2007

The Guthrie County Board of Supervisors met in regular session with the following members present:  
Jerome Caraher, Kevin Wirt, Larry Laughery, Lonnie Bench and James Petersen.

Rick Robson presented a plan for the Landfill terrace work. The board had no issues with the plan as it was proposed. Stephen Patterson will move forward with the plan.

Barry Stezel discussed his staffing and if a part-time position would be made full-time and what the salary of that position should be. It was decided this position would remain part-time at \$7.50/hr. for now.

It was verified that the salaries Marcia Kindred gave to payroll were in the FY 2008 budget.

Minutes for 07/03/07 and 07/05/07 were read and approved.

Motion Petersen seconded Laughery to approve a Fireworks Permit for the Adair Chamber of Commerce for July 20, 2007. All ayes.

The Guthrie County Republican Party would like to donate a flag for the conference room. The board had no problems with the donation.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

July 12, 2007

The Guthrie County Board of Supervisors met in regular session with the following members present:  
Jerome Caraher, Kevin Wirt, Larry Laughery, Lonnie Bench and James Petersen.

Joe Hanner discussed the June minutes of the Guthrie County Conservation Board. He stated work was progressing on the bike trail and that he will be applying for more grants this year.

Motion Laughery seconded Bench to approve the hiring of Brad Shirbroun for the laborer position for the secondary road department effective 07/16/07. All ayes.

Auditor's Quarterly Fee Report was reviewed and approved.

Motion Laughery seconded Petersen to approve Resolution 08-01 to authorize the transfer of \$18,098.48 from the General Basic Fund into the Amphitheater Fund. Roll call vote: Ayes-Caraher, Wirt, Laughery, Bench, and Petersen.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Patti McAndrews  
Guthrie County Deputy Auditor

Board of Supervisors  
Guthrie County

Regular Session

July 17, 2007

The Guthrie County Board of Supervisors met in regular session with the following members present:  
Jerome Caraher, Larry Laughery, Lonnie Bench and James Petersen.

Marcia Kindred presented the Treasurer's Annual Report to the board and also spoke to the board about bringing a representative in from Tyler Technologies for a day of training.

Kris Katzmann informed the board that P28 was closed.

Motion Bench seconded Petersen to approve the hiring of Alex Olson for the position of part-time dispatcher. All ayes.

Minutes for 07/10/07 and 07/12/07 were read and approved.

Clerk Report of Fees Collected was reviewed and approved.

Claims in the amount of \$335,095.90 were reviewed and approved.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

July 24, 2007

The Guthrie County Board of Supervisors met in regular session with the following members present:  
Jerome Caraher, Kevin Wirt, Larry Laughery, and Lonnie Bench.

Minutes for 07/17/07 were read and approved.

Manure Management Plan Annual Updates for PIK Pork, LLC, Herbers Seed & Consulting, Inc., and Elite Pork Partnership, LLP were reviewed and approved.

Kris Katzmann reported that work on the bike trail is going well and that they would start pouring concrete on P28 this morning.

The temporary run-around for Paul Hutton was discussed. The board was going to review the situation to see if a better solution is available.

Katzmann will contact Jerry Cook regarding the paving yet to be done at the Diamondhead main entrance.

Kirby Moss with Auxiant presented a mid-year review to the Board on the health insurance program.

Ted Ely, CPC, went over the budgeting process for the current fiscal year.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

July 26, 2007

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery, and Lonnie Bench.

Janell Stringham read a letter from IFMC commending Iowa agencies that have made remarkable improvements in health care. She noted Guthrie County Public Health was the only small service provider mentioned in the letter.

Motion Laughery seconded Bench to approve agreement between Guthrie County Board of Supervisors and the Guthrie County Board of Health to facilitate the provision of core public health functions, specifically public health and home care aide, and other essential public health services to the residents of Guthrie County, Iowa. All ayes.

Stringham went over statistical and budget reports for FYE 2007. She reviewed the individual programs. She noted that they are doing their own case management for frail elderly, which has brought in more revenue than was anticipated.

Motion Wirt seconded Bench to approve the position change of Raymond Coffman to motor grader at \$14.05/hr. All ayes.

Kris Katzmann presented plans for the Diamondhead paving project. Bid letting is planned to be August 1, 2007.

Motion Bench seconded Wirt to approve the plans for the Diamondhead paving project. All ayes.

Katzmann shared a letter with the board he had received from the DNR regarding the dust on Tank Avenue. Pam Walker, who lives on Tank Avenue, was present for the discussion. Calcium chloride will be put in front of Walker's house to help with the dust control.

County Recorder's Report of Fees Collected was reviewed and approved.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Patti McAndrews  
Guthrie County Deputy Auditor

Board of Supervisors  
Guthrie County

Regular Session

July 31, 2007

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery, Lonnie Bench, and James Petersen.

Minutes for 07/24/07 and 07/26/07 were read and approved.

Claims in the amount of \$445,071.42 were approved.

Kris Katzmann presented two resolutions, Resolution 08-02: Public Letting for Project Number LFM-61--7X-39, paving the north entrance to Diamondhead Lake, and Resolution 08-03: Stop Sign at Intersection of Clay Street and Utopia Avenue.

Motion Bench seconded Laughery to approve Resolution 08-02: Public Letting for Project Number LFM-61--7X-39. Roll call vote: Ayes-Caraher, Wirt, Laughery, Bench, and Petersen.

Motion Wirt seconded Petersen to approve Resolution 08-03: Stop Sign at Intersection of Clay Street and Utopia Avenue. Roll call vote: Ayes-Caraher, Wirt, Laughery, Bench, and Petersen.

Katzmann requested the board going into closed session per Code of Iowa 21.5(1) (i) to discuss his contract renewal.

Motion Laughery seconded Petersen to enter into closed session per Code of Iowa 21.5(1) (i). Roll Call Vote: Ayes-Caraher, Wirt, Laughery, Bench, and Petersen. Closed session was entered at 9:34AM.

Motion Bench seconded Petersen to exit closed session. Roll call vote: Ayes-Caraher, Wirt, Laughery, Bench, and Petersen. Closed session exited at 9:50AM.

Motion Laughery seconded Petersen to retain Kris Katzmann as Guthrie County Engineer at the same salary for one year. Ayes-Petersen, Laughery, Wirt. Nays-Bench and Caraher. Motion carried.

Bench asked Katzmann about problems concerning the thickness of the concrete on P28.

Katzmann said that work had been stopped so that the P28 could be resurveyed. It had originally been surveyed every 100 feet down the center line. P28 is being resurveyed every 50 feet down the center and the sides of the road. This resurveying will cost an additional \$8,000. They were to return to work on P28 on Wednesday, August 1<sup>st</sup>.

There was also a discussion regarding the texturing of the concrete for P28.

Randy Clipperton gave the board a letter and expressed his concerns about the working relationship he has with Katzmann. He requested that the board give him something in writing stating that they have spoke to Katzmann about his concerns.

Mike Pearey spoke to the board about P28 and explained how the surveying was originally done and why it needed to be resurveyed. He also mentioned the issue of texturing the concrete.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor



Board of Supervisors  
Guthrie County

Regular Session

August 2, 2007

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery and James Petersen.

Jason White gave the board an update on Midwest Partnership. He stated that they were trying to be proactive in economic development projects. Wind generation projects are increasing with the new one in Jefferson and proposed ones in Guthrie and Adair counties.

He reported a growth in membership over the last year from 86 members to 112 members. Membership drives are done primarily through direct mailings.

Wirt asked if he saw increasing the staff size of Midwest Partnership in the future.

White didn't foresee any staff changes in the near future.

Petersen asked if there were any bus tours scheduled. He had participated in those in the past and felt they were a good way to show what the counties had to offer.

White stated they were not looking at doing any at this time but thought it would be a good idea to look at them again.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

August 7, 2007

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery, Lonnie Bench and James Petersen.

Minutes for 07/31//07 and 08/02/07 were read and approved.

Motion Wirt seconded Caraher to approve Resolution 08-04 to transfer \$35,516.55 from the General Fund to the Conservation Reserve Fund from the FYE 07 budget year. Roll call vote: Ayes- Caraher, Wirt, Laughery, Bench, and Petersen.

Kris Katzmann gave the board a P28 Progress Voucher for their review.

Motion Wirt seconded Bench to approve P28 Progress Voucher. All ayes.

Katzmann told the board that they are still pouring on P28 and that he had processed a change order to pay \$9,000 for the extra surveying that was required.

Randy Clipperton gave the board an update. He routed a listing of jobs completed in July commenting that there was fewer than June but that they had been larger projects in July.

Staffing was discussed there is one laborer position open. Three employees were sent to patrol operators school.

Buttler Construction should finish hauling the contract gravel next week.

Caraher gave Clipperton a written response from the board to the letter he had given to the board on July 31, 2007.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

August 9, 2007

The Guthrie County Board of Supervisors met in regular session with the following members present:  
Jerome Caraher, Kevin Wirt, Larry Laughery and James Petersen.

Joe Hanner gave the board July Guthrie County Conservation Board Minutes and FYE 06/30/07 Annual Report to review. He updated the board on current projects including the bike trail which is expected to be finished by Tuesday, August 14<sup>th</sup>. He also told the board of grants that he would be applying for and a REAP grant that the City of Yale maybe applying for to use towards the bike trail.

Motion Wirt seconded Petersen to approve the Guthrie County Conservation Board FYE 06/30/07 Annual Report. All ayes.

Kris Katzmann presented a payroll change notice to the board for the end of probationary period for Raymond Coffman and an associated increase to \$15.05/hr.

Motion Wirt seconded Laughery to approve the payroll change for Raymond Coffman for the end of his probationary period with an increase from \$14.05/hr. to \$15.05/hr. All ayes.

Katzmann read the bids for project number LFM-F61--7X-39, Diamondhead paving project at the north entrance.

There were two bids as follows:

Allied Construction Co., Inc.	\$78,195.62
Nuckolls Concrete Services, Inc.	144,410.00

Motion Petersen seconded Laughery to accept the lower bid from Allied Construction Co., Inc. for project LFM-F61--7X-39 and to award Allied the contract for this project. All ayes.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

August 16, 2007

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery, Lonnie Bench and James Petersen.

Stephen Patterson updated the board on the Transfer Station Building and terrace work and gave the board FYE 2007 Summary of Grants to Counties Program for their review.

Patterson also gave the board an updated 28E Agreement with Diamondhead Sanitary District.

Motion Bench seconded Petersen to approve the updated 28E Agreement with Diamondhead Sanitary District. All ayes.

Kris Katzmann presented an amended FYE 2008 Five Year Program for Secondary Roads.

Motion Laughery seconded Petersen to approve the amended FYE 2008 Five Year Program for Secondary Roads. All ayes.

Dean Downing had bids on replacing all the guttering and replacing only the old guttering and using the existing guttering that was replaced earlier in the year on the Public Health Building. If everything was not replaced it was felt there would be problems with it leaking at the seams. There was a \$162.75 difference between the two options.

Motion Petersen seconded Laughery to put all new guttering on the Public Health Building. All ayes.

Downing shared with the board that a rain cap on the courthouse's chimney is no longer advised. He also asked the board to look at the roof of the Public Health Building reporting the original metal is rusting and asked about getting a different courthouse pick-up.

The board said it would talk to Secondary Roads to see if there was a different pick-up that could be used.

Marcia Kindred told the board that through the bankruptcy of 360 Networks the county had received \$5,694.40 as a settlement and that is all it would be receiving. This amount was applied to interest and penalties when it was received.

Minutes for 08/07/07 and 08/09/07 were read and approved.

Clerk Report of Fees Collected for July 2007 was reviewed and approved.

Claims in the amount of \$458,488.83 were reviewed and approved.

Mental Health Advocate expenses were reviewed and approved.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

August 21, 2007

The Guthrie County Board of Supervisors met in regular session with the following members present:  
Kevin Wirt, Larry Laughery, Lonnie Bench and James Petersen.

Minutes for 08.16.07 were read and approved.

Kris Katzmann updated the board on the P28 project stating the Monteith intersection should open by the end of the week and that the Diamondhead paving pre-conference would be tomorrow, August 22, 2007.

He also told the board he had sent letters out to those residents living on Zephyr Trail, a Class C road, giving them permission to remove trees that may be impeding travel on the road.

There was a discussion of servers within the courthouse and what servers accomplished which tasks. There are a number of issues that are affecting several departments in the courthouse. Jennifer Danker was present from Advanced Computer Solutions (ACS) to inform the board of what she has encountered while working on the hardware at the courthouse.

Motion Laughery second Petersen to retain ACS to develop a plan to address the issues discussed that the supervisors can review before moving forward. All ayes

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Lonnie Bench  
Vice Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

August 23, 2007

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery, Lonnie Bench and James Petersen.

Resolution 08-05: Authorizing and Approving a CAT Agreement between the Vision Iowa Board and Guthrie County was presented. This agreement relates to the grant money received for the Guthrie County Fairgrounds Grandstand Project.

Motion Laughery seconded Petersen to approve Resolution 08-05: Authorizing and Approving the CAT Agreement. Roll Call Vote: Ayes-Caraher, Wirt, Laughery, Bench, and Petersen.

Larry and Pam Godwin spoke to the board about purchasing a portion of the county right of way in Section 5 Jackson Township.

Kris Katzmann will investigate the land the Godwins are interested in purchasing to determine who the property was originally purchased from and to verify current ownership of the property before any further action is considered.

Katzmann updated the board on the paving projects being done at Diamondhead stating that the north entrance would be closed for approximately a week and the patching on the south end would now be done with concrete not asphalt.

Brent Findley spoke to the board about incorrect tax information he and his realtor had received regarding what the taxes would be on a house he was buying, specifically why the taxes quoted were so low. They had called in to verify the tax amount before closing on the house. He had just received the bill for the taxes on the property and it was considerable more than he had been told.

Marcia Kindred came down to speak to the board about the issue. She did not recall speaking to Findley or his representative but stated the previous owner had not come in to sign up for her senior citizen credit and that is why the taxes were much higher than Findley had been told.

It was requested that the issue be put on Tuesday's, August 28<sup>th</sup>, agenda.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

August 28, 2007

The Guthrie County Board of Supervisors met in regular session with the following members present: Kevin Wirt, Lonnie Bench and James Petersen.

Minutes for 08/21/07 and 08/23/07 were read and approved.

Claims in the amount of \$235,031.55 were reviewed and approved.

Motion Wirt second Petersen to approve the Sheriff's office payroll changes, Jesse Swensen's completion of his one year probation and an increase in his wages to 80% of the Sheriff's wages and Alex Olson moving from part-time dispatcher to full-time as of September 1, 2007 at the rate of \$13.20/hr. All ayes.

The Report of Veteran Affairs Commission for quarter ending June 2007 was reviewed and approved.

Motion Petersen second Wirt to approve Lewis Farm's Manure Management Plan annual updates. All ayes.

As discussed at the 08/23/07 meeting, Brent Findley had been given incorrect information regarding the taxes that were due on a house he purchased.

Motion Bench second Wirt to abate the difference between what he was told and what the actual tax bill was. All ayes.

Motion Wirt second Petersen to approve Daniel Readinger's longevity raise from \$15.04/hr. to \$15.08/hr. All ayes.

Kris Katzmann routed a Progress Voucher for the P28 grading project which was reviewed and approved.

CW Thomas updated the board on the fairground's grandstand project.

Glenda Edwards spoke to the board about the IMWCA letter received 07.23.07. As the Risk Manager she said she would be willing to help with addressing the issues. She recommended that the county appoint a Safety Coordinator. She emphasized to the board the importance of having an active Safety Program.

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Lonnie Bench  
Vice Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

August 30, 2007

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery, Lonnie Bench and James Petersen.

A revised bid was submitted by Advanced Computer Solutions for an additional server, backup unit, and 8-port KVM switch and labor related to installing these items and addressing the other issues causing problems within the Courthouse's system. ACS should have the project done in three weeks.

Motion Bench second Laughery to approve moving forward with Advance Computer Solutions as proposed. All ayes.

Motion Wirt second Petersen to approve the hiring of Doug Stogdill as a laborer for Secondary Roads at the wage of \$12.31/hr. All ayes.

Motion Bench second Laughery to award the contract for Project LFM-F61--7X-39, paving the Diamondhead north entrance, to Allied Construction Company, Inc. All ayes.

Laughery asked Kris Katzmann for an update on the Bailey bridge. It is currently in the design process. He expected work to begin in the spring.

Katzmann informed the board that he would be busy doing bridge inspections during the month of September.

Janell Stringham presented to the board the Public Health Nursing Service Annual Report for FYE 2007.

Stringham also discussed with the board the Polk County City Readiness Initiative (CRI) grant. The Polk County Health Department proposed to pay Guthrie County Public Health \$2,500 for completion of required activities by Guthrie County to complete the grant, the largest component being a Point of Dispensing security plan. She requested that the \$2,500 be considered additional compensation to her. The Board of Health at its July 18, 2007 meeting had approved dispersing to the administrator, Stringham, the \$2,500 to be received by the Guthrie County Board of Health from the CRI grant to compensate the administrator as additional salary in FYE 2008 for additional duties the CRI grant would require. The CRI grant and what was required to complete it was discussed.

The Board of Supervisors asked that the item be put on the September 4, 2007 agenda.

Larry and Pam Godwin were to in continue the discussion regarding purchasing a portion of the county right of way in Section 5 Jackson Township.

Bench called Frank Johnson and asked him to bring his abstract in for Barry Stetzel to review to determine the history of the right of way in question.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor



Board of Supervisors  
Guthrie County

Regular Session

September 4, 2007

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Larry Laughery, Lonnie Bench and James Petersen.

Minutes for 08/28/07 and 08/30/07 were read and approved.

Motion Bench seconded Petersen to approve Resolution 08-06: Authorization for Region XII to update Guthrie County's Local Hazard Mitigation Plan. Roll call vote: Ayes-Caraher, Laughery, Bench, and Petersen. Absent-Wirt.

The additional compensation for Janell Stringham of \$2,500 for work done on Guthrie County's portion of the Polk County City Readiness Initiative Grant was discussed. The board felt it was not appropriate but the Board of Health has the power to set compensation for its employees as stated in 1989 Iowa AG Lexis 42.

Frank Johnson brought in his abstract relating to the discussion of the county right-of-way in Section 5 Jackson Township. Johnson stated that the Jackson Township Trustees would be meeting September 5<sup>th</sup> and that the cemetery may want to expand into the area in question. He would update the board after the Township Trustee meeting.

Kris Katzmann gave the board a Progress Voucher for P28. The board reviewed and approved it.

Gary and Ann Riordan contacted Katzmann about 293<sup>rd</sup> Lane, in Beaver Township, Section 4. Katzmann said there are trees that need to be cleared out of the county right-of-way so that the equipment can grade the road without incident. Bench was going to look at the situation.

Katzmann reported that he is not going to accept the quote for the patching on the south end of Diamondhead since the quote received was much higher than what he had budgeted. He plans to seek quotes again at a later date.

Randy Clipperton gave the board a road condition update. He stated all the contract gravel was done and that they were done spraying for the year.

Darcia Robson told the board that a new Fire Alarm System for the Transfer Station would cost \$5,306 but it would be covered by insurance. The board gave their approval to move forward.

Ted Ely introduced Diane Jackson, the new CPC Administrator, to the board. She asked about getting a new laptop computer. When she took the old laptop in for repairs she was warned that the hard drive would probably not last much longer. The board gave her approval for the purchase of a laptop.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

September 6, 2007

The Guthrie County Board of Supervisors met in regular session with the following members present:  
Jerome Caraher, Larry Laughery, Lonnie Bench and James Petersen.

Bob Kempf was present to discuss the safety coordinator position. Additional information, including an example of a job description has been requested from Iowa Municipalities Workers' Compensation Association.

Kempf also discussed the Hazardous Material Recovery Ordinance. He stated that all towns and the county would need to pass this ordinance. There are still some liability issues within the pending agreement with the Council Bluffs Fire Department.

Kempf felt there would be no need for an agreement for Weapons of Mass Destruction. The state has teams in place to handle anything that would fall under this heading.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

September 11, 2007

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery, Lonnie Bench and James Petersen.

Stephen Patterson and Mary Benton were present to speak about the Minimal Housing Standard Ordinance and related to the ordinance to report on two dilapidated buildings that the Long Branch Maintenance Corporation had contacted Patterson about.

Motion Wirt seconded Laughery to appoint Stephen Patterson Building Official for the Minimal Housing Standard Ordinance. All ayes.

Benton reported since the ordinance was passed in November 1977 that Chapter 657A of the Iowa Code may now supersede it. She said she would report back to the board on which of the two the county should be following.

Kris Katzmann routed a P28 progress voucher which the board reviewed and approved.

Katzmann said he would be busy for the next three weeks doing bridge inspections.

Jim Lonsdale, Jackson Township Trustee, told the board that the township was still interested in expanding the Morrisburg cemetery into the county right-of-way in Section 5 of his township. If it would need to be surveyed it would be at the township's expense.

Minutes for 09/04/07 and 09/06/07 were read and approved.

Claims in the amount of \$129,206.26 were reviewed and approved.

The Assessor's Fund balance was discussed.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

September 13, 2007

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Larry Laughery, and Lonnie Bench.

Joe Hanner gave the board August Guthrie County Conservation Board Minutes to review.

A copy of a letter received from Bob Daniels dated 09/12/07 was given to Kris Katzmann. He was asked to contact Mr. Daniels.

Katzmann presented longevity payroll change notices to the board for Randy Sheeder to increase from \$15.41/hr. to \$15.45/ hr. and for Nic Chance to increase from \$15.13/hr to \$15.17/hr.

Motion Bench seconded Laughery to approve the payroll change notices for Randy Sheeder and Nic Chance. All ayes.

The Final Design Contract BROS-CO29(45)--5F-39 was reviewed by the board.

Motion Bench seconded Laughery to approve the Final Design Contract BROS-CO29(45)--5F-39. All ayes.

Katzmann told the board that the paving at north entrance of Diamondhead would be done by the end of the month and that holes had been filled on the south end of the entrance.

Motion Laughery seconded Bench to approve Resolution 08-07: Resolution in Support of Region XII Council of Governments' and COG Housing Inc.'s 2008 Application to the Iowa Housing Trust Fund and pledging to contribute \$3,000 if the application is successful. Roll call vote: Ayes-Caraher, Laughery, and Bench. Absent-Wirt and Petersen.

Last year Guthrie County's contribution of \$3,000 toward the application to the Iowa Housing Trust Fund resulted in a total of \$22,807 in assistance to residents in Guthrie County.

\$25,000 was transferred from the Special Appraisal Fund to the Assessor's fund at Barry Stetzel's request.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Special Session-School Election Canvass

September 14, 2007

The Guthrie County Board of Supervisors met in special session with the following members present:  
Jerome Caraher, Larry Laughery, and Lonnie Bench.

The canvass of the 09/11/07 school elections was held the results are as follows:

Panorama Community School Public Measure A - 265 Yes, 65 No.

Panorama Community School Public Measure B - 227 Yes, 102 No.

Panorama Community School Director District #2 -Scott Fredrickson 66 votes 0 scattered.

Guthrie Center Community School Board Member - Keith Stetzel 21 votes and 3 scattered.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

September 18, 2007

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery, Lonnie Bench and James Petersen.

Mary Benton advised the board that it should be following Code of Iowa Chapter 331.384 in reference to the two dilapidated buildings discussed at the September 11, 2007 board meeting. Notification will be sent to the property owners inviting them to come to the October 25, 2007 Board Meeting to give the board their input.

Minutes for 09/11/07, 09/13/07 and 09/14/07 were read and approved.

Motion Wirt seconded Petersen to appoint Karen Burchfield to the Region XII Regional Housing Authority Executive Board of Commissioners for the period of October 1, 2007 through September 30, 2008. All ayes.

Guthrie County Board of Health minutes for 08/18/07 were reviewed.

Motion Wirt seconded Laughery to approve the Final Progress Voucher for P28 for work done inside Panora. All ayes.

Motion Wirt seconded Bench to approve Resolution 08-08: Resolution for Vacating a Portion of 248th Trail. Roll call vote: Ayes-Caraher, Wirt, Laughery, Bench and Petersen.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

September 25, 2007

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery, Lonnie Bench and James Petersen.

John Finnegan gave the board an update on the new server. It was hoped the work could be done the weekend of 09/29/07 but the server has not arrived yet.

Minutes for 09/18/07 were read and approved.

Clerk Report of Fees Collected for August 2007 was reviewed and approved.

Motion Laughery seconded Petersen to appoint Alfred Wessling, Jr. to the Guthrie County Veteran's Commission Board for a two year term through June 30, 2009.

Claims in the amount of \$462,042.01 were reviewed and approved.

Kris Katzmann introduced Tom McGovern to the board. McGovern was present to express interest in the Assistant County Engineer position.

Katzmann updated the board on Talon Avenue. He also told the board that the paving of the south entrance of Diamondhead was started yesterday, September 24, 2007, and that the shoulders were being finished on P28.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

October 2, 2007

The Guthrie County Board of Supervisors met in regular session with the following members present:  
Jerome Caraher, Kevin Wirt, Lonnie Bench and James Petersen.

Minutes for 09/25/07 were read and approved.

Roger Baird presented to the board the hiring of Neil Lemke as a full time Deputy Sheriff, with a beginning pay rate of 75% of the Sheriff's wage for the first six months and after six months he will then receive 80% of the Sheriff's wage. His tentative start date is 10/22/07.

Motion Petersen seconded Wirt to approve the hiring of Neil Lemke as a full time Deputy Sheriff with the pay as stated above. All ayes.

Mental Health Advocate expenses were reviewed and approved.

Kris Katzmann told the board that the paving at the south entrance of Diamondhead was complete and those responsible for installing the guardrails on P28 were to be here this week. He also told the board that he was trying to get several paving patching projects scheduled.

Randy Clipperton updated the board on projects that had been completed since his last board update.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor



Board of Supervisors  
Guthrie County

Regular Session

October 4, 2007

The Guthrie County Board of Supervisors met in regular session with the following members present:  
Jerome Caraher, Kevin Wirt, Larry Laughery and James Petersen.

Andy Randol and Curtis Thornberry from Guthrie Center Communications were present to update the board. There is a major upgrade that will be affecting all internet users. The upgrade will begin next Wednesday, October 10<sup>th</sup> and continue through the fall and winter.

An insurance appeal was discussed.

It was requested that compensatory time off be added to next Tuesday's agenda to be discussed with Kris Katzmann.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

October 9, 2007

The Guthrie County Board of Supervisors met in regular session with the following members present: Kevin Wirt, Larry Laughery and James Petersen.

Motion Petersen seconded Laughery to appoint Wirt to serve as Chair for the meeting. All ayes.

Minutes were read and approved for 10/02/07 and 10/04/07.

Clerk Report of Fees Collected for September 2007 and the County Auditor's Report of Fees Collected for the quarter ending 09/30/07 were reviewed and approved.

Motion Petersen seconded Laughery to approve Resolution 08-09: Resolution for Interfund Operating Transfer. The transfer was \$33,985.45 from General Basic Fund and \$366,970.95 from Rural Services Fund to Secondary Roads Fund. Roll Call Vote: Ayes-Wirt, Laughery, and Petersen. Absent-Caraher and Bench.

Kris Katzmann reported the Diamondhead Project was done. The guardrails are up on P28, the grinder is expected 10/16/07, it still needs to be painted and core samples taken before it will be opened.

P30, Jamaica Road, needs to have patching done and possible an overlay in the spring. N70, Bayard Road, also needs a lot of patching. Katzmann is having patch work on the Adair short cut done internally.

The conversation of how compensatory time is handled was tabled until 10/25/07.

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Kevin Wirt  
Acting Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

October 11, 2007

The Guthrie County Board of Supervisors met in regular session with the following members present:  
Jerome Caraher, Kevin Wirt, Larry Laughery and James Petersen.

Joe Hanner gave the board the Guthrie County Conservation Board September 2007 board minutes to review.

Hanner also told the board of a potential joint CAT grant application with Dallas County and possibly Greene County. The deadline for the grant application is December 31, 2007 and would address primarily a bike trail from Waukee to Herndon.

The County Recorder's Report of Fees Collected for the quarter ending 09/30/07 was reviewed and approved.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

October 16, 2007

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery and James Petersen.

Minutes for 10/09/07 and 10/11/07 were read and approved.

Guthrie County Board of Health Meeting Minutes for 09/17/07 were reviewed.

Claims in the amount of \$374,837.07 were reviewed and approved.

Mental Health Advocate Expenses were reviewed and approved.

Motion Laughery seconded Petersen to approve Rick Kness's longevity raise from \$15.13/hr. to \$15.17/hr. All ayes.

The board reviewed and approved a Progress Voucher for P28.

Katzmann reported to the board that he would find out about the grinding crew for P28 today and that they would be working on the bridge abutments.

Motion Laughery seconded Petersen to open public Zoning Hearing at 10:00am. All ayes.

Zoning Administrator Barry Stetzel briefed the board on Amendment 14: Tower Placement Regulations-Guthrie County Zoning Ordinance. The Zoning Commission had reviewed the amendment and it was its recommendation that the board approve it. Dennis Hoover, a member of the Zoning Commission was present for the hearing. There was discussion on the proposed amendment.

Motion Laughery seconded Wirt to close the public Zoning Hearing at 10:25am. All ayes.

Motion Petersen seconded Wirt to approve Amendment 14: Tower Placement Regulations-Guthrie County Zoning Ordinance. All ayes.

The board was updated on the progress of the installation of the new server. It was hoped that an older server could be used by the treasurer's office but it was too old and it would be more cost effective to purchase a new one. All other departments have been responsible for purchasing their own servers out of their own budgets. It was requested that Marcia Kindred, treasurer, purchase the server and related software out of her budget. Kindred agreed.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

October 18, 2007

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery and James Petersen.

Janell Stringham gave an educational presentation to the board on the topic of the Iowa Administrative Rules 641-Chapter 80.

Stringham also presented her statistical report for the month ending 09/30/07.

Kris Katzmann gave the board a Local Project Contract, Project Number L-325<sup>th</sup> – 73-39, with Gus Construction Company for pavement patching for Diamondhead and F59.

Motion Laughery seconded Petersen to award the Pavement Patching Contract, Project Number L-325<sup>th</sup> – 73-39, to Gus Construction Company. All Ayes.

Motion Laughery seconded Petersen to approve Resolution 08-10: Resolution to set a date for a public hearing on the proposed revenue bonds or notes for The New Homestead Project for November 8, 2007 at 10am at the Board of Supervisors Meeting Room. Roll call vote: Ayes-Caraher, Wirt, Laughery, and Petersen. Absent-Bench.

Motion Wirt seconded Laughery to approve Brenda Campbell's salary increase to 65% of the Treasurer's salary. All ayes.

The Sheriff's Quarterly Reports for the quarters ending 06/30/07 and 09/30/07 were reviewed and approved.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

October 23, 2007

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery, Lonnie Bench and James Petersen.

Kirby Moss, Auxiant representative, was present to give the board a prerenewal update. He will be back on November 20, 2007 to give the board a renewal update.

Minutes for 10/16/07 and 10/18/07 were read and approved.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jeri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

October 25, 2007

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Larry Laughery, Lonnie Bench and James Petersen.

Bryann Marsh, Licensed Massage Therapist, spoke to the board about possibly offering monthly five to ten minute chair massages at courthouse at the employee's expense. It will be determined if there is any interest in Marsh's services.

Katzmann discussed pavement patching for N70, Bayard road, and P30, Jamaica road. It was decided that the worst parts of the roads will be patched this fall with the rest being patched in the spring.

The handling of compensatory time was discussed.

Motion Laughery seconded Petersen for the board to approve at its discretion with prior notice on an individual, case by case, basis the pay out of compensatory time when the employee is below the maximum accrual. All ayes.

Diane Jackson updated the board on her activities since accepting the position of Mental Health Coordinator, CPC.

Dilapidated trailer located at 8430 Willawa Drive, Dexter, Iowa was discussed. Present were Mary Benton, Stephen Patterson, and Dean Osborn, a representative for the Long Branch Maintenance Corporation. The potential property owners had been served notice of the meeting. There were no representatives present. Pictures were routed of the property. The board also heard from Patterson, Osborn and Bench who had seen the property first hand. All verified the pictures accurately reflected the status of the trailer.

Motion Bench seconded Petersen to find that the property as it exists constitutes both a nuisance and a dangerous building and pursuant to the powers granted by the Iowa Code Section 331.384 that the board orders the property owner to immediately remove the trailer and all other trash and debris from 8430 Willawa Drive and properly dispose of all debris from the property within 30 days of 10/25/07 and if not be completed in full by 11/25/07 Long Branch Maintenance Corporation is authorized on behalf of the board to perform the clean up and submit a reasonable and itemized bill for the clean up and disposal to the Board of Supervisors and that the costs will be assessed against the property in the manner set out in Iowa Code Section 331.384 to be collected with taxes and shall constitute a lien on the property until paid in full. All ayes.

Discussion was then held on another dilapidated trailer on 8453 Lakeshore Drive, Dexter, Iowa. Also present for this discussion were Benton, Patterson, and Osborn. Owners of the property had been served notice of the meeting but were not present. Patterson, Osborn, and Bench agreed the pictures routed showed the current state of the property.

Motion Bench seconded Caraher to find that the property as it exists constitutes both a nuisance and a dangerous building and pursuant to the powers granted by the Iowa Code Section 331.384 that the board orders the property owner to immediately remove the trailer and all other trash and debris from 8453 Lakeshore Drive and properly dispose of all debris from the property within 30 days of 10/25/07 and if not be completed in full by 11/25/07 Long Branch Maintenance Corporation is authorized on behalf of the board to perform the clean up and submit a reasonable and itemized bill for the clean up and disposal to the Board of Supervisors and that the costs will be assessed against the property in the manner set out in Iowa Code Section 331.384 to be collected with taxes and shall constitute a lien on the property until paid in full. All ayes.

John Teale from Midland GIS Solutions gave the board an update on the county's GIS system. The northern tier of townships has been completed. Teale reported that the project should be complete in the fall of 2008. He also provided the board with an example of a data exchange agreement to review.

Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

Jerri Christman  
Guthrie County Auditor



Board of Supervisors  
Guthrie County

Regular Session

October 30, 2007

The Guthrie County Board of Supervisors met in regular session with the following members present: Larry Laughery, Lonnie Bench and James Petersen.

Jason White from Midwest Partnership Corporation gave the board a quarterly update.

Motion Petersen seconded Laughery to approve a contract with Gus Construction Company for pavement patching, project number: Local Maintenance Patching, for P-30, Jamaica road and N-70, Bayard road. All ayes

Minutes for 10/23/07 and 10/25/07 were read and approved.

The Report of Veteran Affairs Commission for the quarter ending 09/30/07 was reviewed and approved.

Claims in the amount of \$207,312.56 were reviewed and approved.

Janell Stringham spoke to the board about a grant from the Iowa Department of Public Health to purchase a laboratory refrigerator with a temperature alarm system for \$4,454.00. The grant would pay for the refrigerator in full but the Public Health budget would have to be amended for this expenditure. The board gave her permission to move forward with the grant and purchase of the refrigerator.

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Lonnie Bench  
Vice Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

November 1, 2007

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery, and Lonnie Bench.

Clel Baudler, State Representative, was present for the board meeting.

Dean Downing talked to the board about fixing the steps at the north entrance of the building and the sidewalk from those steps west to the new portion of the sidewalk. The board asked Dean to get an estimate of what it would cost to fix the steps and sidewalk before a decision is made on moving forward with either project.

Kris Katzmann told the board that patching had started at Diamondhead and that P28 should be done the end of next week.

Motion Wirt seconded Laughery to approve Federal Aid Agreement for Project BROS-CO39(49)--5F-39, Bays Branch Bridge. All ayes.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

November 6, 2007

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Lonnie Bench and James Petersen.

Dean Downing submitted estimated costs to the board for fixing the steps at the north entrance of the courthouse and the sidewalk from those steps west to the new portion of the sidewalk. The board gave Downing permission to move forward with both projects.

Downing also gave the board information on boilers to review.

Motion Bench seconded Petersen to approve Ryan Wheatley's longevity raise from \$15.05/hr. to \$15.09/hr. All ayes

Kris Katzmann informed the board that P28 is now open.

Motion Bench seconded Wirt to approve Resolution 08-12: Paving of Talon Avenue and 335<sup>th</sup> Street: Allowing Hawkeye Menlo LLC to egress onto the Guthrie County right-of-way for the purpose of designing and constructing the grading and paving on Talon Avenue and 335<sup>th</sup> Street. Roll Call Vote: Ayes-Caraher, Wirt, Bench, and Petersen. Absent-Laughery.

Katzmann told the board that do to changes in the regulations that more time would need to be spent on bridge inspections and that inspections must be done every 24 months.

Minutes for 10/30/07 and 11/01/07 were read and approved.

Randy Clipperton gave the board a road condition update. He told the board a lot of time was spent in October dealing with flood damage. He also discussed with the board the upkeep of the sheds used by Secondary Roads and stock piling dirt on county owned property for future use.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

November 8, 2007

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery, Lonnie Bench and James Petersen.

Kevin Ketelsen from Region XII Council of Governments told the board of a potential grant that might be available to move the community center at the Guthrie County Fairgrounds from its current which is in a flood plain. He is still in the process of determining if the project would qualify under the grant's guidelines.

Motion Laughery seconded Petersen to open the Public Hearing regarding The New Homestead Project: Additional Bonds at 10:00am. All ayes.

The administrator of The New Homestead, Maradith Janssen was present for the public hearing.

Motion Bench seconded Wirt to close the Public Hearing at 10:02am. All ayes.

Motion Petersen seconded Laughery to approve Resolution 08-11: Resolution Amending Resolution 07-19 Authorizing Senior Housing Revenue Bonds not to exceed \$8,800,000. Roll call vote: Ayes- Caraher, Wirt Laughery, Bench and Petersen.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

November 13, 2007

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Larry Laughery, Lonnie Bench and James Petersen.

Canvass of the 11/06/07 city elections was completed.

Minutes for 11/06/07 and 11/08/07 were read and approved.

Members of the Guthrie County Anti-Tobacco Coalition spoke to the board about a smoke free policy for the courthouse and grounds. The courthouse already has a smoke free policy in place. Barry Stetzel addressed the board with his thoughts on making the grounds smoke free. The board felt that making the front, west entrance a smoke free entrance might be workable solution.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

November 15, 2007

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery, and Lonnie Bench.

Joe Hanner gave the board the Guthrie County Conservation Board October 2007 board minutes to review.

Claims in the amount of \$173,286.39 were reviewed and approved.

Motion Wirt seconded Bench to approve the Lake Panorama Golf Course liquor license. All ayes.

Motion Laughery seconded Caraher to appoint Lonnie Bench to the Fifth Judicial District Department of Correctional Services Board of Directors and to appoint Kevin Wirt as the alternate. All ayes.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jeri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

November 20, 2007

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery, Lonnie Bench and Jim Petersen.

Diane Jackson reviewed the Mental Health Management Plan and her budget with the board.

Jackson also discussed the handling of an outstanding Oakdale invoice. It is Jackson's belief that this cost is not the county's but the correctional systems. The board agreed with Jackson and she will contact the Division of Fiscal Management regarding the invoice.

Kris Katzmann gave the board a progress voucher for P28 to review and approve.

Katzmann also gave the board a utility permit from Elmer's Pump Services. The permit requested permission to dig a six inch trench across Whiterock Road for Macke Farms. They gave Katzmann permission to grant the permit on a case by case basis.

Kirby Moss from Auxiant presented the Health Insurance Renewal information to the board. Nic Chance and Kris Katzmann were present for the presentation.

The county changed its life insurance carrier from EMC National Life Company to Mutual of Omaha to attain a better rate.

Moss told the board there is a chance that he might be able to get a slightly better rate for the stop loss coverage. The board decided to add an organ transplant policy and to stay with the county's current carrier for stop loss insurance. The total increase of the stop loss premium and the fixed costs was approximately 14%.

Minutes for 11/13/07 and 11/15/07 were read and approved.

An updated safety manual was given to the board for their review.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

November 27, 2007

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery, Lonnie Bench and Jim Petersen.

Lahoma Counts from The Elderbridge Agency on Aging spoke to the board. Also present were Beth Bahnson, Kim Barker, Louise Opheim, Maxine Wallace, Robert Ammann, and Karen Burchfield. Counts gave the board an update on the Agency and on issues that are effecting its operation. Counts requested funding from the board of \$6,789.60 for FYE 2009. Caraher noted that this was only a \$150.00 increase from the request made last year for FYE 2008.

Motion Bench seconded Petersen to approve funding for The Elderbridge Agency on Aging of \$6,789.60 for FYE 2009. All ayes.

Kris Katzmann presented to the board IDOT HBRR Agreement for Project BRS-CO39(45)--60-39, Penn 9 Bridge.

Motion Bench seconded Laughery to approve IDOT HBRR Agreement for Project BRS-CO39(45)--60-39. All ayes.

A progress report for project STP-S-CO39(48)--5E-39 was reviewed and approved.

The Supplemental Agreement for Final Design Services for Project BRS-CO39(49)-5F-39, Bridge Cass 230 was reviewed.

Motion Wirt seconded Petersen to approve the Supplemental Agreement for Final Design Services for Project BRS-CO39(49)-5F-39. All ayes.

Motion Bench seconded Wirt to approve the Final Plans for Project BROS-CO39(45)--5F-39, Penn 9 Bridge. All ayes.

Motion Laughery seconded Bench to approve Final Plans for L-BA-186--73-39, for a single box culvert to replace a tube in Baker Township. All ayes.

Katzmann requested the board go into closed session to discuss employee issues.

Motion Petersen seconded Wirt to enter into closed session per Code of Iowa 21.5 (1)(i). Roll call vote: Ayes- Caraher, Wirt, Laughery, Bench, and Petersen. Closed session was entered at 10:03AM.

Motion Petersen seconded Bench to exit closed session. Roll call vote: Ayes- Caraher, Wirt, Laughery, Bench, and Petersen. Closed session was exited at 10:23AM.

Brad Halterman presented the Weed Commissioner's Report to the board. The board approved the report which will be submitted to the state.

Caraher informed the rest of the board that he had become aware of employees using the county shop to work on personal vehicles after hours. The board unanimously agreed that this was to end. Katzmann said he would issue a memo addressing this issue and would also ensure that no county property was leaving county grounds.

Mental Health Advocate expenses were reviewed and approved.

Minutes for 11/20/07 were read and approved.

Claims in the amount of \$584,583.99 were reviewed and approved.



Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

Gwen Blass  
Guthrie County Deputy Auditor

Board of Supervisors  
Guthrie County

Regular Session

December 4, 2007

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery, Lonnie Bench and James Petersen.

Becky Larsen discussed the ICAP insurance renewal with the board. No changes were made from the current policy.

Darci Robson told the board of a request made for a county burial for Gwendolyn Keen. The board gave her permission to grant the request.

Resolution 08-13 which addresses the use of secondary roads in the county by RAGBRAI and by cyclists in general was discussed. It requests that the Iowa Legislature address the issue in 2008 on a statewide basis. The resolution was suggested by the Iowa State Association of Counties.

Motion Petersen seconded Wirt to approve Resolution 08-13: Use of Secondary Roads by RAGBRAI and cyclists in general. Roll call vote: Ayes-Caraher, Wirt, Laughery, Bench and Petersen.

Minutes for 11/27/07 were read and approved.

Clerk Report of Fees Collected for 10/07 was reviewed and approved.

Family Farm Applications were approved.

Randy Clipperton gave the board a road condition update. The closing of a road over the weekend was discussed. It was closed without proper permission. The board told Clipperton to reopen it.

Mary Benton spoke to the board about hiring a part-time Assistant County Attorney. There is a possibility that this person would be shared with Madison County. She will return to the board next Tuesday with more details.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

December 11, 2007

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery, and Lonnie Bench.

Minutes for 12/04/07 were read and approved.

Claims in the amount of \$163,373.47 were reviewed and approved.

Motion Petersen seconded Wirt to approve renewing the county's contract with Community & Family Resources for Detoxification Services. All ayes.

The board discussed information sent out by David Vestal, ISAC General Counsel regarding the use of the master matrix to evaluate applications for construction permits for large animal confinement operations. If the county uses the master matrix it must adopt a resolution and mail it to the DNR during January 2008.

A representative from Northland Securities the underwriter of The New Homestead's bond issue contacted the board asking their thoughts about the bond issue occurring in 2008 should it be necessary. The board stated that the bond issue should proceed as original intended and occur in 2007. A preliminary official statement for The New Homestead financing was reviewed by the board.

A copy of an agreement signed by Marcia Kindred regarding participation in the Iowa State County Treasurers Association's web portal hosted by ABC Virtual, Inc. was given to the board.

Motion Laughery seconded Petersen to approve a three year contract renewal with Cost Advisory Services, Inc. with no change in the annual fee. All ayes.

Motion Bench seconded Laughery to approve the Safety Manual for Guthrie County which will take effect on 01/01/08. All ayes.

Auxiant provided health insurance premiums based on 2007 for a three tier system for the board to discuss. It had been requested by an employee that this option be considered.

Kris Katzmann presented Resolution 08-14: Surface Transportation Program Application for Guthrie County Route F-25, in which the board endorses the application for the Surface Transportation Program funds for the resurfacing /rebuilding of F-25 from Highway 4, east to the Farmers Cooperative.

Motion Bench seconded Petersen to approve Resolution 08-14: Surface Transportation Program Application for Guthrie County Route F-25. Roll call vote: Ayes-Caraher, Wirt, Laughery, Bench, and Petersen.

Snow removal was discussed. If it is a county road or a county owned business then secondary roads will provided snow removal.

It was also discussed that if another county department wants to use the shop area at secondary roads, Kris Katzmann or Randy Clipperton should be contacted to get permission.

Katzmann also informed the board that Guthrie Center has an excavator but nothing to move it and the county has been requested to move it in the past. In the future Guthrie Center will need to find other means to move it.

CW Thomas updated the board on the Amphitheater at the Guthrie County fairgrounds and it was discussed how the invoices would be processed. The Fair Board will pay the invoices and then turn them into the county for reimbursement. Also updated information on the funding raising is going to be supplied to the CAT Program Manager.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

December 13, 2007

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Larry Laughery, Lonnie Bench and James Petersen.

Joe Hanner gave the board the Guthrie County Conservation Board (GCCB) November 2007 board minutes to review. The board asked about an item in the minutes stating the county engineer would like to build a pond or wetland on the Monteith Wildlife area. Hanner told the board this project is only in preliminary discussions.

Hanner also gave the board a copy of a GCCB resolution supporting an application to the Iowa Department of Economic Development including a funding commitment for a Community Attraction and Tourism Grant from the Conservation Boards of Dallas, Guthrie and Greene Counties for the Raccoon River Valley Trail Extension and Renovation. The project and its funding were discussed. Hanner asked the board to consider making a monetary commitment to the project. The board will give Hanner a decision no later than January 9, 2008.

Health insurance premiums were discussed. Auxiant was able to lower the original increase of the stop loss premium and the fixed costs from approximately 14% to an 11.5% increase.

Motion Bench seconded Petersen to approve a 3% increase in health insurance premiums with the county contribution remaining capped at \$760. All ayes.

The results of the Iowa Communities Assurance Pool (ICAP) loss control visit recommendation were reviewed. It was suggested each county facility be video taped or photographed for documentation purposes. The board was in favor of moving forward with the recommendation.

Kris Katzmann was asked how much sanding and snow removal was done at Nation's Bridge Park. The board told Katzmann county roads are to take priority over clearing the roads within Nation's Bridge Park. Conservation is charged by Secondary Roads for work done.

Katzmann was also asked about the pond/wetland possibly being built on the Monteith Wildlife area. He told the board it was only in preliminary stages and that there could be funding available for the project.

The Canvass of the Rural Improvement Zone elections was held with the following winners:  
Diamondhead Lake Trustee: Tracy Calusi and Tony Padden were elected.  
Diamondhead Lake Trustee to Fill a Vacancy: John R. Johnson and Francie Marin were elected.  
Lake Panorama: Dan Lehman and Frank Teale were elected.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

December 18, 2007

Regular Session

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery, Lonnie Bench and James Petersen.

Minutes for 12/11/07 and 12/13/07 were read and approved.

Guthrie County Board of Health October 2007 minutes were reviewed.

Kris Katzmann routed a pay voucher for P28 grading. The voucher included payment for sand barrels damaged.

Katzmann told the board he was planning on redoing the speed limit ordinances.

Bench informed the board that he had spoken to Frank Johnson regarding the county right of way in Section 5 Jackson Township previously in August 2007. The board is willing review any documentation regarding ownership that Johnson provides them.

Katzmann told the board he had attended a bridge inspection meeting and that there would be new requirements as a result of the I35W bridge collapse in Minneapolis. Katzmann told the board in addition to the additional requirements for bridge inspections he still has a bridge to design and rightofways that still needed to be purchase and felt that he needed to look for an assistant.

Katzmann informed the board that a new motor had to be put into one of the county pickup.

Signage for the underpass on Whitepole Road was discussed.

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Jerome F. Caraher Jerri Christman  
Chair – Guthrie County Board of Supervisors

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Guthrie County Auditor

Board of Supervisors  
Guthrie County

December 20, 2007

Regular Session

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery, Lonnie Bench and James Petersen.

Lisa Calvert and Dennis Flanery, members of the Compensation Board presented the Compensation Board's recommendations to the supervisors. Also present were Luann Waldo and Roger Baird.

Calvert told the board that Guthrie County ranks 70<sup>th</sup> in population but that the pay for its elected officials is below that ranking. The compensation board felt that salaries need to be competitive to retain quality employees. Calvert told the supervisors a 6% salary increase for the attorney and the sheriff and a 5% increase for the auditor, recorder, treasurer, and supervisors was being recommended.

Recommendations for FY 2008-2009 are as follows:

	Current 2007-2008	Proposed 2008-2009
Supervisors	\$22,549	\$23,676
Sheriff	53,550	56,763
Auditor	41,202	43,262
Treasurer	40,740	42,777
Recorder	40,740	42,777
Attorney	64,050	67,893

Flanery, who served as the Auditor's representative on the Compensation Board commented that it would take an 8.6% increase to bring Guthrie County Auditor to the level of the average salary based on an average of 11 counties of similar population including Guthrie County. He also told the board that compared to Greene County, which ranks 79<sup>th</sup> in population, Guthrie County's elected officials are paid less.

The Board of Supervisors thanked the Compensation Board for its recommendation and appreciated the time and effort put into its recommendation.

Wirt said the union members for secondary roads were getting 5% so he had no problem with the increases proposed.

Laughery said he could live with the recommendation as presented and agreed with Kevin's comments regarding secondary roads.

Bench did not like the split and thought it should be a consistent percentage at 4% or 5%.

Petersen was in favor of the recommendation.

Caraher felt the supervisors did not need an increase and thus could not approve the Compensation Board's recommendation.

Motion Laughery seconded Wirt to accept the Compensation Board's recommendation of a salary increase of 6% for the attorney and sheriff and 5% for the auditor, recorder, treasurer, and supervisors. Roll Call Vote: Ayes- Wirt, Laughery, and Petersen. Nays- Caraher and Bench. Motion Carries.

Motion Petersen seconded Wirt to approve Guy Wolhovd's end of probation pay raise from \$14.05 to \$15.05. All ayes.

Motion Laughery seconded Bench to approve IDOT Agreement for HBR Funds for Structure Bridge No. Baker 177. All ayes.

Motion Wirt seconded Bench to approve a contract with St. Anthony Regional Hospital for covered services as enumerated in the County Management Plan. All ayes.

Diane Jackson updated the board on funding expected to be received from the state in early 2008 and discussed her budget process. West Central Mental Health Center services were discussed. Jackson will compute what the cost is per client using its services.

GIS Mapping Agreements were discussed with Barry Stetzel and John Finnegan from the assessor's office and Randy Holl from Lake Panorama Association and Curtis Thornberry from Guthrie Center Communications were also present.

Finnegan handed out two examples of data exchange agreements. Possible price structures and annual maintenance fees were discussed. Finnegan will bring additional information back to the board for its review.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor



Board of Supervisors  
Guthrie County

Regular Session

December 27, 2007

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery, Lonnie Bench and James Petersen.

Janell Stringham gave the board the November Public Health statistical report to review.

Stringham also told the board that the spout for the gutter and possible the gutter itself is leaking on the Public Health Building. When the water refreezes it is making slick spots and they have had one person fall.

Wirt asked Stringham about a survey sent out to Public Health Agencies by ISAC regarding a proposed new point system. Stringham had completed and returned the survey. Stringham said the goal of the proposed point system is to assure that all Public Health Agencies are providing the same quality of care and the same services.

Minutes for 12/18/07 and 12/20/07 were read and approved.

Claims in the amount of \$296,845.48 were reviewed and approved.

Clerk Report of Fees Collected for 11/07 was reviewed and approved.

Kris Katzmann and the board discussed the condition of the gravel roads in the county. It was felt that getting grader operators out to scarify the gravel roads would be the best solution.

The board gave Katzmann permission to allow grader operators to work 12 hour days as needed until all roads are scarified and that grader operators whose areas are in good shape can be rotated to areas where additional help is needed.

A progress voucher for a P28 payment was reviewed and approved.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

January 2, 2008

Regular Session

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery, Lonnie Bench and James Petersen.

Minutes for 12/27/07 were read and approved.

Motion Bench seconded Wirt to set the following holidays to be observed by the County Employees. All ayes.

Memorial Day: Monday, May 26, 2008

Independence Day: Friday, July 4, 2008

Labor Day: Monday, September 1, 2008

Veterans Day: Tuesday, November 11, 2008

Thanksgiving Day and the Day After: Thursday and Friday, November 27-28, 2008

Christmas Eve and Christmas: Wednesday and Thursday, December 24-25, 2008

New Year Day: Thursday, January 1, 2009

Motion Petersen seconded Caraher to approve Resolution 08-16: Resolution as in accordance with the provision set out in Section 6B.4 of the Code of Iowa the Board of Supervisors shall annually appoint not less than twenty-eight residents of the county and the names of such persons shall be placed on a list and they shall be eligible to serve as members of a compensation commission in Eminent Domain proceedings, the names of residents appointed are as shown below. Roll call Vote: Ayes-Caraher, Wirt, Laughery, Bench and Petersen.

Rural Property Owners

Scott McClellan – Bayard

Ron Gustoff – Bayard

Bob Rumble – Casey

Roland Betts – Guthrie Center

Robert Dickson – Menlo

Howard Gilman – Menlo

Keith Wirt – Panorama

Marvin Finnegan – Guthrie Center

Dean Whitehead – Panorama

Bob Brummer – Guthrie Center

City Property Owners

Dave Larsen – Stuart

Myrna Whetstone – Casey

John Phillips – Guthrie Center

Ernest Little – Menlo

Larry Jacobson – Menlo

Terry Kemble – Panorama

Jim Steburg – Yale

Scott Frederickson – Yale

Jim Beck – Guthrie Center

Sam Steensen – Guthrie Center

Licensed Real Estate Broker

Douglas Hemphill – Panorama

Del Wedemeyer – Guthrie Center

Larry Schwenk – Coon Rapids

Pat Moylan – Panorama

Dave Ryan – Panorama

Joyce Hick – Stuart

Regina Lloyd – Linden

Lyle Hansen – Guthrie Center

Knowledge Property Value by Virtue Occupation

Mike Carey – Panorama

Jerry Hagan – Bayard

James Belden – Stuart

Jim Laughery – Guthrie Center

Gladys Willey – Yale

Roger Underwood – Guthrie Center

Barry Monaghan – Panorama

Dennis Flanery – Guthrie Center

Motion Petersen seconded Laughery to approve Resolution 08-17: Resolution designating, authorizing and empowering the County Engineer to execute the certification of completion of work and final acceptance in accordance with plans and specifications in connection with all farm to market construction projects. Roll call vote: Ayes-Caraher, Wirt, Laughery, Bench and Petersen.

Motion Bench seconded Laughery to approve Resolution 08-18: Resolution to adopt a construction evaluation resolution relating to the construction of confinement feeding operation structures. Roll call vote: Ayes-Caraher, Wirt, Laughery, Bench and Petersen.

Motion Wirt seconded Laughery to appoint Jerome Caraher as Chairman for 2008. All ayes.

Motion Laughery seconded Wirt to appoint Lonnie Bench as Vice Chairman for 2008. All ayes.

Katzmann told the board that grader operators ran late for two days in the southern part of the county scarifying the roads and presented three longevity and one end of probation pay raise.

Motion Laughery seconded Wirt to approve longevity raises for Joel Herron from \$15.61/hr to \$15.65/hr, Craig Lundy from \$15.53/hr to \$15.57/hr and David Drake from \$15.17/hr to \$15.21/hr and an end of probation raise for Brad Shirbroun from \$12.31/hr to \$13.31/hr. All ayes.

Motion Laughery seconded Wirt to appoint Jerome Caraher, Jack Lloyd and Kathy Carstens to Region XII Council of Governments. All ayes.

Motion Bench seconded Petersen to appoint the Guthrie Center Times and The News Gazette as the official newspaper for Guthrie County per Iowa Code 349. All ayes.

Motion Petersen seconded Laughery to appoint Brad Halterman and Alan Warner to the Weed Commission. All ayes.

Motion Bench seconded Laughery to appoint James Petersen to New Opportunities. All ayes.

Motion Wirt seconded Petersen to appoint Karen Burchfield to Regional Housing. All ayes.

Motion Laughery seconded Petersen to appoint Lonnie Bench the South Central Youth and Family Center Commission and to appoint Jerome Caraher as an alternate. All ayes.

Motion Bench seconded Wirt to appoint Linda Colby as the Juvenile Probation Officer. All ayes.

Motion Petersen seconded Bench to appoint Kevin Wirt to the Mental Health Center Clarinda and Cherokee with Larry Laughery as the alternate. All ayes.

Motion Laughery seconded Petersen to appoint Lonnie Bench, Jerome Caraher, and Kevin Wirt to the Guthrie County Planning Board and to serve on the Guthrie County Public Safety Commission. All ayes.

Motion Bench seconded Laughery to appoint Kevin Wirt to the Midwest Partnership Board. All ayes.

Motion Wirt seconded Petersen to appoint Jason White to the Enterprise Zone Board. All ayes.

Motion Laughery seconded Bench to appoint Kristine Jorgensen to the Western Iowa Tourism Council. All ayes.

Motion Laughery seconded Petersen to appoint Dr. Steve Bascom, Dr. David Ahrens, and Dr. Kimberly Neuharth as Guthrie County Medical Examiners. All ayes.

Motion Wirt seconded Bench to appoint James Petersen over the EMS Management Services/Bioterrorism. All ayes.

Motion Petersen seconded Laughery to appoint Ken Vanlandingham to the South Central Regional E911 Board. All ayes.

Motion Wirt seconded Bench to appoint Jerome Caraher to the ISTE Board. All ayes.

Motion Petersen seconded Laughery to appoint Jerome Caraher to the Decategorization Governance Board. All ayes.

Motion Bench seconded Petersen to appoint Kevin Wirt, Janet Oberholtz and Lynnea Andersen to the West Central Mental Health Board. All ayes.

Motion Petersen seconded Laughery to appoint Ruth Owen to the Board of Health. All ayes.

Motion Laughery seconded Wirt to appoint Mary Benton, County Attorney, to the Involuntary Hospitalization Board. All ayes.

Motion Petersen seconded Bench to appoint Dennis Hoover to the Zoning Commission. All ayes.

Motion Wirt seconded Petersen to appoint Tom Smith for a five year term and to appoint Jim Laughery to fill a term until 12/31/11 for the Zoning Board of Adjustment. All ayes.

Motion Petersen seconded Laughery to appoint Scott Benton to the Conservation Board. All ayes.

Motion Bench seconded Wirt to appoint Steve Brannan to the Civil Service Commission. All ayes.

Motion Petersen seconded Caraher to appoint Robert White and Randy Holl to the Lake Panorama OnSite Wastewater Management District. All ayes

Motion Wirt seconded Caraher to appoint James Petersen to the M&M, R, C&D Board. All ayes.

Motion Bench seconded Wirt to appoint all the Board of Supervisors over the land at the county farm, courthouse grounds, sanitary landfill and shop for 2008. All ayes.

Motion Petersen seconded Caraher to allow the County Auditor to pay fixed charges, employee prescription and health insurance prior to the allowance by the board. All ayes.

Motion Laughery seconded Petersen to authorize the Chairman of the Board of Supervisors and the County Auditor to execute leases and deeds on behalf of Guthrie County for 2008. All ayes.

Motion Bench seconded Petersen to approve the utilities as certified by the Iowa Department of Revenue and authorized County Auditor to spread them to the appropriate taxing districts. All ayes.

Motion Bench seconded Wirt to allow the County Auditor to purchase supplies for the courthouse. All ayes.

Roger Baird spoke to the board about building a 30 ft by 50 ft building for storage of impounded items beside the current impound lot.

The board asked if there were any empty buildings available that could be used.

Baird has not been able to locate anything that would meet his specification.

The board gave him permission to get some quotes for a building.

The board discussed when they meet and it was decided that it would be left at Tuesdays and Thursdays beginning at 9am.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

January 8, 2008

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery, Lonnie Bench and James Petersen.

Jason White from Midwest Partnership gave the board a quarterly update. He also handed out to the board an annual report/summary of benchmarks, a revised three year strategic plan and a revised membership directory.

White told the board that in the coming year he planned to update technology, increase marketing and will be doing feasibility studies for existing industrial parks. Because of these plans he would be asking for increased funding from Guthrie County for FY 08-09.

White said he was asking for an increase of \$5,000 for Midwest Partnership and also funding of \$5,000 for Western Iowa Advantage. White told the board there is a lot of collaboration with Western Iowa Advantage and that a lot of leads come through it and that regionalism is a concept that is here it stay.

The board said it would take his requests under advisement.

Joe Hanner was present to answer questions about the CAT grant for the Raccoon River Valley trail extension and renovation addressed in Resolution 08-19.

Hanner told the board that he was still waiting to hear back on a Federal Recreational Trails grant application for which he had applied.

Wirt asked Hanner if there was a specific dollar amount he was looking for the board to commit.

Hanner said there was not one.

Of those from the public that were present Chuck Offenburger and Curtis Thornberry spoke. Offenburger told the board he had the greatest admiration for the commitment the board made to the bike trail from Linden to Panora and that he was very optimistic about the CAT Grant for this project. Thornberry thought the trail extension and renovation would increase the quality of life in the area and will lead to more economic development.

Caraher suggested the board pledge \$50,000 over three years to the project since \$50,000 over five years had been pledged toward the amphitheater for the Guthrie County Fairgrounds. He also suggested that an additional \$50,000 in in-kind services engineering services/fees be committed to the trail extension and renovation.

Laughery commented not everyone lives near the trail and so the board needed to take this in consideration when committing tax dollars but he agreed with Caraher's suggestion.

Bench said he would like to see a charge for using the bike trail but he could go along with Caraher's suggestion.

Wirt said he would like to see a monetary commitment of \$100,000 and the \$50,000 in engineering services. Wirt felt the added funding would help secure the Grant.

Petersen felt there were groups other than bike riders in the county and didn't like putting money into one area. He stated if the county hadn't committed \$100,000 to the previous bike trail project he might have agreed with Wirt's recommendation. He agreed with Caraher's proposal.

Motion Laughery seconded Petersen to approve Resolution 08-19: Resolution in support of an application to the Iowa Department of Economic Development for a Community Attraction and Tourism Grant submitted by Dallas, Guthrie and Greene Counties for the Raccoon River Valley trail extension and renovation including a funding commitment of

\$50,000 over three years and an additional \$50,000 in in-kind engineering services/fees. Roll call vote: Ayes-Caraher, Laughery, Bench, and Petersen. Nays-Wirt. Motion carries.

Stephen Patterson discussed an invoice received from Secondary Roads for sand/salt put on the roads into the Transfer Station.

Randy Clipperton gave the board a road condition update. How the ice was handled on the roads was discussed.

The board will review the Ordinance for clearing snow and ice and maintenance of the county's secondary roads during the winter months.

Motion Bench seconded Petersen to suspend FY 2007 taxes for Dorris Dailey. All ayes.

Minutes for 01/02/08 were read and approved.

Motion Laughery seconded Petersen to appoint Darcia Robson as General Relief Director. All ayes.

Motion Wirt seconded Laughery to approve funding for Midwest Partnership in the amount of \$29,500 for the FY 08-09, an increase of \$5,000 from the previous year. Ayes-Caraher, Wirt, Laughery, and Petersen. Nays-Bench.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

January 10, 2008

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Larry Laughery and Lonnie Bench.

Joe Hanner gave the board the Guthrie County Conservation Board December 2007 minutes to review.

Hanner informed the board that over the Christmas holidays there was damage caused by arson at the Lennon Mills restroom. The arson caused major damage. There is a \$500 reward for information that leads to the person or persons responsible.

Motion Laughery seconded Bench to approve Resolution 08-20: Resolution for Interfund Operating Transfer. The transfer was \$10,326.53 from General Basic and \$107,479.23 from Rural Services to the Secondary Roads Fund. Roll call vote: Ayes-Caraher, Laughery, and Bench. Absent-Wirt and Petersen.

A proposed FY 07-08 budget amendment was discussed.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

January 15, 2008

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt and Larry Laughery.

The Guthrie County Association of Public Libraries presented its annual update to the board and made its FY08-09 budget request of \$105,763, a 4.2% increase from the previous year's \$101,500.

Bill Elgin, the President of the Guthrie County Association of Public Libraries, reported to the board that an average of 5,000 people visit the libraries in the county each month and each week an average of 361 people utilize the computers in the libraries. Also more than 95,000 items were checked out of the libraries during the past year.

The board thanked those present representing the libraries for all of services they provide for the community.

The board took the budget request under advisement and will make a decision in the near future.

Kris Katzmann discussed a hotel bill of one of his employees and other issues relating to that employee.

The board directed Katzmann to put the employee on a 90 day probationary period.

Katzmann presented Resolution 08-21: Resolution to close Seeley 252 Bridge to all traffic until such time as funding comes available to replace the bridge.

Motion Wirt seconded Laughery to approve Resolution 08-21: Resolution to close Seeley 252 Bridge. Roll call vote: Ayes-Caraher, Wirt, and Laughery. Absent-Bench and Petersen. Motion carries.

Jason White from Midwest Partnership answered question about Western Iowa Advantage and its relationship with Midwest Partnership. White explained that Western Iowa Advantage is the point of first contact when the Iowa Department of Economic Development has leads on new opportunities. The information is then forwarded by Western Iowa Advantage on to all the local economic development organizations. White also told the board that because of the collaboration within the group ideas such as the virtual building program have been developed.

FY 08-09 budgets were presented to the board by Joe Hanner and Brad Halterman.

A request for Country View farm ground bids for a three year contract will be published in all Guthrie County papers the week of 01/21/08. Bids will be due by 02/15/08 at 10AM.

Minutes for 01/08/08 and 01/10/08 were read and approved.

Claims for 01/14/08 for \$71.00 and for 01/15/08 for \$182,220.21 were reviewed and approved.

Recorder's Fee Collected Report for 10/01/07-12/31/07 was approved.

A listing of salaries paid for the calendar year 2007 was approved.

The board discussed the mileage rate for county employees and decided to keep it at 85% for the federal rate.

The current Federal rate is 50.5 cents per mile. 85% of this rate would be 43 cents.



Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

January 17, 2008

Regular Session

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt and Larry Laughery.

Jim Lonsdale and Frank Johnson presented maps and documentation to the board regarding the ownership of the right of way by the Morrisburg Cemetery in Jackson Township. Both the county and Johnson have a deed to a small portion of land northeast of cemetery and southeast of the road. Johnson stated that if the county would donate its portion of the property he would also donate his portion of the property to the cemetery.

Laughery wanted to know how much land this would be.

It was approximated that it was 1.9 acres of which 200 ft by 300 ft the cemetery and Johnson owns and the remainder is owned by the county.

Lonsdale told the board that the cemetery is running out of room and would like to enlarge the cemetery.

Johnson and Lonsdale agreed that Godwin would be able to have a driveway straight west to the intersection for access to the house. All agreed that they wanted to find the best solution for all parties involved.

Lonsdale asked Katzmann if Secondary Roads would haul rock to the cemetery with the cemetery paying for the rock. Katzmann agreed to haul the rock.

The board agreed to discuss the proposal of land south of the highway to be deeded to the cemetery from Johnson and the county and to make a new driveway for the Godwins for access to the road.

Kris Katzmann told the board yesterday an excavator tipped over but he thought there was minimal damage.

Katzmann told the board he thought there would need to be a survey done to convey the land to the Morrisburg Cemetery.

Godwins wanted to have Secondary Roads rock their lane. Katzmann felt that we needed to wait.

Robert Kempf presented his FY08-09 Emergency Management budget to the board.

He requested \$18,800 from the county.

Kempf budgeted for a portion of the cost of the building being built by the Sheriff's department for storage.

A new vehicle was also budgeted to pull trailers.

Hazardous Substance Ordinance for towns and the county were discussed.

Kempf told the board he was not interested in the safety coordinator position.

Motion Laughery seconded Wirt to sign a 28E agreement with Adair County for Emergency Management. All ayes.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Gwen Blass  
Deputy Guthrie County Auditor

Board of Supervisors  
Guthrie County

January 22, 2008

The Guthrie County Board of Supervisors met with the following members present: Kevin Wirt and Lonnie Bench. There was not a quorum present so no actions were taken and no motions made.

Chad Jensen, CEO of New Opportunities, presented a Fiscal Year 2007 review and made a budget request for FY 08-09 of \$14,302, a 4% increase over the previous year.

Kris Katzman told Wirt and Bench that the federal money will not be available for the work on the Yale road until October 2008 so work will not begin until the summer of 2009.

Clerk of Court Report of Fees Collected for 12/07, Auditor's Fee Collected Report and Sheriff's Fees Collected Report for 10/01/07-12/31/07, and Treasurer's Statement of Accounts by Fund for 07/01/07-12/31/07 were reviewed.

Minutes for 01/15/08 and 01/17/08 were read.

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Lonnie Bench  
Vice Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

January 24, 2008

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery, Lonnie Bench and James Petersen.

Janell Stringham presented the FY 08-09 Public Health Nurse budget.

Stephen Patterson and Joyce Miller presented the FY 08-09 Transfer Station budget. Longevity raises for two employees was discussed as was the wage for part-time employees.

Plan signing for Cass 230 Bridge was approved.

Final pay voucher for Highland 356 Bridge was approved.

Motion Wirt seconded Laughery to approve Resolution 08-22: Stop sign removal at Intersection of Clay Street and Utopia Avenue. Roll call vote: Ayes-Caraher, Wirt, Laughery, Bench and Petersen.

Katzmann told the board that the DNR is requiring a wetlands study for Baker 177 Bridge, in Baker Township which will delay the project.

Scott Thomas from South Central Youth and Family Services Commission presented his FY 08-09 budget request. His request of \$9,935 was based on utilization over a five year period. It is an increase of \$126 from the previous year.

Thomas told the board his request might decrease depending on what is received from the state.

Thomas also presented the board with an updated 28E Agreement with South Central Youth and Family Services Commission. The major change in the agreement was under membership termination. Notice must now be received by the Chairperson of the Commission by December 1; the withdrawal would then take effect the end of the fiscal year in which it was received.

Motion Bench seconded Laughery to approve the 28E Agreement with South Central Youth and Family Services Commission. All ayes.

Roger Baird presented Sheriff's FY 08-09 budget.

Rick Hunsaker and Jim Burns from Region XII Council of Governments were present. Burns presented a transit report. Hunsaker made Region XII COG's budget request of \$8,174 which is \$.72 per capita. Transit services for Guthrie County are estimated to be \$5,939 for FY 08-09.

It was also requested that Guthrie County participate in the Revolving Loan Fund by giving \$25,000.

Minutes for 01/15/08 and 01/17/08 were read and approved.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

January 29, 2008

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery and Lonnie Bench.

Motion Bench seconded Wirt to open the Public Hearing regarding the Budget Amendment for FY 07-08 at 9:00AM. All ayes.

The budget amendment was discussed.

Motion Wirt seconded Laughery to close the Public Hearing at 9:06AM. All ayes.

Motion Laughery seconded Bench to approve Resolution 08-23: Resolution for the adoption of a Budget Amendment for FY 07-08. Roll Call Vote: Ayes-Caraher, Wirt, Laughery, and Bench. Absent-Petersen

Stephen Patterson, County Sanitarian, presented FY 08-09 budgets.

Kris Katzmann scheduled to review his FY 08-09 budget with the board on Thursday, February 7<sup>th</sup>.

Katzmann told the board that an employee had changed hotels and not cancelled with the hotel with which reservations had been made while attending a meeting. Katzmann was asking how to handle the invoice.

The board told Katzmann that the employee was responsible for the invoice since he changed hotels without canceling the previously made reservations.

Diane Jackson, CPC/Mental Health Coordinator presented her FY 08-09 budget.

West Central Mental Health Center was discussed.

Marcia Kindred, County Treasurer, presented her FY 08-09 budget.

Becky Larson with State Street Insurance presented the insurance renewal.

Motion Bench seconded Caraher to approve an increase in funding of \$4,263 or 4.2% for FY 08-09 to the Guthrie County Libraries to reflect total funding of \$105,763 for FY 08-09. All ayes.

Minutes for 01/22/08 and 01/24/08 were read and approved.

Claims for 01/29/08 for \$136,877.29 were reviewed and approved.

Report of Veteran Affairs Commission for December 2007 was reviewed and approved.

Mental Health Advocate's expense were reviewed and approved.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

January 31, 2008

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery and James Petersen.

Kris Katzmann discussed the RAGRRAI route with the board.

Funding for Western Iowa Advantage, Region XII, New Opportunities, South Central Youth and Family Services Commission, and the Airport was discussed.

FY 08-09 budgets will be entered into the software and the board will review the resulting report and make final decision.

Clarification for the ad for the land being leased in Sections 11 & 12 of Valley Township was discussed.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

February 5, 2008

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Lonnie Bench and James Petersen.

Minutes for 01/29/08 and 01/31/08 were read and approved.

Motion Wirt seconded Petersen to approve Diane Jackson's, Mental Health Coordinator, contract. All ayes.

Motion Bench seconded Wirt to approve Resolution 08-24: Appropriations Resolution for FY07-08. Roll call vote: Ayes-Caraher, Wirt, Bench and Petersen. Absent-Laughery.

Jerri Christman, Guthrie County Auditor, presented FY08-09 Auditor's budgets.

Randy Clipperton gave the board a road conditions update. Clipperton reported the damage to the excavator was approximately \$3,500.

The board asked Clipperton how the supply of salt and sand was. He told them it would be sufficient for the current storm predicted.

Marcia Kindred, Guthrie County Treasurer, requested her FY 08-09 budget be increased \$1,000 for additional postage. The board approved the request.

It was discussed which board member would be able to attend the CAT grant meeting relating to the Raccoon River Valley Trail Addition and Enhancement on February 13<sup>th</sup>. Petersen will represent the board at the meeting.

Jerry Neal, Guthrie County Hospital CEO, asked the board for a letter of support for a \$200,000 grant he is applying for on behalf of the hospital.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

February 7, 2008

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery, Lonnie Bench and James Petersen.

John Finnegan, Chief Deputy Assessor, spoke to the board about an implementation plan and cost proposal for the development of an ArcIMS Web GIS site. The total proposed cost was a one time fee of \$15,000 with monthly costs of \$600 for maintenance including uploading updates weekly to the server.

Motion Bench seconded Wirt to approve the implementation plan and cost proposal for the development of an ArcIMS Web GIS site. All ayes.

Kris Katzmann went over his FY08-09 budget.

Dean Downing asked the board for approval of laying floor tile and painting the north part of the area used by Human Services and laying floor tile the former dispatch room in the Sheriff's area with a total cost of approximately \$1,600. The board gave him approval to move forward with the projects.

Downing also mentioned the roof on the Public Health Building has a few rust spots. Also Janell Stringham has expressed concerns to Downing about her heating bills.

FY08-09 budgets and levy rates were discussed.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor



Board of Supervisors  
Guthrie County

Regular Session

February 12, 2008

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery, Lonnie Bench and James Petersen.

Darcia Robson spoke to the board about two requested county burials. The board gave her approval to move forward with both.

Kris Katzmann gave the board a proposed change to the Iowa Code for bicycles, animals, or animal-drawn vehicles.

The board asked Katzmann some additional questions on his FY08-09 budget.

Minutes for 02/05/08 and 02/07/08 were read and approved.

Motion Wirt seconded Petersen to approve a liquor license for Coulter Panorama Marine in Panora. All ayes.

Emily Smith, Director of West Central Mental Health Center, gave the board a brief history of her organization. She said she started there in August 2005. Since that time they have cut back on staff and increased productivity to try to provide services for less.

Dallas County has decided to pay on a fee for service basis and no longer give West Central Mental Health a block grant. Adair County has agreed to pay in the form of a block grant for the FY08-09 for services provided. Smith was requesting that Guthrie County continue with the block grant as well.

The supervisors told Smith that Guthrie County would continue to pay West Central Mental Health Center in the form of a block grant for FY08-09.

FY 08-09 budgets and levy rates were discussed.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

February 14, 2008

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery, Lonnie Bench and James Petersen.

Joe Hanner gave the board the Guthrie County Conservation Board January 2008 minutes to review.

The board asked Hanner how he felt the CAT grant meeting for the Raccoon River Valley Trail Addition and Enhancement project went. Hanner felt that it went well as did Petersen who also attended the meeting.

Hanner gave an update on the Lennon Mills' restrooms which were damaged by vandals in December 2007. Bids had been rejected at the Conservation Board meeting the previous night for being too high. They would be seeking new bids for the project.

Mental Health advocate expenses were reviewed and approved.

Claims for 02/14/08 for \$429,254.27 were reviewed and approved.

Kevin Ketelsen and Chad Shreck from Region XII Council of Governments and CW Thomas from the Guthrie County Fair Board were present to talk about a Hazard Mitigation Grant to move the community building at the Guthrie County Fairgrounds from its current location in a flood plain. Guthrie County would have to apply for the grant but the fair board will be responsible for providing the matching funds required.

Discussion was held on whether it was economically feasible to move the building.

Motion Laughery seconded Petersen to approve Resolution 08-25: Resolution to designate an authorized representative for the Hazard Mitigation Grant. Roll call vote: Ayes-Caraher, Wirt, Laughery, Bench and Petersen.

Motion Wirt seconded Bench to set the Public Hearing for the FY 08-09 Budget for March 4, 2008 at 10AM in the Public Meeting room at the Guthrie County Courthouse. All ayes.

Levy rates for the FY08-09 budget were discussed.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

February 19, 2008

The Guthrie County Board of Supervisors met in regular session with the following members present: Kevin Wirt, Larry Laughery, Lonnie Bench and James Petersen.

Stephen Patterson spoke to the board about household hazardous materials and a possible grant that would help to build the building that would be required to store the hazardous materials if Guthrie County should start taking them. It was estimated that the cost of the building would be \$21,000 and annual cost would be approximately \$7,000 if Des Moines Metro's Hazardous Waste program was used.

Patterson estimated that he received 15-20 calls a year about such items.

Minutes for 02/12/08 and 02/14/08 were read and approved.

Guthrie County Board of Health Minutes for January 16, 2008 were reviewed.

Motion Wirt seconded Laughery to approve Doug Stogdill's end of probation period pay raise from \$12.31 to \$13.31. All ayes.

Final progress voucher for grading for P28 was reviewed and approved by the board.

Katzmann gave the board a draft of an ordinance relating to bicycle events on county roads from David Vestal, General Counsel, Iowa Sate Association of Counties.

The ordinance was discussed as was how people joining the ride without actually being signed up to participate in the event would be treated.

Bids were opened for the three year lease for the 220 acres, more or less, of farm ground located in Sections 11 & 12 of Valley Township.

Bids per acre were as follows:

Kevin Schlichte	\$112.00
Tom Arganbright	\$114.00
Jim Arganbright	\$124.02
Mike Thomas	\$147.61
Kendall Kipp	\$155.00
Ben R Vannattts	\$132.50
Randy Carney	\$128.62
Hambleton Brothers	\$140.00
Dennis Rohl & Cody Larsen	\$121.47
Alfred Meixner	\$107.85

There was also one late bid received after the deadline. Alfred Meixner was present for the opening of the bids.

Motion Laughery seconded Petersen to award the three year lease for the farm ground to the highest bidder, Kendall Kipp, at \$155.00 per acre. All ayes.

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Lonnie Bench  
Vice Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

February 21, 2008

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery, Lonnie Bench and James Petersen.

Wendy Whittrock from Cass County Solid Waste spoke to the board about providing services for handing household hazardous materials. She was in the process of writing a grant and was willing to include Guthrie County. Grant money would pay for the building required to store the hazardous materials until they are picked up and some of the training that would be required. Adair County has signed a letter of intent to use Cass County's hazardous waste services once its current contract is up. Charges would be minimal as compared to Des Moines Metro's Hazardous Waste program.

Whittrock requested a letter of intent from the board.

Motion Laughery seconded Wirt to approve using the services provided by Cass County Solid Waste to handle household hazardous materials and to participate in the grant. All ayes.

Motion Wirt seconded Bench to approve funding for West Central Mental Health to remain at \$78,725 for FY08-09. All ayes.

Kris Katzmann gave the board a copy of the 2008 RAGBRAI application to review. Katzmann noted that the agreement, waiver and release of liability page has been changed since 2007 so that counties are now included in those entities held harmless from any and all claims.

Katzmann also gave the board the schedule of the Rielly-Noble 2008 Transportation Tour and a letter regarding the status of bridges in Guthrie County in response to a recent KCCI report on the State of Iowa Bridge System.

Julie Palmer from DHS spoke to the board about renewing its current three year lease which expires on June 30, 2008. Palmer proposed no changes. She agreed to send the board a new three year lease agreement to review at the current rate.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

February 26, 2008

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt and James Petersen.

Michael McAlister gave the board a presentation and proposal for charging the county \$3.75/ton for aggregate with a fuel clause to be put into place for fuel costs over \$3.00/gallon.

Motion Wirt seconded Petersen to approve the Iowa Retail Cigarette/Tobacco Permit for Lake Panorama National Resort. All ayes.

Minutes for 02/19/08 and 02/21/08 were read and approved.

Claims for 02/26/08 for \$433,661.28 were reviewed and approved.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

February 28, 2008

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery, Lonnie Bench and James Petersen.

The board discussed the proposal Michael McAlister had presented on Tuesday.

Kris Katzmann discussed the condition of gravel roads with the board. It was suggested that local schools might want to consider running on hard surfaces at this time.

The proposed ordinance from David Vestal regarding bicycle events on county roads was discussed.

The FY08-09 budget handouts were reviewed.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

March 4, 2008

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery, and Lonnie Bench.

Stephen Patterson talked to the board about getting one or two small sized used dumpsters/roll offs that would fit Guthrie County's truck from Marty Derry. Derry is phasing out the dumpsters. Patterson discussed their possible uses with the board. The cost would be \$1,600 each.

The board gave Patterson permission to move forward and to reduce Derry's outstanding bill to pay for the dumpsters.

Patterson brought to the board's attention that the contract with Koster Grain, Inc. has not been review and updated since 1997. Patterson will bring an updated contract back to the board.

Patterson also told the board of a new law going into effect July 1, 2009 that would require that a septic system must be inspected and it must meet code before a piece of property can be sold.

Minutes for 02/26/08 and 02/28/08 were read and approved.

Darcia Robson spoke to the board about getting a new desk/workstation for her area. It would be helpful for her to have the additional desk space when going over paper work with clients. The cost of the desk would be split between General Relief and Veteran Affairs.

The board looked at her office area and gave her permission to purchase a desk.

Kris Katzmann told the board that David Vestal, ISAC General Counsel, is advising that counties hold off on any ordinances relating to bicycle events for two weeks. RAGBRAI was working on getting insurance.

The Board convened in the public meeting room for the 10:00<sub>AM</sub> public hearing on the FY 2008-2009 budget. Nine members of the public and several Guthrie County Department heads were present for the public meeting.

Motion Laughery seconded Bench to open Public Hearing for the Budget for FY 2008-2009 at 10:00<sub>AM</sub>. All ayes.

Jerri Christman, Guthrie County Auditor, presented an overview of the FY 2008-2009 budget.

Caraher asked for questions or comments from the public.

There were specific questions about the Secondary Roads and Mental Health budgets. Valuations were discussed. Compensation and the compensation board's role were also discussed.

Dean Whitehead asked about when board meetings are held and if and there was going to be any changes.

Caraher told him if any changes were made it would be an agenda item and that would be the proper time to discuss the issue.

The board thanked the auditor and her staff and the department heads for their work on the budget.

Motion Bench seconded Wirt to close public hearing on the FY 2008-2009 Guthrie County Budget at 10:47<sub>AM</sub>. All ayes.

Motion Laughery seconded Wirt to approve Resolution 08-26: Resolution for the Adoption of the Budget and Certification of Taxes for the Fiscal Year 07/01/08-06/30/09 per IA Code 331.434(5). Roll call vote: Ayes-Bench, Laughery, Wirt and Caraher. Absent-Petersen.

Diane Jackson spoke to the board about her recent discussions with Gary Randel regarding Country View Estates' rates.

Motion Wirt seconded Laughery to approve the DHS lease for three years with no changes from the previous three year lease. All ayes.

Secondary Roads' work week and overtime calculation were discussed with Kris Katzmann.

Mental Health Advocate expenses were reviewed and approved.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor



Board of Supervisors  
Guthrie County

Regular Session

March 6, 2008

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery, and Lonnie Bench.

Motion Laughery seconded Bench to sign the plans for Bailey Bridge, Project # BROS-CO39(50)--8J-39. All ayes.

Randy Clipperton was present to give the board a road condition update.

The Board asked Clipperton how much rock/gravel Secondary Roads has available. Clipperton called to verify the amounts then told the board there was 61,000 tons in total.

Clipperton told the board that the calcium tanks have been removed from all the trucks and rock was being hauled.

The possibility of embargoing the roads was discussed. Clipperton suggested that starting earlier while the ground was still frozen might be an option to consider.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

March 11, 2008

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery, Lonnie Bench and James Petersen.

Minutes for 03/04/08 and 03/06/08 were read and approved.

Claims for 03/11/08 for \$142,107.34 were reviewed and approved.

Motion Wirt seconded Petersen to approve hiring Cody Potter as a part-time dispatcher in the Sheriff's office for \$11.00/hr. All ayes.

Iowa Governmental Health Care Plan has inquired about presenting to the board. It will be scheduled for late summer or early fall closer to the time of the renewal of the health care plan.

An invoice from Linweld was discussed.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

March 18, 2008

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery, Lonnie Bench and James Petersen.

Dean Downing gave the board information on the cost of a new boiler system and a geothermal heating and air-conditioning system. The advantages of a geothermal system were discussed. The current heating system is working but there was a steam leak recently which has been addressed.

Joe Hanner presented the Guthrie County Conservation Board minutes for February 2008. Hanner told the board the CAT grant for the Raccoon River Valley trail extension and renovation has moved to the negotiations stage. Hanner felt this was a good sign.

Hanner also gave an update on the Lenon Mill restroom. The lowest bid for the plumbing of \$6,300 has been accepted. The estimated total cost is expected to be \$10,000. The project should be completed this spring.

Hanner requested that he be allowed to certify the acres for the farm in the wildlife area with the FSA office and have the board approve the certification.

Burdette Bailey had called inquiring about the bridge status. Katzmann was waiting on environmental clearances then it would go to the DOT and the letting process could begin.

Caraher discussed the Linweld invoice with Katzmann. The issue was that of staff making purchases through the county for non-employees. Also the individual purchasing the items did not pay his share of the shipping and safety charge. Caraher said purchasing items through the county was not to occur any more.

Katzmann told the board parts at NAPA were being charged on the county account when anyone is buying parts. Katzmann will stop this practice and collect the \$11.80 from the individual for his share of the shipping and safety charge.

The Board of Health minutes were reviewed.

Minutes for 03/11/08 were read and approved.

The Clerk of Court Report of Fees Collected for February 2008 were reviewed and approved.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Gwen Blass  
Guthrie County Deputy Auditor

Board of Supervisors  
Guthrie County

Regular Session

March 20, 2008

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Larry Laughery, Lonnie Bench and James Petersen.

The Compensation Commission in Eminent Domain proceedings members were discussed. Howard Gilman now lives in Dallas County and thus is no longer eligible to serve. Lyle Hansen was moved from the Licensed Real Estate Brokers category to the Rural Property Owners category. Roland Betts was also removed from the commission. Iowa Code states not less than twenty-eight residents of the county must be appointed with the changes there are still 34 eligible members.

Kris Katzmann updated the board regarding the Linweld invoice stating the employee had not been in the shop when the item was delivered so it was not put on a separate ticket. The employee has paid his portion of the shipping and safety charge.

Katzmann also told the board of an accident involving one of the county trucks. No estimate was available on the damages yet. The county driver was not at fault.

Motion Laughery seconded Petersen to give Joe Hanner the authority to sign Farm Service Agency paperwork on behalf of the county for the farmable acres located in the wildlife area.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

March 25, 2008

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery, Lonnie Bench and James Petersen.

Janelle Stringham gave the board a Public Health Agency Report for February 2008. Skilled nursing home visits were up in February. Physical Therapy visits were also up in February because of referrals related to knee replacements.

Stringham told the board that Public Health had received an additional \$4,000 from the Area Agency on Aging which will be used to fund the home care aide program.

Public Health will also be receiving an additional \$4,000 from the Bio-Emergency Region 4 funds.

There will be a Strategic National Stockpile meeting held in Guthrie Center on April 15<sup>th</sup>. Guthrie Center is the site where five counties would come to pick up supplies if the system was ever put into use. A table top exercise is planned from 9AM to 1PM.

Healthy Opportunities for Parents to Experience Success (HOPES) program would like to see participating organizations become credentialed in the next two to three years. Stringham told the board that if you voluntarily agreed to the credentialing now that you would be assigned a technical assistant for one year to help you work towards meeting the 31 standards and the 102 sub-standards.

Minutes for 03/18/08 and 03/20/08 were read and approved.

Motion Wirt seconded Petersen to approve the County Substance Abuse Prevention Services Request for Bid for FY 08-09. All ayes.

Motion Petersen seconded Wirt to approve the amended Iowa Hazard Mitigation Grant Program Project Application previously approved on February 14, 2008. All ayes.

Motion Laughery seconded Wirt to approve John Finnegan's promotion to Chief Deputy Assessor and a raise of 2.5% to \$41,500. All ayes.

Kris Katzmann told the board there are still issues regarding the county right-of-way in Section 5 of Jackson Township. He is looking into it and will report back to the board.

Diane Jackson, CPC, presented a provider and program participation agreement with Mary Greeley Medical Center and an electronic transactions clearinghouse-28E agreement with ISAC.

Jackson was asked how often Mary Greeley's services were used. She said only once since she has worked for the county.

Motion Wirt seconded Petersen to approve the provider and program participation agreement with Mary Greeley Medical Center. All ayes.

Motion Laughery seconded Bench to approve the electronic transactions clearinghouse-28E agreement with ISAC. All ayes.

Jackson told the board that she had recently spoken to the CPC from Dallas County regarding the West Central Mental Health Center.

Jackson updated the board on her conversations with Gary Randel, with Country View Estates regarding rates.

There is a possibility that Greene County may use the same Mental Health Advocate that Guthrie County uses. If so there was a discussion on whether the same cell phone could be used and the expense would be split equally between the two counties.

Claims for 03/25/08 for \$341,581.13 were reviewed and approved.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jeri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

March 27, 2008

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery, Lonnie Bench and James Petersen.

Stephen Patterson told the board that Ken Vanlandingham has resigned from the Regional 911 Board. The board plans to talk to Roger Baird to see if anyone in the Sheriff's office is interested in being appointed to the board.

Rick Long was present to discuss putting in a driveway to his house in Section 5 of Jackson Township by the Morrisburg cemetery. The discussion is a continuation of that held on January 17, 2008.

It was decided that the interested parties would be asked to the board meeting on Thursday, April 3<sup>rd</sup> to discuss the issue and come up with a decision that is agreeable to everyone.

A Pay Voucher for the P28 Pavement was reviewed and approved.

Motion Wirt seconded Caraher to approve a longevity pay raise for Jerry Cook from \$15.84/hr. to \$15.88/hr. All ayes.

Katzmann told the board the Bagley blacktop, N70, and the Monteith Road were in bad shape saying that the county was in crisis.

Bench told Katzmann his report was not new information.

Katzmann said that he might be able to do something with the Yale road this year. The Bagley blacktop is being patched with limestone.

Wirt asked if embargoing the roads would accomplish anything.

Katzmann felt it wouldn't. Katzmann went onto tell the board that 61 bridges in the county have a life expectancy of three years. He also told the board that he wants to amend this year's budget because of the pavement patching that is needed.

John Finnegan presented a GIS Data Exchange Agreement to the board. Barry Stetzel was also present. The board reviewed it and requested a few changes. Finnegan will have new draft for the board to review on Tuesday, April 1<sup>st</sup>.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jeri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

April 1, 2008

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery, Lonnie Bench and James Petersen.

Kaye Queck, Clerk of Court, talked to the board about the maintenance of the law library. She will be checking into who requests the books purchased and why they are requested and what the county's responsibility is.

Minutes for 03/25/08 and 03/27/08 were read and approved.

Roger Baird has expressed an interest in being Guthrie County's representative on the Regional 911 Board.

Randy Clipperton gave the board a road condition update. Clipperton told the board that the roads were better than he was expecting them to be at this point.

Clipperton is arranging for each road grader operator to get 10 miles of gravel for their area. Clipperton is still deciding on where the gravel will be hauled.

Clipperton has contacted Gus Construction regarding pavement patching.

Clipperton expressed the need for a maintenance program for the county's paved roads.

Motion Laughery seconded Bench to approve the audited financial report for 06/30/07. All ayes.

The board adjourned to the Assessor's office for a GIS demonstration.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jeri Christman  
Guthrie County Auditor



Board of Supervisors  
Guthrie County

Regular Session

April 3, 2008

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery, Lonnie Bench and James Petersen.

Curtis Thornberry from the Panora City Council gave the board an update on the TIFs in Panora the newest one being the Central TIF made up of the business/commercial district downtown. Linda Grossman, Panora City Clerk and Barry Stetzel were also present.

Motion Petersen seconded Laughery to appoint Roger Baird as the Guthrie County Representative on the Regional 911 Board. All ayes.

Rick Long and Jackson Township Trustees Jim Lonsdale and Frank Johnson were present for a continuation of discussion of a driveway in Section 5 of Jackson Township near the Morrisburg Cemetery. Barry Stetzel was also present.

Ownership of the ground where the driveway has been requested and the fact that the county has an easement on this ground were discussed.

Johnson made an offer of what would be acceptable to him.

The board asked if Lonsdale would show Long where the flags had been set to see if that would be acceptable to him. Kris Katzmann went with them.

Motion Bench seconded Wirt to approve the GIS Data Exchange Agreement. All ayes.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jeri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

April 8, 2008

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery, Lonnie Bench and James Petersen.

Stephen Patterson told the board that the proposed law that would require that a septic system must be inspected and it must meet code before a piece of property can be sold was signed by the governor.

Patterson reported that the old landfill is settling and there was water collecting along a couple of the terraces. Some dirt work needs to be done to address this issue. He requested that secondary roads bring in some dirt from cleaning ditches that could be used. Also at the bottom of the old landfill there are two or three wet spots. There is a monitoring well near these spots. Another monitoring well may be put below the current one.

Patterson updated the board on the Household Hazardous Waste Program. The paperwork is to be signed on April 12<sup>th</sup>.

Sale of an old manure spreader was discussed as were two outstanding account receivable balances.

Dean Downing spoke to the board about the steps and a section of the sidewalk on the north side of the building needing repair and the architectural panels on the west side of the building.

The board asked him to get quotes for the cement work and to contact the engineering firm that looked at the panels in 2005 to get a quote on what it would cost to have the panels re-inspected.

Kris Katzmann told the board an agreement had been reached by all the parties involved regarding the driveway in Section 5 of Jackson Township. The driveway would be put 100 feet north of the existing cemetery fence and the county would give any rights it had to that ground back to the township trustees. Katzmann said a survey would be done at the county's expense.

DOT Budget and Program were presented to the board. Katzmann told the board that the bottom line numbers were the same as was in the county's budget for FY08-09. Each of the projects in the FY08-09 program was reviewed.

Motion Wirt seconded Petersen to approve the DOT Budget and Program for FY08-09. All ayes.

The minutes for 04/01/08 and 04/03/08 were read and approved.

Motion Bench seconded Laughery to approve Resolutions 08-27: Appropriations Resolution for FY08-09 Budget. Roll call vote: Ayes- Caraher, Wirt, Laughery, Bench and Petersen.

Motion Petersen seconded Wirt to approve Resolution 08-28: Interfund Operating Transfer from General Basic Fund of \$29,153.68 and from Rural Services Fund of \$547,163.14 to the Secondary Roads Fund for FY 07-08 budget year. Roll call vote: Ayes- Caraher, Wirt, Laughery, Bench and Petersen.

Motion Wirt seconded Petersen to approve raising Brenda Campbell's salary to 70% of the Treasurer's salary or \$28,518. All ayes.

The Clerk of Court Report of Fees Collected for 03/08 and the County Auditor's Report of Fees Collected for the quarter ending 03/31/08 were reviewed and approved.

Motion Bench seconded Petersen to appoint Steve Kroeger to the Compensation Commission in Eminent Domain Proceedings. All ayes.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jeri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

April 10, 2008

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery, Lonnie Bench and James Petersen.

Joe Hanner gave the board Guthrie County Conservation Board minutes for March 2008 to review.

The possibility of Conservation purchasing a dump truck from Secondary Roads was discussed.

Hanner told the board that a backhoe from Secondary Roads would need to be used for some of the work being done at Lenon Mill Park.

Motion Wirt seconded Petersen to approve the renewal of the liquor license for the Port. All ayes.

Jule Reynolds, staff assistant for Senator Harkin, was present to discuss the counties infrastructure, she had particular interest in bridges. Kris Katzmann was also present for the discussion. Reynolds said that the Highway Bill is up for renewal next year and that Senator Harkin was compiling information to be ready for it.

Nic Chance spoke to the board about concerns of what constituted the work week and when overtime was paid and at what rate it was paid.

The board said they would look into his concerns.

Diane Jackson told the board Gary Randel was asking about increasing the rates for Country View Estates.

The board told her to schedule a time when Gary Randel and Janet Oberholtz could come in and talk with the board.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

April 15, 2008

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery, Lonnie Bench and James Petersen.

Dean Downing asked if he could move forward with the cement work discussed at the April 8, 2008 board meeting.

The board asked him to verify that the quote was still valid and then to proceed with the project.

Downing also gave the board information regarding the courthouse's elevator. The American Society of Mechanical Engineers' code A17.1-2000, Rule 8.6.5.8 requires safety equipment be installed by July 1, 2011.

The board asked Downing to get an estimate of what the work would cost from the O'Keefe Elevator Company.

Minutes for 04/08/08 and 04/10/08 were read and approved.

Claims for 04/15/08 for \$328,610.72 were reviewed and approved.

Motion Petersen seconded Laughery to move Lyle Hansen to City Property Owner from Rural Property Owner for the Compensation Commission in Eminent Domain proceedings. All ayes.

Kris Katzmann asked the board what he was to use as a policy for employees receiving personal mail at the Secondary Roads office.

The board told him that no personal mail should be received at Secondary Roads. It should be sent to the employee's home address.

Katzmann told the board that motor graders have been putting in extra hours and that rock is being hauled.

There was a discussion on the condition of and grading of gravel roads. Katzmann told the board he would direct Randy Clipperton to have the motor grader operators put a crown on the gravel roads. The use of the retriever was also discussed.

Katzmann told the board he was working on designing the Penn 22 Bridge but that he did hire engineering firms to do some designing.

Katzmann explained how he had some of the same projects budgeted in the current year and in next year. He said he did not spend the funds in both years only in the year that the work for the project was done.

There was also a discussion that Katzmann still needed to hire an assistant. Katzmann told the board he wanted to hire someone with experience so that he would not have to train them.

Katzmann told the board that more projects are getting done now than before and that P28 took a lot of time last year and he also told the board that he had Gus Construction scheduled to do work on P28.

Gary Randel and Janet Oberholtz from Country View Estates requested an increase in their rates. Daily per diem would increase from \$35 to \$37, private pay would increase from \$65 to \$67 and work services would increase from \$15 to \$16. The rate increase would take effect July 1, 2008. Diane Jackson, Mental Health Coordinator, was also present.

Jackson was asked if she would have the money in her budget to cover the increases. Jackson said if the county got state dollars she would.

The board asked that requests for increases be made in December in the future for budgeting purposes and were in favor of the rate increases requested.

The responsibility of the care and maintenance of Country View Estates was also discussed. It was agreed that as stated in the contract that the tenant is responsible for the upkeep of the premises.

The board reviewed and approved the Sheriff's Report of Civil Receipts and Payments for the quarter ending 03/31/08.

The minutes for the 03/19/08 Board of Health Meeting were reviewed.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

April 17, 2008

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Lonnie Bench and James Petersen.

Motion Bench seconded Petersen to appoint Jerri Christman to the Region XII Policy Council. All ayes.

Randy Clipperton was in to talk to the board regarding the condition of the gravel roads and the use of the retriever. Clipperton told the board that they are working on getting the crowns on the roads built back up. The roads conditions vary by area.

Clipperton told the board that the retriever works well on the highways but they have found it does not work well on gravel roads. Recently a motor grader operator had asked Kris Katzmann and Clipperton about using it and they both told him no, because from their experience they knew it would not work.

After hearing that Katzmann was now in favor of running the retriever Clipperton had asked him where he wanted to use it. Katzmann told him he didn't have time to deal with him or the roads right now.

Clipperton told the board he has asked Katzmann numerous times to give him a definite dollar amount that can be spent for pavement patching and he has not given him one. If a stated dollar amount was known then the worst spots in all the county's roads could possibly be addressed staying with in the set amount.

Clipperton told the board the county roads have more traffic, heavier traffic and hog confinements and we did more when we didn't have the traffic we do now.

Wirt asked about bringing in someone to look at the roads. He felt the county needed to start with a plan.

Clipperton also told the board that he had just received the five year plan for first time from Katzmann and that until today he had not received any work orders regarding repairs that need to be made to county bridges.

Curtis Thornberry, Vice Chair of the Guthrie County Tourism Council gave the board an update of the Council's accomplishments over the past year which included a new Discover Guthrie County logo design, a new Guthrie County Tourism website and the publication of the Guthrie County book. The costs of Guthrie County book were funded by businesses in the county that advertised in the publication. The book was sent out to every business and home in Guthrie County and Coon Rapids and Linden.

Projects planned for the upcoming fiscal year include creating a cooperative advertising fund, promoting Discover Guthrie County brand with a [discoverguthriecounty.com](http://discoverguthriecounty.com) website and promoting regional tourism with the development of new brochures.

Mental health advocate claims were reviewed and approved.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

April 22, 2008

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery and James Petersen.

Brad Halterman presented Resolution 08-29: Resolution for Weed Control to the board.

Motion Wirt seconded Laughery to approve Resolution 08-29. Roll call vote: Ayes-Caraher, Wirt, Laughery, and Petersen. Absent-Bench.

Minutes for 04/15/08 and 04/17/08 were read and approved.

Motion Petersen seconded Wirt to approve the County View Estates rates increases, daily per diem will increase from \$35 to \$37, private pay will increase from \$65 to \$67 and work services will increase from \$15 to \$16 effective July 1, 2008.

Jason White from Midwest Partnership gave the board an update. Steve Bireline was also present. White gave the board copies of the latest newsletter and postcards that are being used in a postcard campaign targeting former residents. He also told the board of a U Tube contest to make videos about what people like about this area of the state.

Mike and Marjorie Crabbs spoke to the board about recent correspondence they had received from Kris Katzmann. They had not been contacted prior to this correspondence and had question about the culvert planned for Hickory Avenue and when construction was expected to begin. Also a survey had been done on their property without their knowledge. Marjorie Crabbs also had questions about the amount of ground being requested for the right-of-way.

The board told the Crabbs that they would look into it and understood their concerns. Someone would be contacting them with the answers and would possibly have them come back in to meet with the board.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor



Board of Supervisors  
Guthrie County

Regular Session

April 24, 2008

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery, Lonnie Bench and James Petersen.

Motion Laughery seconded Petersen to approve hiring George Ohm as a Nations Bridge Park Conservation Aide at \$8.50/hr and Eric Whitver as a IRVM Roadside Aide at \$10.50/hr. All ayes.

Report Veteran Affairs Commission for the quarter ending 03/31/08 was reviewed and approved.

Kris Katzmann told the board that he would be doing 140 miles of contract gravel, an extra 40 miles. Each motor grader operator would decide where to put 10 miles in their areas and Randy Clipperton would decide where another 40 miles would go.

The board told Katzmann to contact Mike and Marjorie Crabbs regarding the correspondence he had sent them. They asked him to explain the papers, telling them the County's intent.

Katzmann told the board he was not allowed to initiate contact that they must contact him.

Laughery told Katzmann they have made contact and given permission to have Katzmann contact them.

Laughery asked when the project in question, the cement culvert on Hickory Avenue, was to be done.

Katzmann said the project would be let this summer and constructed by harvest. He also told the board that a 30 day notice is given when a fence needs to be moved.

Katzmann told the board that the Baker 177 Bridge would be let by the end of summer. The wetland mitigation and the archeological studies should be done this week. Work can be done to tear the old bridge out this winter.

The right-of-way for the Penn 9 Bridge will be purchased by May 1<sup>st</sup>.

Diane Jackson, Mental Health Coordinator, was present to discuss the contract between Guthrie County and West Central Mental Health Center for FY08-09. The board had approved funding to remain at \$78,725 for FY08-09 on 02/21/08 as was reflected in the contract.

Motion Wirt seconded Laughery to approve the West Central Mental Health contract for FY08-09. All ayes.

Jackson spoke to the board about taking claims out of the courthouse. The auditor after speaking to the board had requested that the claims not leave the courthouse. Jackson had spoken to other counties for a comparison with some allowing the claims to leave the premise and others not allowing it.

The board told Jackson they did not want the claims leaving the courthouse.

Jackson also told the board that West Central Mental Health has transitional living apartments that will be available.

Janell Stringham presented for the board's approval the Local Public Health Services Contract for FY 08-09 and Public Health's statistical report through the end of 03/31/08.

Motion Laughery seconded Wirt to approve the Local Public Health Services Contract for FY08-09. All ayes.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

April 29, 2008

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Larry Laughery, Lonnie Bench and James Petersen.

Minutes for 04/22/08 and 04/24/08 were read and approved.

Claims for 04/29/08 for \$428,710.70 were reviewed and approved.

Kris Katzmann asked that a resolution to hold a public meeting on 05/15/08 to close Juniper Avenue located in Section 3 and 4 of Seely Township be added to Thursday's agenda.

Katzmann told the board that he had talked to Marjorie Crabbs regarding the concerns she had previously brought to the board.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Patti McAndrews  
Guthrie County Deputy Auditor

Board of Supervisors  
Guthrie County

Regular Session

May 1, 2008

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Larry Laughery, Lonnie Bench and James Petersen.

Mary Benton, County Attorney, asked the board if she could hire and train Debra Menning for fill-in secretarial work when Benton's regular secretary is absent.

Motion Petersen seconded Laughery to approve hiring Debra Menning at \$8.50/hr to do fill-in secretarial work for the County Attorney. All ayes.

Benton told the board that the sentencing for Deb Toben will be on 05/05/08 and discussed if the board would be interested in writing a victim impact statement.

Caraher agreed to write one on behalf of the board.

Kris Katzmann presented Resolution 08-30 to the board. The resolution sets a public hearing on the proposed closing of Juniper Avenue located in Section 3 and 4 of Seely Township for 05/15/08 at 10:00AM in the Board of Supervisors' Room.

Motion Petersen seconded Bench to approve Resolution 08-30. Role call vote: Ayes-Caraher, Laughery, Bench and Petersen. Absent-Wirt.

Katzmann told the board that the archeological and wetlands studies for the Baker 177 Bridge should be done by the end of the week.

Katzmann asked the board about the gravel contract.

The board told Katzmann they were waiting to hear from Michael McAlister and asked Katzmann to get quotes from him.

Robyn Wilson, Community Systems Consultant, spoke to the board about the Mental Health Budgeting process. Diane Jackson, Mental Health Coordinator, was also present

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

May 6, 2008

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Larry Laughery and Lonnie Bench.

Motion Laughery seconded Bench to table the discussion of the drainage assessment until Caraher can get a quote for the work to be done. All ayes.

Minutes for 04/29/08 and 05/01/08 were read and approved.

Motion Bench seconded Laughery to approve the Optical Scan Funding Allocation Agreement. All ayes.

Ron Gustoff has resigned from the Compensation Commission in Eminent Domain Proceedings.

Motion Bench seconded Laughery to set the Public Hearing for FY 07-08 Budget Amendment for 05/27/08 at 10AM in the Board of Supervisors' Room. All ayes.

Kris Katzmann told the board that he had been contacted about a bike ride that will be from Adel to Panora. The organizers are getting the proper insurance to cover the riders.

Marjorie Crabbs would like to come in and speak to the board regarding the culvert planned for Hickory Avenue. Crabbs was scheduled to speak to the board at 10AM on 05/08/08.

Katzmann reported the Bays Branch Bridge will be let May 20<sup>th</sup> with June 24<sup>th</sup> as the late start date and the Baker 177 Bridge archeological and wetland studies are done.

Randy Clipperton gave the board a road condition update. He told the board the roads are slowly getting better and that contract hauling of gravel had started.

Kris Katzmann gave the board copies of the agreement to place fence in the right-of-way and 318.10 from the Code of Iowa regarding fences.

Michael McAlister presented a contract with McAlister Aggregates, L.L.C. for the purchase of aggregate/gravel charging the county \$3.75/ton with the county reimbursing McAlister for production fuel costs exceeding \$3.00/gallon.

Motion Bench seconded Laughery to approve the contract with McAlister Aggregates, L.L.C. All ayes.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

May 8, 2008

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery and Lonnie Bench.

Caraher questioned Kris Katzmann about the wording in the McAlister Aggregates contract regarding the gradation requirements. There had been a change from the previous contracts.

The board agreed that they would like to see the wording to be that of previous contracts and asked Katzmann to contact Michael McAlister.

Motion Laughery seconded Bench to approve longevity pay raises for Brad Bielenberg from \$14.83/hr. to \$14.87/hr. and Jim Stringer from \$13.31/hr. to 13.35/hr. All ayes.

Katzmann discussed his proposed FY07-08 budget amendment with the board.

Mike and Marjorie Crabbs came in to speak to the board about the paperwork they had received from Katzmann regarding the culvert planned for Hickory Avenue.

Laughery suggested that the following changes be made to the agreement to place fence in the right-of-way: Items 1, 4, and 6 would be deleted and the second sentence in item 2 would be deleted.

Katzmann had previously agreed to reduce the area from 100 ft by 62 ft to 70 by 62 ft.

Marjorie Crabbs told the board they do not want to sell the county the property but would agree to a permanent easement. Crabbs also wanted a revised survey.

Katzmann will make the changes and will deliver the revised documents to Crabbs.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

May 13, 2008

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery and Lonnie Bench.

Minutes for 05/06/08 and 05/08/08 were read and approved.

Claims for 05/13/08 for \$440,319.33 were reviewed and approved.

Clerk of Court Report of Fees Collected for April 2008 was approved.

John Finnegan presented a quote for \$2,975 from Thompson & Sons Electric for an air conditioning unit for the computer room. The room needs to be temperature controlled and with the addition of a new server for the Assessor's Office there will be an increased problem of keeping the room cool.

Motion Wirt seconded Bench to approve the purchase and installation of an air conditioning unit for \$2,975 from Thompson & Sons Electric. All ayes.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

May 15, 2008

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Larry Laughery, Lonnie Bench and James Petersen.

Joe Hanner gave the board the April Guthrie County Conservation Board Minutes to review. Hanner also gave the board an update on the Raccoon River Valley trail extension CAT grant application telling them the preliminary discussions are continuing with the next meeting date yet to be set.

Hanner also told the board that the Experience Works is in a hiring freeze and that he would be hiring a high school kid to help through the end of August.

Kris Katzmann told the board that the letting for the Hickory Avenue culvert would be 06/05/08.

Motion Laughery seconded Bench to open Public Hearing to vacate and close Juniper Avenue in Sections 3 and 4 of Seely Township at 10:00am. All ayes.

Motion Petersen seconded Bench to close Public Hearing at 10:02am with no one present to discuss the proposed closing. All ayes.

Motion Petersen second Laughery to vacate and close Juniper Avenue in Sections 3 and 4 of Seely Township. All ayes.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor



Board of Supervisors  
Guthrie County

Regular Session

May 20, 2008

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery, Lonnie Bench and James Petersen.

Minutes for 05/13/08 and 05/15/08 were read and approved.

Motion Wirt seconded Petersen to approve the FY07 Cost Allocation Plan and Federal Certification Statement. All ayes.

The County Recorder's Report of Fees Collected for the quarter ending 03/31/08 was approved.

Discussion was held on whether no smoking signs would be needed with the new law taking effect 07/01/08. The board plans to check further into the law before taking any action.

Kris Katzmann told the board that Bailey Bridge is considered a wetland and wetland mitigation will have to be done. Additional ground will have to be purchased and flooded as wetlands.

Motion Laughery seconded Wirt to approve IDOT Contract for STP-S-CO39(51)--5E-39. All ayes.

Motion Bench seconded Petersen to approve plans for the Penn 22 Bridge. All ayes.

Michael McAlister spoke to the board about the wording of the contract signed 05/06/08 with McAlister Aggregates. McAlister said he had no problem with changing the wording telling the board he understood there were two issues. The first being the party having authority over the contract and the second is the specifications of the gravel. McAlister told the board that the Gradation 10 from the IDOT'S Standard Specifications for Highway and Bridge Construction was used and to the county's benefit for legal reasons.

McAlister then described the process that is used to mine the materials.

It was McAlister's recommendation to leave the contract as it is but if that was not acceptable to the board he brought two alternative contracts for the board's review. One changed the gradation requirements and the party having authority over the contract the second only changed the party having authority over the contract.

Laughery told McAlister the board was more concerned with the new pit and that the county did not want to receive sand.

McAlister assured the board that the county would not receive bad materials and he would not give the county sand.

The board will review the two new alternative contracts before any action is taken.

Denny Kunkle, Mayor of Guthrie Center, told the board discussions have started about the possibility of building a new fire hall for Guthrie Center. One of the possible locations would be land north of the county shop. Kunkle wanted to know if the board would be willing to sell the city some ground at that location.

The board told Kunkle that they would consider it should that location be selected.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

May 27, 2008

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Lonnie Bench and James Petersen. Larry Laughery was contacted by phone to vote on Resolutions 08-32 and 08-33.

Andy Randol, Chris Arganbright, and Shelly Stogdill representing the Little Panther Daycare and Preschool asked the board to grant property tax relief for 2007. The city, county and school as major recipients of the tax money need to approve the tax relief for the entity.

Randol gave the board a copy of an affidavit from the Panorama School District approving the request and the Panora city council was to meet on the request the evening of 05/27/08.

The board put the request on the agenda for 05/29/08.

Minutes for 05/20/08 were read and approved.

Motion Petersen seconded Wirt to approve the Fireworks Permit for the Lake Panorama Association for 08/01/08. All ayes.

Motion Wirt seconded Bench to approve hiring Skylar Wilms at \$7.50/hr. as part-time conservation aide. All ayes.

Motion Bench seconded Petersen to approve the IDPH Memorandum of Understanding (MOU) 2009-CO39. All ayes.

Claims for 05/27/08 for \$625,141.82 were reviewed and approved.

Motion Petersen seconded Wirt to approve Resolution 08-31 to vacate and close Juniper Avenue located in Section 3 and 4 of Seely Township. Roll call vote: Ayes-Caraher, Wirt, Bench, and Petersen. Absent-Laughery.

Motion Petersen seconded Bench to approve hiring Kelly Kopaska, Jr. at \$8.00/hr. as summer help for secondary roads. All ayes.

Kris Katzmann told the board he had advertised for a senior engineer tech and had received two resumes and a third person had contacted him to inquire about the salary.

The board told Katzmann to see what the salary requirements for the third candidate were.

Katzmann gave the board three resumes to review for the open mechanic position.

Katzmann told the board he had received four bids for the Bays Branch Bridge. Awarding the contract was scheduled for the 05/29/08 meeting.

Katzmann told the board he had attended a meeting where he learned that the federal government plans to release additional funding for bridges not currently in the county's plan. The funding would be 80% federal funds, 20% local funds. Katzmann told the board of two possibilities that would meet the requirement to receive the funding. Katzmann also told the board that his 08-09 budget would have to be amended for the additional design expense.

The board gave Katzmann permission to get the two possibilities designed so that they could be submitted for the funding.

Motion Bench seconded Petersen to open the public hearing for the Guthrie County FY07-08 budget amendment at 10:04AM. All ayes.

Motion Wirt seconded Petersen with no members of the public present to close the public hearing at 10:08AM. All ayes.

Motion Wirt seconded Bench to approve Resolution 08-32: Resolution for the adoption of a budget amendment for FY07-08. Roll Call Vote: Ayes-Wirt, Laughery, and Petersen. Nays-Caraher and Bench. Because of an initial tie vote Laughery was contact via phone for his vote. Motion carried.

Motion Wirt seconded Petersen to approve Resolution 08-33: Appropriations Resolution for FY07-08. Roll call vote: Ayes-Wirt, Laughery and Petersen. Nays-Caraher and Bench. Laughery voted via phone. Motion carried.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

May 29, 2008

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery, Lonnie Bench and James Petersen.

Motion Wirt seconded Petersen to approve granting property tax relief to the Little Panther Daycare for 2007. All ayes.

Motion Wirt seconded Laughery to award Project BRO-CO39(49)--5F-39 Cass 230 to the lowest bidder Herberger Construction. All ayes.

Diane Jackson presented the updated Country View Estates Contract to the board.

Motion Petersen seconded Bench to approve the Country View Estates Contract. All ayes.

Jackson told the board she has a mental health advocate working with the courts workshop set up and that the web based state program is working well.

Janell Stringham presented Public Health's monthly report to the board. Stringham told the board she was checking her budget to see if additional staff can be hired, that both the HOPES and Stork's Nest grants were approved, that a child car seat check has been scheduled for 06/04/08 in the Public Health parking lot and that the EMS exercise was very successful.

Motion Laughery seconded Wirt to approve the Local Public Health Services State Appropriation Contract. All ayes.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Patti McAndrews  
Guthrie County Deputy Auditor

Board of Supervisors  
Guthrie County

Regular Session

June 3, 2008

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Lonnie Bench and James Petersen.

Barry Stetzel, Guthrie County Assessor, was present to discuss the matrix evaluation and score for WRG Hog Farm under the applicant's name of Roger Wilson, located Section 12, Cass South Township for a confinement swine finishing building. A draft of the board's response was read which approved the confinement with reservations. Stetzel told the board that the matrix score could only be based on the items WRG Hog Farm scored and that the items scored could not be disproved.

Motion Wirt seconded Caraher to approve with reservations Roger Wilson's application for a confinement finishing building. Ayes-Caraher, Wirt and Bench. Nays-Petersen. Motion carries.

Stetzel was going to include his own letter with the Board's recommendation to the DNR.

Larry and Pam Godwin were present to discuss a driveway in Section 5 of Jackson Township near the Morrisburg Cemetery discussed at previous meetings. Godwin stated that he would like the driveway to stay where it is and that he was not involved when the decision about the driveway was made and that it affects him as well. Godwin suggested that a judge rule where the driveway should be.

Katzmann told the board a survey has been completed of the cemetery and 100 feet north of it and that he would have the related paperwork this week.

The board directed Katzmann to put rock where the millings and driveway are now.

Motion Bench seconded Wirt to table the IDOT Budget Amendment until 06/05/08. All ayes.

Minutes for 05/27/08 and 05/29/08 were read and approved.

Randy Clipperton gave the board a road conditions update and went over current projects.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

June 5, 2008

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery, Lonnie Bench and James Petersen.

Mary Benton requested the board allow her to hire Ryan Ketelsen as an additional part-time employee to help her while she is without a full-time secretary.

Motion Bench seconded Laughery to approve hiring Ryan Ketelsen as part-time help for the county attorney. All ayes.

Motion Bench seconded Wirt to approve a fireworks permit for Mike Dickson. All ayes.

An amendment for the IDOT budget was presented by Kris Katzmann. It was exactly the same as the 05/27/08 county budget amendment.

Motion Wirt seconded Laughery to approve the IDOT budget amendment. Ayes-Wirt, Laughery, and Petersen. Nays-Caraher and Bench. Motion carries.

Bids were opened for Project L-BA-186--73-39, the Hickory Avenue box culvert. Bids were:

Gobersen-Smith Construction	\$195,358.43
Graves Construction	190,356.60
Gus Construction	157,091.58
McCulley Culvert, Inc.	142,656.20

Awarding the contract for Project L-BA-186--73-39 was scheduled for 06/10/08.

Discussion was held on the contract with McAlister Aggregates and the gradation requirements.

Katzmann suggested that two contracts be signed, one for each pit.

The revised contract with McAlister Aggregates has been scheduled for 06/10/08.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

June 10, 2008

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery, Lonnie Bench and James Petersen.

The Board of Supervisors convened as the Board of Canvassers at 9:00am to canvass the June 3, 2008 Primary Election. The following candidates were declared as the nominee to the respective listed office and will appear on the General Election Ballot on November 4, 2008:

<u>Office</u>	<u>Republican</u>	<u>Democrat</u>
County Supervisor – District #1	No Nominee	Jerome F. Caraher
County Supervisor – District #5	Mike Dickson	David Guisinger
County Auditor	Jerri Christman	No Nominee
County Sheriff	Roger Baird	Marty Arganbright

Minutes for 06/03/08 and 06/05/08 were read and approved.

Claims for 06/10/08 for \$428,153.93 were reviewed and approved.

The Clerk of Court Report of Fees collected for 05/08 was approved.

The signage required for the courthouse by Iowa's Smokefree Air Act was discussed. Dean Downing was given permission to order the signs for the courthouse entrances. IDPH would be contacted for clarification on where signs would be required.

Motion Laughery seconded Petersen to award the contract for Project L-BA-186--73-39, the Hickory Avenue box culvert to McCulley Culvert, Inc., the lowest bidder. All ayes.

The contract for Project BRO-CO39(49)--5F-39, the Cass 230 Bridge was signed.

Katzmann told the board that the Yale Road was being surveyed for the overlay that would not happen until next spring.

Mike Pearey had requested payment for compensatory time of three hours before meeting the mandatory maximum 80 hours. The board approved the payment for the three hours.

Katzmann told the board he had closed the Beaver 29 bridge because the south approach has been washed out.

The revised contracts with McAlister Aggregates were discussed. The two contracts were reviewed one for each pit with different gradation requirement specified for each. The need for two contracts was discussed as was the gradation requirements.

Caraher stated that he had no problem working with McAlister's but that the engineer should have know about the need for two contracts when the discussions began.

Motion Petersen seconded Laughery to approve the two contracts as presented with McAlister Aggregates replacing the contract signed on 05/06/08. Ayes-Wirt, Laughery, Bench and Petersen. Nays-Caraher. Motion carried.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

June 12, 2008

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery, Lonnie Bench and James Petersen.

Joe Hanner gave the board Guthrie County Conservation Board (GCCB) minutes for May 2008 to review.

Hanner told the board that they would need to approve a GCCB/IDNR management agreement. It was put on the 06/19/08 agenda.

Hanner told the board there were some fence issues relating to the Monteith Wildlife area and on the east side of the area a dike has washed out and asked about the possibility of using a bull dozer from Secondary Roads.

Hanner also asked the board if there were funds in Conservation's budget left at the end of June if they could be transferred to Conservation's reserves to be pledged to the Raccoon River Valley Trail Extension and Renovation and that if any money was left unspent under Economic Development if it to could be pledged to the CAT grant.

Motion Wirt seconded Petersen to approve the Iowa Retail Cigarette/Tobacco Permit for the Lake Panorama National Resort. All ayes.

Motion Petersen seconded Bench to approve Resolution 08-34 in support of the naming of the bridge that crosses the Middle River on County Road F65 in honor of Major General Francis J. Herron. Roll call vote: Ayes-Caraher, Wirt, Laughery, Bench and Petersen.

RFP's from audit firms to provide audit services for the FYE 06.30.08 were reviewed.

A final progress voucher for STP-S-CO39(48)--5E-39 was signed.

Motion Petersen seconded Laughery to approve hiring Armond Harris at \$14.53/hr. and a position change for Joel Herron with a change in salary from \$15.65/hr. to \$14.83/hr. All ayes.

Marcia Kindred, County Treasurer, Barry Stetzel, County Assessor, and John Finnegan, Chief Deputy Assessor, came in to speak to the board about the location of the IDOT equipment that is located in the computer room. It was agreed that the equipment would be moved from its current location to a shelf by itself in the computer room.

Doug and Denelle Kopaska, Rodney Carr and Stephen Patterson, County Sanitarian, spoke to the board about abandoned houses in Monteith. A petition for cleaning up the Michaelson property was given to the board. Both Doug Kopaska and Carr spoke to the board about a rat problem they felt was directly related to the two properties.

Patterson suggested handling the properties under Iowa Code Section 331.384

The board told Patterson to talk to the County Attorney about proceeding under 331.384 on the Michaelson property and Patterson would contact the owner of the other property discussed.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor



Board of Supervisors  
Guthrie County

Regular Session

June 17, 2008

The Guthrie County Board of Supervisors met in regular session with the following members present: Jerome Caraher, Kevin Wirt, Larry Laughery, Lonnie Bench and James Petersen.

Clel Baudler, State Representative, was present for the meeting.

Minutes for 06/10/08 and 06/12/08 were read and approved.

Iowa Department of Revenue FY 08-09 tax credits funding estimates were given to the board for its review.

Motion Petersen seconded Wirt to approve a Fireworks Permit for Joseph Scheiring. All ayes.

Motion Bench seconded Laughery to approve a longevity raise for Randy Clipperton of \$.04/hr. All ayes.

Kris Katzmann gave the board mobilization costs for the Cass 230 Bridge and told them the late start date is now 07/15/08.

Katzmann updated the board on Bailey's Bridge saying revised plans would be turned into the Corp of Engineers in a week.

Katzmann told the board he was estimating damages to bridges in the county from the recent flooding to be \$200,000 to \$300,000.

Petersen told the board that Lloyd McCuen would like something done about the water flow across his property in Thompson Township. The board agreed to look at it after the 06/19/08 meeting.

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Jerome F. Caraher  
Chair – Guthrie County Board of Supervisors

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Jeri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

June 19, 2008

The Guthrie County Board of Supervisors met in regular session with the following members present: Larry Laughery, Lonnie Bench and James Petersen.

Motion Laughery seconded Petersen to approve the GCCB/IDNR management agreement for the Marlow Ray Wildlife Management Area. All ayes.

The mental health advocate expenses were reviewed and approved.

Glenda Edwards gave the board her letter of resignation as the Risk Manager for Guthrie County effective 09/15/08.

Motion Petersen seconded Laughery to approve rescinding the payroll changes approved for Armond Harris and Joel Herron on 06/12/08 because of a change in the start date from 06/23/08 to 07/07/08. All ayes.

Motion Petersen seconded Laughery to approve hiring Armond Harris at \$15.28/hr. and a position change for Joel Herron with a change in salary from \$16.28/hr. to \$15.46/hr. All ayes.

Motion Laughery seconded Petersen to approve the signing of contract for Project L-BA-186--73-39, box culvert on Hickory Avenue. All ayes.

Kris Katzmann asked the board for permission to hire a part-time person or a summer intern if FEMA money becomes available to the county. He would like this person to be responsible for handling the FEMA paperwork. Katzmann also told the board that flood related damages from 05/25/08 to date would be covered.

The Seely 247 Bridge could not be turned in for the possible additional federal funding discussed on 05/27/08 so Katzmann was going to turn in the Seely 250 Bridge in its place.

Petersen asked Katzmann to look at Bob Christensen driveway in Union Township. Christensen wants to extend his driveway.

Members of the board and Katzmann went to look at the water flow issues across Lloyd McCuen's property.

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Lonnie E. Bench  
Vice Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

June 24, 2008

The Guthrie County Board of Supervisors met in regular session with the following members present: Kevin Wirt, Larry Laughery, Lonnie Bench and James Petersen.

John Finnegan, Chief Deputy Assessor, asked the board permission to get a credit card for the Assessor's Office. Finnegan would be the only one with permission to use the card and it would be through the Guthrie County State Bank.

Motion Laughery seconded Wirt to approve Finnegan getting a credit card for the Assessor's Office with his name being the only one on the account. All ayes.

Minutes for 06/17/08 and 06/19/08 were read and approved.

Claims for 06/24/08 for \$374,994.89 were reviewed and approved.

Motion Wirt seconded Laughery to approve Hunt, Kain and Associates P.C. to perform the FYE 06.30.08 audit for Guthrie County. All ayes.

Dean Downing spoke to the board about the purchasing of two new picnic tables. He was requesting to purchase tables made out of recycled plastic.

The board asked him to check prices locally and to purchase the tables where he could buy them the cheapest.

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Lonnie E. Bench  
Vice Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor

Board of Supervisors  
Guthrie County

Regular Session

June 26, 2008

The Guthrie County Board of Supervisors met in regular session with the following members present: Kevin Wirt, Larry Laughery, Lonnie Bench and James Petersen.

Mary Benton, County Attorney, asked the board to approve the hiring of a part-time Assistant Guthrie County Attorney, David Kuehner at \$24,000/year. Kuehner was the Assistant Floyd County Attorney.

Motion Laughery seconded Petersen to approve hiring Kuehner as the part-time Assistant Guthrie County Attorney for \$24,000/year. All ayes.

Stacy Hutton was present for the discussion of the Penn 22 Bridge.

Kris Katzmann told the board that he had gotten two bids for the Penn 22 Bridge. The difference between the two bids was \$20,000. Katzmann told the board he would accept the lower bid.

Motion Wirt seconded Petersen to approve accepting the lower bid for the Penn 22 Bridge and if needed to amend the FY08-09 budget at a later date for the cost of this project. All ayes.

Katzmann asked that William Kindred be hired to help complete the FEMA paperwork.

Motion Laughery seconded Petersen to approve hiring William Kindred as a temporary part-time employee at \$15.00/hr. to help complete FEMA paperwork. All ayes.

Katzmann presented bids on the purchase of two tandem axle trucks and plows. It was his recommendation to accept the lowest bids on each.

Motion Laughery seconded Petersen to approve the purchase of the budgeted two tandem axle trucks and plows at the lowest bids. All ayes.

Petersen stated that when there was a full board that a decision would be made regarding the water flow issues on the McCuen property.

Laughery asked for an update on the Bailey Bridge.

Katzmann told him the application had been turned into the Corp of Engineers and he was waiting for their approval before final plans could be drawn up. Once it is approved the final plans will be completed and sent to the IDOT.

Katzmann told the board that he is still planning to have winter working days on both the Bailey Bridge and the Penn 9 Bridge projects.

The IRS mileage rate is increasing to \$.585 a mile effective 07/01/08. Guthrie County's rate is 85% of this rate or \$.50 a mile.

The Guthrie County Fair Board made a written request that the remainder of unexpended funds for the Guthrie County Fairgrounds be transferred to the Amphitheater Fund. This will be done by resolution in July.

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Lonnie E. Bench  
Vice Chair – Guthrie County Board of Supervisors

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Jerri Christman  
Guthrie County Auditor