



Minutes for Guthrie County Board of Health

Guthrie County Health Services

May 3, 2023 Regular Meeting

Present

- A. Board Members: Jan Mueller, Dr. Steven Bascom, Peg Snyder
- B. Director: Jotham Arber
- C. Staff member: Jo Rasmussen
- D. Guest: Christy Jenkins with New Opportunities

Call to Order - Dr. Steven Bascom, Chairman, opened the meeting at 7:00 p.m.

Board minutes

- April 5, 2023 minutes were reviewed.
 - Motion by Snyder second by Mueller to approve April 5, 2023 minutes. Motion carried.

Financial Report

- **Environmental Health**
 - Arber reviewed the financial report.
 - It was noted that the Grants to Counties payments are behind due to an issue on the state level. They are hoping to work on the grants next week and get the last two payments sent out.
- **Public Health**
 - Arber reviewed the financial report.
 - Arber noted that he would like to do a budget amendment with the board of supervisor in the amount of \$26,500 for the IT/Confinement Grant. There is also an additional \$8,000 for an EMS grant that we have been awarded.

Department Activity Report

- Activities for Environmental Health and Public Health
 - Monthly reports of services provided by Public Health and Environmental Health were reviewed.
 - Abby James last working day was April 28. Sherri Gruwell has been attending trainings and is doing a great job of working with the families. We have only had one family asked to leave the program.
 - Arber and Kent Irwin attended a foreign animal disease emergency prep tabletop.
- Activities for Social Worker
 - A report was shared by Arber of activities for the month.
 - Jenny Jessen is increasing her mental health therapy caseload. Currently she has ten clients and she has a wait list of twelve. She is waiting to be credential with insurance companies before taking on any more clients.
- Epidemiology Report
 - Arber gave an update on communicable disease activities this last month.
 - Arber reported that the West Central Valley Schools had an outbreak of Fifth's disease.

Old Business

1. 28E Agreement for Environmental Health for Adair, Audubon and Cass Counties
 - Arber presented a copy of the 28E Agreement for board members to review. He would like a vote to proceed with presenting it to the County Attorney for review. The Board of Supervisors with each county will need to approve and sign the agreements. Changes are on the base rate and added a monthly billing instead of quarterly.
 - Motion by Mueller seconded by Snyder to send 28E agreement to the county attorney for review. Motion carried.
2. Update on Free Health Clinic project through Remoted Area Medical Volunteer Corp (RAM)
 - Arber noted he is working with project director with RAM and should have more information next month.

New Business

1. Amendment #1 for Funding Agreement with State of Iowa Local Public Service Grant
 - Arber presented an amendment request to change line items on the FY23 Local Public Service Grant. We are moving \$6,000 from non-population funding to the population funding. The overall amount awarded to the FY23 grant stays the same.
 - Motion by Snyder seconded by Mueller to approve the funding change for FY23 Local Public Service Grant. Motion carried.
2. Discussion of potential policy change for paid and unpaid leave for employees
 - Arber explained a policy for county employee might be added to the current handbook. The policy will address an employee using all of their benefit time due to family medical leave act and having to go to unpaid leave. We are working with Jamie Lindsay, HR on creating this policy. Arber will present the policy after HR has presented the policy to the Board of Supervisors.

Policy Review

- None at this meeting

Other

- Arber gave an updated regarding the EMS Advisory Council that public health is a member of. He explained on how it might look in the future if it becomes a county wide EMS.
- We have received \$30,000 for AED to put around the county. The funding will come from the Ten Squared Men group and Guthrie Foundation.
- Christy Jenkins gave an update on activities on the substance abuse programs she is working with through New Opportunities.

Next Schedule meeting dates

- Next meeting will be June 7, 2023 at 7:00 p.m.

Meeting closed at 7:42 p.m.

Representative of Board of Health

Board Secretary