



# Minutes for Guthrie County Board of Health

## Guthrie County Health Services

### July 5, 2023 Regular Meeting

#### Present

- A. Board Members: Jan Mueller, Dr. Steven Bascom, Peg Snyder, Mike Dickson
- B. Director: Jotham Arber
- C. Staff member: Jo Rasmussen
- D. Guest: Christy Jenkins with New Opportunities, Paula Spies and Cindy Duhrkopf

**Call to Order** - Dr. Steven Bascom, Chairman, opened the meeting at 7:22 p.m.

#### Board minutes

- April 5, 2023 minutes were reviewed.
  - Motion by Mueller second by Dickson to approve minutes. Motion carried.

#### Financial Report

- **Environmental Health**
  - Arber reviewed the financial report.
  - It was noted that the Grants to Counties payment came on June 30, 2023 for the last two quarters.
  - Arber will present the annual report in September for FY23.
- **Public Health**
  - Arber reviewed the financial report.
  - Arber noted we will review a FY23 annual report in September.
  - Arber noted that we did ask for a FY23 budget amendment due to funding coming from the Emergency Preparedness and I.T. Grant.

#### Department Activity Report

- Activities for Environmental Health and Public Health
  - Monthly reports of services provided were reviewed.
  - Kent Irwin is learning how to use the GIS mapping software for Environmental Health and Emergency Preparedness plans.
  - Arber gave an update on a building in Panora. In 2018 a perc test was done by our staff but the homeowner did not build anything until 2023. Before they started building, they changed the location of the building moving it 200 feet from the original perc test. Our staff won't allow them to put in the septic system until they can prove the water will perc.
  - There is also a situation near Casey. A homeowner needs to destroy the current septic system and put in a new system. If this isn't done by end of July, then the house needs to be knocked down. Arber might have to bring more information to the August meeting.
- Activities for Social Worker
  - A report was shared by Arber.
  - Arber noted that we will be receiving \$1,000 for each County from Area Agency for Behavioral Health.
- Epidemiology Report
  - Arber gave an update on communicable disease activities for the last month.
    - Discussion was held on reformulating the COVID vaccine.
    - There might be an RSV vaccine for adults coming out.

#### Old Business

1. Updated 28E agreement for Environmental Health with Adair, Audubon and Cass
  - Arber stated that the 28E agreements have been approved by Adair, Audubon and Cass Counties Board of Supervisors. He will get on the Guthrie Board of Supervisors' agenda for approval.
2. Update on regionalization for State of Iowa

- Arber explained the State of Iowa is doing public meetings /presentations on researching what public health regionalization might look like. The State of Iowa is using a consulting team from Chicago.
  - Arber was asked to do a presentation on how our Counties are working together. He will attend a meeting on July 12, 2023.
  - Discussion was held on the upcoming meetings.
3. Update on Staff changes
- Joni Perschall, a health aide, submitted her resignation. Hopefully the health aide that has been on family leave will be coming back to work full time.
  - A handout was distributed with the current employees, position and years worked.

### **New Business**

1. Cost report for Environmental Health for FY24
  - Arber presented a cost report for Environmental Health charges. Motion by Dickson seconded by Mueller to approve the cost report charge of \$48.58/hr. Motion carried.
2. Plans for Fall Health Fair
  - Arber is planning a fall health fair with Brad Halterman using Historical Village as the site for the fair. Staff has participated this summer in health fairs held by the Guthrie County Hospital and the Stuart Library.

### **Policy Review**

- None at this meeting

### **Other**

- Christy Jenkins gave an update on activities.
- Arber gave a copy to members of the Community Health Needs Assessment for Guthrie and Audubon Counties. There were almost 1,000 survey responses.
- Paula Spies gave an update on activities with New Opportunities.
- Arber noted that Crawford County changed from MOA to a rental agreement because their staff will be doing the clinics until the clientele increases.

### **Next Schedule meeting dates**

- Next meeting will be August 2, 2023 at 7:00 p.m.

Meeting closed at 8:42 p.m.

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Representative of Board of Health

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Board Secretary